

INTERCOM

F E D E R A L A V I A T I O N A G E N C Y

W. Lloyd Lane
Manager, Aeronautical Center

65-18 May 5, 1965

McKEE TO SUCCEED HALABY. President Johnson has nominated Gen. William Fulton McKee to succeed Najeeb E. Halaby as Administrator of the Federal Aviation Agency. Mr. Halaby stated in September, 1964, (INTERCOM 64-38) that he hoped to be relieved of his duties with FAA on completion of four years. He assumed office March 3, 1961. Gen. McKee, now Assistant Administrator of NASA for Management Development, joined NASA Sept. 1, 1964, a month after retiring from the Air Force. At the time of his retirement, he was Vice Chief of Staff of the Air Force with the rank of full general. Gen. McKee, 58, is a native of Virginia, and a West Point Graduate (1929). In 1957, Gen. McKee won the first annual Distinguished Management Award for outstanding contributions in Air Force logistics assignments. Immediately prior to becoming Vice Chief of Staff of the Air Force, he was commander of the Air Force's multi-billion dollar world-wide logistics operations, the Air Force Logistics Command. He was awarded three Distinguished Service Medals during 35 years of active military service. Gen. McKee's nomination will go to the Senate for confirmation.

NEW AUDIT CHIEF REPORTS FOR DUTY. Wilfred G. Logan, newly appointed Chief of the Audit Division, reported for duty Monday, May 3. He comes to the FAA after 1½ years as Deputy Manager of NASA's Western Regional office. Logan entered civil service in 1954 and served 9 years with the General Accounting Office before joining NASA. He is a graduate of the University of Washington, did graduate work at the University of Denver and holds CPA certificates in Colorado, Oregon and Washington. Logan's wife and son are temporarily located in Norman, Oklahoma. A daughter is a student at UCLA.

FAAP '66 TO BE ANNOUNCED IN AUGUST. With some 549 requests amounting to \$143,000,000 in from the States and Territories participating in the Federal-aid Airport Program (FAAP), Airports Service officials in Washington and the regions are busy putting the 1966 program together. Scheduled announcement is early August. Congress has made \$75,000,000 available to FAAP, and this, along with unexpended funds from last year, will be parceled out to users. Participation is on a 50-50 basis -- with certain exceptions -- with States expected to match Federal funds dollar for dollar.

NEW ICAO MEDICAL CHIEF VISITS AERONAUTICAL CENTER. Dr. Lloyd Buley, new Chief, Medical Section for the International Civil Aviation Organization, visited the Aeronautical Center May 4, 1965. He was accompanied by Dr. M. S. White, Federal Air Surgeon, and Dr. R. A. Lowry, Chief of Aviation Medicine's Research and Education Division. Dr. Buley visited the Civil Aeromedical Research Institute and the Aeromedical Certification Division.

COCKPIT WORKLOAD WILL DETERMINE CREW SIZE. New rules issued by the Agency last week scrap the mandatory requirement for flight engineers on transport aircraft with a maximum certificated takeoff weight over 80,000 pounds provided they were certificated after January 1, 1964. The rules establish cockpit workload as the dominant factor in determining crew complements. Basis for amending the rules lies in the improved designs which are being made in cockpits and flight instruments. These are expected to lead to reduced crew workload because of greater accessibility of instruments and ease and simplicity in operating flight controls, power, equipment and emergency controls. Cockpit functions dealing with flight path control, collision avoidance, navigation and communications, operating and monitoring aircraft engines and systems, and command decisions will be of greater importance in determining crew requirements than the inflexible criterion of aircraft weight. Under the new rules, the crew complement will be determined during the type certification process.

VACATION TIME. As you leave for your vacation we hope you won't leave safety behind you! National records show that workers suffer more accidental deaths and injuries OFF the job than they do ON the job. In fact, national figures reveal that in one year, seventy percent of the deaths and more than 50 percent of the injuries occurred away from the job!

Aside from the humanitarian concern that both the Agency and your fellow employees have for you and your family, we also have a financial interest in your welfare. The cost of selecting and training a replacement in the event of your injury or death is a very real problem for all employees. So you see, from both a selfish and personal standpoint, we would like to see you back from your vacation safe and sound. If you apply the same safety attitude away from the job that you do at work, you can enjoy every minute of your vacation without injury or death to you or your loved ones.

Have a good time.....safely!

DEMONSTRATION OF CALCULATORS. Representatives of Friden, Inc. will conduct a calculator demonstration in Room 259, Headquarters Building Wednesday, May 19, 1965, between the hours of 9:30 a.m. and 2:30 p.m. Machines to be demonstrated include Model 130, Electronic Calculator, a rotary calculator with short-cute multiplication and an adding machine with keyboard check dial.

