INTERCOM
FEDERAL AVIATION AGENCY

W Lloyd Lane
Director, Aeronautical Center

66-49 December 6, 1966

STREAMLINED FEDERAL BUDGET GETS FAA ASSIST. Some Agency activities--but none involving aviation safety, the current employment level, or the operation of existing facilities--will be affected by the Administration's program to reduce Federal expenditures where feasible. The FAA will reduce its obligations for FY'67 by $71 million by deferring various projects involving construction, procurement of equipment, research and development, and grants-in-aid. This reduction in obligations will produce a decrease in expenditures of $35 million during FY'67. The Federal-aid Airports Program will be based on the use of $61 million of the $71 million appropriated.

OUR NEIGHBORS AT DOT. (This is the first in a series of articles describing the agencies which, with FAA, will comprise the Department of Transportation.) In some ways, the Great Lakes Pilotage Administration is akin to the fabled "Mouse that Roared": its size should not belie its proper place in the scheme of things. When fully staffed, GLPA only numbers six, but their activities are vital not only to this country, but to Canada as well. The Administration oversees pilotage on the Great Lakes by registering rates and charges for pilotage services. It further is authorized to enter into arrangements with the Canadian government for reciprocal pooling, equitable participation by American and Canadian pilots, and the establishment of joint or identical rates and charges. Until it is absorbed into the DOT, the Administration will continue to operate as a constituent unit of the Office of the Under Secretary of Commerce for Transportation.

SEMINAR ON EMERGENCY TRANSPORTATION HELD HERE. A seminar for senior reservists for emergency transportation is being conducted at the Aeronautical Center December 7 and 8. Heading the conference is Mr. John L. McGruder, Director, Office of Emergency Transportation, Department of Commerce. Executive Reservists from throughout industry are attending along with government officials from various offices concerned with emergency transportation planning and coordinating. Included in the two-day meet will be a briefing and tour of the Aeronautical Center.

AERONAUTICAL CENTER TOPS IN AGENCY. The latest FAA report on the Recognition and Awards Program indicates the Aeronautical Center continues to lead the Agency in employee suggestion activity. During the calendar quarter ending 9/30/66, the AC had the greatest number of suggestions submitted (268); the highest number of suggestions adopted (60); the highest rate of adoption (16.7); and the greatest amount of cash awards ($2,385.).

FAA GIVES AID TO IRAN. The first of three TACAN air navigations systems was loaded aboard an Iranian aircraft at the Aeronautical Center on December 5. A combined effort of the FAA/USAF in meeting a Military Assistance Program (MAP) commitment, the equipment will provide air navigation facilities for the country of Iran.

Distribution: CAC-8

BEWARE OF QUESTIONNAIRES. During the past few months, "confidential" questionnaires have been sent to FAA personnel soliciting comments relating to various aspects of aviation and aerospace. While most of them are legitimate sources for industrial marketing research, some have been circulated under "dummy" identities and used as the basis for evaluating technical capabilities, financial positions, and other key assets of firms competing for Government aviation and space contracts. The Office of Compliance and Security has identified several bogus sponsors who could, by obtaining certain vital data before it is made public, use the information to unfair advantage. Employees are urged to give careful consideration before answering questionnaires and to refer to OA P 1200.2 ("Release of Information by FAA Employees") whenever they have any doubts about how and by whom particular FAA information may be disclosed.

PRESIDENT LAUNCHES NEW EXECUTIVE ASSIGNMENT SYSTEM. The President has issued an Executive Order that opens new avenues for identifying, developing, and utilizing executive talent in the Federal government. Under this executive assignment system program, the Civil Service Commission will maintain an inventory of the 25,000 persons in grades 15-18 throughout the government. This marks the first time that there has been an orderly system by which agency officials can locate available executive talent. Employees will have the right to refuse any job offer without jeopardizing their careers.

SATELLITE EVALUATED FOR ATC COMMUNICATIONS. FAA plans to evaluate the applications technology satellite (ATS-B), scheduled to be launched today (Dec. 6) by NASA at Cape Kennedy, for relaying very high frequency (VHF) radio voice communications between aircraft and the Agency's ground air traffic control stations. Once in space, the ATS-B will be permitted to drift westward to about 151 degrees west longitude on the equator southeast of the Hawaiian Islands and remain in stationary orbit 22,300 miles above the earth. FAA air traffic control experts are hopeful that VHF communications via satellite will provide static and fade-free pilot-to-controller channels. Using current communications equipment, long-range flights over oceans--and other areas where ground communications facilities are non-existent--frequently experience loss of radio contact with ground stations due to fading static and other interference caused by natural phenomena.

V/STOL ADVANTAGES UNDERSCORED IN STUDY. A new family of 100-passenger aircraft operating from small airports close to downtown city areas can play a major role in meeting the increasing needs for future short distance transportation, concludes a special report prepared for FAA by the McDonnell Aircraft Corporation. According to the study, V/STOL (vertical and/or short takeoff and landing) air transports would offer both greater convenience and reduced ground travel time between the city and the airport. The report found that travelers in the area selected for the study--the 500-mile long north-south "California Corridor" extending from San Diego to Sacramento--would save $7 million worth of time annually by flying V/STOL instead of conventional planes. FAA, as chairman of the Governmental Task Force on Interurban Air Transportation, has been studying the technical feasibility and economic potential of V/STOLs and their compatibility with future air traffic control, air navigation, and airport facilities.

SST TAKES TO THE AIR. A one-hour television special next week will examine the development of the supersonic transport. The documentary will appear locally on "CBS Reports", Tuesday, December 13, at 9 p. m. CST, on Channel 9.

YOC WORKER IS AMONG SPECIAL AWARD WINNERS. Rarely are major cash awards presented to summer employees, but in recognition of their extraordinary contributions to the Procurement Policy and Procedures Task Force, Irene Louise Bell and Laverne L. McCain were among the 20 recipients of Special Act Awards presented in Washington last week. The awards were given to the members of the Task Force for having prepared and published the comprehensive manual that streamlines the Agency's procurement activities. Miss Bell was assigned to a group as a Youth Opportunity Campaign employee and is a student at the Burdick Vocational High School in Washington. Miss McCain came to FAA as a summer administrative employee from Howard University where she is a student. Donald S. King, Director of Installation and Materiel Service, presided at the ceremonies, paying tribute to the Task Force with Joseph D. Blatt, Associate Administrator for Development, and other key officials.

