

INTERCOM

F E D E R A L A V I A T I O N A G E N C Y

66-36 September 7, 1966

W. Lloyd Lane
Director, Aeronautical Center

LOGISTICS CONFERENCE AIMED AT IMPROVED EFFECTIVENESS OF AGENCY MATERIEL SYSTEMS.

A 2½ day Agency Logistics Discipline Conference being held at the Aeronautical Center this week is being chaired by Donald King, Chief, I & M Services. Attending are Regional Executive Officers, Facility Division Chiefs, Materiel Branch Chiefs, and Area Facility Branch Chiefs. Being conducted is a review of Agency Materiel Systems with discussions aimed at needed improvements and the inter-relationship to financial management and automated processes. Some 80 employees from Washington, the Regions and the Aeronautical Center are involved.

DEPARTMENT OF TRANSPORTATION GETS HOUSE APPROVAL. By an overwhelming 336-42 roll call vote, the House voted last week to create the proposed new cabinet-level Department of Transportation, of which FAA would be a major part. The bill has been sent to the Senate.

INFLUENZA IMMUNIZATION PROGRAM. Annual influenza immunization is not currently indicated for all individuals, but vaccine should be given regularly to persons in groups which are known to experience more complications from epidemic influenza. Such groups include: 1. Older age groups. There is a moderate increase in complications over age 45; a marked increase over age 65. 2. Pregnant women. 3. Persons of all ages who suffer from chronic debilitating diseases, including cardiovascular (heart and blood vessels), pulmonary (lungs), renal (Kidney) or metabolic disorders. In particular: (a) employees with rheumatic heart disease especially those with mitral stenosis; (b) employees with other heart and blood vessel disorders (hardening of the arteries and high blood pressure) especially those with any evidence of heart insufficiency (failure); (c) employees with chronic lung diseases as, for example, asthma, bronchitis, emphysema, tuberculosis; (d) employees with diabetes mellitus and Addison's disease. Time of vaccination will be between 2:00 p. m. and 3:00 p. m. on the days indicated:

Surname "A" thru "D" September 19, 1966 Surname "K" thru "Q" September 22, 1966

Surname "E" thru "J" September 20, 1966 Surname "R" thru "Z" September 23, 1966

Pilots may receive their shots on September 23 to minimize conflict with flying schedules. Place of vaccination - Medical Services, Room 100, CAMI Building. The above schedule cannot be extended or altered except under extreme circumstances.

FEDERAL SERVICE ENTRANCE EXAMS OPEN FOR 1966-67. The FSEEs will be given eight times during the coming college year at more than 700 points in the United States, the Panama Canal Zone, Guam, Puerto Rico, and the Virgin Islands. Candidates may obtain necessary details on how to apply and testing dates in Room 101, Headquarters Building, post offices, Interagency Boards of Civil Service Examiners, or any office of the Civil Service Commission. Applications for the first test given this fall on October 15 must be filed by September 14.

Distribution: CAC-8

HOLIDAY DELAYS RESURFACING PROGRAM. No work was done on the program to repair and resurface the Center's streets and parking areas during the holiday weekend. Therefore, the following areas will again be scheduled for closing on Saturday, September 10: Duke Avenue from the Line Maintenance Building north to the south end of the Warehouse; the parking lot west of the Radar Antenna Lab Building; 63rd Street from the northeast corner of the Headquarters Building parking lot to Duke Avenue; and 64th Street from the southeast corner of the Headquarters Building parking lot to Duke Avenue. Areas to be closed on subsequent Saturdays will appear in future INTERCOM issues.

SST FINAL DESIGN PROPOSALS SUBMITTED SEPT. 6. The time of decision for the four companies competing to build the American supersonic transport (SST) began September 6, when the four concerns submitted their final design proposals. The airframe manufacturers in the race are the Boeing Company and the Lockheed Aircraft Corporation; the engine competitors are the General Electric Company and the Pratt-Whitney Division of the United Aircraft Corporation. The proposals will be evaluated by a special team of approximately 200 Government aeronautical experts, drawn primarily from FAA, NASA, and DOD. Maj. General J. C. Maxwell, Director of Supersonic Transport Development, is serving as chairman of the group. Ten domestic and approximately 21 foreign airlines will conduct independent analyses of the competing airframe and engine designs to determine the combination which promises to best serve the requirements of each. Their recommendations will be an important factor in influencing the final selection of SST prototype contractors. Present plans call for the prototype to get underway next January. The SST is expected to be ready for airline service by mid 1974.

ALL EMPLOYEES INVITED TO SEPTEMBER FLYING CLUB MEETING. A speaker from one of the aircraft manufacturers will highlight this month's meeting of the Aeronautical Center's Flying Club. Mr. Vic Harris, education specialist for Cessna Aircraft of Wichita and a pilot of wide experience will address the group. The meeting will be held Saturday, September 10, in Room 9 of the Air Traffic Building. All interested employees are invited to attend. The active group has just traded for a new Cessna 150 which means total aircraft remains at 6. A few memberships are available. Members who have recently attained certificates are: Clarence Case and Jim Owens, Instrument ticket; I. D. Miller, Commercial; Randy Hill, Lew Cadogan and Ray Massey, Private License.

LETTERS WE LIKE TO RECEIVE. Major Walter R. Cleary, President of the Stewart AFB Aero Club, who recently ferried a small plane across the country, said in a letter to Administrator McKee: "This six-day trip was most enjoyable, but the most wonderful thing was the exceptionally fine treatment we received from all of your personnel while en route. In every single instance we received highly intelligent, articulate, personalized attention, almost as though we were the only aircraft flying this route. A big pat on the back and 'thanks' to all of your people." Another particularly complimentary note to the Administrator came from a Texas attorney who had just completed a 5,000 mile air tour around the country. He wrote, in part: "I wish to take this opportunity to report that in all instances the personnel of the flight service stations were most cooperative, helpful, and exhibited a high degree of dedication to their work...I do not believe any organization, public or private, has better personnel."

