

INTERCOM

DEPARTMENT OF TRANSPORTATION / FEDERAL AVIATION ADMINISTRATION

FAA Library

JAN 8 1969

D. D. Thomas
Acting Administrator

69-1 January 6, 1969

WHITTEN WAIVERS TO BE REQUESTED FOR ATCS STANDARDS IMPLEMENTATION . . . FAA has adopted a plan for requesting Civil Service Commission approval of additional exceptions to the time-in-grade requirements (Whitten Amendment) for promotions over and above those necessary for the implementation of the new ATCS classification standards on Dec. 15. Exceptions will be sought for those employees who have served at the equivalent levels under both the old and new standards (for example, GS-8 and GS-9; GS-10 and GS-11) and who have satisfactorily completed one year of service in the two grades and have met all other upgrade requirements. This plan will allow an employee to reach the full performance level for his option and facility in about the same length of time as would have been required under the old standards. These additional promotions if approved by CSC will be implemented on the following schedule in order to conform to available funding: (1) All employees who met the requirements of the combined total of one year of service on Dec. 15, 1968, would be promoted effective Jan. 12, 1969. (2) All employees who reach the one year of service in the combined grades on Dec. 16 and not later than Feb. 8 would be promoted effective Feb. 9, 1969. (3) Thereafter, it is proposed that such promotions would be made every other pay period for employees who complete the required one year of service during the two preceding pay periods. All such actions will be completed no later than Dec. 1969. Regional headquarters have been furnished detailed instructions on the implementation of this program. Questions about specific situations should be referred through normal supervisory channels.

ESIS REMINDER . . . All positions GS-15 and above are filled through the Executive Selection Inventory System (ESIS). ESIS contains factual background data on all employees in grades GS-14 and above. To insure that you are given proper consideration and to assist ESIS Central (PN-210) in keeping accurate updated records, all personnel GS-14 and above are periodically asked to: (1) review their ESIS Profiles with particular emphasis on experience codes and employment history; (2) list newly acquired knowledges and skills; and (3) report changes in personal situations or career objectives. In addition, significant changes in experience, education, or other selected factors should be reported as they occur. Information should be forwarded to PN-210 through your servicing personnel office.

CORRECTION NEEDED TO SPECIAL INTERCOM . . . The Special INTERCOM on overtime administration, dated December 24, 1968, contained a typographical transposition. On page 2, item 4 deals with the use of compensatory time. Item 4a should be changed to read: "For non-operational activities, including administrative and training backup."

ESIS SELECTIONS ANNOUNCED . . . Ronald D. Shreve, Systems Analysis Staff, Office of Noise Abatement, Washington, D. C.; Vernon D. Hallows, ATS Representative to NASPO, ATC System Requirements Division, Air Traffic Service, Washington, D. C.; Frederic W. Pickett, Chief, NAS Field Site Office, NASPO, Kansas City, Mo.; Maurice E. Wright, Chief, NAS Field Site Office, NASPO, Denver, Colo.; Walter H. Fricks, Chief, NAS Field Site Office, NASPO, Houston, Tex.; Gordon L. Hurst, Chief, NAS Field Site Office, NASPO, Seattle, Wash.; and James Cawley, Chief, NAS Field Site Office, NASPO, Boston, Mass.

ICAO POSTS OPEN . . . The following vacancies in ICAO Secretariat posts have been announced. P-5 Chief, Finance Branch, Office of the Secretary General, Montreal, Post No. 2710.01, salary range \$17,400 - \$21,900 plus post adjustment and additional benefits. P-4 Forecasting Methods Officer, Economic and Statistics Branch, Montreal, Post No. 4210.03, salary range \$13,900 - \$18,630 plus post adjustment and additional benefits. Anyone interested in obtaining further information on these positions should contact Chief, Personnel Branch, ICAO, 1080 University Street, Montreal, Canada, before the closing date of Feb. 20, 1969.

PLANNING CONFERENCE ANNOUNCED . . . The first industry/government National Aviation System Planning Review Conference will be held in Washington, D. C., Feb. 18-20. The conference will provide users of the aviation system a forum for shaping future plans and policies and, in turn, give FAA personnel a greater opportunity to use the resources of industry.

SIXTH ANNUAL MECHANIC SAFETY AWARD CLOSED . . . Applications closed Dec. 31 for the sixth annual National Aviation Mechanic Safety Award Program, sponsored jointly by FAA and members of the business and labor aviation community. Early reports indicate that interest in the yearly event, which honors aviation mechanics on the state, regional and national levels, continues to grow.

BUILDING ACROSS THE STREET . . . The small white pavillion being built next to the now vacated Armed Forces Institute of Pathology across Independence Avenue will be used as a speakers' platform for ground-breaking ceremonies. According to a Smithsonian Institution spokesman, President Johnson is expected to attend the Jan. 8 noontime ceremonies during which ground will be broken for the Joseph H. Hirshhorn Museum and Sculpture Garden.

CHRISTMAS CONTRIBUTIONS SENT . . . This Christmas, as in the past two years, employees of the Systems Research and Development Service contributed to a fund for the Salvation Army and Children's Hospital instead of exchanging greeting cards with fellow workers. Checks totaling \$302 were sent out on Friday, Dec. 17, to the two organizations. Collecting money in the same manner, Airports Service contributed \$134.50 to Children's Hospital. Also, Flight Standards Service contributed \$145 to the Salvation Army, and \$140 to Children's Hospital.

INTERCOM

DEPARTMENT OF TRANSPORTATION / FEDERAL AVIATION ADMINISTRATION

FAA Tribune

JAN 15 1969

D. D. Thomas
Acting Administrator

69-2 January 13, 1969

Acquisitions

Section Hq 610A

THREE CENTERS ACHIEVE TRAFFIC MILESTONE . . . The Chicago, Cleveland and New York Centers recorded more than 1.5 million air traffic operations in 1968, an unprecedented achievement. Chicago passed the million and a half mark Dec. 12, ending the year with 1,577,076 operations. Cleveland and New York exceeded the 1.5 million mark Dec. 30, with preliminary data indicating that New York reached the figure a few hours before Cleveland. At year's end, New York had 1,509,930 operations, and Cleveland had 1,506,699. Chicago also ranked first in 1967 with 1,365,840 operations. New York was second busiest with 1,334,528 and Cleveland ranked third with 1,306,577.

NEW OFFICE BUILDINGS PLANNED AT DULLES . . . The agency has contracted with two development firms for construction of two office buildings just north of the terminal building at Dulles International Airport. The buildings will be constructed on a 14.1 acre parcel of land by the Chantilly Development Cooperation of Chantilly, Va., and Dulles Associates, Inc. of Washington, D. C. and Memphis. Land for the construction is under a 40-year lease and ownership of the buildings will revert to the Government at the end of the lease term. The project is expected to enhance the future of the airport as will the adjacent hotel on which construction will begin in the near future.

NOISE STANDARDS PROPOSED FOR NEW AIRCRAFT . . . The agency has asked for comments on a proposed regulation to diminish aircraft noise around airports by setting maximum noise standards for all new subsonic transport aircraft, including some currently under development. The proposed standards would have the effect of reducing noise levels of new aircraft types to a point substantially below that of the noisiest aircraft now in service. Existing division of responsibilities and powers between Federal, state, and local authorities in alleviation of local aircraft problems would not be changed by the proposed regulation, nor would it provide a Federal substitute for noise solutions adopted by airport operators as proprietors of their airports. The deadline for comments is March 12, 1969.

CRONKITE FEATURES SST SIMULATOR . . . On January 26, CBS-TV's "21st Century" will feature Walter Cronkite flying an SST simulator. The telecast, entitled "Tomorrow, Today," will depict various types of simulators including those used in the Apollo, Sea Lab, and the SST programs.

FLIGHT STANDARDS AWARD PROGRAM INAUGURATED . . . A new program has been established to give special recognition to outstanding Flight Standards field offices both regionally and nationally, with the first awards to be given for performance during calendar year 1969. Awards will be based on overall operational performance with emphasis on results achieved which contribute to improved aviation safety. Full information on the program is contained in Order 8000.11, "Special Recognition Program: Flight Standards Field Offices," dated Dec. 3, 1968.

SOUTHWEST NAMES NEW LEGAL COUNSEL . . . Norman Plummer, former chief of the Policy and Evaluation Branch in the General Counsel's Office, is the Southwest Region's new Regional Counsel. He replaces James Dikeman who retired on Dec. 31. Plummer joined the agency in 1959 as an attorney in the Eastern Region. A member of the New York State Bar, Plummer was associated with a New York City law firm specializing in corporate and labor cases prior to his FAA employment. He also served three years in the Air Force as an assistant staff judge advocate.

REMINDER ON WITHIN-GRADE INCREASE . . . An employee must be certified as performing at an acceptable level of competence to receive his regular within-grade salary increase. In those cases where the employee is performing at a level of competence which would keep him from receiving his within-grade, the supervisor must inform him at least 60 days before his appraisal date. In addition, the supervisor must tell the employee what he is doing wrong and what he should do to improve himself. Medical disqualification may not be used to deny a within-grade pay raise.

DESIGN ACCEPTED FOR PARIS AIR SHOW EXHIBIT . . . Design Sales, Inc., of Cincinnati has been awarded the contract for design and construction of the FAA exhibit which will be shown at the 1969 Paris Air Show, beginning May 29. The firm was chosen from among 15 proposals submitted. The exhibit will occupy approximately 1,000 square feet in the United States Pavilion. Its theme will be "International Skyways -- Corridors of Cooperation." The exhibit is designed to be used either in its entirety or broken up into separate displays for further use after the close of the bi-annual show.

SICK LEAVE PAYS DIVIDEND . . . In a recent automobile accident, the husband had both legs broken (one in two places), his wife a broken arm, and their little girl a nearly severed ear and broken arm. Frightening isn't it? This is a true account which occurred over the Thanksgiving holiday. The husband, a Federal employee, will not be able to return to work for at least six to eight months, perhaps even longer. Of course, he is thankful for being alive and thankful too, that his biweekly pay check can continue for more than a year while he is recovering. This is possible because he considered his sick leave good insurance and saved it for a time when it was really needed.

SHADY FLIGHT SCHOOL BROUGHT TO JUSTICE . . . Business & Commercial Aviation recently commended the FAA for its vigilance in bringing to justice the operators of a "leave-the-flying-to-us" flight school which peddled ratings to students in Texas. "It could be disconcerting," the magazine pointed out, "to learn that the pilot flacking around in the soup with you obtained his instrument rating for cash rather than sweat." A Federal judge sentenced the shady operators \$500 each and ordered them to serve 13 months in a Federal prison "for making false written statements to the FAA in behalf of an applicant for a multi-engine pilot's rating." Testimony revealed that one flight instructor recommended a student for a multi-engine rating without ever having flown with him. The Southwest Region's Compliance and Security investigators helped gather the evidence which sent the operators to jail.

ESIS/FARE SELECTIONS ANNOUNCED . . . David Faulk, Electronic Technician, Office of International Aviation Affairs (OIAA), TAD, Tehran, Iran; Bobby L. Tramel, Chief, Airports Branch, Memphis Area Office, Southern Region; Fred Kirk, Electronic Technician, Office of International Aviation Affairs (OIAA), TAD, Saigon, Vietnam; John B. Meehan, Chief, Air Carrier Maintenance Branch, Flight Standards Service, Washington, D. C.; Kenneth E. Neland, Technical Assistant, Supersonic Transport Maintenance, Flight Standards Service, Washington, D. C.; Stanley J. Rogers, Air Carrier Maintenance Inspector, Manila IFO, Pacific Region; Kenneth Vancil, Electronic Technician, Office of International Aviation Affairs (OIAA), TAD, Saigon, Vietnam; Howard L. Allen, William J. Sloand, and Dean A. Stromwall, Air Traffic Control Specialists, Office of International Aviation Affairs, TAD, Saigon, Vietnam; Joseph Zaremba, Robert W. Davis, Thomas Bracken, and Stephen Smith, Electronic Technicians, Pacific Region, Saigon, Vietnam; and Herbert C. Phelps and J. D. Harrigan, Supervisory Facility Flight Check Pilot/Specialist, Pacific Region, Tokyo, Japan.

RULE-MAKING SUMMARIZED . . . The FAA issued Notice 68-31 proposing to amend Part 152 FARs to delete exit taxiway lighting systems in § 151.43(d)(2), as part of in-runway lighting eligible for 75 per cent Federal participation under FAAP. (Comments due on or before Jan. 22, 1969.) The FAA issued Amdt. 91-63, effective Dec. 22, 1968, to classify certain equipment requirements for Category II operations conducted by general aviation airplanes. FAA issued Notice 68-34 proposing to amend § 183.31 FARs to permit designated manufacturing inspection representatives (DMIRS) to issue experimental certificates for production certificate holders. (Comments due on or before Jan. 31, 1969); issued Notice 68-32 proposing to amend Part 121 FARs to require a portable battery powered transceiver be carried on all large airplanes operated under Part 121 for emergency use in the event of electrical power or other communication equipment failure. (Comments due on or before Jan. 31, 1969); issued Notice 68-33 proposing to amend Part 91 that would establish a provision for restricting flight operations in the vicinity of the Vice-President and certain other persons, when necessary, to safeguard the public and other persons.

D. D. THOMAS ON T. V. . . . An interview with Acting Administrator Thomas is expected to be included in an aviation documentary scheduled for Jan. 13 at 9 to 10 p.m., and Jan. 19 at 5 to 6 p.m. on Channel 26. The National Educational Television Network program will look into the future needs and requirements of the national aviation system, with particular emphasis on how safety will keep abreast of growth.

DATA ON INAUGURATION DAY . . . By law, Inauguration Day, Jan. 20, is a legal holiday for Government employees who work in the District of Columbia, Montgomery, Prince Georges, Arlington and Fairfax Counties, and the cities of Alexandria and Falls Church, Virginia (except when they are in travel status or performing official duties away from the area). Since Dulles International Airport is in Loudon County, Bureau of National Capital Airports employees stationed there are not covered. However, a liberal annual leave policy has been adopted by DIA officials. For further information, contact Mr. Jump, HQ-100, x25661.

PARKING AVAILABLE FOR INAUGURATION VIEWERS . . . Employees will be allowed to park their cars in the A Level garage while they watch the Inauguration Day Parade. The two and a half hour procession will pass within a few blocks of the building, at 7th Street and Pennsylvania Avenue. According to the current schedule, the parade should begin to pass this point between 2:30 and 3:30. For those wishing to come really early and get a front row seat, the garage will be opened at 8:30 a.m. Your DOT/FAA Identification card is all that you will need to take advantage of this convenient parking opportunity.

HEALTH BENEFIT CHANGES TAKE EFFECT . . . If your paycheck is a little short on Feb. 4, don't be alarmed. It will probably be due to the increased premium for your health benefits plan which became effective Jan. 12. Costs of most participating plans for Federal employees will be upped to keep pace with rising costs of medical care. Additional coverage has been provided in most cases. Changes are detailed in Civil Service Commission Pamphlet BRI 41-117, which has been distributed to all employees. Call the Employee/Management Relations Branch, HQ-140, ext. 34383 if you have any questions about the changes.