U. S. SAVINGS BONDS. Do not panic if receipt of your bond varies a few days from time to time. The Disbursing Officer does not have a definite scheduled date for processing bonds. Your pay check is mailed on the second Monday following the close of each pay period; you can count on your bond being mailed within eight days following your pay check. The Treasury Department has a new requirement of Social Security Numbers for the owner and co-owner or beneficiary of bonds. Please add Social Security Numbers for both names to any T. D. Form 2254 you make.

ZONE IMPROVEMENT PLAN (ZIP) FOR MAIL HANDLING. The ZIP Code was inaugurated July 1, 1963. Since that time, we have added the ZIP Code to our return address on envelopes and letterheads. However, the ZIP Code is not being included in the address of the addressee. Every effort should be made to include the ZIP Code in all mailing addresses.

EU ADDRESS CHANGE. Mail for EU headquarters, which shifted from London to Brussels on May 1, should be addressed as follows: Assistant Administrator, Europe, Africa and Middle East, EU-1, Federal Aviation Agency, c/o American Embassy, APO New York, N. Y., 09667. TWX address will be: EU-1, FAA, AMEMBASSY, BRUSSELS, BELGIUM. Mail and TWX messages for the chief, Systems Research and Development Division, EU-900 and the FAA representative in London will continue to be sent c/o American Embassy, London, England.

AWARDS FOR NON-EMPLOYEES. Persons not employes by the FAA may receive Agency recognition and awards under a program recently set up by the Administrator. Its purpose is to honor individuals who have made aviation safer, more economical, or more efficient, or whose contributions have markedly benefitted the entire aviation community and are compatible with the Agency mission. The awards have been established in three categories. Highest is the Award for Extraordinary Service consisting of a gold medal, a lapel ribbon and a citation certificate; second is the Award for Distinguished Service, a silver medal, a lapel ribbon and a citation, and third is the Certificate of Commendation consisting of a certificate with a multi-color, embossed seal and an appropriate citation. (Detailed information on the program is contained in Order 1210.5, April 24, 1965).

AIRPORT LISTING GROWS. More than 500 civil and joint use airports, seaplane bases and heliports were added to FAA records during 1964 bringing the total to 9,490. The increase, up from 8,814 for 1963, resulted primarily from a more extensive airport reporting system adopted during 1964 by Airports Facilities Records, AS-43, which covered many existing airports not previously reported. The list shows Texas leading in number of airports with 812, California second with 627 and Alaska third with 549. Of the 9,490, 5,846 are privately owned and 3,006 of the privately owned airports are open to the public.

AGENCY FINANCIAL MANAGEMENT RECOGNIZED. The Treasury Department report, "Improvement of Financial Management in the United States Government," carries an article by FAA Associate Administrator for Administration Alan Dean on "Development of a Financial Management Improvement Program in the Federal Aviation Agency." The report highlights some of the more significant actions toward achieving better financial management. Mr. Dean's article traces FAA's financial management improvement from the signing of the Federal Aviation Act in 1958 to sophisticated present day systems of productivity measurement and facilities maintenance cost accounting.

LET'S STAY FRIENDS. While tickets for parking meter violations issued by municipalities will not be paid for Government vehicles on official business (INTERCOM 4-19-65), FAA drivers are urged to keep in mind the purpose of the metered areas, generally in the business districts. When official business will take longer than one hour, consideration should be given to the use of any nearby unmetered areas. Abuse of this parking privilege will obviously not make many friends for FAA in the concerned community.

PROMOTION PLAN ANNOUNCEMENTS FOR AERONAUTICAL CENTER EMPLOYEES ONLY

Closing Date: 5-12-65. The best qualified applicant will be selected for these positions regardless of race, color, creed, sex or national origin.

APPLICATIONS SHOULD BE SENT TO PLACEMENT BRANCH, AC-14. Those received after 4:30 p.m. on closing date will be returned.

A Personnel Data Summary (FAA Form 2062) must be initiated the first time an employee requests consideration for a vacancy. A new PDS should not be submitted for future requests unless the employee's supervisor or the Placement Branch determines that a new rating is needed.

The area of consideration is extended Center Wide for employees who desire REASSIGNMENT. Employees may request REASSIGNMENT to the following positions by submitting form AC-135-1 to AC-14.

ACPP Number	Position Title, Series & Grade	Area of Consideration	Key Number
Position Location: Office of the Manager, Aero. Center			
ACPP-1638	Parts Expediter, WB-6958-07	Off. of Mgr.	298
ACPP-1639	Applications Examiner, GS-963-07	" "	264
ACPP-1640	Applications Examiner, GS-963-05	" "	264
Position Location: Operating Data Division			
ACPP-1641	Aviation Operations Spec., GS-1825-11	Flight Standards Regulatory Group	*283

(*) Key 283, Air Carrier Oper. Spec. option.