NEW RULES PROPOSED. Because the Agency feels that the overall safety level of supplemental air carriers has increased substantially, FAA proposes to delete the existing requirement that their operating certificates be renewed annually. Public comment on Notice 66-41 is due before January 26. A second FAA proposal (Notice 66-44) would terminate the current system of issuing special three-digit aircraft registration numbers to owners when the configuration of their planes cannot accommodate longer numbers. Instead, these numbers would be reserved for two exclusive uses: for FAA aircraft registration and for aircraft manufacturers to use as "fly away" numbers--similar to "drive-away" license plates temporarily provided to new car owners by automobile dealers. Public comment is due by January 18. Finally, Amendment 91-34 has been authorized to give air carriers and commercial operators an additional 90 days to comply with Amendment 91-33--which provides new rules for ferrying turbine engine powered airplanes equipped with either three or four engines to repair bases when one engine is inoperative.

NEW TRAINING COURSES TO BE OFFERED IN 1967. Four new MITTS (Management Improvement Through Team Study) courses are being developed now for 1967 supervisory training programs. They are: Human Relations in Supervision; Effective Organization of Work; Management by Objectives; and Uses and Conservation of Manpower, Money and Material. Watch for Agency Notices that announce individual programs, describe the courses, tell who is eligible, and outline the procedure for enrollment. Your Training Program Management Officer will be able to give you additional detailed information.

JUST THE FACTS. Every FAA employee has his own pipeline to top management through the Unsatisfactory Condition Report. This system provides a direct means of communicating conditions or practices that you consider hazardous or inefficient. All you need are the facts and an FAA Form 1800-1--management provides the solution.

PROMOTION PLAN ANNOUNCEMENTS FOR AERONAUTICAL CENTER EMPLOYEES ONLY

Closing Date: December 14, 1966. The best qualified applicant will be selected for these positions regardless of race, color, creed, sex, or national origin.

Employees who want to be considered for any of these positions must submit request on AC Form 3330-12. Request must be accompanied by an Employees Appraisal Record, FAA Form 3693 or 3693-1, as appropriate, if one has not been previously submitted. Write "PARTIAL" at top of form. This copy will be used by AC-14 for all promotion plan purposes until the regular annual EAR is received. FAILURE TO FOLLOW THE ABOVE PROCEDURES IS LIKELY TO ELIMINATE THE EMPLOYEE FROM CONSIDERATION.

ACPP NUMBER	POSITION TITLE, SERIES & GRADE	AREA OF CONSIDERATION	KEY NUMBER
Position Location:	Data Services Division		
ACPP-2081	Computer Specialist, GS-334-13	Center Wide	*
ACPP-2084	Supv Dig Computer Programer, GS-334-13	Center Wide	*
Position Location:	FAA Depot		
ACPP-2082	Machinist, WB-3414-11	Center Wide	207

* See Requirements on file Room 104, Headquarters Building.

Position Location:	National Flight Inspection Division		
ACPP-2083	Clerk, GS-301-4	Natl Flt Insp. Division	*

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PROMOTION PLAN SELECTION LIST - Selections for November, 1966

ACPP NUMBER	POSITION TITLE, SERIES & GRADE	SELECTED
FPP-AC-66-2011	Air Carrier Maint. Spec., GS-1825-13	Wayne Jacox, Jr.
FPP-AC-66-2013	Civil Engineer(Arpts-Educ Spec), GS-810-13	Jack Burke
FPP-AC-66-2018	Fac. Flight Check Pilot, GS-2181-12	George Puskarich
ACPP-2027	Machinist, WB-3414-12	M. B. Lynn
		J. D. Messimore
ACPP-2028	Mobile Equip. Driving Tester, WB-5752-8	Charles Masilon
ACPP-2029	Electronic Technician (Gen), GS-856-11	Wally Kerr
		Charles Sobetsky
ACPP-2030	File Clerk, GS-305-3	James Evans
ACPP-2031	Identification & Condition Verifier, WB-6966-7	Joe Young
ACPP-2033	Offset Press Operator (Med), WB-4417-11	Lyndall Butler
ACPP-2034	Applications Examiner, GS-963-5	Quenton Duren
ACPP-2035	Procurement Agent, GS-1102-9	Mary Drury
ACPP-2036	Parts Expediter Lead Foreman, WS-6958-3	Mike Sanchez
ACPP-2037	Crystal Technician, WB-2708-9	Ronald Coggins
		Jean Whinery
ACPP-2039	Freight Checker, WB-6961-6	Dale Clark
ACPP-2043	Clerk, GS-301-5	Betty Allen
		Beverly Morgan
ACPP-2045	Dig. Computer Systems Operator, GS-332-7	Donald Kemnitz
ACPP-2046	Card Punch Operator, GS-356-2	Patricia Melton

INTERCOM
FEDERAL AVIATION AGENCY

W Lloyd Lane
Director, Aeronautical Center

66-50 December 13, 1966

THE MIRACULOUS INCONGRUITY. "They were, in their everyday comings and goings, practical and methodical men....Yet these two eminent citizens of Dayton were seized and transfixed by the outrageous idea that men could fly." These and other observations about the Wright Brothers" "miraculous incongruity" will be made by Administrator McKee at Aviation's Hall of Fame in Dayton, Ohio, on Thursday. The ceremonies commemorating the 63rd anniversary of the Wright Brothers" flight will be among those throughout the country marking this historical milestone. Two days later, on the day that President Johnson has proclaimed as "Wright Brothers" Day," Associate Administrator Arvin Basnight will participate in special ceremonies at Kitty Hawk's First Flight Airport.