FLIGHT STANDARDS JOINS "MINUTEMEN" . . . Among recipients of the Treasury Department's coveted "Minutemen" flag is the Flight Standards Service. The flag was awarded for 90 per cent participation in the payroll savings plan during the 1968 bond campaign.

FILES EXPLOSION GETTING YOU DOWN? . . . Do you have several drawers of files over three years old? Do you need a shoehorn to squeeze your filing into place? Help is nearer than your doorstep! See your Service Records Officer. He is listed on page 119 of the new telephone directory. He can help you to ship relatively inactive files to the Suitland Records Center. Any drawer of material referred to only once a month is eligible for immediate transfer. While it is at the records center, you control the material completely and can get it returned within a day or less, as often as needed.

APOLLO MOVIE SHOWN THIS WEEK. . . Mid-Day Matinee on Tuesday and Wednesday, January 14 and 15, in the Headquarters Auditorium will feature NASA's latest film release describing the flight of Apollo 8. The film, narrated by Burgess Meredith, will be shown continuously between 11:30 and 2:00 on those two days.

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JAN 23 1969

D. D. Thomas
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69-3 January 20, 1969

ACQUISITIONS
Section Hq 610A

SST DESIGN PROPOSAL SUBMITTED . . . The Boeing Company's fixed sweep-wing design proposal for the U. S. supersonic transport was submitted to the agency on Jan. 15. Technical evaluation to determine acceptability of the design is now under way and will be completed in 30 to 90 days. The government review team consists of some 100 scientists and engineers from the FAA, NASA and other government agencies. Nine U. S. airlines sharing in the costs of the development program also are participating in the evaluation. The U. S. SST program began as a research and planning effort in 1961.

AIRPORT GRANTS PASS \$1 BILLION MARK . . . Commitment of \$90.9 million for airport development under 433 grant agreements during fiscal year 1968 pushed the 22-year total in grants under the agency's Federal-aid Airport Program (FAAP) to more than \$1 billion. From the program's start in 1947 through FY 1968, the FAA and its predecessor agencies committed \$1,086,257,038 in Federal matching funds for 7,389 projects at 2,255 public airports. At the close of FY 1968, there were 1,567 active FAAP projects involving \$430.4 million. Included were \$241.5 million in grants for 768 projects under construction; \$121.3 million for 471 projects essentially completed but awaiting final payment; \$27.7 million for 145 projects not yet started and \$39.9 million in allocations for 183 projects not yet under grant agreement. The FAAP to date was summarized in the recently-issued "Twenty-third Annual Report of Operations Under the Federal Airport Act."

MERIT SYSTEM'S 86th ANNIVERSARY OBSERVED . . . Ceremonies highlighting the Jan. 16 birthdate of the Federal merit system were sponsored on that date by government agencies, professional organizations and unions in honor of the Federal work force. At the inception of the merit system 86 years ago, only 10 per cent of Federal jobs were filled competitively. Today, 90 per cent in the U. S. and 85 per cent world-wide are under Civil Service.

FLEMMING AWARD NOMINEES MADE . . . John S. Nigro, Technical Publication Editor, Systems Research and Development Service, is one of three employees nominated by the DOT for the 21st Arthur S. Flemming Awards Program. These annual awards honor 10 outstanding young men in the Federal Government. The Downtown Chapter of the District of Columbia Jaycees sponsors the awards.

PRESIDENT SUBMITS BUDGET FOR 1970 FISCAL YEAR . . . President Johnson's budget for fiscal year 1970, submitted to the Congress last Wednesday, includes a request for \$996.5 million for the FAA, an increase of \$64.3 million over fiscal year 1969. The increase includes funding 4,676 additional full-time positions. Hearings on the budget will be held early this spring. A summary of the agency's proposed budget follows:

Federal Aviation Administration
Summary of Budget Estimates
(Amounts in Thousands)

<u>Appropriation</u>	<u>FY 1969</u>		<u>FY 1970</u>		<u>Difference</u>	
	<u>*FTP</u> <u>Pos.</u>	<u>Amount</u>	<u>*FTP</u> <u>Pos.</u>	<u>Amount</u>	<u>*FTP</u> <u>Pos.</u>	<u>Amount</u>
Operations	44,300	\$705,383	48,800	\$772,000	+4,500	+\$ 66,617
Facilities and Equipment	1,243	120,000	1,395	134,000	+ 152	+ 14,000
Research and Development	1,183	27,000	1,207	47,500	+ 24	+ 20,500
O&M, National Capital Airports	763	9,154	763	9,800	--	+ 646
Construction, National Capital Airports	14	700	14	3,200	--	+ 2,500
Grants-in-Aid for Airports	--	70,000	--	30,000(1)	--	- 40,000
Civil Supersonic Trans- port Development	<u>117</u>	<u>--</u>	<u>117</u>	<u>--</u>	<u>--</u>	<u>--</u>
Subtotal	47,620	\$932,237	52,296	\$996,500	+4,676	+\$ 64,263
<u>Under Proposed Legislation</u>						
Airways and Airport Development	<u>--</u>	<u>--</u>	<u>--</u>	<u>275,000</u>	<u>--</u>	<u>+ 275,000</u>
Total	47,620	\$932,237	52,296	\$1,271,500	+4,676	+\$339,263

(1) Appropriated in 1969

* Full-time positions

What the Budget Means

The increase in the Operations appropriation for FY 1970 will be applied primarily to increased workload demands on existing air traffic control facilities and safety certification and inspection staffs. The increase also will go toward operating and maintaining new air navigation and traffic control facilities currently being installed with funds previously appropriated. The expanded workload reflects growth in all sectors of aeronautical activity including an 11 per cent increase in total operations at airports with FAA towers, a 12 per cent increase in IFR aircraft handled by FAA towers, and a 12 per cent increase in revenue passenger miles flown.

The request for \$134 million under the Facilities and Equipment appropriation will be applied to continuation of the program to automate the en route portion of the air traffic control system.

The \$47.5 million estimate for Research and Development provides for expansion of and emphasis on improvements and automation of the ATC system and for expansion of effort in the program dealing with noise abatement and the sonic boom.

Estimates for Washington National and Dulles International Airports provide \$9.8 million for current operation and maintenance costs, permitting continued operation at about the 1969 level. The \$3.2 million asked for construction will provide needed improvements at the two airports to meet continued growth in their utilization.

The budget estimate includes a request for \$275 million for airways and airport development under legislation being proposed to provide financial assistance for airport development and to provide for increases in airways user charges.

HEALTH BENEFITS "OPEN SEASON" UNCHANGED . . . In answer to an inquiry from the DOT Director of Personnel and Training, the Civil Service Commission outlined reasons for not moving up the November 1969 "open season" on health benefits insurance to an earlier date. First, it would be impossible to hold an "open season" before next summer because of time required to plan, print and distribute material to all Federal employees. Secondly, the expense of "open seasons" requires them to be held to a minimum consistent with employee needs. A third reason given for not changing the date was to keep "bargain hunters" from changing to better, more expensive coverage when serious illness was impending, then switching back to less expensive coverage the following year, thereby making all plans more expensive for everyone. (An increase in premiums became effective for most health benefit plans on Jan. 12, 1969.)

SAFETY RECORD SET AT CENTER . . . One year of accident-free work and 15 months without a lost time accident is the record set recently by the 37 employees of the airframe overhaul unit, Aircraft Services Base at the Aeronautical Center. The unit's goal is two accident-free years.

"ALLOTMENTS FOR SAVINGS" FORMS DELAYED . . . Jan. 26, 1969, had been set as the target date for implementing employees' options, under P. L. 90-365, to make allotments of pay to financial organizations for deposit in savings accounts. However, because GSA has advised that there will be a delay of three to four weeks in supplying allotment forms (SF-1198), there will be a corresponding delay in implementing the program, covered in Notice 2730.17.

FAREWELL PARTY FOR JIM NIELSEN . . . A going away party is being held for Jim Nielsen at the Fort McNair Officers Club on Thursday, Jan. 23, 1969, at 6 p.m. Jim is transferring to the Western Region. For further information, please contact Louis V. Sills, ext. 25211.

REPEAT APOLLO MOVIE . . . NASA's Apollo 8 movie, shown last week, will be presented again this week in the Headquarters Auditorium on the third floor. The film, describing the flight, will be shown continuously between 11:30 and 2:00 on Tuesday and Thursday.

HELP WANTED FOR PROJECT "MEN" . . . D. C. Citizens for Better Public Education is seeking Negro men to participate in Project MEN (Male Employment Network). This program is designed to introduce eighth grade boys to Negro men who have "made it" in government, business and other areas. Volunteers will be asked to accept visits at their offices, explain their occupations, discuss the boys' education and training and invite youngsters to lunch. For further information, please contact Mary V. Hunter or Barbara B. Atkinson, Coordinators, Columbia Citizens for Better Public Education Inc., Suite 1207, 1346 Connecticut Avenue, N. W., Washington, D. C. 20036, Telephone 296-1364.

BUS SERVICE . . . D. C. Transit now operates direct service to 7th Street and Independence Avenue from the East Capitol Street fringe parking lot at D. C. Stadium. A heated waiting room is available. Take buses marked U-5 and X-7. Direct express service is available from the Carter Barron fringe parking lot via Route B-9 and from Wheaton Plaza fringe parking lot via Route Y-3. Route P-9 provides service from the South Capitol Street fringe parking lot to 1st Street and Independence Avenue, S. W., and 7th and Constitution Avenue, N. W. One transfer is all that is necessary to reach 7th and Independence. Route 80 offers service from the Soldiers' Home fringe parking lot to 7th and G, N. W., and a single transfer connects this point with the southwest employment area. For further information, call William Murphy, HQ-300, x25605.

LOOKING FOR A RIDE OR RIDERS? . . . If you are looking for convenient transportation to or from work or are a driver in need of riders, check the car pool locator map in the escalator foyer of the A Level garage. Currently, there are about 200 employees seeking rides and a like number of drivers seeking passengers. Almost 2,500 agency employees are already enjoying car pool transportation which, of course, alleviates congestion on local streets and in area parking lots. This is a 20 per cent increase over last year's figure.

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FEB 4 1969

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Section Hq 610A

Acting Administrator



THE SECRETARY OF TRANSPORTATION
WASHINGTON, D.C. 20590

January 27, 1969

EMPLOYEES OF THE DEPARTMENT OF TRANSPORTATION:

President Richard M. Nixon has appointed me Secretary of Transportation, a post which I consider a singular honor and a great trust. I take this office with the certain knowledge that the Department's nearly 100,000 civilian and military personnel constitute a dedicated body of public servants which any man should be proud to head. I have no illusions but that we will face many problems in the months ahead, but I am confident that with your help and cooperation we will move forward in making the Department of Transportation the effective instrument for the public good and safety that it can and must be. You have my assurance that I will devote my every energy to the direction of this Department and that I shall be responsive to and interested in the accomplishments, ideas and needs of all of its personnel.

John A. Volpe
John A. Volpe

BAKKE INTERVIEW SCHEDULED ON CBS . . . Acting Deputy Administrator Oscar Bakke was recently interviewed by Mike Wallace of CBS for the network's "Sixty Minutes" program, scheduled for showing on Feb. 4. The interview concerned the problem of aircraft hijackings. Intense national interest in the subject was reflected in numerous recent requests for interviews from representatives of national press media.

ICING SYMPOSIUM SCHEDULED . . . To develop standards for evaluating icing protection systems and to keep regional Engineering and Manufacturing Division personnel abreast of latest research in the field, a symposium on aircraft and engine icing has been scheduled in Washington April 28 through 30. The program will include presentations by the FAA and by major engine and airframe manufacturers.

ESIS SELECTION ANNOUNCED . . . Joseph V. Connelly, Chief, Boston Tower, Air Traffic Branch, Boston Area Office, Eastern Region.

THE WILD, WILD WEST . . . Ken Shake, Chief of the Idaho Falls, Idaho FSS-ATCT recently reported to the Salt Lake City Area Office that IFR traffic was delayed 15 minutes at the Jackson, Wyo., airport because five elk were fighting on the runway.

ANNUITY INCREASES APPROVED . . . Federal workers who retire on or before Feb. 28 will receive an annuity increase of 3.9 per cent, effective March 1. Employees on paid sick leave pending disability retirement may wish to request leave without pay beginning March 1 to avoid loss of the increase. Personnel offices will provide specific information on this matter.

GENERAL AVIATION DECLINES AT THREE N. Y. AIRPORTS . . . Although airline operations at LaGuardia, Kennedy and Newark airports increased by 6.2 per cent in 1968, general aviation operations at the three major New York metropolitan area hubs dropped 10.4 per cent last year compared to the 1967 figure. LaGuardia logged 104,946 general aviation operations in 1968 as compared to 120,277 in 1967. JFK dropped from 75,997 to 65,305 and Newark from 66,517 to 65,337. On Aug. 1, 1968, the Port of N. Y. Authority imposed higher, peak-hour landing fees at the three airports.

AGENCY ADOPTS NEW RUNWAY CROSSWIND STANDARD . . . Many airports having only one runway may qualify for Federal funds for construction of a crosswind runway as a result of agency action in reducing the maximum recommended crosswind component at these locations from 15 to 12 miles per hour. The new wind coverage standard, effective Feb. 14, 1969, is an amendment to Part 151 of the Federal Aviation Regulations. It was adopted following a study of flight operational and stability data. Under new criteria, if crosswinds exceed 12 miles per hour more than five per cent of the time, construction of one or more additional runways may be justified under the FAAP program.

ACCIDENT REDUCTION EMPHASIS CONTINUES . . . In February 1965, Mission Safety-70 was launched to achieve a 30 per cent reduction by 1970 in the number of accidental injuries to Federal workers. Much has been done toward that goal since the program was launched, but much remains to be done. Genuine effort by all concerned can continue to reduce the painful and costly toll of accidents. Continued vigilance is required to eliminate safety hazards and potential safety hazards and assure the success of Mission Safety-70.

PLANNING REVIEW CONFERENCE POSTPONED . . . The National Aviation System Planning Conference, scheduled for Feb. 18-20 in Washington, has been postponed in order to give incoming officials of the Department an opportunity to familiarize themselves with conference plans. A later date will be selected.

IMPROVING COMMUNICATION . . . Joint meetings of Directives Management Officers and Distribution Representatives have been initiated at FAA Headquarters as an aid to improving internal communication as related to directives and distribution. If you have problems concerning the system, call them to the attention of your Directives Management Officer or Distribution Representative as appropriate.

MAJOR EXPANSION LAUNCHED AT JFK . . . International Arrival and Airline Wing Buildings at Kennedy International Airport will more than double in size when the current \$26,210,000 expansion program is completed in 1971. Moving walkways will be one feature of the new superstructure which is designed to accommodate the increased passenger volume expected with the advent of the new jumbo jets. The expansion program will add 541,000 square feet of space to wing buildings now leased by 24 foreign-flag airlines.