ACPP-16	Electronic Technician (Gen), GS-856-08	(Roster)	CANCELLED
ACPP-17	Electronic Technician (Gen), GS-856-09	(Roster)	CANCELLED
ACPP-18	Electronic Technician (Gen), GS-856-10	(Roster)	CANCELLED
ACPP-19	Electronic Technician (Gen), GS-856-11	(Roster)	CANCELLED

Promotion lists established as a result of these announcements may be used for a period of 90 days to fill additional vacancies in the same tenant organizations and/or the same area of consideration at the Aeronautical Center.

* * * * * PLEASE USE YOUR ROUTING SYMBOL * * * * *

HOW TO RETIRE GRACEFULLY. Unless you know how to go about it, retirement can add up to a lot of work -- and possible disappointment. Aimed at making things as pleasant and profitable for retirees and those contemplating retirement is "YOU - The LAW - and RETIREMENT," just published by the Department of Health, Education and Welfare. Available from the Superintendent of Documents, U. S. Government Printing Office, Washington, D. C. 20402, for 25 cents, it discusses the need for legal help before and after retirement in connection with earnings and pensions, and gives tips on developing a small business, signing contracts, making a will and scores of related subjects.

INTERCOM

F E D E R A L A V I A T I O N A G E N C Y

W Lloyd Lane
 Manager, Aeronautical Center

65-19 May 12, 1965

HOUSE COMMITTEE REPORT 1966 APPROPRIATION BILL. The House Appropriations Committee reported the Independent Offices Appropriation Bill on Thursday, May 6, with relatively small reductions in FAA total appropriation request. However, the reduction in the Operations appropriation would require a reduction from current operating levels and make it difficult to provide for new facilities and programs. The Committee did not specify an employment or position ceiling. House action is expected during the week of May 10. Senate Hearings with appropriate appeal are scheduled for May 14.

	President's Budget Request	House Committee Allowance	Reduction
<u>New Obligational Authority</u> (in thousands)			
Operations	\$553,500	\$542,600	\$10,900
Facilities & Equipment	51,000	48,800	2,200
Research & Development	40,000	37,500	2,500
Operation & Maintenance			
Washington Natl. Airport	3,730	3,625	105
Operation & Maintenance			
Dulles Intl. Airport	4,720	4,379	341
Construction, Washington			
Natl. Airport	1,100	1,000	100
Construction, Dulles			
Intl. Airport	200	180	20
Grants-in-aid for Airports (FY '67) *	62,500	62,500	---
Total New Obligational Authority	\$716,750	\$700,584	\$16,166

* 1966 appropriation of \$75 million for grants-in-aid was included in the 1965 appropriation bill.

AERONAUTICAL CENTER TO BE FEATURED ON CHANNEL 13. The Federal Aviation Agency and the Aeronautical Center will again be featured on KETA-TV's "Image of Government" program in the second part of a two-part appearance. W. Lloyd Lane, Center Manager and Mark Weaver, Public Affairs Officer, will discuss the community impact of the FAA with Emory Link, series moderator. The second program is scheduled to be aired Thursday, May 13, at 7:30 p.m.

TWO MANAGEMENT INTERN POSITIONS AVAILABLE. The Aeronautical Center solicits applications from qualified Center employees who wish to be considered for assignment to either of two positions to be established through the Junior Administrative Management Intern program. On-the-job training will be provided which will enable the interns to become productive in their administrative specialties as soon as practicable. These positions will be established at the GS-5 or 7 level. One will be in the General Supply GS-2000 series and the other in General Personnel Administration GS-200 series. Emphasis will be placed on selecting from among employees with college training or who have demonstrated above average "meet and deal" abilities as well as writing skills. The qualifications requirements of the Federal Service Entrance Examination will be applied including the written examination. Interested employees should write a memo to AC-14 identifying the position for which consideration is requested.

IFR CLEARANCE RULES RELAXED. Under a new rule adopted by the Agency, alternate airports need not be designated on IFR flight plans provided the destination airport has a published instrument approach and a favorable weather forecast. The rule extends to general aviation pilots a prerogative which has been available to air carrier and military pilots for some time. Also lifted was the fuel requirement associated with the designation of an alternate airport. The rule applies when IFR qualified pilots file for airports having an approach procedure published in Part 97 of FAA Regulations, "Standard Instrument Approach Procedures" and when the weather forecast at the destination for two hours before and after the ETA provides a ceiling of at least 1,000 feet above the lowest initial approach altitude and visibility of at least three miles, or two miles over the visibility minimums. The new rule is based on a Notice of Proposed Rule Making (Notice 64-45) issued October 5, 1964.