DEPUTY ADMINISTRATOR RECEIVES ROCKFELLER AWARD. On December 7 at a luncheon at the Washington Hilton Hotel, President Goheen of Princeton University presented D. D. Thomas and four other distinguished Government career officials each with an award and a citation for their selection as the 1966 Rockefeller Public Service Awardees. Present at the ceremony were Cabinet Officers, General McKee and other Agency heads, as well as members of Mr. Thomas" family.

FAA ACADEMY GRADUATES FIRST ELECTRONICS CLASS FOR TINKER AFB. Forty-one student electronic technicians were graduated from the FAA Academy last Friday after completing thirty-seven weeks of formal classroom studies in basic electricity, and other courses up to computers and radar. The group was the first of the full length electronics classes to complete training under a joint agreement between the Air Force and the FAA. The men now return to Tinker AFB to undergo another nine months of on-the-job training before being classified as journeymen electronic technicians. Previously,others have been graduated after short courses in aircraft mechanics, hydraulics, or electrical systems.

SUMMER EMPLOYMENT. This is a reminder that the announcement for summer employment closes January 9, 1967. If your son or daughter is interested in summer employment with the Federal Government and is at least 18 years of age or a high school graduate or will graduate in May, 1967, he should take the test given as a result of this announcement. An eligible rating on this test is required for summer jobs at the GS-1 through GS-4 level. Although restrictions have been lifted to some extent, we still cannot hire the sons or daughters of our employees for temporary jobs between May 14, 1967 and September 2, 1967, if there are any eligibles on the register with the same or higher grade. You can obtain additional information and the necessary forms to apply for this test from the Employment Office.

CHRISTMAS PARTIES. Following the usual custom, a number of organizations at the Center plan to hold an office open house preceding the Christmas holiday. This provides a good means for exchanging feelings of good will during this joyous season. While all are encouraged to participate in these activities and enjoy themselves, the usual Agency code of ethics and standards of conduct will be observed. There will be no early dismissal of employees nor excused absence for individuals not participating in these activities.

Distribution: CAC-8

SELF IMPROVEMENT TRAINING SESSIONS. The Urban League Job Development Center, a local civic service organization, is sponsoring a series of training sessions designed to assist Federal employees to improve the basic abilities needed in the jobs filled through the Federal Service Entrance Examination. The training sessions will consist primarily of instruction in verbal ability--that is vocabulary, reading comprehension and correct use of language, and quantitative ability--that is ability to understand number concepts and basic arithmetic. Employees who meet the basic education or experience requirements and have not passed the FSEE may apply to attend these sessions. You may apply by submitting a request in writing to AC-14 by December 22, 1966. The first session will be held at 7:00 p. m. January 10, 1967, at Avery Chapel A M E Church, 1425 N. Kelham, Oklahoma City, Oklahoma. Because of limited facilities, it may not be possible to approve the requests of all who apply. In that event, requests will be approved on an as received basis. If this program proves successful, additional sessions will be conducted in the future. Employees whose requests can be approved will be notified and time and place to report confirmed.

MANAGEMENT TRAINING OPPORTUNITY ANNOUNCED. The Air Transportation Systems Specialist Development Program for FY-68 is announced by Notice 3110.9Y, dated November 11, 1966. Those eligible to apply must have at least three years FAA experience at GS-11, or above, in technical or administrative work. They must have a Bachelor's Degree, with high scholastic average, mathematical background, at least through Calculus, and they must be willing to accept a change of assignment and location during and on completion of training. Applications for the Air Transportation Systems Specialist Development Program (ATSS) will be coordinated by the Training Branch, AC-11, and should be forwarded to that office through supervisory channels, by January 6, 1967. Those interested in applying should contact the Training Branch, Extension 4156.

OUR NEIGHBORS AT DOT. (This is the second in a series of articles describing the agencies which, with FAA, will comprise the Department of Transportation.) Working closely with its Canadian counterpart in the construction, maintenance, and operation of the St. Lawrence Seaway is the St. Lawrence Seaway Development Corporation. The Corporation has 162 employees who oversee deep water navigation works in the International Rapids Section of the St. Lawrence River, together with necessary dredging in the Thousand Islands Section. Supervised by the Secretary of Commerce through his Under Secretary for Transportation, the Corporation is self-supporting through tolls which are charged shippers using the Seaway facilities. Along with its human resources, the Corporation will bring to the Department of Transportation 22 marine craft--including a gate lifter, a tug boat, barges, work boats, floating docks, floats and motor boats.

MUSTANG SCHOOL CHOIR TO PRESENT CHRISTMAS PROGRAM. Employees are invited to hear the Mustang School Choir under the direction of Miss Carolyn Stover present a program of Christmas music in the Headquarters Auditorium on Wednesday, December 21. Performances will be at 10:30 a. m. and 1:30 p. m. The program is sponsored by the Aeronautical Center Employees's Association.

CAMI LIBRARY UNLOADING BACK COPIES. The CAMI Library, located in Room 269 of the CAMI Building has give-aways....among them many issues of AVIATION WEEK AND SPACE TECHNOLOGY. Anyone interested may pick them up.

EFFECT OF COST-OF-LIVING INCREASES ON FEDERAL EMPLOYEES CONSIDERING RETIREMENT. Civil service annuities will be automatically increased by 3.9% effective January 1, 1967 under the "cost-of-living" provision. Employees who retire on or before December 30, 1966 (so that the annuity commencing date is not later than December 31, 1966) will receive, in addition to the cost-of-living increase, a 1% increase in annuities provided by a law enacted in 1962. Employees who have a disability retirement application pending must be on leave without pay not later than the last hour on December 30, 1966, to take advantage of the above increase.

Considering both of these prospective increases, many employees have asked how much longer they would have to remain in active employment after December, 1966, before their annuity, without increases, would come back up to the amount they could get by retiring in December. The answer to this question is affected by factors which vary widely with the individual. These factors include amount of salary increases in the past 5 years, expected future salary increases, and amount of past service of the individual. Although no simple formula can give the correct answer for each case, the following table can be used to give a rough approximation of the additional service required.