ARTICLE AWARDS OFFERED BY FOUNDATION . . . April 1, 1969, has been set as the deadline for entries in the Flight Safety Foundation's annual publications award competition aimed at giving recognition to authors of articles on aviation safety. Eligibility is restricted to authors employed in Government departments which publish articles and to those employed by air carriers and supporting industries affiliated with the Flight Safety Foundation. The winner in each of the two foregoing categories will receive an honorarium of \$100 and an engraved certificate. Submissions must be made by authors or editors and each article submitted should be accompanied by a formal letter. Entries should be mailed to the Director of Special Affairs, Flight Safety Foundation, Inc., 1320 Wilson Boulevard, Arlington, Va. 22209.

REVIEW AND VALIDATION OF AT STAFFING STANDARDS . . . The Secretary has directed that a comprehensive validation of Air Traffic Staffing Standards (APS-5) be accomplished. A steering committee chaired by Alan L. Dean, Assistant Secretary for Administration, with joint FAA-OST-BOB membership has been created. A factfinding task force headed by John Moundalexis of OMS to serve the steering committee in its review has also been established. The task force will contact offices, services, regions and AT facilities to gather material and conduct on-site analyses. The purpose of the study is to assure that staffing standards allow for adequate staffing for the type and magnitude of service provided by centers, terminals and flight service stations.

EMPLOYEE SAVINGS ACCOUNT ALLOTMENTS . . . Request forms (SF 1198) for effecting employee savings allotment deductions from salaries will not be available in the Headquarters building until Feb. 14. Subsequent to that date, employees may obtain necessary forms from the Transportation Credit Union in Room 532. Interested employees should have the completed forms in the hands of the Payroll Branch, HQ-240, by Monday, Feb. 24, in order to be effective for the pay period beginning Feb. 23.

'RETIRED' FILES BRING SAVINGS . . . During 1968, Headquarters files supervisors transferred 894 boxes of inactive records to the Suitland Records Center. This is equivalent to saving 149 file cabinets worth \$8,940 and saving floor space worth \$5,364 each year. In a building with space problems, this eases the squeeze and represents a tidy savings for taxpayers. Thanks are due all who helped by "retiring" unneeded files.

HEART ASSOCIATION FILMS SCHEDULED . . . Two films designed to acquaint the public with the circumstances surrounding heart attacks and first-aid procedures which can be administered will be shown Wednesday, Feb. 12, beginning at 12 noon in the third floor auditorium. Following the showing of "One Fine Day" (25 minutes) and "Breath of Life" (16 minutes), a physician will answer questions on the subject.

INSPECTORS CONDUCT SAFETY MEET . . . Inspectors Douglas Kline and John Sheehan, of the Washington Flight Standards District Office, recently conducted a safety meeting at the fly-in of Negro Airmen International, Inc. About 75 persons attended the aviation clinic held at Howard University in Washington. The Negro pilots organization was incorporated on Feb. 17, 1967

WELCOME TO FAA! . . . Sutla Lugowski, Regulations and Codification Division, GC; David S. Oakes, Engineering and Manufacturing Division, FS; Juanita Boardman, Engineering and Manufacturing Division, FS; Elizabeth Ann Brothers, Career Systems Division, PN; Dennis Driscoll, Administrative Standards Division, MS; George B. Ried, Regulations and Codification Division, GC; Vivian Partlow, Regulations and Codification Division, GC; Macieo G. Wells, Data Processing Division, HQ; Bonnie Briaghenti, Aircraft Programs Division, FS; Darin Martin, Telecommunications Center, HQ; Jane E. Gill, Data Systems Division, MS; Laverne J. Hale, Standards Division, AS; John VanDyke, Systems Analysis Division, RD.

EMPLOYEES NEEDING BLOOD COVERAGE . . . Due to the current severe shortage of blood, the American Red Cross has requested that those employees who need blood coverage for themselves or their family members be reminded to notify their blood program chairman of those needs as soon as possible after it has been determined that blood is required. The following information is necessary to enable the Red Cross to replace the amount of blood used: Name and home address of the patient; name of hospital and the address if not a local hospital; relationship of patient to employee; amount of blood actually used or estimated to be used by the patient; name, office symbol and telephone extension of person requesting coverage.

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JAN 29 1969

D. D. Thomas
Acting Administrator

69-4 January 27, 1969

SALARY CHECK REDUCED? . . . ^{Acquisitions} _{Section 44 350A} Pay checks for those enrolled in several of the health benefit programs will be smaller, beginning with this pay period -- Jan. 12-25 -- because premiums for most plans have increased. Pamphlet BRI-41-117, "Information about Plan Changes," has been distributed and explains premium rates and principal benefit changes. Also, employees who chose additional optional coverage under the Federal Employees Group Life Insurance may be paying more beginning this pay period. For those whose 35th birthday was in 1968, the biweekly withholding rate rose from \$3 to \$6 per pay period. For employees whose 55th birthday was in 1968, the biweekly withholding rate increased from \$6 to \$20 per pay period. Rate changes, effective Jan. 12, will be reflected in Feb. 4 pay checks. The changes do not affect the cost of basic coverage.

COLLEGE SELECTIONS ANNOUNCED . . . George R. LaCaille, Area Manager, Wake Island, and Edwin S. Harris, Employee Development Specialist, Office of Training, have been selected by the agency to attend the Air War College Program at Maxwell AFB, Ala., beginning in August 1969.

NOISE CONTRACT GOES TO PRATT & WHITNEY . . . The agency has awarded a \$665,241 contract to Pratt & Whitney for a two-year study to develop compressor-fan noise prediction methods that could lead to design of quieter jet aircraft engines. The contract represents the Government's 55 per cent of the total \$1,209,530 cost-sharing contract, with Pratt & Whitney funding the remaining 45 per cent. The new contract will help the FAA implement its noise abatement responsibilities under recently-enacted legislation empowering the agency to set noise standards in certification of new aircraft.

PERSONNEL CHANGES ANNOUNCED . . . Carl F. Maisch to Acting Director, Compliance and Security; James N. Yohe to Deputy Director, Compliance and Security; and James V. Nielson to Chief, Compliance and Security Division, Western Region.

STOL NOISE CERTIFICATION CONFERENCE . . . FAA and NASA will hold an Industry-Government STOL Transport Aircraft Noise Certification Conference at FAA Headquarters on Jan. 30. STOL noise generation and reduction and regulatory activities associated with noise certification will be discussed.

NEW CHIEF AT DENVER FSS == Arvid Hess, formerly chief of one of the agency's most remote and smallest facilities, has been named the new chief of one of the nation's largest and busiest flight service stations -- the Denver FSS. Hess made his way up the career ladder from the now-discontinued Hanksville, Utah, FSS, considered an "end-of-the-trapline" facility. He later served as assistant chief of the Los Angeles Flight Service Station and as a project officer in the San Francisco Area Air Traffic Branch before being promoted to the top spot at the Denver FSS. That facility formerly was headed by Robert Hacker who passed away last Sept. 27.

CARBON MONOXIDE KILLS . . . As the weather gets colder, carbon monoxide becomes a critical factor in highway accidents. With car windows rolled up tight and vents closed, there is no stream of fresh air to dilute and disperse the odorless fumes. They can seep out of a faulty exhaust system and into the passenger compartment where they may take a deadly toll. There is no question that carbon monoxide can be fatal in large doses. But few realize how even small concentrations can affect one's driving behavior and judgment. To avoid the dangers of carbon monoxide in your car, make sure the exhaust system is not leaking. When driving, always keep a window or vent slightly opened.

IMPROVED FLIGHT RECORDER SOUGHT . . . Improved airline flight recorders to provide approximately four times the information of those currently in use has been proposed by the agency. Amendment of flight recorder rules to increase the recorder's capability to provide 14 additional kinds of information is contemplated by the agency in the interest of advancing air safety. Additional data would relate to the aircraft's altitude, response to aerodynamic forces, flight control surface positions and engine performance. An additional feature proposed as an aid in accident investigation is an underwater locator device which would be activated by submersion in water. The proposal sets three years from the effective date of the final rule as a reasonable time for requiring the equipment on newly-manufactured aircraft. The deadline set for comments on the proposal is April 18, 1969.

ANTI-ICING MATERIALS TESTED . . . Low cost anti-icing materials that can be sprayed on or attached to light aircraft wings will be evaluated by the agency in a six-week study starting Feb. 3. The study will be conducted at NASA's Lewis Research Center in Cleveland. More than 15 anti-icing products will be checked in an icing research tunnel to ascertain ice accretion characteristics. Tests will be directed by Donald M. Millar of NAFEC and George C. Hay of the Aircraft Development Service. The Department of Defense and the Coast Guard have been invited to participate.

ACCIDENT ADVISORY . . . Employees involved in motor vehicle accidents while operating on official business are cautioned not to make any statements concerning the responsibility for the accident except to their supervisor, agency accident investigator or Regional Counsel. All concerned should familiarize themselves with the provisions of Handbook 2250.1 which sets forth procedures for reporting accidents and submitting accident report forms.

RULE-MAKING SUMMARIZED . . . The FAA issued Notice 68-36 proposing to amend Part 157 FARs to separate reporting standards for heliport proposals from others, to consider noise nuisance factors in studies, to consider existence of objects in airport or heliport proposals and to require notification to FAA when airport project is completed (comments due on or before March 3, 1969); Notice 68-7 proposing to require additional airworthiness standards for airplanes capable of carrying more than ten occupants to be used in operations under Part 135, (comments due on or before April 3, 1969); Notice 68-38 proposing to amend Part 127 FARs to increase time which may elapse before a pilot must re-establish route and heliport qualifications (comments due on or before March 10, 1969); Notice 69-2 proposing to amend Part 121 FARs to require that protective smoke hoods be carried on all airplanes operated under Part 121, (comments due on or before April 11, 1969). Notice 69-1 -- FAA is considering the adoption of a new Part 36 FARs prescribing aircraft noise standards for subsonic transport category airplanes, and for subsonic turbojet powered airplanes regardless of category. These standards would apply to certain type certificates, and to certain changes to type certificates, and would apply to certificates or changes issued by the Administrator on or after the effective date of these proposed standards, regardless of the date of application, (comments due on or before March 12, 1969).

ACTING ADMINISTRATOR'S MOTHER DIES . . . Mrs. Lena M. Thomas, 79, mother of Acting Administrator D. D. Thomas, died Jan. 18 in Annandale, Va., following a long illness. Funeral services were held last Tuesday at Livingston, Tenn. A resident of Livingston for most of her life, Mrs. Thomas taught school there for more than 30 years. Besides Mr. Thomas, she is survived by two grandchildren.

SOUTHWEST REGION FLIGHT SURGEON NAMED . . . Dr. Lynn C. Barnes, Jr., acting Southwest Regional Flight Surgeon since last September, has been named Regional Flight Surgeon. Dr. Barnes joined the FAA in September 1966. He holds a commercial pilot certificate with instrument rating. He is a graduate of the University of Oklahoma's School of Medicine and the USAF School of Aviation Medicine.

CINCINNATI TOWER CHIEF DIES . . . C. Woodrow McKay, 50, Chief of the Greater Cincinnati Tower since its commissioning in January 1947, passed away recently at Cincinnati's Bethesda Hospital where he was being treated for a heart ailment. McKay's CAA-FAA career began in December 1941 in Chicago. He also worked in Louisville and Cincinnati before transferring to the tower he served so well for almost 22 years.

ESIS SELECTIONS ANNOUNCED . . . Mark E. Baldwin, Aerospace Engineer, Aircraft Certification Staff, EU Region, Brussels, Belgium; and William L. Johnson, Chief, Engine and Related R&D Control Section, Analysis and Control Division, Office of Supersonic Transport Development, Washington, D. C.

SEVERAL OFFICES MERIT BOND HONORS . . . Among Washington offices receiving the Treasury's "Minuteman" flag for 90 per cent or greater participation in the 1968 Bond Campaign during three consecutive months were Flight Standards, Logistics, and Management Systems. Concord "Minuteman" Awards, for groups with 25 to 100 employees maintaining 90 per cent participation for at least three months, went to Audit, Budget, Information Services, Personnel, Training, and the Office of the Administrator. The annual citation for outstanding improvement for employee groups in excess of 25 went to Audit, Headquarters Operations, Information Services, and Training. Offices which achieved or maintained 100 per cent participation during or throughout the campaign included the Office of Appraisal, Congressional Liaison and the Office of General Aviation Affairs. Systems Maintenance Service earned a star for its "Minuteman" flag for having 90 per cent participation for three consecutive months.

BNCA EMPLOYEES' SAFETY RECORD ACCLAIMED . . . Employees of the Bureau of National Capital Airports have been commended by Director Arvin H. Saunders for working 362,954 man hours during the last quarter of 1968 without a lost-time accident. This is the first time since Jan. 1, 1963, that no lost-time accidents were reported in a single quarter by BNCA employees.

PHONE DIRECTORIES AVAILABLE . . . New 1968-69 Washington Metropolitan Area directories are still available on the B-Level garage near the GSA store. Surplus directories will be removed on Jan. 30.

SECURITY CONTROL POINT . . . FAA's Security Control Point is now in Room 533A. For information concerning receipt, disposition, control, or destruction of classified documents, contact the Security Control Point, ext. 25602.

LSD FILM TO BE SHOWN . . . The Office of Aviation Medicine has arranged to show a film designed to illustrate the hazards of LSD and other drugs. "Trip to Nowhere," will be shown in the third floor auditorium Feb. 5 and 6, from 11:30 a.m. to 12:20 p.m.; and 12:30 to 1:20 p.m.

AWARDS AND REWARDS . . . Air Traffic Service has presented the following awards: Quality Within-Grade Pay Increases - Theresa Marstin, Larry Billow, Henry Van Sant, Wray McClung, Raymond Yeager, Victoria Bland, Robert Binder, John Knoll, William Boatright, Rochelle Claypoole, Edward Krupinski, Erwin Jaffe and Arnold Anderson; Sustained Superior Performance Awards - Margaret Pyles, Gordon Kewer, Cyril Femrite, Wilma Bagley and Bernard Curtis; Special Service Awards - Charles Stratton, Glenda Johnson, Joyce Miller, Margaret Chesney and Harry L. Burton. Office of Headquarters Operations has presented the following Quality Within-Grade Pay Increases: Harry C. Bassett, Walter M. Hancock and Opal K. Gartland. BNCA has presented a Quality Within-Grade Pay Increase to Ginevra Fields, a SSP to James P. Hefner, Jr., and Special Service Awards to William C. Wood and Ira S. Davis. Flight Standards Service has presented these awards: Quality Within-Grade Pay Increases - Alder P. Betti, Irving Birnbaum, Anthony R. Silva, Ann Stonnell, Robert A. Westhoff; Sustained Superior Performance Awards - Leo T. Clark, Edward J. Griffin, Howard W. Simcox, Wayne A. Sprague.