BY THE LIGHT OF THE SILVERY MOON. Government employees do more "moonlighting" than any other group of workers in the country. A Bureau of Labor Statistics survey shows that 9.8 per cent of Government workers hold other jobs compared with 5.2 percent of all employed persons in the United States.

ONE FUND DRIVE EXTENDED. The Civil Service Commission has decided to make permanent the "one fund" charity drive among Government employees. The test plan, tried in Washington and in five other cities last year, was so successful that the CSC now plans to extend the program to 60 more cities this year. This all-charity organizations drive will replace the two and three solicitations a year in most cities.

PACE STEPS AHEAD TO APPRAISAL. The Administrator has announced the reassignment of Clyde W. Pace from chief, Airports Standards Division, Airports Service, to Deputy Assistant Administrator for Appraisal. Pace will take over his new job when he completes the Princeton Fellowship Program for mid-career executives in June.

INTERNATIONAL SEMINAR IN SESSION. A 13-week Government-industry "International Air Systems Seminar" got underway in Washington Monday with approximately 25 international aviation officials in attendance. Two national assets common to all countries -- airspace and a market for air transportation -- will be discussed by representatives from American University, Brookings Institute, Civil Aeronautics Board, U. S. Air Force, Pan American World Airways, Piedmont Airlines and the FAA. Field trips are planned to NAFEC and the Aeronautical Center as well as to an aircraft factory, airports and to airline operations and maintenance bases. In his announcement of the seminar, Administrator Halaby observed that, "Each nation has a market...for both the direct and the indirect benefits which aviation readily supplies. We in the United States -- the Government, the aviation industry, the airspace users -- believe we know something about the actual process of air system development. We are delighted that AID and the American University have chosen to present this aviation theme in the early months of our International Cooperation Year."

'STAR-SPANGLED SAVINGS PLAN' BEGINS. The FAA program in support of the Treasury Department's 1965 Savings Bond Campaign, the "Star-Spangled Savings Plan," will be conducted on an area basis by regions in the period from May 1 to July 1. The FAA goal is the same as the national goal; to sign up a minimum of 25 per cent of those employees not buying savings bonds at the beginning of the campaign. A special effort is being made to acquaint prospective bond buyers with the tax advantages on earnings from U. S. Savings Bonds, especially for those who are saving for education.

FAA-CAP LIAISON IMPROVED. In recognition of the support the Civil Air Patrol provides during real and simulated emergencies, the Agency has agreed to provide CAP flight instructors and maintenance personnel with orientation programs that will benefit flying safety through improved techniques of operation and maintenance. In a letter to Colonel Joe Mason, CAP Commander, the Deputy Administrator said: "The Federal Aviation Agency, both here in Washington and especially in the field, has studied the results of Exercise Survival East and South 1964. Despite the weather and other problems, our over-all evaluation of the project emphasizes the many contributions Civil Air Patrol continues to make to SARDA. Quite frankly, it is my hope that we can share our responsibilities and resources in a way that will enable us to make even greater use of Civil Air Patrol's operational support capabilities in SARDA planning and activities."

LADY BIRD COMMENDS AGENCY DESIGN PROGRAM. In a letter to Administrator Halaby, Mrs. Lyndon B. Johnson described the Agency's brochure, "Venture into Modern Design and Decor," as evidence of one of the most rewarding activities to come to her attention since initiation of the President's program of beautification. The brochure outlines the Agency's design concept and decor for its Headquarters building in Washington. She described the FAA program as a fine example for other Federal agencies and for employers everywhere and added, "You, your associates, and your distinguished Design Advisory Committee are setting a standard whose effects will be long lasting."

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<u>ACPP Number</u>	<u>Position Title, Series & Grade</u>	<u>Area of Consideration</u>	<u>Key Number</u>
Position Location: Operating Data Division			
*FPP-AC-65-1642	Aviation Maintenance Spec., GS-1825-12	Agency Wide	**
Position Location: Office of the Manager, Aero. Center			
ACPP-1643	Mobile Equip. Body & Fender Repairer, WB-3809-05	Center Wide	***
Position Location: Aircraft Services Base			
ACPP-1644	A/C Mech. Lead Frmn., WS-8852-08	ASB	91

(*) Closing Date: 5-26-65.

(**) Key 206, Air Carrier Maint. Inspec/Spec. option. Plus, candidates must have at least three years active participation in aircraft accident investigation and in the processing of violation reports pertaining to FAR governing aircraft maintenance procedures.

(***)On file Room 103, Hq. Bldg.