	Months of Future Service Required		
	A	B	C
Years Past Service as of December 30, 1966	No Salary Increases	Normal Salary Increases	High Salary Increases
10 yrs.	5 mos.	4 mos.	3 mos.
15	8	6	4
20	11	7	5
25	14	8	6
30	17	9	6
35	20	10	7
40	23	11	7
41	50	11	7
42 or more	73	16	9

Notes on Use of Table

Column A assumes no past or future salary increases. This is improbable in any individual case, but Column A shows the maximum number of months of additional service that would be required in any case.
Column B assumes a "normal"pattern of past and future salary increase which would fit most employees.
Column C assumes that, in addition to past statutory increases, the employee has in the past or will in the future receive promotions which substantially increase his high-5 average salary.

LOST: VALUABLE ART. . . Lamenting their vanishing art is Washington's Office of General Aviation Affairs. A 30" x 20" x 5" package containing $2,000 worth of graphics has been lost between the Aeronautical Center and Washington. It did not reappear during a Post Office Department search. If you find 50 illustrations depicting the air traffic control beacon system, please forward them to GA-20's Aviation Education Staff.

PROMOTION PLAN ANNOUNCEMENTS FOR AERONAUTICAL CENTER EMPLOYEES ONLY

Closing Date: December 21, 1966. The best qualified applicant will be selected for these positions regardless of race, color, creed, sex, or national origin.

Employees who want to be considered for any of these positions must submit request on AC Form 3330-12. Request must be accompanied by an Employees Appraisal Record, FAA Form 3693 or 3693-1, as appropriate, if one has not been previously submitted. Write "PARTIAL" at top of form. This copy will be used by AC-14 for all promotion plan purposes until the regular annual EAR is received. FAILURE TO FOLLOW THE ABOVE PROCEDURES IS LIKELY TO ELIMINATE THE EMPLOYEE FROM CONSIDERATION.

ACPP NUMBER	POSITION TITLE, SERIES & GRADE	AREA OF CONSIDERATION	KEY NUMBER
Position Location: ACPP-2085	Administrative Services Division Gen. Communications Equip. Oper., GS-392-5	Center Wide	*
Position Location: FPP-AC-66-2086	FAA Academy Gen. Aviation Oper. Spec., GS-1825-13	Agency Wide	*
Position Location: ACPP-2087	FAA Depot Cabinetmaker, WB-4605-10	Center Wide	202

* See requirements on file Room 104, Headquarters Building.

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PROMOTION PLAN SELECTION LIST - Selections for November, 1966

The following selections were made from Promotional Plan Bulletin #1 (Revised)

POSITION TITLE, SERIES & GRADE	SELECTED
Clerk Typist, GS-322-4	Donna Bulis Charlene Nix
Clerk Typist, GS-322-3	Bess Dull Grace Kernaghan Marjorie Nichols Loraine Wagner
Clerk Stenographer, GS-312-4	Patricia Ball Monta Cowan Diane Harris June Tevault
Secretary (Stenography), GS-318-4	Oma Chaney Mary Howard Dickie Price Cordys Reeves Bettie Simmons
Secretary (Stenography), GS-318-5	Jane Dodd Len Ferguson Marie Hall

INTERCOM
FEDERAL AVIATION AGENCY

AC 920

W Lloyd Lane
Director, Aeronautical Center

66-52 December 27, 1966

TELETYPE UNIT SCORES SECOND PROUD VICTORY. Employees of the Aeronautical Center's Teletype Unit were honored last week by presentation of their second Group Award for error-free performance. The group had previously been commended for 30 days of operations without a single mistake in traffic handling. The current award recognizes the unit for 90 consecutive days without a single error in workmanship. Outstanding performance through the reduction of mistakes. Congratulations to this organization for their splendid contribution to quality.

WITHHOLDING STATEMENTS (W-2's) TO BE DELIVERED. In the interest of economy and for the sake of expediency, withholding statements (W-2's) will indicate employee's home addresses as shown on U. S. Savings Bonds. For those employees who do not subscribe to bonds, home addresses will be your organizational Aeronautical Center address. Withholding statements (W-2's) will be delivered by the Time and Attendance Clerks approximately January 12, 1967.

MULTIPLE WORK SHIFTS - BRANCH AND SECTION CHIEFS PLEASE NOTE. Order AC 3600.12 dated 1/31/66 delegated authority to heads of divisions and branches to establish or make changes in multiple work shifts which conform to the standard shift schedule listed in the order. Such authority may not be redelegated. In a recent survey, only 42% of the branch cheifs who were approached knew that they had this authority. Conversely, of the section chiefs participating in the sampling, 25% erroneously thought that they had such authority. It is suggested that each Branch and Section Chief review the subject order to assure that he is acting within the scope and intent of this directive.

DOT $EAL DE$IGN CONTE$T. Last week Secretary-Designate Boyd kicked off an interagency competition to select a design on which the official DOT seal will be based. Employees desiring to enter the contest should review the rules printed in the Christmas issue of INTERCOM. Remember - a $500 U. S. Savings Bond goes to the winner and $50 bonds to the runners-up in each of the constituent DOT agencies.

OUR NEIGHBORS AT DOT. (This is the fourth in a series of articles describing the agencies which, with FAA, will constitute the Department of Transportation.) The Bureau of Safety was established by the Civil Aeronautics Board to investigate accidents involving civil aircraft in the United States and its territories; to determine the "probable cause" of all aircraft accidents; to provide public reports of each accident and its probable cause; and to make recommendations about how similar occurrences can be prevented in the future. The Bureau, staffed with 186 people, is headed by a Director.

THE MESSRS. MURPHY REAPPOINTED AT CAB. President Johnson has designated Charles S. Murphy to continue as Chairman of the Civil Aeronautics Board through 1967. Robert T. Murphy has been renamed Vice-Chairman after recently being reappointed by the President to his second six-year term on the Board.