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DEPARTMENT OF TRANSPORTATION / FEDERAL AVIATION ADMINISTRATION

D. D. Thomas

Acting Administrator

69-6 February 10, 1969

ACTING ADMINISTRATOR TESTIFIES AT AIR SAFETY HEARING . . . Better vertical guidance is needed in the approach paths leading to runways used by high-performance aircraft, Acting Administrator D. D. Thomas stated in opening remarks last week before the House Interstate and Foreign Commerce Committee hearing on air safety. This guidance can be provided by installing complete instrument landing systems at all air carrier airports and other airports with jet traffic, he stated. Another method would be use of computers in aircraft to generate a glide slope based on available navigation information. Thomas added that more approach light systems are needed. He urged consideration of new legislation for airways and airport development. He prefaced his remarks by pointing out that eight of the thirteen fatal accidents since June of 1968 involving air carrier aircraft occurred while on approach to airports for a landing. In recognition of the approach problem, he told the committee the agency has accelerated inspections of en route airline operations and pilot proficiency checks. Inspectors have been directed to place special emphasis on instrument approach procedures, cockpit discipline and vigilance, proper use of anti-icing equipment and winter operating procedures.

HOUSE COMMITTEE HEARS STATEMENT ON HIJACKING . . . The agency considers hijacking its most frustrating safety problem, Acting Administrator D. D. Thomas told the House Interstate and Foreign Commerce Committee last Wednesday. If hijacking is to be effectively deterred, he told congressmen, a means must be found for hijackers to be returned to face the penalty for their crimes. In this regard, the agency is working with other Government agencies in preparing for a Protocol to the Tokyo Convention dealing specifically with the problem of extradition of hijackers. This will be presented to a special legal subcommittee meet of ICAO in Montreal this week. The Acting Administrator told the committee the problem of hijacking is "one that faces the whole international community" requiring a solution of international scope.

EDUCATIONAL PROGRAM SELECTIONS MADE . . . William E. Cress, Airway Facilities Branch, San Francisco Area Office, and George P. Hunter, Office of Noise Abatement, FAA nominees for the Educational Program in Systematic Analysis, have been selected for this program by the Civil Service Commission. Cress will spend the 1969-70 academic year at the Massachusetts Institute of Technology and Hunter at the University of Maryland.

FUNCTIONAL PACKAGE "A" IN OPERATION AT JAX . . . Jacksonville Center's new computer system, known as Functional Package A, is presently in operation from 10 p.m. to 2 a.m. As controllers gain familiarity with computerization, hours of operation will be progressively expanded. The new computer system, activated last Dec. 30, processes flight plans, updating them automatically as controllers enter data. Flight plans filed with ATC facilities in the center's control area are fed directly into the computer, reducing chances for clerical error and speeding the flow of flight plan information throughout the system. The second automation phase -- called Functional Package B -- will become operational at the Jacksonville Center this fall. It will process both radar data and flight plan information, feeding both directly to controllers' radar displays. Upon completion of this phase, the Jacksonville Center will become the first in the country to achieve "full semi-automation."

A REMINDER ON EAS . . . The Executive Assignment System (EAS) is operated by the Civil Service Commission and is used in filling positions throughout the Federal service at grades GS-16 through GS-18. It should not be confused with FAA's Executive Selection Inventory System (ESIS) used in filling GS-15 positions and initially identifying FAA candidates for positions above GS-15. The EAS is now in its second year of operation. As a number of organizational and career changes have occurred in the past 12 months, the Executive Inventory Records for all employees occupying positions at grades GS-15 through GS-18 or equivalent should be reviewed and updated if needed. Persons in GS-15 positions whose records are not current should complete Standard Form 161-A, Executive Inventory Record Continuation Sheet, available at local personnel offices. Records for GS-16 through GS-18 are updated automatically by the Executive and Military Personnel Staff, PT-10, at the time an official change occurs.

MANUFACTURING INSPECTOR GUIDE ISSUED . . . A new agency classification guide for Manufacturing Inspector positions has been distributed to the field. The guide, applying to non-supervisory positions in the GS-1825-0 Aviation Safety Officer Series, goes into effect Feb. 23. This action completes the revision of the GS-1825-0 classification guidance; a revised guide for Air Carrier and General Aviation Inspectors was implemented last December.

OUTSTANDING HANDICAPPED EMPLOYEE NAMED . . . Herbert G. Willis, Jr., an airport engineer in the Miami Area Office, has been named FAA's 1968 Outstanding Handicapped Employee by Acting Administrator D. D. Thomas. Despite a severe handicap -- he lost his left arm and three fingers of his right hand in a childhood accident -- Willis has been recognized for outstanding work performance. He will be honored officially in Washington during the latter part of March.

ON THE RAILS AND ON THE SEA . . . Two recent incidents in the Southwest Region show that not all of FAA's service to the public has to do with aviation. At Amarillo, controllers Bobby Jones and Roy Womack observed flames leaping up from the midsection of a freight train speeding past the airport. They notified the Atchison, Topeka and Santa Fe local dispatcher who alerted the train crew by radio. The crew brought the train to an immediate halt and the fire was put out before it could spread. At the Lakefront, La. Tower, controller Leo Praetorius, Jr. observed a ship in distress off New Orleans and provided the Coast Guard with the information necessary for rescuing the storm-tossed occupants.

A STAR FOR COLONEL COMSTOCK . . . President Nixon has nominated the Alaskan Region's Deputy Director, Col. William P. Comstock (USAF), for promotion to the rank of temporary Brigadier General in the Air Force. He was one of 67 officers named to new ranks. Colonel Comstock became Deputy Director of the Alaskan Region last Oct. 1. He has logged more than 5,900 hours of military flying in addition to 2,800 hours of civilian time.

NEGRO HISTORY WEEK . . . "Changing the African-American Image Through History" will be the theme of Negro History Week, Feb. 9-15, highlighting the study of Negro history. Celebration of the week, begun in 1926, has grown larger each succeeding year. In 1968, 18 governors issued proclamations; other states celebrated the week without proclamation. Observance of the week was begun by Carter Godwin Woodson, founder of the Association for the Study of Negro Life and History.

RULE ON FLIGHT INSTRUCTION, PROFICIENCY CHECKS WITHDRAWN . . . A proposed rule which would have required general aviation pilots to take periodic flight instruction or proficiency checks has been withdrawn. A majority of the more than 1,500 public responses to the proposal considered it costly and burdensome. It was pointed out that flight testing more than half a million active pilots throughout the country each year would be a gigantic undertaking for the number of flight instructors and FAA inspectors available and would result in long delays. It was also determined that a large portion of the recurrent flight testing would be concentrated in already overloaded terminal areas, adding to existing serious airspace problems.

ORDER REISSUED . . . Order 2700.12, Materiel/Services Provided Others on a Billable Basis, dated July 30, 1968, is being reissued to reach organizational levels authorized to sign agreements for FAA. By starting at the source of preparation, there will be greater assurance that the agency will recover charges for goods and services it provides. This Order requires that persons authorized to sign agreements follow certain procedures so that terms of recovery and billing are clearly established, and the proper accounting division is designated to do the billing.

RULE-MAKING SUMMARIZED . . . The FAA issued Amendment 151-27, effective Jan. 4, 1969, to revise the table of percentages in § 151.43(c) listing the U. S. share of costs of airport development projects in each state in which unappropriated, unreserved public lands and nontaxable Indian lands exceed 5 per cent of total land; Amdt. 21-24, effective Jan. 9, 1969, to clarify the provision regarding designation of regulations for issuance of type certificates; and Amdt. 67-7, effective Feb. 8, 1969, to provide that certain FAA officials may reserve issuance of a medical certificate by an AME within 60 days after receiving additional medical data establishing non-eligibility of the certificate holder. FAA issued Notice 69-3 proposing to amend Parts 25 and 121 FARs to require additional flight recorder data and other requirements (comments due on or before April 18, 1969), and issued Notice 69-4 proposing to amend Parts 121, 127 and 135 FARs to establish additional operating rules applicable to operations for compensation or hire with small aircraft (comments due on or before May 1, 1969); also withdrew Notice 67-56, Docket No. 8614 "Periodic Pilot Flight Instruction or Proficiency Checks"; issued Amdt. 151-28, effective Feb. 14, 1969, which makes changes in the standards for eligibility of second runway paving at airports for inclusion in projects under FAAP; and issued Amdt. 99-8, effective March 6, 1969, to alter the description of the boundary of the Atlantic Coastal Air Defense Identification Zone (ACADIZ) to permit the designation of a new transition area to facilitate radar vectoring of departures from Kennedy International Airport to overseas destinations.

CONTRACT AWARDED FOR RESEARCH ON OFFSHORE AIRPORTS . . . The agency has awarded a \$35,000 contract to the Ralph M. Parsons Co., Los Angeles, for a study of proposed offshore airport construction methods. The company will collect and summarize all available significant offshore airport proposals and provide conclusions based on economic, technical and operational feasibility of each type of construction. The final report is expected by Aug. 31, 1969. Offshore airports have been proposed as a result of skyrocketing land costs, scarcity of land sites for airport development, and mounting opposition to aircraft noise. Construction methods proposed include "floating" airports and airports constructed on fill, on piles or in areas of low-lying land reclaimed from the sea, a lake or a river through use of dikes.

NO SNOW JOB . . . If there is any doubt about your physical fitness, get someone else to shovel snow or use power equipment. Heart attacks, strokes, or other cardiovascular accidents may result, in addition to the commonly encountered strained muscles and back or shoulder dislocations according to the American Medical Association.

ACTING ADMINISTRATOR KEYNOTES AIR TRAFFIC CONTROL SESSION . . . Acting Administrator Thomas will keynote the Air Traffic Control Session at the Winter Convention of the Institute of Electrical and Electronic Engineers' Aerospace and Electronics System Group in Los Angeles on Feb. 12. Following Mr. Thomas' remarks on "The ABC's of Air Traffic Control," FAA experts on airborne collision prevention and air traffic control communications will make presentations. The agenda also includes a presentation by a representative of the airline industry on recommended air traffic solutions.

FA CLUB MEMBERSHIP DRIVE . . . The Federal Aviation Club's annual membership drive is now underway. New members who sign up and those who renew their memberships before Feb. 21 will be eligible for prizes. Dues are: family, \$5; single, \$2.50.

EXPRESSES GRATITUDE . . . "A mere thank you doesn't begin to express my gratitude for the blood donations given during my mother's recent illness. I hope that someday I may be able to perform an individual kindness to prove my appreciation to all of you who have been truly friends in need. My special thanks to Wanda Kirkpatrick, SM-1 and Jean Keel, AM-421, for all their help." From Marie Sawdey, SM-212.

AIRPORT PARKING CONTRACT AWARDED . . . The Bureau of National Capital Airports has awarded a contract to Parking Management Inc. of Washington to operate the public auto parking service at Washington National. The contract will become effective March 1 and will run for a two-year period. It will cover the 3,100 parking spaces available at the airport. Parking for airport employees is not included in the contract nor is the metered parking which will be administered by the airport management. Rates for public parking will be the same as those currently in effect.

FAA NASCOM HIGHLIGHTED . . . A recent FAA Horizons article on NASCOM, written by IS's Diane Enos, has been highlighted in Long Lines, an in-house publication for AT&T management. The agency's National Airspace System Communication, a daily telephone conference keeping top Washington personnel in constant touch with the massive NAS and the agency as a whole, is considered one of the most sophisticated communications systems in the country.

TUNNEL TO BE COVERED SOON . . . Have you wondered about the aggregate of flying struts, "I" beams, concrete-pouring rigs and hard-hat crews seen from the northwest side of the Headquarters building? It's the 9th Street expressway project, and it's not too far from completion. The section adjacent to the Smithsonian is scheduled to be structurally secure, with water-proofing and landscaping covering the tunnel, by mid-March or early April. Target date for completion of the steel-reinforced, concrete complex is March 1970. The northern portion of the 1,900-foot tunnel, which will take southbound traffic from Constitution Ave., is already completed. When the entire project is finished, Independence Ave. traffic bound for Virginia will enter the tunnel through an eastbound ramp near the Forrestal Building. Pedestrians will be able to travel from that building to a bus stop in the expressway area via an underground tunnel. All temporary construction detours will be removed when the complex is finished. Then, cars leaving from the "A" level parking exits will be able to move normally on 9th Street once again.

OVERTIME ISSUES CLARIFIED . . . A number of issues have been raised concerning the administration of overtime, particularly overtime pay as it relates to the new true time and one half pay bill, P. L. 90-556. To assure there is understanding of these points throughout the agency, the following are the most frequently raised questions and their appropriate answers:

ISSUES

ANSWERS

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| <p>1. Public Law 90-556 provides that all overtime must be paid for at the rate of time and one-half for those engaged in air traffic control, aviation facility maintenance and flight inspection work.</p> <p>2. Compensatory time regulations do not apply to any employees covered by the true time and one-half provisions of Public Law 90-556.</p> | <p>1. The Law says that true time and one-half shall be paid to only those directly engaged in operation and maintenance of the air traffic control system and only those who are called upon to work a <u>substantial amount</u> of overtime. The Law requires that the Secretary of Transportation determine the definition of "substantial." This has been defined as four hours per pay period. If an employee works less than this amount, true time and one-half cannot be paid.</p> <p>2. True time and one-half provisions of Public Law 90-556 do not supersede 5 US Code 5543 (Public Law 89-554) which provides overtime compensation in either money or compensatory time off. Those above GS-10, step 10 (12,087 per annum) can be scheduled for compensatory time at the option of the agency, if the overtime worked is irregular or occasional. The Law covering overtime and compensatory time gives the option to the agency to pay when the grade and salary limitation mentioned above have been exceeded. Those employees under Grade 10, step 10, are required by Law to be paid if they do not choose compensatory time instead. In other words, the option is with the agency for those above GS-10, step 10; the option is with the employee if he is below GS-10, step 10.</p> |
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ISSUES

3. Compensatory time may not be used for those in air traffic control.
4. Controllers are asked to work without being paid.
5. Facility chiefs may schedule in advance an employee to work on a continuing basis for more than 40 hours in a given week and require him to take compensatory time at a later period.

ANSWERS

3. Compensatory time may be used for employees GS-10, step 10 and above, of the agency regardless of the activity if the overtime work is irregular or occasional. Public Law 90-556 does not require the agency to pay true time and one-half when compensatory time would be appropriate.
4. Controllers are not asked to work without compensation. Approved overtime is compensated in either money or compensatory time off according to 5 US Code 5543 (Public Law 89-554). There are options with managers in establishing work weeks and hours of duty and there are options for granting an employee time off at a later date as "compensation" for the additional time he may have worked above that normally scheduled, if the overtime performed is irregular or occasional. For example, if a person works four hours overtime one week, he is entitled to pay or a corresponding four hours of time off at some future date.
5. When overtime is scheduled on a regular recurrent basis, it must be paid for. Compensatory time is appropriate in those instances where an employee is required to work irregular or occasional overtime.

ISSUES

6. When an employee is called back for overtime, you must tell him in advance how many hours he is going to work and you must pay him for no less than four hours.

7. Employees are being required to take compensatory time in lieu of overtime even though the facility is so busy and under-staffed that there is no chance to give compensatory time off at a later date. Further, this is being done even though employees are forfeiting annual leave.

ANSWERS

6. The Law permits payment for no less than two hours even though an employee may not be required to work the full two hours in any callback situation. There is no provision in law for payment for more overtime than that actually worked except in the "two-hour" situation. While it is not required that an employee be informed of the exact number of hours that he will work, in equity agency supervisors should do their very best to estimate the number of hours an employee's services would be required in order that the employee may have a reasonable basis for personal planning. This is good supervisory/employee relations, regardless of the fact that there is no real requirement under the Law.