AVIATION MECHANICS REVIEW AVAILABLE. Judged by Agency experts as "must" reading for anyone connected with aviation mechanics and their training is a report entitled A National Study of Aviation Mechanics Occupation. The work, prepared at the University of California at Los Angeles under a grant from the U. S. Office of Education, is an unbiased study of what an aviation mechanic does, what he should know, and what he should be capable of doing upon completion of his initial training. Copies may be requested from the Maintenance Division, Flight Standards Service, Attention: FS-345, or from the Division of Vocational Education, University of California at Los Angeles.

GUIDELINES ISSUED ON PAYMENT OF BACK PAY. Implementing instructions to the Back Pay Act of 1966 have been issued by the Civil Service Commission. The Act, enacted March 30, 1966, is designed to extend on a more uniform and equitable basis the previous provisions of law for restoring an employee's pay which he lost because of unjustified personnel actions later corrected. The Act established a single, comprehensive pay adjustment authority for use after an erroneous or unwarranted personnel action is corrected. Questions relating to the Back Pay Act should be directed to your personnel office.

"WHY DON'T YOU...?" This question has been asked hundreds of times by FAA employees who have seen ways to improve the system, but no constructive channel through which to implement their ideas. The Unsatisfactory Condition Report, UCR, provides such a vehicle--and no problem is too small or too large. For example, Earl E. Palmer of the Airways Facilities Branch in the Seattle Area Office observed and reported the existence of faulty crystals in receivers. As a result, FAA in coordination with the crystal manufacturers conducted a series of tests which confirmed the erratic operation of the crystals involved. Instructions were issued immediately to concerned facilities to procure new crystals for the specified receivers. In Gainesville, Fla., another AFSer, Charles E. Clayton, reported that drive belts for Voice/Code Reproducers stretch beyond the adjustment limit of the equipment, or show signs of deep cracks after a short period of service. His Unsatisfactory Condition Report resulted in the quick and effective correction to system outages and equipment failures. Palmer's and Clayton's UCRs not only brought two significant problems to solution, but indicated their personal initiative and professional concern. Why don't you...get ahold of a UCR, FAA Form 3708?

EQUIPMENT RECOVERY POLICY PAYS OFF. The FAA incorporates, in its major equipment and electronic repair parts contracts, a warranty on performance in relation to time. During FY'66 the FAA Depot in Oklahoma City was successful in 1,091 recovery claim actions for replacement or repair of equipment and parts, valued at \$792,934, which failed during the warranty period.

TELEPHONE MANNERS. It's an old subject, but one that needs repeating. Anyone who picks up a telephone is the spokesman not only for his particular unit, but for his branch, division, service, and for the entire Agency. An unpleasant tone, insolence, or sheer laziness (bucking a routine call to some other place) not only creates a most unfavorable image, but in many cases, can produce a permanent, damaging effect. Besides, it's more fun to be cheerful.

DRIVER "ED" SEZ. Tailgating results in pile-ups. Maintain a safe following distance even when driving to and from work.

PROMOTION PLAN ANNOUNCEMENTS FOR AERONAUTICAL CENTER EMPLOYEES ONLY

Closing Date: September 14, 1966. The best qualified applicant will be selected for these positions regardless of race, color, creed, sex or national origin.

Employees who want to be considered for any of these positions must submit request on AC Form 3330-12 (formerly AC Form 135-1 (2-64)). Request must be accompanied by an Employees Appraisal Record, FAA Form 3693 or 3693-1, as appropriate, if one has not been previously submitted. Write "PARTIAL" at top of form. This copy will be used by AC-14 for all promotion plan purposes until the regular annual EAR is received. FAILURE TO FOLLOW THE ABOVE PROCEDURES IS LIKELY TO ELIMINATE THE EMPLOYEE FROM CONSIDERATION.

Applications for reassignment (ingrade) are also solicited from employees throughout the Aeronautical Center who now occupy positions in those job categories and grade levels where a reduction in the total number of positions must be accomplished.

| ACPP NUMBER | POSITION TITLE, SERIES & GRADE | AREA OF CONSIDERATION | KEY NUMBER |
|--------------------------------------|---|-----------------------|------------|
| Position Location: ACPP-1918 | CAMI Electronic Development Tech (Instr), GS-856-11 | CANCELLED | |
| Position Location: ACPP-1993 | Office of the Director Secretary (Stenography), GS-318-5/6 | Center Wide | * |
| Position Location: FPP-AC-66-1994 | FAA Academy Air Traffic Control Spec. (Sta), GS-2152-9 | Agency Wide | * |
| Position Location: ACPP-1995 | FAA Depot Mechanical Parts Repairer, WB-8401-9 | Center Wide | * |
| Position Location: FPP-AC-66-1996 | Data Services Division Mathematician, GS-1520-12 | Agency Wide | * |

* Requirements on file Room 103, Headquarters Building.

Promotion lists established as a result of these announcements may be used for a period of 90 days to fill additional vacancies in the same area of consideration at the Aeronautical Center.