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F E D E R A L A V I A T I O N A G E N C Y

W. Lloyd Lane
Manager, Aeronautical Center

65-20 May 19, 1965

SUB-REGIONAL ORGANIZATION ANNOUNCED. Administrator Halaby today announced implementation of an Agency sub-regional organizational plan affecting the five regions contained in the continental United States. Culminating two years of study, planning and field testing, the plan is designed to provide better service to aviation public by placing the decision making authority at the lowest practicable level, and calls for establishment of managers with comprehensive authority in each of 18 Area Offices. Lines of supervision will be from the Regional Director, to the Area Manager, to the Area Branch Chiefs at the field activities. Regional heads of divisions will serve in staff capacity to the Regional Director. The plan will be fulfilled over a period of time and in a flexible manner to provide the most effective service at least cost to the public.

Area offices will be located at: Eastern Region - Boston, New York, Washington, Cleveland; Southern - Atlanta, Memphis, Miami; Central - Kansas City, Chicago, Minneapolis; Southwest - Fort Worth, Houston, Albuquerque; Western - Los Angeles, San Francisco, Seattle, Salt Lake City, Denver.

Five major operating programs represented at each Area Office are: Air Traffic, Flight Standards, Systems Maintenance, Installation & Materiel, and Airports, along with necessary staff and supporting services. Co-location of the area's supervision of these programs will be accomplished as rapidly as suitable arrangements can be made. Implementing this plan will not entail the closing at this time of field offices outside of area headquarters sites. The Agency will continue its present effort to co-locate or combine field offices at single locations so as to provide one FAA, multiple service. Full implementation of the Area Manager plan will result in transfer of some 600 employees, primarily from the five regional headquarters to the Area Offices within existing personnel ceilings. It will enlarge the opportunities of qualified employees to obtain posts involving general management responsibilities.

Instructions to employees desiring consideration for managerial positions which may become available as a result of this plan will be sent to all GS-14's and above. Applications will be submitted in memorandum form to the employing office stating why the employee believes he is a good candidate for such positions. Area Managers selected will have been nominated by appropriate Regional Directors; Managers, Aeronautical Center and NAFEC, and Office and Service Heads. They will also have taken written tests and have had personal interviews by special interview teams. It is anticipated that most of the new positions will be filled by in-grade selections.

Regional Directors have been told to move ahead with this plan as rapidly as possible so as to take advantage of the school vacation period in scheduling employee transfers.

TRAVEL PAYMENTS. The Accounting Division, Aeronautical Center, in order to speed up travel payments, will be paying in cash those vouchers less than \$100 (except for student transportation while at the Center). The traveler will receive a telephone call that his cash is ready; since payment cannot be made to any other person, he must personally pick up the cash payment and be able to prove his identity. The success of this system depends upon the traveler's promptness in picking up the cash payment.

24 65 / 25

THOMAS NAMED DEPUTY ADMINISTRATOR. President Johnson announced last week that he will nominate David D. Thomas to succeed Lt. General Harold W. Grant as Deputy Administrator of FAA. Thomas, an aviation veteran with 27 years of civil service, is now Associate Administrator for Programs. He was a 1963 recipient of the President's Award for Distinguished Federal Civilian Service and the Laura Taber Barbour Award for Air Safety. General Grant became Deputy Administrator in February 1962 after a distinguished career in the Air Force during which he held, successively, all of the top Air Force positions in the fields of communications and electronics and aircraft control. In December 1964, when he completed 35 years military active duty, he was retired in accordance with military policy, but he was recalled by order of the President to continue his service with FAA. Both the Administrator and the Deputy Administrator are Presidential selections which must be confirmed by the Senate.

U. S. SAVINGS BONDS. Latest statistics show that all but 422 of the Center's 4131 employees are participating in this essential program through the payroll allotment plan. During the period May 24 thru June 25, all non-participants will be contacted personally and will be invited to join their fellow-workers in this easy and painless way of saving for that new home, the childrens' college education, a new car, or just a rainy day. Although the overall FAA goal is to sign up 25% of those not now participating, with the help of everyone, we can lead the entire Agency in this effort. This is one program where 100% participation is not possible, but also beneficial to everyone -- YOU CAN'T LOSE!

"THAT'S NOT IN MY JOB DESCRIPTION". It has been a long-standing Civil Service Commission policy that supervisors have full authority to assign duties to employees as they see fit within the-scope of their operation. The employee is responsible for carrying out all assigned duties to the best of his ability, regardless of whether such duties are specified in the employee's job description or not. It is neither necessary nor desirable for a job description to set forth every duty an employee may be expected to perform. Minor duties performed only occasionally or for a small amount of time need not and should not be included in the job description.

It is important that both the supervisors and the employees understand that the job description does not restrict the assignment of duties of an employee by his supervisor to those specifically stated in the formal job description. Assignments, of course, must be reasonably related to the employee's position and qualifications. If an employee believes that he is continuously assigned duties significantly different from those set forth in his job description, he should bring the situation to the attention of his supervisor.