7. Where there is a continuing need for overtime and the facility chief does not see an opportunity to release the employee in the foreseeable future to take such compensatory time, the overtime pay is not only appropriate but is required. Agency regulations provide that employees may not accumulate more than 80 hours of "comp" time. When an employee's "comp" time balance reaches 80 hours, he must thereafter be paid for all overtime worked. Agency regulations require that if an employee is transferred from one region to another, the compensatory time is paid off at the rate applicable when the overtime worked was performed.

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FEB 26 1969

D. D. Thomas
Acting Administrator

69-8 February 24, 1969

Acquisitions
Section Hq 610A

BAKKE, HARPER HONORED . . . Oscar Bakke, Acting Deputy Administrator, received the agency's Decoration for Exceptional Service from Acting Administrator D. D. Thomas last week in Washington. Bakke was cited for outstanding service as Director of the Eastern Region, Associate Administrator for Plans and Acting Deputy Administrator. At the same ceremony, Clarke Harper, Associate Administrator for Administration, received his pin for 35 years of Federal service.

UEBEL RECEIVES FIRST INTERNATIONAL AVIATION SERVICE AWARD . . . Theodore Uebel, for the past 17 years International Liaison Officer of the Europe, Africa and Middle East Region, last week received the first International Aviation Service Award. The silver medal and accompanying citation lauded Uebel for "outstanding accomplishments and beneficial contributions in furthering the interests of the United States in international aviation." The presentation was made by Acting Administrator D. D. Thomas, aided by Charles O. Cary, Assistant Administrator for International Aviation Affairs. The Award, established last June by Alfred Hand, a retired FAA executive, is financed entirely by private contributions from FAA employees.

KRUEGER NOMINATED FOR GOVERNMENTWIDE RECOGNITION . . . James Krueger, Western Region Aerospace Engineer, has been selected as the Department's nominee for the first Outstanding Handicapped Federal Employee of the Year Award. The recipient, in 1966, of FAA's first Outstanding Handicapped Employee of the Year Award, Krueger will now compete for this award on a government-wide basis. The winner will be announced by the Civil Service Commission at an awards ceremony in Washington on March 25.

ILS BIDS RECEIVED . . . The agency recently opened bids for 10 additional Instrument Landing Systems. The equipment involved will be certificated for Category I all-weather landings -- instrument landings with a minimum 200-foot ceiling and 2,400-foot runway visual range. The contract, expected to be awarded this week, calls for delivery of the equipment within seven months.

FLIGHT ASSISTS BY FAA FACILITIES REACH RECORD HIGH FOR 1968 . . . A record-breaking total of 4,097 flight assists or "saves" was logged by air traffic control facilities during 1968. Flight Service Stations accounted for 2,090 of these assists; 1,578 were rendered by control towers; and 429 by air route traffic control centers.

2/26/69

ENGINEERING COLLEGE CANDIDATES SELECTED . . . Four candidates selected under the Systems Maintenance Service's Cooperative Engineer Development Program have been admitted to the spring semester of engineering colleges. The candidates, selected according to Notice 3410.11, and their regions are: James Smith and Donald Isaacs, Western; Clifford Rinehart, Southwest; and Russel Chesley, Eastern. Efforts to enroll three other candidates are in progress and additional positions for the program in FY-1970 will soon be advertised. Previous applicants rated eligible will automatically be considered in the next selection process.

AF OCCUPATIONAL STUDY MOVES ON . . . Action on three "quick fix" items resulting from the AF Occupational Study begun last year has been completed. Notice N 3510.28 directs the use of the Civil Service Commission's Supervisory Grade Evaluation Guide for classification of sector supervisory positions. In addition, guidelines have been issued permitting allocation of some GS-12 watchstanding positions at certain sectors servicing high activity terminals. Another issuance clarifies the "technician-in-depth" work situation and provides criteria for determining which sectors can support such positions on the basis of workload complexity. Work is continuing on other short-range aspects of the study. Additional criteria are expected to be approved in the near future. The full occupational review is planned to begin in late April.

POISON PREVENTION WEEK . . . President Nixon has proclaimed the week beginning March 16 as National Poison Prevention Week. The proclamation is intended to give parents a greater awareness of the potential hazards of medicines and commonly used household products. Intensified educational efforts and more careful labeling have reduced the number of deaths by accidental poisoning in recent years, but vigilance and caution are still required.

AUTOMATION CONTRACT AWARDED . . . Final award of a \$15.2 million contract for integration of automation equipment in 20 ARTC Centers across the nation has been made to the Federal Systems Division of IBM. The contract requires IBM to provide all services necessary to integrate various hardware elements of the automation systems including training of FAA technical personnel. IBM is the primary contractor and supplier of computer equipment for computer programs and general software support of center automation.

NEW NAS MOTION PICTURE AVAILABLE . . . "Introduction to NAS En Route Stage A," a 30-minute color and sound film, is now available. Depicting the operational and maintenance concept of NAS En Route Stage A, the film is designed for showing to FAA employees, particularly those in air traffic and maintenance. Live action and animation are used to illustrate major system components. A typical traffic situation is followed through the system. Although the primary audience for the film is FAA employees, it is also designed for showing to knowledgeable military and aviation groups. Prints will be available for direct distribution from the FAA Film Library.

RADAR TRANSFERRED TO FAA . . . The USAF-FAA Joint Radar Planning Group recently concluded arrangements to transfer to FAA ownership the Air Force's long range air defense radar facility located near Belleville, Ill., which was scheduled for deactivation. This arrangement will enable the agency to move its long range radar now located at St. Louis to the Philadelphia area where it is needed.

NEW PILOT TRAINING CONCEPT PROPOSED . . . Representatives of Aviation General, a large certified pilot school in St. Louis, briefed agency personnel of the Operations Division, Flight Standards Service; the Office of General Aviation Affairs; and Aircraft Development Service on a new pilot training procedure they propose. Under the concept, the firm's extensive ground school, ground trainer and flight scheduling facilities would be made available to independent instructors, much as a hospital makes its facilities available to qualified physicians. This was advocated on the grounds it would provide superior private pilot training and upgrade the professional performance of flight instructors.

FOG SIMULATOR DEMONSTRATED . . . Russell Maynard, John Newell, Marvin Russell and Dave Snowden of Flight Standards Service recently observed an in-flight demonstration of a new fog simulator. During four VFR ILS approaches to Davison Army Airfield, Ft. Belvoir, Va., the computer was programmed to simulate predetermined minimums. The equipment adequately simulated these conditions but there appeared to be a sharper contrast of ceiling than under actual fog conditions. According to observers, the simulator appears to have potential value as a training device with certain refinements.

UCR ELIMINATES HAZARD TO AIR SAFETY . . . R. B. Boozman and Fred Drinkwater of the Jackson, Miss., Tower and AFS submitted a joint Unsatisfactory Condition Report pointing out the unreliability of the Day-Night switch on the local Runway Visual Range Equipment. The switch gave an erroneous indication to controllers. The UCR submitted by the pair resulted in the provision of modified equipment to monitor the condition of the switch. In addition, the UCR initiated similar action to correct the problem on an agencywide basis. If you know of a hazardous condition that may affect the safety of aircraft or the public, remember the few minutes it takes to submit a UCR may prevent serious accidents.

UPGRADING X-RAY INSPECTION TECHNIQUES . . . Frank Musgrove of Flight Standards Service attended the Mechanical Failures Working Group conference on X-ray photo-extraction techniques at Philco-Ford Aeronutronics Division recently. Much of the research in this field is being financed by the FAA. Researchers are working to increase the amount of information available on negatives, making X-ray inspections of aircraft more efficient. Cost of developing a fully automated portable system, within a six month time frame, was placed at \$250,000. NASA, Air Force and Navy personnel indicated they would recommend that their headquarters furnish assistance in financing this development through the Working Group.

NAVY LEAGUE BRIEFINGS . . . The 1969 Sea-Air-Space Exposition and Technical Briefings, sponsored by the Navy League of the U. S., will be held at the Sheraton Park Hotel this week, Feb. 25, 26 and 27. The purpose of the annual program is to familiarize and update Government agencies of the Washington area on Naval techniques and hardware. More than 40 major aerospace/defense companies will participate in the 45 separate briefings and displays of the Exposition. Interested members of the Headquarters may attend the afternocrn sessions of the briefings between 1:30 and 4:00 p.m. on each of the above dates. Acting Administrator D. D. Thomas has suggested that active support be given to the Exposition Program and has designated the Office of Information Services to coordinate attendance by professionally interested personnel.

REPEAT FILM SHOWING . . . In response to requests from employees who did not have the opportunity to see "One Fine Day" and "Breath of Life" on Feb. 12, repeat showings are scheduled for Feb. 27 and 28, beginning at 12 noon. Physicians will be available to answer employee questions following the films, which deal with factors contributing to heart disease and techniques of mouth-to-mouth resuscitation.

ANNUAL CREDIT UNION MEETING . . . The annual meeting of the Transportation Federal Credit Union will be held in the main cafeteria on the second floor of FOB 10A at 3:30 p.m., Thursday, Feb. 27. Business to be transacted at the meeting includes: annual reports to the members by the Directors, Treasurer, Credit Committee and the Supervisory Committee; and the nomination and election of members to fill expired terms or vacancies on the Board of Directors and the Credit Committee. Refreshments will be served and 10 door prizes given at the meeting which is expected to last about an hour.

CHEST X-RAY PROGRAM . . . Chest X-ray service for FAA employees at 800 Independence Ave. and all other Headquarters personnel in the area will be available this week. The X-ray van will be located on the Maryland Ave. side of NASA Headquarters, FOB 10B, and will be open Feb. 26, 27 and 28 from 8:30 a.m. to 12 noon, and from 12:30 to 4:45 p.m. The necessary registration forms will be available at the Medical Clinic, room 327. These should be completed before reporting to the van in order to avoid delays. The service is being provided by the D. C. Department of Public Health and the D. C. Tuberculosis Association at no cost to the individual.

LOWDOWN ON WRECKING BALL . . . To answer a number of inquiries, the wrecking ball used to demolish the building across Independence Ave. from Headquarters is made of solid cast steel and weighs three tons (a little more than three Volkswagens). It is known in the trade as a "headache ball" and is scientifically designed -- the pear-like shape and bulging bottom have proved to be the most efficient for battering down structures. Cost of the ball is around \$700.

AIR CONGESTION RULE AMENDED . . . After a thorough review of the agency rule aimed at reducing congestion at five major U. S. airports--- John F. Kennedy, LaGuardia, Newark, Washington National and Chicago O'Hare -- the rule has been amended. Amendments provide for extra sections of scheduled air carrier flights without regard to established quotas at all airports except Kennedy, and an increase in Kennedy flight quotas between 5 and 8 p.m. to accommodate scheduled air taxis and other general aviation aircraft. The original rule specified April 27, 1969, as the effective date and no expiration date was specified. Under the amendment, the rule will not go into effect until June 1, 1969, and will expire automatically on Dec. 31, 1969.

REGIONAL "FACILITY OF THE YEAR" WINNERS ANNOUNCED . . . "Air Traffic Facility of the Year" regional winners have been announced by Air Traffic Service. Winning centers, towers and flight service stations now being considered for national honors are: Southern, Atlanta Center, Montgomery RAPCON-Tower and Muscle Shoals FSS; Southwest, Houston Center, San Antonio Tower and Albuquerque FSS; Central, Indianapolis Center, Flying Cloud Tower (Eden Prairie, Minn.) and Kansas City FSS; Western, Los Angeles Center, Oakland Bay TRACON and Douglas (Ariz.) FSS; Eastern, Cleveland Center, Andrews AFB Tower and Salisbury (Md.) FSS; Pacific, Guam CERAP (Center and RAPCON combined) and Honolulu FSS; and Alaskan, Elmendorf RAPCON-Tower and Kenai FSS.

FLIGHT STANDARDS CONFERENCE SCHEDULED . . . Flight Standards Division Chiefs from all regions will hold a conference at Central Region Headquarters in Kansas City March 18-20.

PRIZES OFFERED FOR PHOTOS . . . To obtain photos for use in enlivening agency exhibits, aviation education projects and publications, prizes are offered for interesting, unusual black-and-white photos depicting FAA employees on the job, agency activities and facilities. Top prize is \$100, with two \$50 prizes and twelve \$25 prizes. Photos may be taken with any type camera. Prints submitted must be no smaller than 5x7. An unlimited number of photos may be sent in and more than one prize may be awarded to one person. The following data must be securely attached to the back of each entry: name, FAA organization, telephone extension, social security number (to expedite payment of cash award) and a brief caption identifying the photo or explaining what is being depicted. Mail entries to: Special Projects Division, Office of Information Services, IS-30, FAA Washington Headquarters, 800 Independence Ave., S. W., Washington, D. C. 20590, no later than May 1, 1969. All entries become the property of the FAA.

REPORTS MANAGEMENT PAYS OFF . . . Every report causes the expenditure of manpower, material and money. When efforts are made to eliminate unnecessary reports and improve needed reports, time and money are saved. During the first half of FY 1969, reporting systems management accomplishments consisted of: (1) elimination or improvement of 39 reports producing an overall agency savings of 4½ man-years in the internal reporting area; and (2) cancellation or improvement of 11 reports in the public reporting area which reduced public response effort by 18 man-years.

MAJOR AUTOMATION CONTRACT AWARDED . . . The agency's master plan for automating the air traffic control system takes another step forward with the awarding to Sperry Rand of a \$35,426,283 contract for automated radar tracking systems (ARTS III). The system, to be installed at 62 of the nation's busiest airports, gives a new dimension to existing airport surveillance radars by making possible the display of such vital information as aircraft identity and altitude directly on radar scopes in the form of alphanumeric (letters-numbers) data tags. ARTS III, an advanced version of ARTS I which has been in operation at Atlanta since 1964, can be tailored to the particular needs of various terminals because of its modular design.

AIR TRAFFIC CHIEFS MEET AT HEADQUARTERS . . . "A sense of urgency" was the theme of the recent Regional Air Traffic Division Chiefs meeting in Washington. Air Traffic chiefs discussed problems in organization and standardization, automation, facility training, regulations and procedures, facilities operations and air space. Acting Administrator D. D. Thomas sat in on some of the sessions. Regional chiefs attending were: Thomas Rigdon, Eastern; Henry Chandler, Southern; William Morgan, Central; Carl Schanche, acting division chief, Southwest; Lynn Hink, Western; Herbert Stanley, Alaskan; and Donald Long, Pacific. Fred Marks, Chief of the Air Traffic Training Branch at the Academy also attended.

ESIS/FARE SELECTIONS ANNOUNCED . . . George A. Johnson, Aerospace Engineer, Supersonic Transport Staff, Flight Standards Service, Washington, D. C.; John R. Goodwin, Chief, Environmental Planning Branch, System Planning Division, Airports Service, Washington, D. C.; Doyle Rogers, Supervisory Electronics Technician, Pacific Region, Manila, R. P.; and a correction to Dec. 30, 1968, announcement, Russel H. Larson, Chief, NASPO Field Site Office, Kansas City, Mo., instead of Frederick W. Pickett.