*****PLEASE USE YOUR ROUTING SYMBOL*****

PROMOTION PLAN SELECTION LIST - Selections for July 1966

| ACPP NUMBER | POSITION TITLE, SERIES & GRADE | SELECTED |
|-------------|---|---|
| ACPP-1852 | Air Carrier Operations Specialist, GS-1825-13 | John Fulton Manning Poston Duncan Shand Otis Ferrell |
| ACPP-1854 | Clerk, GS-301-3 | J. C. Champion |
| ACPP-1855 | Clerk Typist, GS-322-3 | Joyce Conage Reba Fitzpatrick Patricia Morrin |
| ACPP-1856 | Mail & File Clerk, GS-305-3 | Ernest Wilson |

INTERCOM

F E D E R A L A V I A T I O N A G E N C Y

66-37 September 13, 1966

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W Lloyd Lane
Director, Aeronautical Center

PLEDGE SIGNING CEREMONY MARKS CFC KICK-OFF. Payroll deductions to support the Combined Federal Campaign were signed by the Administrator, the Deputy Administrator and other members of the Executive Committee in a September 9 ceremony marking the kick-off of the Agency's 1966 CFC Campaign. Signing of the personal payroll pledges by the Agency's top officials emphasized both their personal support of the CFC and the relative ease of the payroll deduction method of giving. The Oklahoma County Combined Federal Campaign will begin October 3, according to Richard P. Skully, Deputy Director of the Aeronautical Center who has been named Campaign Chairman. Kick-off plans on the local level are now being developed.

AERONAUTICAL CENTER COMMENDED FOR SAVINGS BOND PARTICIPATION. Center Director, W. Lloyd Lane, received a recent communication from Lawrence F. O'Brien, Postmaster General and Chairman of the Interdepartmental Savings Bond Committee, concerning the 1966 Campaign. O'Brien stated that more than 78% of all civilian employees in the Executive Branch of the government agreed to purchase Savings Bonds regularly through the payroll savings plan. He expressed his thanks to those who participated and pointed out that each one has every right to be proud of the part he played in making the campaign an outstanding success. The Aeronautical Center reached 94.3% participation in 1966, the highest ever attained.

CONFERENCE STRESSES MORALE AND MOTIVATION. A three-day agenda for the conference of Regional and Center Directors (September 12-14) stresses the need for continued leadership in the field of personnel relations. A four-hour block of the conference is devoted to a discussion of the role of regional and center directors in fostering good morale and high motivation and other matters relating to employee-management relations. In addition, the Administrator stressed that the entire conference should emphasize the leadership role of line officials within their respective organizations. Other subjects to be discussed include the development of regional office/area office functional statements, changing goals and objectives in airport planning, ways and means of reducing accidents in the face of increased flying activity, and procurement and logistics programs.

'OPERATION SAFE' JUDGED A SUCCESS. At the close of the Labor Day weekend, after the entire Agency had cooperated in a special program called "Operation SAFE" which was designed to reduce general aviation accidents, the Administrator told regional directors: "As a result of your efforts, the nation experienced over the Labor Day weekend the lowest number of general aviation accidents in more than four years...On considering the growth of general aviation activities (up 22 per cent over the last fiscal year) this record is even more rewarding...To each of you and your employees, my congratulations for this exceptional effort in public service."

Distribution: CAC-8

RESURFACING SET FOR DUKE AVENUE THIS SATURDAY. The current repair and resurfacing program will tackle Duke Avenue and the Antenna Lab Building parking lot this coming Saturday, September 17. Employees working on Saturday are cautioned to observe the street barricades. Further developments will be announced in next week's INTERCOM.

CENTER AUDITORIUM GETS NEW LOOK. An Agency-wide Logistics Conference was the first to use the renovated auditorium in the Center Headquarters Building this last week. The auditorium, re-decorated for the first time since it opened in 1958, sported vari-colored seats and new wall colors. New aisle runner carpet is to be added. Comments from the attendees at the Logistics Conference were complimentary.

DIAL-A-SUGGESTION OVER CENTURY MARK. The 125th Dial-A-Suggestion was received last week. Have you dialed 4680 and submitted one of your cost-saving ideas? Generally, no one knows how to do a job as well as the man who does it. So who is the best one to come up with an idea on how to do the work better, or faster, or more economically? - - YOU! GET your idea going NOW by dialing 4680.

CENTER IS LOCALE FOR MOVIE SET. A new General Aviation movie being filmed for the FAA is shooting scenes at the Aeronautical Center this week. Parts of the film include several scenes evolving around the Academy's new smoke tunnel. Other scenes of a typical ground school classroom will include several local employees.

ACADEMY ACQUIRES TWO BIZ-JETS. The Flight Standards Training Branch recently acquired both a Jet Commander and a Lear Jet to round out its complement of business/corporate aircraft used in training General Aviation Operations and Maintenance Inspectors. Both craft will be used in conducting familiarization and proficiency flight training to FAA pilots for certification of corporate pilots and to familiarize FAA maintenance inspectors in the new breed of aircraft.

AGENCY PROCUREMENT MANUAL COMPLETED. A manual which consolidates all existing Agency directives and regulations on procurement has been developed by Installation and Materiel Service and approved by the Administrator. Considered the most comprehensive treatment of its subject matter in any Government agency, the manual provides detailed policy and procedural guidance for personnel engaged in procurement processing. Printing and distribution is expected to be completed by mid-November.

RULE-MAKING SUMMARIZED. During the week of August 31-September 6, the Agency issued Amdt. 25-10, effective October 10, requiring turbojet powered transport category airplanes to be evaluated, during type certification, to show that either (1) sonic fatigue cracks are not probable in any part of the flight structure subject to sonic excitation, or (2) catastrophic failure caused by sonic fatigue is not probable. Also issued was Notice 66-26A inviting public comment before October 16 on a supplement to proposed crashworthiness and passenger evacuation operating rules in Notice 66-26.