Distribution: CAC-8

FAAP FUNDS ANNOUNCED. Allocations of $72.5 million in Federal matching funds to help local communities construct and improve 341 civil airports under the Federal-aid Airport Program for Fiscal Year 1967 have been announced by the Agency. The 1967 Program provides $59.2 million to improve 295 existing airports. Emphasis is placed upon airport development to relieve traffic conjestion at major air terminals and to provide runways needed by communities to accommodate jets and other modern aircraft.

CENTER HELPS EVALUATE COMMUNICATIONS SATELLITE. An item in INTERCOM, December 6, 1966, related FAA plans to evaluate the applications technology satellite (ATS-B) launched on that date. Project engineers in Washington were interested in learning how good reception (if any) would be using only conventional AM and FM receivers used by the Agency. Three Center personnel spent two nearly sleepless night listening but heard only a few voice transmissions and some noise bursts. However, the information will be useful in planning experiments to be conducted next May employing the same satellite which has a life expectancy of several years. Eventually, improved air traffic communications will be the result of these and other experiments. Those assisting in the program at the Center were Woody Welling, AC-940; Larry Vorheis, AC-950; and Ollie Foxhall, AC-450.

AEROMAIDS GET WORLDWIDE RECOGNITION. The following is excerpted from a printed Christmas letter sent by the S. K. Barletts (Stanley and Johnee) to their friends all over the world. Mr. Bartlett is Manager of Robertsfield Airport, Liberia West Africa....."Another cause for joy for Johnee was the arrival on Pan Am of over one hundred towels for the orphanage. It was indeed a surprise. The need for towels was mentioned to Darwin Maurer, FAA, Oklahoma City, when he visited us. Upon his return to Oklahoma, he told the FAA Aeromaids. They very generously donated the towels and American and Pan American transported them free. The staff and the children from the orphanage were certainly happy and thrilled with this gift."

AWARDS AND REWARDS. The Administrator recently presented a Meritorious Service Award to Donald G. Schuler, Executive Officer of Systems Maintenance Service, who is retiring after nearly 37 years of Government service. The citation read, in part: "In recognition of his outstanding contribution to administration in the Federal Aviation Agency and other agencies with which he was associated.... His untiring and selfless efforts have brought about significant and enduring improvements in the management activities in which he participated...." In Installation and Materiel Service, Quality Within Grade Increases went to Frederick G. Scheel and C. E. Mayhall; and, Sustained Superior Performance Awards went to M. Gordon Applewhite and Edward M. Bushong.

HALF THE FUN IS GETTING THERE. In further effort to integrate state-wide highway planning with the increasing needs for better airport access roads, FAA and the Bureau of Public Roads are strengthening their existing coordination programs. The two agencies have agreed to new cooperative procedures, especially at local levels, to assure that their mutual goals are more efficiently and advantageously realized. Earlier, the two agencies worked out a system to assure the establishment of required vertical clearances between highways and flight paths.

BIG LEAGUE SCOREBOARD. Archie W. League, Director of the Air Traffic Service, and his team have pulled ahead in the "Fit as a Fiddle" competition. The contest was first waged last fall when Flight Standards Service challenged Pacific Region's claim that theirs was the healthiest bunch--in terms of unused sick leave. Now with a slight edge, Air Traffic reports that 37 per cent of its staff has accumulated more than 1,000 hours. Of these, nine have accumulated more than 2,000. These robust speciments of vigor and vitality are: Francis Glennan, George Kriske, Dan Whiteley, John Kennedy, D'Arcy Harvey, Charles Clift, Paul Moore, Charles McKnight, and James Lee.

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DIAL-A-SUGGESTION, EXT. 4680. Saves you time and can earn you extra money.

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Continued from Page 4.

PROMOTION PLAN SELECTION LIST - Selections for December, 1966

ACPP NUMBER	POSITION TITLE, SERIES & GRADE	SELECTED
ACPP-2065	Tool, Stock, and Pts. Keeper, WB-6904-6	Robert Elkins
ACPP-2068	Supply Clerk, GS-2040-4	William Wheeler
ACPP-2069	Warehouseman-Forklift Oper., WB-6908-6	Albert Gilmore
		Billy Stephens
ACPP-2073	Card Punch Operator, GS-356-2	Barbara Green
		Nova Green
		Nadine Knight
		Barbara Oneal
		Joy Rippstein
		David Roberts
		Patricia Rogers
		Eda Shawner
		Donna Taylor
		Julia Taylor
		Faye Wallace
ACPP-2080	Dig. Computer Programer, GS-331-7	Louis Davenport
		William Julian
		Vernon Morgan
		Peggy Mckenzie
		Jayn Russell
ACPP-2081	Computer Specialist, GS-334-13	Wayne Farrell
ACPP-2084	Supv. Dig. Computer Programer, GS-13	Robert Gay
		Jesse Mills

PROMOTION PLAN ANNOUNCEMENTS FOR AERONAUTICAL CENTER EMPLOYEES ONLY

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ACPP NUMBER	POSITION TITLE, SERIES & GRADE	AREA OF CONSIDERATION	KEY NUMBER
Position Location:	FAA Academy		
ACPP-2088	Electronic Technician (Gen), GS-856-10	CANCELLED	
Position Location:	Plant Engineering Division	Center Wide	*
ACPP-2101	Fire Extinguisher Serviceman, WB-4803-6		
Position Location:	Flight Standards Technical Division	Agency Wide	*
FPP-AC-66-2102	Aviation Maint. Spec., GS-1825-12/13		
FPP-AC-66-2103	Aviation Maint. Spec., GS-1825-12	Agency Wide	*
Position Location:	FAA Depot		
ACPP-2104	Procurement Clerk, GS-2020-4	FAA Depot	*

* See Requirements on file Room 104, Headquarters Building.
Promotion lists established as a result of these announcements may be used for a period of 90 days to fill additional vacancies in the same area of consideration at the Aeronautical Center.