FAA CONDUCTS GENERAL AVIATION AIRPORT SURVEY . . . An FAA survey of more than 2,300 public general aviation airports will begin on March 3 to determine how much federal aid would be needed to provide an adequate national airport system to serve both large and small communities. Questionnaires are being sent to operators and owners of the airports soliciting information concerning operating expenses and revenues, which is needed to plan an effective development program.

NEW EEO DIRECTIVE ISSUED . . . Handbook 3300.6A, Equal Opportunity in FAA Employment, recently was distributed to all field facilities. It establishes responsibilities and gives guidance to promote and achieve full equal opportunity in FAA employment without regard to race, color, religion, sex, or national origin. Additionally, it consolidates the contents of five separate directives requiring affirmative and positive measures to promote and encourage equal consideration for all persons employed or seeking employment. The new handbook is a joint endeavor of the Office of Compliance and Security and the Office of Personnel.

TRAVEL SERVICE URGES 4:30 DEADLINE . . . Although normal duty hours of Travel Service Section personnel are 8:30 a.m. to 5:00 p.m., all personnel requesting travel information, reservations, cancellations and the like are urged to do so between the hours of 8:30 a.m. and 4:30 p.m. except in emergencies. This is necessary to enable the section's personnel to use the last half hour to attend to numerous travel details which must be completed prior to close of business and to prepare for the following day's business.

PRIZES GIVEN AWAY . . . The FA Club gave away three wonderful prizes last Wednesday afternoon. The three lucky recipients of these gifts are: Ray Goodman, Office of Budget - Portable Color TV; Jimmie Tucker, Research and Development - Portable AM-FM Short Wave Radio; Cecil Ritter, Office of Supersonic Transport Development - Transistor Radio. These prizes were given away as part of the club's annual membership drive.

AWARDS AND REWARDS . . . The Office of Management Systems has presented a Sustained Superior Performance Award to Ernest P. Fernsten. SST has presented a Quality Within-Grade Pay Increase to Delphine V. Savoy. Flight Standards Service has presented the following awards: Quality Within-Grade Pay Increase - Marie A. Jordan, Harry A. Turnpaugh, Nancy Mroczka (Outstanding); Sustained Superior Performance Award - Patricia E. Callahan, Jeane L. Hinton, Curtis A. McKay; Outstanding Performance Rating - Anne T. Melhunek; Special Service Award - George S. Buchanan; Employee Suggestion Award - Georgina M. Zeglen; Career Service Pins - 30 years to Allen M. Morrissey; 25 years to Philip S. Dixon. Airports Service presented the following awards: Quality Within-Grade Pay Increase - Constance E. Douglas, Louis N. Million, Gloria J. Siebert, Anna S. Sudol; Outstanding Performance Award - Gerald L. Crosby; Sustained Superior Performance Award - Antonio Elleni. Systems Maintenance Service has presented the following length of service pins: 30 years - Elbert Reynolds; 25 years - Marvin Carl, Joseph E. Decker and Daniel Rogers; 15 years - Richard Thoma; 3 years - Hope Nelson; 1 year - Thomasine Johnson. A Quality Within-Grade Pay Increase was presented to Jerry Kaminetzky. International Aviation Affairs presented a Quality Performance Certificate to Romney E. Pattison and a 30 year service emblem to Robert P. Boyle.

DON'T FORGET TO LOCK THAT SAFE . . . Supervisors in offices possessing classified material should caution safe custodians to carefully lock their safes each evening. Use FAA Form 3525 to initial daily checks. Double checks are recommended. A guard force member tries each safe every night and initials the FAA Form 3525.

INTERCOM

DEPARTMENT OF TRANSPORTATION / FEDERAL AVIATION ADMINISTRATION

FAA PROCEEDINGS

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March 3, 1969

Acquisitions
Section Hq 610A

SPECIAL INTERCOM

President Nixon has nominated John H. Shaffer, an aerospace company executive and former Air Force jet pilot, to be Administrator of the Federal Aviation Administration, Secretary of Transportation John A. Volpe announced Wednesday.

The Administrator-designate in turn announced that he had asked David D. Thomas to remain as Deputy Administrator and that Mr. Thomas had accepted.

Shortly after Secretary Volpe's announcement, Mr. Shaffer met with FAA's staff officers and praised the agency for the outstanding work it has done in behalf of aviation. "I am delighted to be the Administrator-designate," he said, and "I am looking forward to earning a place on your team and I am convinced that what FAA does in the coming years will create additional, impressive benefits for our Nation."

Mr. Shaffer indicated strongly that he is a staunch advocate of the FAA and the airplane. "FAA is one of the most exciting agencies in the Federal Government and the airplane is of vital importance to America's economic health," he said.

Mr. Shaffer is 50 years old and was, prior to this appointment, a corporate vice president of TRW, Inc., a major diversified manufacturer headquartered in Cleveland, with annual sales of \$1.5 billion and approximately 80,000

employees. He is a native of Everett, Penn., a graduate of the U. S. Military Academy and holds a Master of Science degree from Columbia University.

A combat pilot in World War II, he was production project officer for the Air Force B-50 Program and Weapons System Program Manager of the Air Force B-47 program. He resigned from the Air Force as a lieutenant colonel in 1954 to join the Mercury Division of Ford Motor Co., holding several positions, the last of which was general production manager and assistant plant manager at Metuchen, N. J. Mr. Shaffer has been a TRW executive for 12 years. Since 1962 he has had the principal responsibility for relating that company's advanced technological capability to broadening requirements and changing national priorities.

He and Mrs. Shaffer, the former Joan Van Vleck of Ridgewood, N. J., are the parents of three children.

EMPLOYEES OF THE FEDERAL AVIATION ADMINISTRATION:

The President has nominated Mr. John H. Shaffer to be your Administrator. Mr. Shaffer has outstanding qualifications, has an excellent reputation as a man who gets things done, and will have the full support of the Secretary and the President. We are fortunate that they have selected a man of Mr. Shaffer's abilities to lead us.

Mr. Shaffer has asked me to stay on as Deputy Administrator and I will do so. I will give him complete support and backing to the limit of my capabilities. I know each of you will do the same.

I wish to thank each of you for the support you have given the FAA during the many months when there was only an "Acting" Administrator, a rising workload, a growing crisis in airports and airway needs, and a transition between Administrations. While a few militants who had contributed little cried out publicly against their own nest, the vast majority displayed the knowledge, the integrity, the ability, the enthusiasm and "can-do" spirit that has made the FAA the proudest and best agency in the world -- government or industry.

The FAA is what you -- as individuals -- make it.

Your job is important, whether it's a flight standards inspector, an accountant, an engineer, a secretary, a maintenance specialist, a budget officer, a file clerk, a flight service station specialist, a controller, a receptionist, or whatever. The composite of all of you make the FAA; what each of you do individually in your contacts with the public make all the rest of us look good -- or bad. You have made the FAA great!

All of us in so-called top management appreciate it from the bottom of our hearts.

D. D. Thomas

Acting Administrator

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MAR 11 1969

D. D. Thomas

Acting Administrator

69-10 March 10, 1969

Acquisition
Section Hq 610A

AIR TRAFFIC TO TRIPLE BY 1980 . . . The number of takeoffs and landings at controlled airports and the number of passengers carried by airlines is expected to triple by 1980 according to the agency's latest multi-year forecast. The FY 1968 figure of 53 million takeoffs and landings is expected to expand to about 171.5 million by 1980. Airline passengers are expected to increase from 152.6 million last fiscal year to some 470 million by 1980. More than 90 per cent of the 3,600 planes in the 1980 fleet are expected to be jets -- especially twin-engine aircraft and three-engine air buses. The general aviation fleet is expected to grow from 114,186 last fiscal year to 214,000 in 1980. The estimates are contained in a recently-issued agency publication, "Aviation Forecasts, Fiscal Years 1969-1980."

COMMENT TIME ON NOISE RULE EXTENDED . . . The agency has announced a two-month extension of the time period for commenting on the proposed rule which would establish noise certification standards for new airplanes. The new deadline for comments is May 14, 1969. The proposed rule is part of a Government effort to reverse the escalation of aircraft noise around airports by setting maximum noise standards, as well as noise objectives, for all new subsonic transport aircraft, including some currently under development.

NEW MECHANIC TRAINING REQUIREMENTS PROPOSED . . . A comprehensive overhaul of regulations governing training of aviation mechanics has been proposed by the agency. Under the proposal, a minimum of 190 additional hours of instruction over the present 960 hours would be required for either airframe or powerplant ratings. A combined airframe and powerplant rating would require 1,900 hours of instruction in contrast to the present 1,650 hours.

AIRCRAFT IDENTIFICATION SYSTEM EXPANDED . . . To accommodate the continuing growth of the civil aircraft fleet, the agency has modified its aircraft identification system to make more numbers available to new aircraft. The change increases the pool of possible number-letter combinations from 339,000 to 739,000. Under the new system, FAA may assign one to three numbers and two suffix letters without restriction -- for instance, N100AB.

PUBLICATION COMPARES AIR TRAVEL COSTS . . . According to a recent agency report, use of general aviation aircraft for business or personal travel is generally more expensive than airline or automobile travel. However, there are convenience and timesaving factors which compensate for the extra costs of traveling by general aviation aircraft. According to the report, the least expensive general aviation aircraft on a seat-cost-per-mile basis is the normal single-engine, four-place airplane. When this kind of aircraft is flown between 100 and 200 hours annually the seat-per-mile cost figures out at about 5.6 cents per mile which approximates the average domestic airline passenger's travel cost. The report is "General Aviation Aircraft Operating Costs."

VETERANS TO GET INSURANCE DIVIDENDS . . . More than 4.2 million World War I and World War II veterans holding GI insurance policies will receive a total of \$236 million in dividends during 1969, the Veterans Administration has announced. Dividends will be paid throughout the year on the anniversary date of the policies. Veterans need not apply for the dividends since payments will be made automatically.

ANTI-HIJACKING ACTIONS OUTLINED . . . Field testing of several devices designed to detect weapons carried by potential hijackers and development of methods to examine passengers' carry-on luggage are among actions the agency is preparing to take in an effort to thwart would-be pirates of the air. Other newly-announced plans include completion of an in-depth psychological study to develop a "profile" of a typical hijacker so that suspects might be identified at airport terminals. It is also planned to post placards at various points within airport terminals, including ticket counters, and on airplanes warning that aerial piracy or the attempt to commit aerial piracy is a federal offense punishable by not less than 20 years imprisonment up to the death penalty.

AL HORNING RETIRES . . . Al Horning, Western Region's Chief of the Airway Facilities Division, retired Feb. 28. Horning, one of Alaska's early bush pilots, has held key positions within the agency for the past 29 years, and is well known throughout the agency. Recently, some 30 Los Angeles area radio operators honored him at a special party and conducted a special technical session to enable him to prepare for the FCC exam which will re-qualify him as a "ham" operator.

"NEVER SAY NO WITHOUT SAYING WHY" . . . This slogan, adopted some time ago by the Southwest Region, was once again printed in that region's new telephone directory. A recent letter to the Houston Personnel Staff dramatizes the effectiveness of this point of view. The writer had previously inquired about employment as an air traffic control specialist. He met most of the qualifications, but was not an American citizen. The FAA letter notifying him that he lacked the necessary qualifications included an explanation on how he could qualify. In his return letter the job-seeker wrote, "I appreciate very much your effort in this matter and your friendly tone. I doubt if I would receive such a reply from our own"

"EIGHT MILES" OF SEATS ORDERED . . . A record \$11.3 million order for 14,500 seats for jumbo and airbus jet aircraft has been placed by United Air Lines. If all the seats were lined up in tandem -- with average airline spacing -- the line would stretch approximately eight miles.

MORE DEFENSIVE DRIVERS ON THE ROAD . . . Recent figures released by the National Safety Council show that approximately 1,100,000 drivers have completed the Defensive Driving Course. Government agencies account for one-third of these. Within FAA, more than 4,000 employees have participated in this continuing program. Drive defensively -- help make 1969 an accident-free year.

HELICOPTER AND HELIPORT GROWTH CONTINUES . . . As of Sept. 1, 1968, there were 3,397 civil helicopters registered with the FAA, a 31 per cent increase over the number registered in 1966. There is slightly more than one heliport for every two of these registered aircraft. During the two year period the number of heliports increased by 50 per cent; from 1,225 in 1966 to 1,892 in 1968.

FREQUENCY EXPERT RETIRES . . . Paul D. Miles, Chairman of the Interdepartment Radio Advisory Committee (IRAC), Executive Office of the President, retired from civil service last month after a 30-year career in radio frequency management.

RULE-MAKING SUMMARIZED . . . The FAA issued Amdt. 151-29, effective Feb. 4, 1969, to clarify that runway grooving to improve skid resistance is eligible for inclusion in a project under FAAP; issued Amdt. 165-3, effective March 6, 1969, to eliminate certain criminal offenses on Wake Island not considered as petty offenses; issued Amdt. 93-14, effective Feb. 13, 1969, to revoke special rules applicable to the Spirit of St. Louis and Lobmaster Airports in Missouri; issued Amdt. 121-45, effective Feb. 15, 1969, to require each passenger airplane to be equipped with extensive lighting that meets the requirements of § 25.812(g) in addition to meeting the requirements of § 25.812(f); issued Amdt. 91-64, effective Feb. 25, 1969, to restrict flight operations in the vicinity of the Vice President and certain other persons, when necessary to safeguard the public and these persons.

BURTON F. COCHRAN . . . Burton F. Cochran, long-time FAA employee, died Feb. 28 of cancer in George Washington University Hospital. He joined the CAA in 1942 in Washington, specializing in financial management. For the past several years he served as Chief, Requirements Analysis Staff, Office of Budget. In memory of Mr. Cochran, contributions from his FAA friends are being made to the American Cancer Society, with BU-1 serving as the collection point.

LIMOUSINE SERVICE TO IAD . . . Unless you use the lowest cost transportation when traveling to Dulles International Airport, you may have to pay a portion of the cost out of your own pocket. Paragraph 444b of Order 1500.13 provides: "when transportation to and from airports is available from special airport taxicabs, buses or limousines, the traveler will be required to bear the excess cost incurred for use of a more expensive mode of transportation unless justified on his voucher." Since upon request limousines will stop at selected pickup points between Washington and IAD and between DCA and IAD, the lowest cost public transportation to IAD for example, would be taxicab from home to pickup point and limousine from pickup point to IAD. Limousine schedules are posted in the Travel Services Center, Room 536-A, and reservations for pickup may be made by calling 471-4260.

V/STOL MOVIE TO BE SHOWN . . . The Smithsonian Institution Film Theatre will show "A Place to Land" on March 26 at 2 and 8 p.m., and at noon on March 27. The color film shows STOL and VTOL aircraft, both fixed wing and rotary wing, in a series of test flights. On the same program will be "Wings at Work," a history of business aviation beginning with Knox's 1905 dirigible.