An employee's refusal to perform a reasonable task properly assigned by his supervisor is insubordination and may result in disciplinary action.

CONTROLLED VISUAL FLIGHT (CVR) PROPOSED. Under an advance proposal on which the public has been invited to comment, general aviation aircraft operators may be required to have additional communications and navigation equipment in the next 10 years. The rule would apply to those who expect to fly in the modernized airways system under instrument flight rules or a proposed new set of rules, controlled visual rules. The Advance Notice of Proposed Rule-making published recently by the Agency proposed Controlled Visual Rules -- CVR-- as a category of flight which would permit general aviation pilots to

operate VFR in area positive control (APC) airspace. CVR pilots would be expected to be proficient enough to receive and comply with air traffic control instructions while operating in APC airspace as IFR pilots do, but they would not be required to hold IFR ratings.

PRESIDENT PROPOSES PAY BOOST. President Johnson last week sent the House and Senate proposed bills which would raise salaries for Government civilian and military personnel and empower the President to adjust salaries of top Government positions every four years without special legislation. The proposed pay scales, to take effect next January 1, were recommended after a Presidential study on Federal salaries conducted by a special panel. The legislation would increase Federal civil service salaries by 3 per cent, salaries of uniformed personnel by 4.8 per cent, except enlisted personnel with less than two years' service who would receive 2.7 per cent. In a special message to Congress accompanying the bill, President Johnson told Congress that "These proposed adjustments will restore the relationships between civilian and military pay established in 1963." His pay proposal contained a provision to establish a Federal Salary Review Commission which would examine Government compensation in relationship to salaries in business, the professions, in university life and in all other occupations. "There can be no class system separating the men and women who are committed to the service of their fellow men or to the defense of their country," the President said in his special message. Top classifications in the executive, legislative and judicial branches of Government were not included in the three per cent pay increase proposal. The plan provides that salary schedules for this group can be recommended by the President, no more often than each four years, and they go into effect at any given date unless specifically disapproved by the House or Senate.

CENTER EMPLOYEE TO ASSIST STATE DIVISION OF ECONOMIC OPPORTUNITY. Luther Elliott, A Compensation Branch (AC-12) employee since June, 1963, will take a year's leave of absence beginning May 23 to work with the Oklahoma Division of Economic Opportunity. During the past year he became interested in a similar effort while working with the development of an adult education program with Mr. Robert Jones (Director of the Economic Opportunities Act in the Governor's Office) while Mr. Jones was on the staff of the University of Oklahoma. As put into practice, the Economic Opportunities Program is designed to facilitate the acquiring of Federal Grant monies to the direct benefit of the local communities throughout the state.

MOMENT OF TRUTH. "The National Drivers Test," an exciting hour-long TV program using spectacular photography, will be presented by CBS News on May 24 (KWTW-Channel 9-9:00 p.m.) to test your driving judgment, right in your living room. On view will be high-speed, head-on-collisions -- staged by experienced stunt drivers -- as they develop and occur. In another dramatic part of the test, you are again in the driver's seat and faced with a number of potentially serious driving hazards and asked: "How many did you spot"? The program is being presented in support of President Johnson's Mission SAFETY - 70.

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Applications are also solicited from employees on a Center-Wide basis who wish to be considered for REASSIGNMENT to announced positions.

ACPP Number	Position Title, Series & Grade	Area of Consideration	Key Number
Position Location:	Office of the Manager, Aero. Center		
ACPP-1645	Librarian (Cataloging), GS-1410-09	Center Wide	*
ACPP-1646	Librarian (Administration-Medical & Biological Sciences), GS-1410-11	Off. of Mgr.	*
ACPP-1647	Conveyances Examiner, GS-963-05	Off. of Mgr.	215
Position Location:	Installation and Materiel Depot		
ACPP-1648	Procurement Assistant, GS-1102-07	I & M Depot	267
ACPP-1649	Budget Analyst, GS-560-11	Center Wide	152
ACPP-1650	Crater, WB-4621-07	Storage Mgmt. Division	303

(*) On file Room 103, Hq. Bldg.

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INTERCOM

FEDERAL AVIATION AGENCY

W. Lloyd Lane
Manager, Aeronautical Center

65-21 May 26, 1965

MINUTEMAN FLAG TO FLY DURING SAVINGS BOND CAMPAIGN. The blue and white Minuteman Flag denoting excellence in participation on the part of Aeronautical Center employees will be flown beneath our nation's flag during this year's U. S. Savings Bond campaign May 24 through June 25. The flag is earned each year for 90% or better participation on the part of all employees. The Aeronautical Center flag now has seven stars on it proclaiming seven successful years of participation. Three more campaigns yielding at least 90% participation will mean permanent possession. Campaign coordinators met Monday with General Chairman Stanley R. Mohler, CARI Director, for a kickoff meeting. Convassers will be contacting employees during the next several weeks. Remember, it's a good investment to place your extra cash in U. S. Savings Bonds. Sign up today!