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PROMOTION PLAN SELECTION LIST - Selections for December, 1966

ACPP NUMBER	POSITION TITLE, SERIES & GRADE	SELECTED
ACPP-2074	Card Punch Operator, GS-356-3	Paula Branson
ACPP-2075	Janitor Lead Foreman, WS-3566-1	Leslie Shaw
ACPP-2025	Forklift Operator, WB-5704-5	Ronald Smith
FPP-AC-66-2032	Supv. Air Carrier Oper Spec., GS-1825-14	Kenneth Hunt
ACPP-2035	Procurement Agent, GS-1102-9	Lester Pitchford Mildred Brooking
ACPP-2038	Antenna Repairer, WB-2601-11	Charles Hall
FPP-AC-66-2041	Supv Aviation Maint. Spec., GS-1825-14	Virgil Zenker
ACPP-2050	Clerk, GS-301-4	Billie Belicek
ACPP-2059	Computer Equip. Analyst, GS-334-13	John Rieger
ACPP-2061	Mail & File Clerk, GS-305-3	Charles Harper Dennis Moore
ACPP-2063	Crater Helper, WB-4621-5	Stephen Mulzet

Holiday Greetings

INTERCOM

FEDERAL AVIATION AGENCY

One of the most inspiring things about the Christmas season is the warm regard it fosters in all of us for the happiness and well-being of others.

This year as we celebrate Christmas and rejoice in the traditional festivities of the season, let us reaffirm this warm regard for our fellow man and resolve to retain it the year around.

Merry Christmas and a happy and prosperous New Year.

W Leigh Lane

1967 TO USHER IN $500 CONTEST FOR DESIGN OF OFFICIAL DOT SEAL

An interagency design competition on which the official Department of Transportation seal will be based was launched today by Secretary-Designate Alan S. Boyd.

The contest is open to all employees who will be incorporated into the new Department and members of their families. The seal itself will symbolize the movement, modes, and growth of American transportation.

The Grand Winner--whose design will be selected by Mr. Boyd on the recommendation of a committee of distinguished artists--will receive a $500 U. S. Savings Bond and a plaque of Special Achievement. One runner-up from each constituent DOT agency will receive a $50 Savings Bond and a Certificate of Commendation.

Following the announcement of the winners on February 1, 1967, all entries submitted to the Committee of Final Selection will be exhibited in FAA Headquarters in Washington.

Contest Rules

1. Each design must be submitted on a piece of heavy or mounted white paper.

2. The design of the seal is to be circumscribed by a circle 7 inches in diameter.

3. At least one rendition of the design must be made in black ink. Color may be suggested in an identical accompanying design--but no more than three colors (including black) may be used.

4. Each design must be accompanied by a short (not to exceed 75 words) description of what it portrays. However, such narrative descriptions will not be accepted without a sketch or drawing of the design. This description must be firmly affixed to the back of the drawing.

5. Each contestant must print or type his name directly on the paper in the lower right hand corner--as well as his modal agency, organizational unit, address, and telephone extension.

6. Each contestant may submit a maximum of three different designs--but each must be submitted separately.

7. All drawings submitted in the competition become and will remain the property of the Department of Transportation. Any refinements in the winning design that are necessary to comply with Government specifications will be made in consultation with the artist.

8. All FAA entries must reach the Public Affairs Office, AC-5, on or before Tuesday, January 17, 1967.

THE DOT AGENCIES

In symbolizing the various modes of American transportation in one design, you might wish to consider the following agencies that will constitute the new Department:

Office of Under Secretary of Commerce for Transportation
Alaska Railroad
Bureau of Public Roads
Bureau of Safety (CAB)
Great Lakes Pilotage Administration
Federal Aviation Agency
Coast Guard
ICC's railroad and motor vehicle safety responsibilities
National Highway Safety Agency
St. Lawrence Seaway Development Corp.

COLD TREATMENT . . . For efficient operation, supersonic flight cruise generally must be conducted in the coldest air within operational reach of the aircraft. For this reason primarily, the first generation SSTs will cruise normally between 50-70,000 feet. The Weather Bureau, under the auspices of the National Science Foundation, currently is analyzing weather maps for the Northern Hemisphere at constant pressure levels near 50, 68, 84, and 100 thousand feet. These daily observations are providing considerable basic knowledge of the stratospheric environment of the SST.

RULE-MAKING SUMMARIZED . . . From November 30 to December 14, the Agency issued the following rules:

- Amdts. 47-2 and 49-2 to ease limitations formerly imposed on authorizations to sign for another, including powers of attorney, in connection with aircraft registration and recording.

- Amdt. 91-35, effective March 6, 1967, to prohibit the use of additional portable electronic devices aboard a U. S. civil aircraft.

- Amdt. 121-23, effective Dec. 1, 1966, to authorize Air Carrier District Offices to extend the compliance dates for installation of cockpit voice recorders in airplanes operated under Part 121.

- Amdt. 151-16, effective Dec. 14, 1966, revising the per cent of the U. S. share in approved airport development costs in the 13 states whose public lands make up more than five per cent of all lands.

Also issued was Notice 66-42 concerning the proposed modification of examination procedures for determining the presence of cardiovascular disease in applicants for, and holders of, first and second class medical certificates. The Notice will be the subject of a public hearing on Feb. 15, 1967, and written comments of those unable to attend the hearing are due by Feb. 6, 1967. Finally, the Agency issued Notice 66-43 inviting public comment before Jan. 7, 1967, on a proposal to change the self-destruction and tracking equipment required for the operation of unmanned free balloons.

IRVING D. SMITH TO RETIRE. . . A pre-retirement party featuring a "This Is Your Life" presentation was held December 20th for Irving D. Smith, Special Assistant to the Superintendent of the FAA Academy since 1962. Smith is retiring at the end of December after 31 years in federal service. He began his long career in Seattle, Washington, in 1935 as Regional Personnel Officer for the Resettlement Administration. In 1948 he joined the CAA/FAA in the old Seattle Seventh Region. He later transferred to Hawaii as Personnel Officer where he remained 11 years before coming to Oklahoma City in 1962. As Special Assistant to the Superintendent, Smith has become well known to everyone at the Aeronautical Center and his absence will be noticed by all.