NEW BOOKS IN THE LIBRARY . . . The following are among the new titles acquired by the library during the past month: "Aviation and Space in the Modern World" by James V. Bernardo, detailing the profound impact upon our lives of aircraft, missiles and space exploration; "Thunderbirds!" by Martin Caidin; "Famous Aircraft: the P-40 Kittyhawk" by Ernest R. McDowell; "Loud and Clear" by Robert J. Serling; and "Aviation = Where Career Opportunities are Bright" by Walter Zaharevitz.

AGENCY NOW HAS TWO JOHN H. SHAFFERS . . . The newly named Administrator-Designate has a namesake in the agency. He is John H. Shaffer, Chief of the Operations Liaison Branch, International Programs and Policy Division, Office of International Aviation Affairs. Both have offices on the 10th floor, have wives named Joan, and both come from Pennsylvania (within eight miles of one another). They are not related.

AWARDS AND REWARDS . . . During the month of February, Systems Research and Development Service granted a Quality Within-Grade Increase to Laura E. Noble and Sustained Superior Performance Awards to Raymond R. Barkalow, Patricia P. Carlton, Dorothy B. McGhee and John C. Mercer.

WELCOME TO FAA! . . . Daniel Justice, BNCA; Ellis R. McElroy, Executive Staff, RD; Diana J. Cook, Operations Division, FS; James Davenport, Library Services Division, HQ; Sceleato M. Rice, Aeromedical Standards Division, AM; Rosemarie Cernin, Security Division, CS; Joseph D. Fretz, Executive Staff, RD; Charles Beam, Communications Development Division, RD; Margaret L. Martin, Information Services; Catherine H. Ferguson, Research and Development.

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DEPARTMENT OF TRANSPORTATION / FEDERAL AVIATION ADMINISTRATION

25465

FAA Library

MAR 21 1969

D. D. Thomas
Acting Administrator

69-11 March 17, 1969

Acquisitions
Section Hq 8104

FAA TO TEST COLLISION AVOIDANCE SYSTEM . . . The agency will participate in testing and evaluation of an airborne Collision Avoidance System in a program sponsored and funded by the Air Transport Association of America. NAFEC services and facilities will be utilized in the program. The new system is composed of airborne devices designed to tell the pilot when a mid-air collision is probable. The CAS analyzes collision threats, warns the pilot and indicates the evasive action required.

NEW PICTORIAL AREA NAVIGATION SYSTEM DEMONSTRATED . . . Administrator-designate John H. Shaffer and Acting Administrator D. D. Thomas were among Federal officials who observed a United Air Lines demonstration last Wednesday of a new pictorial area navigation system for aircraft. The new flight aid, developed by Hughes Aircraft Co. and Jeppesen & Co., uses 35mm film to project navigational data on a cockpit display tied in with a digital computer. The system pictorially designates the aircraft's position on a moving navigation chart projected on a seven-inch diameter screen on the instrument panel. It provides continuous guidance concerning the aircraft's course and provides display readouts of ground speed, distance and time-to-go to selected check points or the destination.

AGENCY BUDGET OFFICERS MEET . . . Joint Washington-Regional proposals to streamline the agency's budget process resulted from the recent Washington meeting of budget officers. In attendance were N. P. McGroarty, Eastern; Clyde Rushin, Southern; Norm Hudson, Central; Linne' Ahlberg, Southwest; Joe Mayer, Western; Al Bruck, Alaskan; James Bispo, Pacific; John Hall, Aeronautical Center; and Tom Brennan, NAFEC.

ARTCC CONTROL ROOM OPERATIONS STUDIED . . . Organizational requirements associated with control room operations in Air Route Traffic Control Centers were the subject of a recent agency study. J. F. Biron, Chief of the Manpower Systems Branch, ATS, chaired a special working group of center personnel from a variety of job levels who studied functions, operations and responsibilities at and below the watch supervisor level. As a result, an organizational structure to provide the most efficient control room operation will be recommended.

AGENCY AIRPORTS CHIEFS TO MEET . . . Airports Division Chiefs from all regions will meet with Airports Service in Washington this week to formulate the FY 1970 Federal-aid Airport Program.

AF OCCUPATIONAL STUDY CONTINUES TO PROGRESS . . . Guidelines for three more "quick fix" items identified at the AF Occupational Study conferences have been acted upon in addition to the three items mentioned in the Feb. 24 INTERCOM. One guideline describes the circumstances under which a relief technician may be classified at the grade level of the highest non-supervisory level relieved. Another determines the difficulty level assigned to equipment and systems introduced into the FAA since the single agency classification standards were issued in October 1962. The third guideline provides criteria for establishment of additional GS-11 positions in lieu of GS-9 positions when GS-9 employees are required to perform a substantial amount of GS-11 work.

PROPOSED RULE REQUIRES TRANSPONDERS . . . A proposed rule has been issued which would make radar beacon transponders having 4,096 identification code and automatic altitude reporting capabilities required equipment for all aircraft operations in controlled airspace at or above 10,000 feet beginning Jan. 1, 1973. Use of the equipment would enhance safety, reduce the volume of radio communications, improve utilization of airspace, increase the effectiveness of the air traffic controller and reduce the number of advisories and traffic avoidance vectors, the agency stated in announcing the proposed new rule.

GOVERNORS BACK ACCIDENT PREVENTION . . . Governors of states in the Central Region have helped publicize the agency's General Aviation Accident Prevention Program. The Governor of Illinois designated March as General Aviation Month. Other states whose governors proclaimed General Aviation Month are: Iowa, April; Nebraska, May; Missouri, July; and Minnesota, August.

TV ENLISTED IN ACCIDENT PREVENTION PROGRAM . . . A series of 30-second to one-minute public service TV spot announcements on aircraft accident prevention is being developed by the Operations Division of the Flight Standards Service in coordination with Regional Accident Prevention Specialists in the Southwest and Central Regions. The spot announcements represent another phase of the General Aviation Accident Prevention test program currently being conducted in these two regions.

PROKOP HONORED . . . Honored at the recent Minnesota Aviation Trades Association conference was Andrew J. Prokop, Chief of the Flight Standards' General Aviation Operations Branch, Operations Division. He received the association's Distinguished Service Award for outstanding contributions to general aviation in Minnesota during a previous assignment as Supervising Inspector of a GADO in that state.

EXECUTIVE SELECTION ANNOUNCED . . . The selection of Cecil A. Commander for the position of Deputy Assistant Administrator, Europe, Africa, Middle East Region has been approved by the Civil Service Commission. Commander was formerly the Area Manager, Fort Worth Area Office. He replaces Allen Hulén who is retiring from Federal service.

AGENCY ASSISTS IN BIRD RESEARCH . . . Counting the bills means a lot more these days to FSS personnel than just doing homework on income tax returns. These specialists have already begun collecting information on spring migratory bird flights for the Bureau of Sport Fisheries and Wildlife of the Department of the Interior. The bird hazard to aircraft is particularly acute during migratory seasons which last from mid-February to mid-May and from September through November. As many as 600 collisions between aircraft and birds have been reported in a single year. Some of these were at altitudes up to 22,000. Although radar can spot migrating flocks, information on altitude must be obtained from pilots of aircraft aloft.

WB, WG -- WHAT'S THE DIFFERENCE? . . . A number of questions have been raised as to the difference between WB and WG employees. WG stands for Wage Grade and is the designation applying to Wage Board employees after they come under the new Coordinated Federal Wage System. Changeover to the new Wage Grade system becomes effective at the time wage surveys are conducted and new wage schedules are authorized for a designated area. All Government agencies in that designated area will then use the same wage schedule. Wage surveys for each area in the nation will be conducted and new schedules issued by July 1, 1970.

REED SELECTED FOR ICAF HONOR . . . John R. Reed, Chief, Airway Facilities Branch, San Francisco Area Office, has been named to attend the next term of the Industrial College of the Armed Forces. ICAF's primary mission is to prepare outstanding senior Armed Services officers and Government officials for high command, staff and management positions. To accomplish this, the college conducts an intensive 10-month course in the economic, social, political, technological and military aspects of national security management. Each year, FAA submits one nominee to ICAF, located at Fort McNair, Washington, D. C.

AGENDA SET FOR FS DIVISION CHIEFS' MEETING . . . Items on the agenda for this week's three-day Flight Standards Division Chiefs' Conference in Kansas City include regulations, engineering and manufacturing, maintenance, operations, aircraft programs, area navigation and various regional agenda items. Conferees from Washington include James F. Rudolph, Director of Flight Standards Service. All regional Flight Standards division chiefs are attending.

TROUBLE REPORTED: PASSENGER BAILS OUT . . . One of 11 passengers parachuted to earth when the pilot of a private plane approaching a West Texas airport announced he was having trouble with the landing gear. The pilot radioed the airport and firemen were summoned in anticipation of a crash landing. However, the difficulty was corrected and the landing was routine. The parachuting passenger was unruffled when he rejoined his friends, all of whom happened to be experienced parachutists en route from California to New Orleans for a skydiving contest.

NEW D. C. AUTO TAGS SALES OFFICE . . . For the convenience of D. C. residents, the Department of Motor Vehicles is opening a new field office for the sale of 1969 license plates. The new office will be in a trailer on the fringe parking lot at the Carter Barron Amphitheater at 16th and Kennedy Streets, N. W. The two other field offices opened last year are at the Northeast Inspection Station, 1827 West Virginia Ave., N. E., and in a trailer at 30th St. and Alabama Ave., S. E. Tags are also available at the main office at 469 C St., N. W.

AGENCY BLOOD DONATIONS LAG . . . The American Red Cross mid-year report on the FAA blood donor program indicates that 235 pints of blood were donated during the first six months of this fiscal year, compared to 310 during the same period in the previous fiscal year. Cooperation of all agency employees is urgently needed to achieve this year's goal. Please contact your Office Chairman or Mrs. Jean Keel, x20983, for further details.

WELCOME TO FAA! . . . Rebecca S. Kopp, Environmental Development Division, RD; Dorothy A. Pope, Executive Secretariat, OA; Georganna Thomas, Technical Assistance Division, IA; Francis McGirk, BNCA; Albert B. Coe, BNCA; Julia M. Rentz, Publishing & Graphics Division, HQ; Jeannie O. Koger, Accounting Operations Division, HQ; Barbara E. Jennings, Executive Staff, RD; Sandra L. Brewer, BNCA; Charles O. Ensor, Office of Training; Eugene D. Ratlife, Environmental Development Division, RD; Anna Meyer, Aeromedical Standards Division, AM.

AWARDS AND REWARDS . . . Mary Lou Campbell, Executive and Military Personnel Staff, PT, received a Beneficial Suggestion Award. Mary V. Tucker, Systems Research and Development, received an Outstanding rating and a Quality Within-Grade Pay Increase.

"GROUND SHY" ELEVATORS TO BE FIXED . . . The annoying tendency of some 5 p.m. downward-bound elevators to reverse direction en route is being corrected by maintenance personnel.

EIGHT HONORED FOR 205 YEARS OF SRDS SERVICE . . . Systems Research and Development Service Director John A. Weber recently awarded service pins to eight members of his staff whose combined service totals 205 years. A ruby pin for 30 years of service went to James Clericuzio, Executive Staff, RD-53. Receiving 25-year service pins were Gerald J. Marks, Arthur Hilsenrod, Kenneth W. Hartman, Lucian Falge, Wallace L. Ashby, Richard H. Seaman and Thomas E. Armour.

INTERCOM

DEPARTMENT OF TRANSPORTATION / FEDERAL AVIATION ADMINISTRATION

69-12 March 24, 1969

HQ 210
MAR 25 1969
Acquisitions
Section Hq 8104

D. D. Thomas
Acting Administrator

ILS STUDY SCHEDULED . . . A \$92,000 agency contract to finance the first year of a proposed five-year study to improve the overall capability of the Instrument Landing System (ILS) has been awarded to Ohio University. The university will analyze the present ILS and make recommendations to improve all-weather landing capabilities. Under the contract, the university will extend previous research on ILS glide slopes to include the localizer, with particular attention to monitoring signal interference problems. Analytical investigations, measurements and analyses will be verified by flights in the university's DC-3 flying laboratory.

CRASH LOCATOR BEACON RULE PROPOSED . . . A rule requiring all air taxi operators to carry crash locator beacons on all flights and survival radio equipment on all extended overwater flights, has been proposed by the FAA. The rule would apply to air taxi operators of large as well as small aircraft (those of 12,500 lbs. or under) and to all other commercial operators of small aircraft. In issuing the proposed rule, the agency noted that there have been "several tragic accidents in recent years in which survivors lived for an appreciable period after the crash, but later perished from injuries, starvation or exposure."

GENERAL AVIATION AIRPORT SURVEY LAUNCHED . . . The agency has sent questionnaires to owners and operators of some 2,300 public general aviation airports to determine the financial status of this important segment of civil aviation. Accompanying the questionnaires is a letter explaining the need for more details on sources of revenue and operating expenditures of these facilities last year. The information will be used in planning an effective federal program to assist in airport development. A summary of the results is expected to be completed by mid-1969.

STANDARDS FOR NEW TAXIWAY LIGHTS DESCRIBED . . . A new FAA advisory circular recommends standards for design, installation and maintenance of the new system of green centerline lights for airport taxiways. Green lights, set semi-flush with the pavement, provide better visual guidance to pilots than the blue lights set along the edges of taxiways. These tend to look like a "sea of blue" where several taxiways converge, whereas green lights give positive visual guidance. Entitled "Taxiway Centerline Lighting System," the new publication incorporates the U. S. National Standard for the lights and contains drawings illustrating installation.

SHAFFER NOMINATION PROGRESSES . . . The nomination of John H. Shaffer as the new FAA Administrator has been confirmed by the Senate.

ATSS PROGRAM SELECTIONS ANNOUNCED . . . Employees selected for the graduate-level Fifth Air Transportation System Specialist Development Program at the University of California for the fall, 1969 semester are: Washington -- Thaddeus Kolankiewicz, Program Manager, Aircraft Development Service; Donald A. Schroeder, Airways Engineer, Systems Maintenance Service; Edward M. Kelly, Civil Engineer, Systems Research and Development Service; and Edward N. Van Duyne, Operations Research Analyst, Systems Research and Development Service. Aeronautical Center -- David W. Fleming, Electronic Engineer and Fairbanks Area Office -- Cloyd J. Combs, Electronic Engineer. The program's goal is to supplement the technical competence of carefully-selected personnel with additional education in the various technical, operational, managerial and economic aspects of air transportation systems. Graduates of the program will be placed in key planning or policy assignments throughout the agency.

CONTRACT FOR IMPROVED ATC AUTOMATION AWARDED . . . A \$9 million contract to increase the data processing and display capabilities of automation equipment tentatively scheduled for installation in the Chicago ARTCC and at the NAFEC has been awarded to IBM. Since FAA first contracted with IBM for the 9020 Central Computer Complexes at ARTCCs, the growth of air transportation has exceeded air traffic forecasts. It is this unpredicted growth that makes the more sophisticated equipment necessary.