C. D. REA TO HEAD FAA ACADEMY. Dr. Charles D. Rea has been named Director of the FAA Academy subject to Civil Service Commission approval. A veteran educator and commercial pilot, Rea comes to the Agency from Humboldt State College, Arcata, California, where he was associate professor of education and assistant executive dean. Rea will fill the vacancy created last November when Enar B. Olson, former Director of the Academy, was appointed executive officer of the Southwest Region.

AIAA TO HOLD MEETING AT AERONAUTICAL CENTER TONIGHT. The American Institute of Aeronautics and Astronautics will hold its monthly meeting this evening, May 26 at 7:30 p.m. in the main auditorium in the Headquarters building. George I. Davis, Executive Assistant to the Vice President, General Dynamics Company will be the featured speaker. Davis will talk about The F-111 Story - To Date. No reservations are necessary. Members and employees are welcome.

ICAO REPRESENTATIVE MAKES TRAINING FILMS AT FAA ACADEMY. Earl D. W. Beckett, a technical officer in the Audio-Visual aids at ICAO headquarters in Montreal, Canada has spent several weeks at the FAA Academy making training films for use by the ICAO Technical Assistance program throughout the world. Beckett was here a year ago shooting pilot films in black and white. The current ten films were made in color and sound. Each one averages approximately 30 minutes in length. Assisting Beckett was J. W. "Buck" Winston, PT-955.

AUTOMOBILE TRAFFIC ENTERING MacARTHUR BOULEVARD FROM WEST SIDE. All drivers entering MacArthur Boulevard from the west side (ARB and ANF-2) during the afternoon rush hour are requested to use S. W. 61st Street (100 feet south of the Service Station) rather than the second intersection. In typical and courteous fashion, the third outbound lane can let these cars in on an alternating basis, and all traffic from the west side can be cleared fairly, expeditiously and courteously.

NEWMAN TO ADDRESS NAAIS GRADUATING CLASS. Henry L. Newman, deputy director of the Central Region, who will assume the director's position in the Southwest Region on June 1st will address the 9th graduating class of the National Aircraft Accident Investigation School on May 28. The current class consists of eight FAA members, five from the CAB, two each from the Army and the Air Force.

SCIENCE FAIR WINNER TO VISIT AERONAUTICAL CENTER. Karen L. Gray, Atchison, Kansas, high school student and winner of an FAA special award in the National Science Fair in St. Louis, Missouri, will tour the Aeronautical Center in June as part of her award. Winner of the Second Northeast Kansas-Atchison Area Science Fair for her studies on the Effect of Environmental Changes in Behavior in Mice, Miss Gray went on to the National Science Fair to win the FAA's Special Award in the field of Aviation Medicine.

TO ALL HOLDERS AND USERS OF SF-44's. Any obligation incurred during the current fiscal year by use of SF-44 must be reported to the Accounting Division, AC-20, not later than noon, June 30, 1965. If submission of the SF-44 is delayed, a statement showing the SF-44 number, estimated amount, and accounting classification will be acceptable.

PRESIDENT HAILS HALABY. Heading the list of dignitaries congratulating Administrator Halaby on his recent selection as winner of the Monsanto Aviation Safety Award was President Johnson. In a wire to the Administrator which was read at presentation ceremonies during the annual Aviation/Space Writers Association convention in Albuquerque, May 18, the President said:

"Please accept my heartiest congratulations upon your receipt of the Monsanto Aviation Safety Award. I join with those assembled this morning in Albuquerque in applauding your significant and lasting contribution to aircraft operating safety during your four years of outstanding performance as Federal Aviation Agency Administrator. Under your leadership the Federal Aviation Agency has made marked progress toward a high standard of air safety in a period of higher speeds and increased traffic. Although your decision to leave the Government is regretted, I understand the compelling personal reasons which have necessitated it. Your active assistance in preparing your successor to carry on the work of the Agency has been greatly appreciated. Congratulations on the well deserved award and best wishes for the future."

Oklahoma Senator A. S. Mike Monroney, Chairman of the Aviation Subcommittee of the Senate Committee on Commerce, also sent best wishes, saying:

"Congratulations on receiving the Monsanto Aviation Safety Award for the most significant and lasting contribution to aircraft operating safety. Heartily concur in granting this award to you. Can't think of anyone more deserving or whose achievements are more outstanding."

CONTRACTORS' GUIDE PUBLISHED. A new guide for prospective contractors was released last week by the Agency. The free booklet, "Selling to FAA", details how and what the FAA buys and how both small and large business concerns can participate in the FAA procurement program. It is available from Installation and Materiel offices at headquarters, regions and centers.