HEALTH RATE INFORMATION DUE BY OCTOBER 1. All the information regarding the premium rates and benefits changes in the various Federal employee health insurance plans will be available to Government employees by October 1, according to Civil Service Commission officials.

LONG LOOK AT AGENCY PROGRAMS READIED. Forecasts and long-range considerations on a number of the Agency's major programs will be discussed by the Administrator and other FAA officials at the October conference of the Air Traffic Control Association. Administrator McKee will speak at the ATCA sponsored banquet in his honor on October 10. Future challenges facing Air Traffic Service will be explained by Archie W. League, Director, AT. Associate Administrator for Personnel and Training, Robert H. Willey, will discuss "Energetic Personnel and Training Plans to Meet the Challenges Ahead." Other Agency speakers and their topics are: Jeff Cochran, NS, "The Implementation of Automation - A Status Report"; R. D. Munnikhuisen, RD, "All Weather Landing Developments"; G. Hurst, NAFEC, "Results of the ARTS Field Appraisal", and R. E. Spence, RD, "Satellites in ATC." The annual meeting will be held in Hollywood, Fla., October 9-13.

INCREASE IN AIR CARRIERS REPORTED BY CAB. The Civil Aeronautics Board reports that 2,005 aircraft of all types were available for service March 31, 1966, in the certificated route industry, an increase of 5.9 per cent from Dec. 31, 1964. On that date there were 1,894 aircraft in the total fleet. There were 1,185 planes in service as of March 31, 1966, in the domestic trunkline fleet, 419 in local service operations, 101 in intra-Alaska operations, 25 in intra-Hawaii, 74 in all-cargo service, 175 in international and territorial operations, and 26 helicopters. There was a 40 per cent increase in turbojet aircraft for the 15-month period, from 557 at the end of 1964 to 778 on March 31, 1966. A 20 per cent change in turboprops, from 261 to 313, occurred during the same period. On December 31, 1964, the local service turbine powered fleet was comprised of 52 propjets and no turbojets. By March 31, 1966, these carriers had eight twin-engine jets and had increased the fleet of propjets to 91. The fleet for the supplemental air carriers remained at 210 aircraft over the period from Dec. 31, 1964, to March 31, 1966.

RULES ON SPECIAL RATES FOR TURBOJET PERSONNEL PUBLISHED. Criteria and procedures for administering the higher rates of pay authorized recently for certain air carrier operations inspectors and specialists have been published in Order 3550.4, 8/26/66. The order stipulates that the rates are limited to those employees who are required to be type-rated on one or more turbojet aircraft used by commercial airlines, and who must retain their proficiency on such aircraft through recurrent training. Fulfilling a requirement for semi-annual training and proficiency checks is considered recurrent training. Employees in the process of acquiring a turbojet type-rating will not be eligible for special pay rates until they receive the rating.

FLIGHTS AT WNA CURTAILED VOLUNTARILY. A 90-day agreement among the 13 airlines using Washington National Airport went into effect September 1. The agreement limits the number of scheduled airline flights to 40 per hour. The Agency will maintain a close, daily watch on traffic at the airport to determine the effect of this voluntary curtailment in reducing congestion in the terminal area and improving service to the public.

PROMOTION PLAN ANNOUNCEMENTS FOR AERONAUTICAL CENTER EMPLOYEES ONLY

Closing Date: September 21, 1966. The best qualified applicant will be selected for the positions regardless of race, color, creed, sex or national origin.

Employees who want to be considered for any of these positions must submit request on AC Form 3330-12 (formerly AC Form 135-1 (2-64)). Request must be accompanied by an Employees Appraisal Record, FAA Form 3693 or 3693-1, as appropriate, if one has not been previously submitted. Write "PARTIAL" at top of form. This copy will be used by AC-14 for all promotion plan purposes until the regular annual EAR is received. FAILURE TO FOLLOW THE ABOVE PROCEDURES IS LIKELY TO ELIMINATE THE EMPLOYEE FROM CONSIDERATION.

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| ACPP NUMBER | POSITION TITLE, SERIES & GRADE | AREA OF CONSIDERATION | KEY NUMBER |
|--------------------|--|------------------------|------------|
| Position Location: | FAA Depot | | |
| ACPP=1989 | Preservation-Packing Spec., GS-2032-7 | CANCELLED | |
| ACPP=1997 | Electrical Test Equip. Repairer, WB-3357-10 | Center Wide | * |
| Position Location: | National Flight Inspection Division | | |
| ACPP=1998 | Facilities Flight Check Pilot, GS-2181-13 Oklahoma City, Oklahoma | Center Wide | * |
| ACPP=1999 | Facilities Flight Check Pilot, GS-2181-13 Atlantic City, New Jersey | Center Wide | * |
| Position Location: | Data Services Division | | |
| ACPP=2000 | Dig. Computer Systems Analyst, GS-334-12 | ¹ See Below | * |
| Position Location: | FAA Academy | | |
| ACPP=2001 | Film Booking Clerk, GS-301-4 | FAA Academy | * |
| FPP=AC=66-2002 | Air Traffic Control Spec.(Tower), GS-2152-12 | Agency Wide | 280 |
| Position Location: | Administrative Services Division | | |
| ACPP=2003 | Ektalith Operator, WB-4427-6 | Center Wide | * |

* Requirements on file Room 103, Headquarters Building.

1 Areas of Consideration: CAMI, Data Services Division, National Flight Inspection Division, and Flight Standards Technical Division.

Promotion lists established as a result of these announcements may be used for a period of 90 days to fill additional vacancies in the same area of consideration at the Aeronautical Center.