MANY CENTER GROUPS AIDING NEEDY DURING YULETIDE SEASON. . .Many Aeronautical Center offices, organizations and other groups have assumed responsibility for making others happy during the Christmas Holidays. Some have "adopted" a family known to need assistance, others have contributed to charitable organizations as a group. Since the list is too long to give individual recognition, INTERCOM takes this means of commending these employees for this seasonal display of Christian charity.

BEST WISHES FOR A SAFE AND HAPPY HOLIDAY SEASON. . . Accidents never take a holiday. In fact, they strike more often during this holiday season than any other time of the year. The festive mood and rush of holiday activities encourages carelessness and haste which oftentimes results in accidents. Those of us at the Aeronatuical Center can help assure that this season is the happy time it should be by making an extra effort to prevent accidents. This means using extra care in driving, being alert to our condition as well as to the conditions of the road. It means following good fire prevention practices at home, with only approved wiring on Christmas trees, non-hazardous toys for children, being careful of open fires and Christmas wrappings, and using good judgment in all our holiday activities. While enjoying the holidays, remember that in this joyous season of the year, SAFETY IS NO ACCIDENT.

OUR NEIGHBORS AT DOT. . . (This is the third in a series of articles describing the agencies which, with the FAA, will constitute the Department of Transportation.) The 482.7-mile Alaska Railroad, which is now a part of the Department of Interior helps stimulate the settlement and economic development of the 49th State by providing rail transportation. Through a lease arrangement, the Alaska Railroad owns and controls a tug and barge line, docks, and terminals. Its 900 employees are headed by a general manager.

LONG WEEKENDS AHEAD. . .Because Christmas and New Year's fall on Sundays this year, those of us with normal tours of duty will observe Mondays, December 26 and January 2, as legal holidays. This also applies to employees on "first 40-hour" (irregular work week) tours. Employees with other than the normal Monday through Friday tours of duty should check the Absence and Leave Handbook, PT P 3600.2, Par. 76, or consult their supervisors to determine when they will receive their holiday time off.

LIGHT PATTERNS SIGNAL PROGRESS. . . A pattern of red and white lights on runways equipped for Category II operations represents the most recent progress to date in all-weather landing capability. SRDS, after tests at NAFEC, has concluded that adding inexpensive red filters to centerline lighting fixtures over the last 3,000 feet can provide a visual means for pilots to determine how much runway still is available during takeoff, aborted takeoff, and landing rollout. Alternate red and white lights would indicate 3,000 feet remaining; continuous red lights would signal 1,000 feet left. The selection process for adopting the pattern as a standard has been initiated.

NOT FOR NAUGHT. . . The Central Region's "Zero Errors" program is a safety campaign designed to make controllers continuously aware of their personal responsibilities in air traffic control. Starting with the Region's five ARTCCs and later incorporating the 16 terminal radar control rooms and radar approach control facilities, plans are now underway to expand the program to each of the Region's flight service stations. Posters, pens, rubber stamps, and paper pyramids--each imprinted with the slogan "Zero Errors"--serve as constant reminders to the controllers to avoid careless mistakes. Scoreborads in each facility report consecutive days without system errors. The tallies indicate that these not-so-subliminal reminders are paying off in greater measures of care and safety.

PROMOTION PLAN SELECTION LIST - Selections for December, 1966.

ACPP NUMBER	POSITION TITLE, SERIES & GRADE	SELECTED
FPP-AC-66-2002	Air Traffic Control Spec., GS-2152-12	Gerald Kubiak
ACPP-2022	Instructor, GS-855/856-11	Blanton Jones
		Paul Koelsch
ACPP-2025	Forklift Operator, WB-5704-5	Johnny Ellis
ACPP-2042	Dig. Computer Systems Oper., GS-332-5	Donnie Hollie
		Henry Manek
		Robert Miller
		Joe Wilkie III
ACPP-2044	Electronic Devel. Tech., GS-856-11	Hiley Harrison
ACPP-2050	Clerk, GS-301-4	Darrell Martin
ACPP-2053	Components Repair Lead Foreman, WS-8705-7	Kenneth Kinnamon
ACPP-2056	Air Conditioning & Htg. Eq. Oper., WB-5401-9	G. Pruitt Lewis
ACPP-2058	Dig Computer Systems Oper., GS-332-9	Harral Scott
ACPP-2060	Dig Computer Systems Admtr., GS-330-14	Tommy Bond
ACPP-2062	Truck Driver, WB-5703-8	Grady Boyd
ACPP-2064	Material Processor, WB-6962-6	Vernal Burton
ACPP-2067	Clerk, GS-301-3	Neva Herndon
ACPP-2068	Supply Clerk, GS-2040-4	Betty Ray
ACPP-2071	File Clerk, GS-305-3	Charles Price
		Jerry Bartlett
ACPP-2074	Card Punch Operator, GS-356-3	Paula Branson

PROMOTION PLAN ANNOUNCEMENTS FOR AERONAUTICAL CENTER EMPLOYEES ONLY

Closing Date: December 28, 1966. The best qualified applicant will be selected for these positions regardless of race, color, creed, sex, or national origin.

Employees who want to be considered for any of these positions must submit request on AC Form 3330-12. Request must be accompanied by an Employees Appraisal Record, FAA Form 3693 or 3693-1, as appropriate, if one has not been previously submitted. Write "PARTIAL" at top of form. This copy will be used by AC-14 for all promotion plan purposes until the regular annual EAR is received. FAILURE TO FOLLOW THE ABOVE PROCEDURES IS LIKELY TO ELIMINATE THE EMPLOYEE FROM CONSIDERATION.