SCHULTE, SHANK PLAN TO LEAVE. Administrator Halaby was advised last week by two of the top FAA officers that they plan to return to private business when the Administrator leaves office. Robert J. Shank, Associate Administrator for Development, came to FAA in March 1962 as a consultant and was appointed to his present position the following June. He was President of American Systems Corporation, Hawthorne, Calif., at the time he joined the Agency. William J. Schulte, Assistant Administrator for General Aviation Affairs, came to FAA in March 1962 as Special Assistant to Mr. Halaby and was appointed to his present position in January 1963. Prior to joining the Agency, he was in private business (ranches, oil, auto dealership) in Oklahoma and Texas.

MERITORIOUS SERVICE AWARD TO DIRECTOR, SOUTHWEST REGION. In an award ceremony in the Southwest Region on May 20, it was announced that the Administrator had approved a Meritorious Service Award for Archie W. League, Regional Director. The citation reads: "In recognition of his long and distinguished career of service to the United States Government, significant accomplishment in advancing the safety of flight, major contributions in the field of aviation, and outstanding managerial achievement as Director of the Southwest Region during the period of April 1960 to May 1965." League started flying 40 years ago; for the past 27 years he has dedicated himself to safety in aviation through leadership in the Bureau of Air Commerce, CAA, and FAA. He was among the nation's first licensed pilots, first licensed airplane and engine mechanics, and first air traffic controllers. League, as was announced earlier, has been selected to be the new Director of the Air Traffic Service in Washington headquarters. He assumes his new duties in the first week in June.

FAA AND NASA WILL PLAN R & D JOINTLY. A 12-member Coordinating Committee has been appointed by Administrator Halaby and NASA Administrator James E. Webb to strengthen the coordination, planning and exchange of information between the two agencies. Many joint projects in air safety and operations research are conducted by the two agencies. FAA carries responsibilities in research and development in the fields of air traffic and safety aids as well as aircraft development and service testing. NASA conducts scientific research for the improvement of air vehicles and systems and the development of new concepts in aeronautics. Co-chairmen of the Committee are Dr. Raymond L. Bisplinghoff, NASA's Associate Administrator for Advanced Research and Technology, and Robert J. Shank, Associate Administrator for Development, FAA. Other FAA members include Joseph D. Blatt, Director of Systems Research and Development Service; George P. Bates, Jr., Acting Director, Aircraft Development Service; Gordon M. Bain, Deputy Administrator for Supersonic Transport Development; Dr. M. S. White, Federal Air Surgeon, and David D. Thomas, Associate Administrator for Programs. Secretary is William A. Simpson, Special Assistant to the Associate Administrator for Development.

A SOUTHERN SAFETY 'FIRST'. The first edition of Southern Region's new monthly safety bulletin, "Flight FAActs," will be mailed to over 60,000 pilots during the first week of June and monthly thereafter. Each issue, devoted to general aviation flight safety and compiled in the General Aviation Branch of FS, will be reviewed by an editorial committee whose members represent the public affairs office, regional counsel, air carrier branch of FS, regional flight surgeon and the air traffic division.

PROMOTION PLAN ANNOUNCEMENTS FOR AERONAUTICAL CENTER EMPLOYEES ONLY

Closing Date: 6-2-65. The best qualified applicant will be selected for these positions regardless of race, color, creed, sex or national origin.

APPLICATIONS SHOULD BE SENT TO PLACEMENT BRANCH, AC-14. Those received after 4:30 p.m. on closing date will be returned.

A Personnel Data Summary (FAA Form 2062) must be initiated the first time an employee requests consideration for a vacancy. A new PDS should not be submitted for future requests unless the employee's supervisor or the Placement Branch determines that a new rating is needed.

Applications are also solicited from employees on a Center=Wide basis who wish to be considered for REASSIGNMENT to announced positions.

<u>ACPP Number</u>	<u>Position Title, Series & Grade</u>	<u>Area of Consideration</u>	<u>Key Number</u>
Position Location: ACPP-1651	Office of the Manager, Aero. Center Electrician, WB-2805-08	Off. of Mgr.	167
Position Location: ACPP-1652	Installation and Materiel Depot Parts Expeditor, WB-6958-07	Storage Mgmt Div.	298
ACPP-1653	Warehouseman, WB=6907=06	" " "	274
ACPP-1654	Packer, WB-7002-06	" " "	200
ACPP-1620	Packer Lead Foreman, WS=7002=03		CANCELLED

Promotion lists established as a result of these announcements may be used for a period of 90 days to fill additional vacancies in the same tenant organizations and/or the same area of consideration at the Aeronautical Center.

* * * * * PLEASE USE YOUR ROUTING SYMBOL * * * * *