* * * * * PLEASE USE YOUR ROUTING SYMBOL * * * * *

PROMOTION PLAN SELECTION LIST - Selections for July 1966

| ACPP NUMBER | POSITION TITLE, SERIES & GRADE | SELECTED |
|-------------|---------------------------------------|---------------------------------------|
| ACPP=1858 | Procurement Clerk (Typing), GS-2020-4 | Patsy J. Smith Gladys Mossler |
| ACPP=1860 | Secretary (Stenography), GS-318-4 | Mary Good Lorna Best Helen Mace |

INTERCOM

F E D E R A L A V I A T I O N A G E N C Y

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W. Lloyd Lane
Director, *Aeronautical Center*

66-38 September 20, 1966

SEMIANNUAL CONFERENCE STRESSES LEADERSHIP. The Administrator and his Washington staff last week completed a three-day conference with regional and center directors. As one of the major topics of the conference, General McKee stressed the need for leadership in providing service to the public. He told the Agency's field directors that a key to the Agency's success is its personnel--"our most valuable asset." He called for good leadership to produce good morale and he stressed the need for good communications to keep everyone pulling in the same direction and to stimulate ideas. A goal should be to have each employee adopt the three "i" concept toward his job--ideas, imagination and innovation, he said. Programs discussed included: Functional Responsibility--the few remaining unresolved issues in delineating responsibilities between regions and areas were discussed; Aviation Safety--Agency activity in safety research and development as well as the aviation education program under development were covered; Procurement and Logistics--the new procurement manual was described and the need was stressed for team-work in procurement with proper use of all necessary skills such as legal, audit, engineering, and budget as well as procurement specialists to allow the Agency to meet its goal of having the best procurement program in Government; Airports--developing a national airports system responsive to rapidly increasing and changing requirements was stated as an important part of airport planning.

FAST GROWTH FORECAST FOR GENERAL AVIATION. The general aviation fleet will be 80 per cent busier in 1975 than in 1964. This and a wealth of other statistics on general aviation are forecast in an FAA report, "General Aviation, A Study and Forecast of the Fleet and Its Use in 1975." The greatest in the 1975 GA fleet will be a 1,207 per cent increase in turbine engine aircraft--from 306 in 1964 to 4,000 in 1975. Rotorcraft will increase by 129.7 per cent--from 1,306 to 3,000. Preference for larger capacity aircraft will continue, and in 1975, approximately 58 per cent of the GA fleet will be single engine aircraft capable of carrying four or more people, the report reveals. This first detailed forecast of general aviation flying will be used by the Agency to plan aviation facilities and services during the next decade. Distribution to top Agency officials is expected early next week. Among the increases forecast are: business aircraft, from 21,127 to 32,000; personal aircraft, from 46,721 to 88,450; aerial application aircraft, from 4,901 to 6,550, air taxis, from 5,267 to 13,000; industrial-special aircraft (patrolling, advertising and photography), from 1,811 to 2,300; and flight instruction aircraft, from 6,855 to 14,550. Other aircraft in miscellaneous categories will increase from 2,060 to approximately 3,000. The report predicts that general aviation will remain essentially a piston-engine fleet, but improvements in speed, range and size will require more and better navigation and communications for longer cross country flights.

Distribution: CAC-8

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RESURFACING SET FOR DUKE AVENUE THIS SATURDAY. The current repair and resurfacing program will tackle Duke Avenue and the Antenna Lab Building parking lot this coming Saturday, September 24. Employees working on Saturday are cautioned to observe the street barricades. Further developments will be announced in next week's INTERCOM.

SCHOOL DAYS = DRIVE WITH CARE. With the advent of school, hundreds of school buses are again in operation in and around the Oklahoma City area. Many of us encounter these buses as we drive to and from work. The flashing red lights on the front and the back of the buses have a distinct message for us even though the message is often misinterpreted or violated. These flashing red lights mean, according to the law, that "All vehicles either approaching or following a school bus must come to a halt when the flashing lights are in operation. After a complete stop is made, vehicles can proceed with caution at a speed no faster than 10 miles per hour". If you drive, you are urged to obey this law, to watch for buses, and to drive with added care during the coming winter months.

NEW ORDER CHANGES PROCUREMENT ACTIONS. Order 4400.10, dated 8/17/66, "CHANGES TO APPROVED PROCUREMENT ACTIONS" is brought to the attention of all offices generating requirements at the Aeronautical Center. Detailed advance planning and precise specifications will be required to preclude future contract changes which may delay the performance of a contract while the change is being approved by higher authority. The order provides that procurement actions approved at higher administrative levels must not be changed without approval at the same levels. This is necessary to insure management is given the opportunity to pass upon actions which might alter its decisions. For similar reasons, the order provides for resubmission where circumstances change.

LOGISTICS DELEGATES JOIN PROUD PROGRAM. Representatives from Regional and Area offices who attended the Agency-wide Logistics Conference held recently at the Aeronautical Center were added to the rolls of PROUD employees. The 80 member group expressed their desire to sign the pledge card signifying their desire to achieve error-free workmanship. The Aeronautical Center is pleased to include this distinguished group among the many non-Center enrollees.

WATCH THOSE NICKNAMES, CHARLEY. If you're thinking of a code term or a nickname for a project or program, check OA P 1660.2, Chapter 15, before you christen it. Code terms or nicknames for all projects and programs must be approved in accordance with the Order.