ACPP NUMBER	POSITION TITLE, SERIES & GRADE	AREA OF CONSIDERATION	KEY NUMBER
Position Location:	FAA Academy		
ACPP-2088	Electronic Technician (Gen), GS-856-10	FAA Academy	*
Position Location:	Plant Engineering Division		
ACPP-2089	Electromotive & Powered Ground Equip. Mechanic Helper, WB-5801-5	Center Wide	**
Position Location:	Aircraft Services Base		
ACPP-2090	Aircraft Mech. Foreman, WS-8852-10	ASB	**
ACPP-2091	Acft. Maint. Spec., GS-301-9 (4 Pos)	ASB	**
ACPP-2092	Acft. Mech. Foreman, WS-8852-10(4 pos)	ASB	**
Position Location:	Data Services Division		
ACPP-2093	EAM Supervisor, GS-359-7	Data Serv. Div.	**
ACPP-2094	Supv. Computer Tech., GS-335-11	Data Serv. Div.	**
ACPP-2095	Dig. Computer Systems Operations Supervisor, GS-332-11	Data Serv. Div.	**
ACPP-2096	Card Punch Operator, GS-356-4	Data Serv. Div.	**
ACPP-2097	Card Punch Supervisor, GS-356-4	Data Serv. Div.	**
Position Location:	FAA Depot		
ACPP-2098	Warehouseman, WB-6907-4	Center Wide	**
ACPP-2099	Procurement Assistant, GS-1102-7	FAA Depot	**

* See Special Qualifications on file Room 103, Headquarters Building.
** See Requirements on file Room 104, Headquarters Building.

Promotion lists established as a result of these announcements may be used for a period of 90 days to fill additional vacancies in the same area of consideration at the Aeronautical Center.

* * * * * * *** * * * * * * PLEASE USE YOUR ROUTING SYMBOL * * * * * * * * * * * *

PROMOTION PLAN SELECTION LIST - Selections for December, 1966

The following selections were made from Promotion Plan Bulletin #1 (Revised)

POSITION TITLE, SERIES & GRADE	SELECTED
Secretary (Stenography), GS-318-5	Betty Montgomery Cathey Carroll

INTERCOM
FEDERAL AVIATION AGENCY

December 30, 1966

SPECIAL EDITION

AGENCY TO RECOMMEND OUTSTANDING CANDIDATES FOR NEW DOT POSITIONS. Secretary-designate Alan S. Boyd has asked Administrator McKee to assist him in obtaining the best possible candidates for positions to be created in the Department of Transportation by recommending highly qualified and capable employees of the Federal Aviation Agency. In turn, General McKee hopes that interested employees will take the initiative in availing themselves of this splendid opportunity. Mr. Boyd's message to employees of all organizations being transferred to DOT is boxed below:

"We anticipate having about 250 vacancies in the National Transportation Safety Board and in the Office of the Secretary, Department of Transportation, in grades GS-14 through GS-18. So that we can move ahead rapidly with our plans for staffing these new organizations, I have asked your agency to identify those among you who are best qualified for these tentative positions. Your agency will utilize its own normal personnel procedures in determining the best candidates.

"I want to stress that no employee whose functions are being transferred to the new Department will be required to compete for his job. However, all of you are free and encouraged to compete for any new and unencumbered positions.

"At the present time, our efforts are directed to securing candidates for positions at GS-14 and above. Information about our staffing plans for positions below this level will be furnished at a later date.

"We are not able to identify specific positions in which vacancies will exist at this time. However, positions in the following occupational series will be available at various grade levels (GS-14 through GS-18) in the National Transportation Safety Board and the Office of the Secretary. Also it is possible that comparable positions may become available in other components of the Department, such as the Federal Railroad and Highway Administrations. If so, these lists of best qualified people will also be used in staffing those organizations."

Because the Regions, the Aeronautical Center, NAFEC and Washington's Office of Headquarters Operations must have their list of applicants in OPT by January 16, it is imperative that employees interested in new positions in the DOT submit their applications as soon as possible. Supervisors are requested to make management nominations in accordance with the provisions of the Merit Promotion Plan.

Distribution: CAC-8

GS-015 Operations Research
GS-020 Urban Planning
GS-080 Security Administration
GS-110 Economist
GS-180 Psychology
GS-201 Personnel Management
GS-212 Personnel Staffing
GS-221 Position Classification
GS-230 Employee-Management Relations and Cooperation
GS-235 Employee Development
GS-301* General Clerical and Administrative
GS-330 Digital Computer Systems Administration
GS-340 Program Management
GS-341 Administrative Officer
GS-342 Office Services Management and Supervision
GS-343 Management Analysis
GS-345 Program Analysis
GS-505 Financial Management
GS-510 Accounting
GS-560 Budget Administration
GS-602 Medical Officer
GS-801 General Engineering
GS-803 Safety Engineering
GS-810 Civil Engineering
GS-830 Mechanical Engineering
GS-850 Electrical Engineering
GS-855 Electronic Engineering
GS-905 General Attorney
GS-1081 Public Information
GS-1101 General Business and Industry
GS-1102 Contract and Procurement
GS-1530 Statistician
GS-1654 Printing Management
GS-2001 General Supply
GS-2101 General Transportation

*The occupational specialties encompassed by the GS-301 series are included in the following types of positions:

Executive and Administrative
Data Systems
International Transportation
Transportation Liaison
Labor/Management Relations
Legislative Affairs
Equal Opportunity
Frequency Management
Motor Carrier Regulations
Water Resources
Aircraft Noise Abatement

HOW FAAERS SHOULD APPLY

Initially, applicants will be considered for positions at GS-14 and above. Selection procedures for positions at lower grades will be announced later. The occupational specialty in which the new positions will be established is listed above by series. Each employee should indicate on application submitted (SF-57) the occupational specialty, by series, for which he wants to be considered. He should send it promptly to his operating personnel office. Employees desiring consideration for more than one occupational area should so indicate on the application form SF-57.

Regions, Aeronautical Center and NAFEC, and Washington's Office of Headquarters Operations, will rate their candidates into Outstanding, Well Qualified, and Qualified categories and forward applications, along with a copy of a current Employee Appraisal Record, for each applicant to the Office of Personnel and Training. (Applicants who have never received an evaluation on Employee Appraisal Record (EAR) should ask their supervisors to complete the form and forward it with the SF-57.)

Applications will be reviewed in Washington Headquarters and the Administrator will recommend candidates to Secretary-designate Boyd.