"\$60,000 FOR '67 = OUR FAIR SHARE." This is the slogan adopted for the 1967 Combined Federal Campaign at the Aeronautical Center. The campaign begins October 3. Center Director W. Lloyd Lane at Tuesday's staff meeting expressed a desire for 100% participation by Aeronautical Center employees. Plans for conducting the campaign are well underway and keymen for each organization have been selected. Goals for each organization will be announced in next week's INTERCOM along with plans for showing a short movie about this year's campaign.

OCTOBER MEETING IS FOR THE BIRDS. As part of a continuing program to avoid collisions between aircraft and birds, Agency officials will hear the birds' side of the story in an October 7 meeting in Agency headquarters. Dr. William H. Drury, Research Director for the Massachusetts Audubon Society and Frank C. Bellrose, research scientist with the Illinois Natural History Survey, will describe their bird research to a group in the FAA auditorium on Friday, October 7. Participating will be FAA officials and representatives from Air Transport Association, Aircraft Owners and Pilots Association and other industry groups.

STUDY OF 'SUITCASE-SIZE' FLIGHT CHECK PACKAGE RENEWED. A light weight package which promises to make it possible for air navigation facilities to be checked by a wide variety of aircraft is being redesigned at the Aircraft Services Base in Oklahoma City. On the suggestion of Southern Region, a 70-pound unit was designed some time ago to demonstrate the feasibility of using portable equipment to flight check VORs, ILSs and other navigation equipment aboard aircraft which might normally fly in their vicinity. An initial evaluation brought suggestions for several additional features which could be incorporated in the package. Because of wide interest now being shown by commercial companies, foreign governments and U. S. military departments, redesign of the system is now being expedited.

MECHANICAL ENGINEER NEEDED. Alaska has reported difficulty in filling a Mechanical Engineer, GS-830-11, salary at GS-11 (\$9,536), position. It is in the Plant and Structures Branch, Airway Facilities Division, Regional Headquarters in Anchorage. A 25 per cent cost-of-living allowance is authorized which is not taxable for Federal income tax purposes. Employment is subject to a two-year renewable employment agreement. Cost of transportation of employee and dependents and transportation of household effects is at Government expense. Tell your professional associates who might be interested to send their application to: Chief, Personnel and Training Division, Federal Aviation Agency, 632 Sixth Avenue, Anchorage, Alaska 99501.

PUBLICITY PAYS OFF. What good internal communication can do for an Agency program was reported in a memorandum from Director of Management Services, E. T. Spiekerman. Spiekerman told Charles Warnick, Director of Information Services, that the rate which employees submitted Unsatisfactory Condition Reports more than doubled as a result of a publicity campaign in INTERCOM and HORIZONS. "More important than the mere increase in the number of UCRs," Spiekerman added, "is the fact that the UCRs have dealt with a variety of problems. Many have resulted in constructive and beneficial changes in safety and other operations."

PROGRESS ON AGENCY PROGRAMS TO BE REPORTED IN LAY LANGUAGE. Periodic progress and summary reports will be issued on important Agency programs and projects to keep the public, press and aviation industry better informed. The reports, to be written in layman terms by the Office of Information Services, will be distributed to nearly 3,000 general and trade publications, industry groups, educational institutions, professional associations and to the members of the aviation community who regularly receive Agency informational material.

PROMOTION PLAN ANNOUNCEMENTS FOR AERONAUTICAL CENTER EMPLOYEES ONLY

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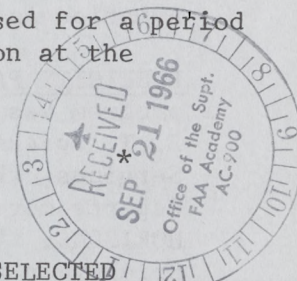
| ACPP NUMBER | POSITION TITLE, SERIES & GRADE | AREA OF CONSIDERATION | KEY NUMBER |
|---|--|-----------------------|------------|
| Position Location: FAA Depot | | | |
| ACPP-2004 | Packer, WB-7002-6 | Center Wide | 200 |
| ACPP-2005 | Warehouseman, WB-6907-6 | FAA Depot | 274 |
| ACPP-2006 | Freight Rate Assistant, GS-2131-5 | FAA Depot | * |
| Position Location: Data Services Division | | | |
| ACPP-2007 | Statistician, GS-1530-11 | Center Wide | * |
| Position Location: FAA Academy | | | |
| FPP-AC-66-2008 | Gen. Aviation Oper. Spec., GS-1825-12/13 | Agency Wide | ** |

* Requirements on file Room 104, Headquarters Building.

** Requirements on file Room 103, Headquarters Building. Requires a minimum of 200 hours helicopter flight time.

Promotion lists established as a result of these announcements may be used for a period of 90 days to fill additional vacancies in the same area of consideration at the Aeronautical Center.

Position Location: Aircraft Services Base
 ACPP-2009 Aircraft Mechanic, WB-8852-11 ASB



PROMOTION PLAN SELECTION LIST - Selections for July 1966

| ACPP NUMBER | POSITION TITLE, SERIES & GRADE | SELECTED |
|-------------|--|---|
| ACPP-1862 | Electronic Maint. Technician (Gen), GS-856-9 | H. C. Blalock William Inglis Loyal White |
| ACPP-1863 | Transformer & Elect. Motor Repairer, WB-2801-8 | Ronald Coggins |
| ACPP-1864 | Electro-Mechanical Equip. Repairer, WB-2801-11 | J. W. Breed |
| ACPP-1870 | Supv. Clerk, GS-301-6 | Pauline Whittemore |
| ACPP-1873 | Inventory Management Spec., GS-2010-9 | James Fletcher Betty Glidwell Johnnie Moore |
| ACPP-1874 | Inventory Management Asst., GS-2010-7 | Charles Edwards Bessie Mosely James Ogle |

INTERCOM

F E D E R A L A V I A T I O N A G E N C Y

Sup

Mr. Smith
AC900
W. Lloyd Lane 4
Director, Aeronautical Center

66-39 September 27, 1966

WHAT HAPPENS TO COST REDUCTION SAVINGS? This question, which undoubtedly has occurred to many, was asked seriously during a recent meeting of Agency officials. The answer lies, not only in dollars, but in things accomplished for each dollar spent. "The success of a cost reduction program isn't fully revealed by total dollars spent," Budget Director Harold Alexander explains. "You have to look at units of work per dollar and per person employed to get the real picture." In the home budget, for example, if you save ten dollars on the utility bill and then use the money for badly needed shoes (would you believe children's shoes?), you haven't improved your savings account balance. You have reduced costs though, if the shoes were a necessity and the only way to raise the money was to cut costs in another part of the budget. The same principle applies in Government budgets. Last year, the Federal Aviation Agency reported cost reductions in current programs of \$57.3 million. Were costs actually reduced? Yes. Without the \$57.3 million cost reduction in current programs, the Agency would have needed an increase of at least that much for the new programs and services demanded by technical advancements, record-breaking flying activity and rising costs. As the President once expressed it, the demand for Government services rises constantly with the growth of population. This is the additive process which would eventually cause runaway inflation if it were not accompanied by the corresponding subtractive process which stems from more efficient ways of doing things and cutting out obsolete programs.

NO DISRUPTION IN FAA EXPECTED FROM FEDERAL JOB CUTBACK ORDER. In a recent directive from the Bureau of the Budget, Federal agencies were ordered to hold employment in full-time permanent positions to July levels and to hold all other employment to June levels. If present employment exceeds these levels, agencies will reduce them "as expeditiously as possible by not filling vacancies." The order thus prohibits forced reductions of employees as a means of holding to ceilings due to the cutback order. Because of earlier FAA efforts to reduce Federal expenditures, agency-wide strength is slightly below the June-July employment level. Provision is also made for agencies to seek adjustments to maximum staffing levels if required for certain new programs or emergency situations, involving the protection of life, property or the national security. FAA's favorable staffing position will allow it to go ahead with some current recruitment plans where critical needs exist. It can be expected, however, that some vacancies will not be filled as attrition takes place, because a more critical need may exist elsewhere. Agency managers and employees alike can contribute to the President's goal to ease inflationary pressures by doing everything possible to increase productivity, simplify procedures, and strip work to essentials.

Distribution: CAC-8

RESURFACING SET FOR DUKE AVENUE THIS SATURDAY. The current repair and resurfacing program will tackle Duke Avenue and the Antenna Lab Building parking lot this coming Saturday, October 1. Employees working on Saturday are cautioned to observe the street barricades. Further developments will be announced in next week's INTERCOM.

LOCAL WAGE BOARD SURVEY COMPLETED. The local wage board survey, conducted annually by the Army-Air Force Wage Board for the Oklahoma City area, has just been completed and the data forwarded to Washington, D. C. to be analyzed and combined with the Oklahoma City area data recently gathered by the Bureau of Labor Statistics. Any wage rate change based on these surveys which is authorized by the Army-Air Force Wage Board will be made applicable to Aeronautical Center Wage Board employees. It is expected that the Board will make its determination by mid October.

PYLE NAMED TO NAAIS TRUSTEES. James T. Pyle has been named by Administrator William F. McKee to one of two non-government positions on the Committee of Trustees for the National Aircraft Accident Investigation School. Pyle, a former Administrator of the Civil Aeronautics Administration, is presently Director of the Aviation Development Council for New York's LaGuardia Airport. The other non-government position on the committee is filled by Dr. George L. Cross, president of Oklahoma University.

SST EVALUATORS ON THE MOVE. The FAA-led Government team for evaluation of the SST is on the road after meeting for two weeks in Washington. Last week the 110 specialists involved in the analysis of the competing airframe designs visited the Boeing plant in Seattle while the 35-man engine study unit was at the Pratt & Whitney facility in West Palm Beach. This week the two groups move on to the Lockheed plant in Burbank and the General Electric plant near Cincinnati. An additional group composed of some 35 management and cost analysis experts are visiting all four facilities during the two-week period. Team members will reassemble in Washington on October 3 with the aim of completing their work by the end of the month.

FLYING REPTILE SIGHTED. Danville, Va., FSS chief Roy Hawkins suggests that preflight checks in certain areas might include a lookout for hitchhiking reptiles around the landing gear. After a pilot in his area found a 4½-foot moccasin in the wheel well, he took the plane up again in a fruitless attempt to dislodge the snake. Cycling the gear cut the unwanted passenger in half, but removing the remains wasn't that simple.

CONFERENCE SCHEDULED ON EMPLOYING THE HANDICAPPED. A one-day conference on employment of the handicapped will be conducted by the Civil Service Commission on October 7 at the Washington Hilton Hotel. The program will be devoted primarily to three areas of disability--cardiovascular accidents, mental illness, and mental retardation, all of which are of vital concern to Agency officials in carrying out the President's policy for employment and utilization of the handicapped. Donald Higgins, FAA's chief coordinator for employment of the handicapped, will represent the Agency at the meeting.

REMINDER! IT'S TIME TO UPDATE FINANCIAL INTEREST STATEMENTS. Agency regulations require that the incumbents of certain positions must submit statements of employment and financial interests (Agency Order 3750.3). They further require that employees submitting statements must also report any changes or additions to this data on a quarterly basis. If there are no changes, then no further action is necessary. If there are changes or additions to the information reported, then a supplemental statement must be submitted. Supplemental statements must be in the hands of the reviewing officials by COB, 9/30/66.

MORE JOBS OPEN IN ALASKA. Alaskan Region reports additional vacancies (see last week's INTERCOM) as follows: more than 20 electronic technicians, GS-856-9; more than 15 air traffic control specialists, GS-2152-9; four electronic engineers, GS-855-7 through 11; one architect, GS-808-11; one assistant budget officer, GS-560-13; and one computer specialist, GS-334-11.

INSTRUMENT RATING TO BE REQUIRED OF HELICOPTER PILOTS. To fly helicopters legally under instrument flight rules after October 17, 1966, pilots must hold a Helicopter Instrument Rating. The new rule, an amendment to Part 61 of FAA Regulations, requires pilots to have had at least six hours of actual or simulated IFR flight time in the past six months before they can act as pilot-in-command of an IFR helicopter flight. Three of the six hours must have been in a helicopter. The rule does not alter present weather limits for helicopter flights under visual flight rules, but the rating will be required for all flights that cannot be conducted under VFR conditions.

PROMOTION PLAN SELECTION LIST - Selections for July 1966

| ACPP NUMBER | POSITION TITLE, SERIES & GRADE | SELECTED |
|-------------|--|--|
| ACPP-1875 | Inventory Management Asst., GS-2010-5 | Larry Gausman Robert Joyner |
| ACPP-1877 | Supply Systems Analyst, GS-2003-7 | Fred Green |
| ACPP-1878 | Editorial Clerk, GS-1087-5 | Donald West |
| ACPP-1881 | Welder, WB-3708-8 | John Sowdal |
| ACPP-1882 | Secretary (Stenographer), GS-318-5 | Edith Vernick |
| ACPP-1883 | Clerk-Typist, GS-322-4 | Hobart Stevens |
| ACPP-1884 | Supv. Clerk Typist, GS-322-4 | Eloise Rose |
| ACPP-1885 | Sheet Metal Fabricator, Leader, WL-3881-11 | Landis Rouse |
| ACPP-1888 | Air Conditioning & Heating Equip. Operator-Janitor, WB-5401-5 | Jesse Nance |
| ACPP-1889 | Air Conditioning & Heating Equip. Operator, WB-5401-9 | Ivan Borrell |
| ACPP-1890 | Dig. Computer Systems Operator, GS-322-9 | Rodric Phillips |
| ACPP-1891 | Supply Inspector, WB-6965-7 | John Cobble Robert Engler |
| ACPP-1892 | Forklift Operator, WB-5704-5 | George Harless |
| ACPP-1895 | Fac. Flight Check Pilot, GS-2181-13 | Wendell Bailey Guy Lanon Derald Murphy |

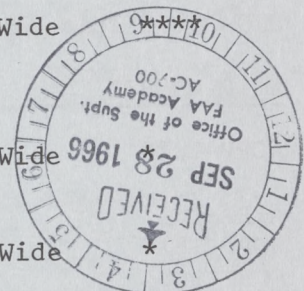
PROMOTION PLAN ANNOUNCEMENTS FOR AERONAUTICAL CENTER EMPLOYEES ONLY

Closing Date: October 5, 1966. The best qualified applicant will be selected for these positions regardless of race, color, creed, sex or national origin.

Employees who want to be considered for any of these positions must submit request on AC Form 3330-12 (formerly AC Form 135-1 (2=64)). Request must be accompanied by an Employees Appraisal Record, FAA Form 3693 or 3693-1, as appropriate, if one has not been previously submitted. Write "PARTIAL" at top of form. This copy will be used by AC-14 for all promotion plan purposes until the regular annual EAR is received. FAILURE TO FOLLOW THE ABOVE PROCEDURES IS LIKELY TO ELIMINATE THE EMPLOYEE FROM CONSIDERATION.

Applications for reassignment (ingrade) are also solicited from employees throughout the Aeronautical Center who now occupy positions in those job categories and grade levels where a reduction in the total number of positions must be accomplished.

| ACPP NUMBER | POSITION TITLE, SERIES & GRADE | AREA OF CONSIDERATION | KEY NUMBER |
|--------------------------------------|---|-----------------------|------------|
| Position Location: ACPP-2010 | Plant Engineering Division Lt. Vehicle Operator, WB-5753-4 | Center Wide | * |
| Position Location: FPP-AC-66-2011 | FAA Academy Air Carrier Maint. Spec., GS-1825-13 | Agency Wide | ** |
| FPP-AC-66-2012 | Fac. Flight Check Pilot/Spec., GS-2181-13 | Agency Wide | *** |
| FPP-AC-66-2013 | Civil Engineer (Airports- Educational Spec., GS-810-13 | Agency Wide | **** |
| Position Location: ACPP-2014 | Plant Engineering Division Electromotive & Powered Ground Equip. Mech., WB-5801-8 | Center Wide | * |
| Position Location: ACPP-2015 | Aircraft Services Base Flight Test Pilot, GS-2181-13 | Center Wide | * |



- * See Requirements on file Room 103, Headquarters Building.
- ** See Requirements on file Room 103, Headquarters Building. One year field experience as Air Carrier Maintenance Inspector required.
- *** See Requirements on file Room 103, Headquarters Building. Completion of S-FI-203, Flight Inspection Indoctrination Course or its equivalent. Experience related to the flight evaluation of air navigational aids required. Incumbent will serve as an instructor pilot for courses involving facilities flight inspection criteria and procedures.
- **** See Requirements on file Room 103, Headquarters Building. Candidate must be familiar with the Airports Program.

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