ESIS SELECTIONS ANNOUNCED . . . Robert M. O'Brien, Chief, NASPO Field Site Office, Indianapolis ARTCC; Joseph M. DelBalzo, Chief, Long Distance Navigation Branch, Systems Research and Development Service, Washington, D. C.; Walter S. Luffsey, Senior ATC Analyst (Program Liaison), Operations Analysis Branch, SRDS, Washington, D. C.; Warren K. Linnerooth, Supervisory Contract Specialist, Office of Supersonic Transport Development, Washington, D. C.; Donald A. Willis, Chief, Air Traffic Branch, Cleveland Area Office, Eastern Region; George W. Hessler, Chief, Greater Cincinnati Tower, Air Traffic Branch, Cleveland Area Office, Eastern Region; Dale E. Kelly, Chief, Plans and Programs Branch, Airway Facilities Division, Southern Region; John M. Dempsey, Chief, Airports Branch, Memphis Area Office, Southern Region; and Walter D. Kies, Chief, Planning Staff, Eastern Region.

HOOVER SELECTED FOR CAREER DEVELOPMENT . . . Isaac H. Hoover, Acting Director, Office of Noise Abatement, has been accepted for Princeton University's Educational Program for Federal Officials at Mid-career. Princeton's Woodrow Wilson School is organized to enable the mid-career official to enlarge his knowledge in particular disciplines, and to relate his field of specialization to the broader concerns of government and to the interests of the total society.

TEXT GUIDE REVISION PUBLISHED . . . A new 1969 revision of the Aircraft Dispatcher Written Test Guide has been published by Flight Standards. The guide describes the type and scope of knowledge covered in the tests, lists reference materials available from the Government Printing Office and presents sample questions. Included are portions of the FAR concerning general eligibility and aeronautical experience requirements for the certificate.

ICAO POSITIONS OPEN . . . The following positions are now available in the International Civil Aviation Organization (ICAO): Kabul, Afghanistan -- training pilot-operations advisor, chief, aircraft maintenance engineer and aircraft maintenance engineer. Montreal -- legal officer, technical officer (personnel licensing and training), assistant implementation officer, copy preparation officer. Paris -- deputy representative, Air Navigation Bureau, European regional office (French fluency mandatory). Dakar == technical officer, aerodromes, air route and ground aids, and air transport officer, Air Navigation Bureau. Mexico -- technical officer, rules of air, air traffic search and rescue. Lima -- Air Transport Officer, Air Navigation Bureau. Bangkok -- technical officer, communications. Data on salaries, requirements and other information, as well as application blanks, are available at your personnel office. FAA employees accepting ICAO assignments are entitled to re-employment rights.

TECHNICAL HANDBOOK PROGRAM CONFERENCE HELD . . . A conference was held in Washington on March 11-13 to discuss the working details of the newly implemented Plants and Structures Maintenance Technical Handbook Program. Representatives from the Airway Facilities Divisions in the Eastern, Southwest, Central, Western, Alaskan and Pacific Regions, as well as the Systems Maintenance Service, participated in the three-day meet. The handbook program is intended to update the present series of maintenance technical handbooks. These prescribe schedules, procedures, standards, tolerances and limits for the maintenance of visual navigational aids systems, structures and buildings, power and electrical systems, environmental control systems, water and sanitary systems, grounds, roads, and off-road equipment used by FAA in the National Airspace System.

ENGINEERING TRAINING - VACANCIES AND LOCATIONS . . . A notice listing position vacancies and locations for the 1969-70 Cooperative Engineer Development Program will be distributed shortly. It is suggested that applicants begin now to prepare their SF-171's and other data for submission as required by Order 3410.10. May 16, 1969, will be the deadline for receipt of applications by the Systems Maintenance Service.

RULE-MAKING SUMMARIZED . . . The FAA issued Notice 69-5 proposing to amend § 121.309(f)(1) to provide for grants of deviation from megaphone location requirements in cases where the Administrator finds that a different location would be more advantageous for emergency evacuation (comments due on or before May 5, 1969); Notice 69-6 proposing to amend Part 147 to change the name of mechanic's schools, provide more guidelines and new minimum curriculum requirements (comments due on or before June 4, 1969); Notice 69-7 proposing to amend Parts 25, 27 and 33 to expand requirements for fire detector devices in transport category airplanes, to require fire detector systems in normal category turbine-powered rotorcraft and to establish more specific requirements on engine response to throttle control movement under various load conditions (comments due on or before June 6, 1969); Notice 69-8 proposing to amend Part 151 to provide for the U. S. share of FAAP costs of land for installation of approach lighting systems (comments due on or before April 11, 1969). Notice 69-9 proposing to amend Part 92 to require aircraft to carry an improved radar beacon transponder for operations in certain controlled airspace after Jan. 1, 1973 (comments due on or before June 12, 1969) and extended the comment period for Notice 69-1 until May 14, 1969.

NEW EXHIBITS AT WASHINGTON HEADQUARTERS . . . In an effort to further enhance the agency's exhibits program, the aviation industry has been invited to display their exhibits at Washington Headquarters. The exhibits, however, must be related to industry programs that have been certified by or undertaken in cooperation with FAA. The first two industry exhibits to take advantage of this opportunity are those of Litton Industries, describing inertial guidance, in the exhibit room off the lobby, and McConnell Douglas Corporation, illustrating STOL aircraft, currently in the lobby, but shortly to be moved into the exhibit room. FAA employees who know of an interesting exhibit that would be lent by industry (and installed and maintained at their expense) should direct inquiries to the Special Projects Division, IS-30, which manages the exhibit room.

PARKING ACROSS THE STREET JUST TEMPORARY . . . The vacant lot across Independence Ave. is being used for parking on a temporary and limited basis only. Work on the new building, the Smithsonian Institution's Joseph H. Hirshhorn Museum and Sculpture Garden, is scheduled to start in less than two months. The new museum will be a great deal larger than the old Armed Forces Institute of Pathology building which we recently watched being wrecked. The building, which will stand on four huge pedestals, will cover most of the block bounded by 7th and 9th Streets and Independence Ave. and Jefferson Drive. The garden, which will be depressed nine feet, will stretch across the Mall to Madison Drive, cutting Adams and Washington Drives.

WASHINGTON CALLING . . . Government agencies in the Metropolitan Washington Area may now use FTS to call Canada when required. However, calls must be placed through the appropriate FTS Gateway Switchboard which serves the Canadian Area Codes being called. These are:

<u>Gateway Switchboard</u>	<u>FTS Number</u>	<u>Canadian Area Code</u>
Bangor, Maine	207-942-8271	506, 709, 902
Burlington, Vermont	802-862-6501	418, 514, 819
Syracuse, New York	315-473-3350	613
Buffalo, New York	716-842-3311	416, 705
Detroit, Michigan	313-266-6000	519
Duluth, Minnesota	218-727-6692	807
Fargo, North Dakota	701-237-5771	204
Helena, Montana	406-442-9040	306, 403
Bellingham, Washington	206-734-5454	604

AGENCY LAWYER'S ARTICLE CITED . . . An article written by an agency Senior Trial Attorney, Thomas W. Reilly, and published in the St. John's Law Review, has been cited in the New York Law Journal. Reilly's article dealt with the "Warsaw ticket," which by virtue of the Warsaw Treaty of 1929 gave international air carriers the benefit of extremely limited liability until superseded by the recent IATA Montreal Agreement.

REMINDER: Deadline for submission of INTERCOM items to IS-40 is 12 noon on Wednesday each week.

INTERCOM

DEPARTMENT OF TRANSPORTATION / FEDERAL AVIATION ADMINISTRATION

March 26, 1969

FAA Library

MAR 28 1969

HP-610

John W. Smith
Administrator

Section 14.0104
SPECIAL INTERCOM

PROPOSED CHANGES TO MERIT PROMOTION PROGRAM

This special INTERCOM has been prepared to give all employees an opportunity to review and submit comments on proposed major changes in the FAA Merit Promotion Program. A brief summary of significant proposals are listed below. Study these proposals carefully. If you have comments about suggested changes, please forward them to your servicing personnel office by April 15, 1969.

1. Areas of consideration will remain as they are except that certain types of positions will be announced throughout the Department. These are positions at the GS-14 and 15 levels which commonly exist in all operating elements of DOT. Positions which are closely associated with aviation programs unique to FAA will continue to be announced only within our administration.
2. Qualification standards prescribed by the CSC will normally be the standards used for qualifying candidates for promotion. In some cases certain factors may be added which are considered to be essential to the job. All who meet the standards will be considered qualified. When the essential elements of the job have been identified, rating factors will be applied to rank eligible candidates in the order of merit. Only a select few (three to ten) of the best qualified candidates will be referred to the supervisor for selection. Employees will know in each case what evaluation techniques and devices are to be used.
3. Length of service will be considered only when related to the job requirements. This factor may commonly be used to resolve ties between candidates.
4. A written test will not be used as an evaluation device unless approved by the CSC.
5. Present Employee Appraisal Record will be discontinued, and a new revised form will take its place. The format will change and rating factors will be re-described. However, rating and review procedures will remain substantially as at present.
6. New procedures will provide for acceptance of voluntary applications from employees who are interested in being considered for promotion to jobs outside their own areas of consideration. Applications must specify the type and grade of position applied for at specific locations. Voluntary applications must be considered in the same way as those received in response to vacancy announcements.
7. Career promotions up to the full performance level may be made for employees who are part of a group in which all employees are given grade-building experience

or training and when all are promoted as soon as they demonstrate ability to perform at the next higher level. This includes Air Traffic Control Specialists in operational facilities. They will be promoted up to and including full performance level as exceptions to competitive promotion procedures when certified as meeting the requirements for the next higher grade.

8. Supervisory positions may be filled by employees with no prior supervisory experience providing they have the necessary supervisory aptitude and potential. Employees selected for first level supervisory positions will be given supervisory training either before or soon after assuming supervisory responsibilities.

9. When a position is known to have a special potential for promotion, such as a trainee position or an understudy to a higher grade, in-grade applicants for the position must compete just as if a promotion were involved. If an in-grade applicant is selected, he may be promoted later without further competition. The fact that the initial selection could lead to promotion must be made known to all potential candidates in the vacancy announcement or through other appropriate means. This procedure will apply to all positions with known promotion potential. A good example is an air traffic controller who applies in-grade from a lower-rated to a higher-rated facility. His in-grade application must be considered under competitive promotion procedures before recruitment proceedings are initiated at that facility to hire a trainee from outside the agency.

10. An employee demoted without cause or at his own request while serving anywhere in DOT will be considered for repromotion before other means are used to fill a position for which he is qualified in his area of consideration.

11. Competitive promotion procedures must be used when considering an outside candidate for a higher graded position in FAA. Outside candidates must rank among the best qualified as compared to FAA employees in order to be selected. Competitive promotion procedures must be used for temporary promotions lasting more than 120 days and for details to higher graded positions lasting more than 60 days.

12. In an effort to avoid promotion practices which give the appearance of favoritism, last minute additions to promotion lists, reappraisal of candidates, and excessive delays in selection are prohibited.

13. The Executive Promotion Plan will cover supergrades only. All such positions will receive Departmentwide consideration. Positions at the GS-15 level will continue to be filled through the ESIS system.

14. Applications for in-grade or downgrade reassignments, other than those specifically mentioned in preceding paragraphs, will be filled under Internal Placement Handbook provisions and will no longer be accepted under MPP procedures.

15. Employee complaints that cannot be resolved informally are to be processed under agency grievance procedures. Currently, employee complaints are processed under a special administrative review procedure. If an employee failed to receive proper consideration in a promotion action, he is entitled to special consideration for the next appropriate vacancy to be filled within the same area of consideration.

16. The promotion program will be evaluated annually. Employee organizations with formal or exclusive recognition at the national level will be asked to submit views on program operation and recommendations for improvement.

INTERCOM

DEPARTMENT OF TRANSPORTATION / FEDERAL AVIATION ADMINISTRATION

FAA INTERCOM

APR 2 1969

Acquisitions
Section Rq 610A

John H. Shaffer
Administrator

69-13 March 31, 1969

IT'S OFFICIAL . . . John H. Shaffer officially became the new Administrator of the Federal Aviation Administration in a brief swearing-in ceremony held in the Headquarters auditorium on March 24. Mr. Shaffer took the oath of office from Secretary of Transportation John A. Volpe.

NEW DATES SET FOR PLANNING REVIEW . . . Secretary John A. Volpe and Administrator John H. Shaffer will keynote the plenary session of the National Aviation System Planning Review Conference, rescheduled for April 23-25 from an earlier date. Topics covered will include en route and terminal air traffic control, airway system cost allocation, flight services, communications, airport capacity and airport standards. Discussions at the conference, together with documented aviation industry proposals, will be considered by the agency in developing the new National Aviation System Plan to be published early in 1970.

HAMPTON PRESENTS AWARD TO KRUEGER . . . In Washington ceremonies last Tuesday, Robert E. Hampton, Chairman of the U. S. Civil Service Commission, presented James A. Krueger, Western Region Aerospace Engineer, with a certificate honoring him as one of the ten finalists in a governmentwide program honoring the Outstanding Handicapped Federal Employee of the Year. Krueger, handicapped by arthritis since the age of 10, was FAA Handicapped Employee of the Year two years ago. Winner of the national award for all agencies this year, Katherine Niemeyer, Veterans Administration, received her award from Vice President Spiro T. Agnew. This year's FAA winner, Herbert G. Willis, airport engineer in the Miami Area Office, received his award in Washington last Monday from Administrator John H. Shaffer. Willis was among those who attended ceremonies honoring Krueger and other national finalists.

HONOR TWO OUTSTANDING CAREERISTS . . . Roy Keeley, Local Coordinator, Southern Region, and Allan E. Horning, Chief, Airway Facilities Division, Western Region, are the first recipients of the Administrator's Career Achievement Award. Each received a personal letter from the Administrator and an engraved silver Paul Revere bowl in addition to the regular retirement certificate. The recently-established award is granted to retiring employees whose service to the government during their careers is considered distinguished in comparison to the careers and accomplishments of other employees with similar opportunities.

CORRECTION TO SPECIAL INTERCOM . . . Item 10 of the special INTERCOM dated March 26, 1969, should read as follows: An employee demoted without cause and not at his own request while serving anywhere in DOT will be considered for repromotion before other means are used to fill a position for which he is qualified in his area of consideration.

NATIONAL MAGAZINES TO FEATURE AVIATION . . . Holiday Magazine is devoting its entire July issue to aviation including articles on the search for a quieter aircraft engine and modernization of the air traffic control system. The May issue of Space-Aeronautics Magazine will be devoted to the subject of airports. A reporter from that magazine recently interviewed a number of agency officials including Associate Administrator for Plans Oscar Bakke. Agency assistance was also provided to Holiday.

HELP CONTROL A KILLER . . . In April -- Cancer Control Month -- the American Cancer Society will continue its massive educational campaign aimed at reducing the toll taken each year by cancer. The Society states that some 615,000 new cancer cases are expected in 1969. This year, an estimated 205,000 lives will be spared because the disease was promptly diagnosed and treated. An estimated 103,000 other cancer patients, expected to be included in this year's toll, might have been spared/had they heeded the Society's advice: have a thorough health checkup every year.

IEEE HEARS BLATT TALK ON AIR TRAFFIC CONGESTION . . . The nation's air traffic congestion problem was discussed by Joseph D. Blatt, Associate Administrator for Development, in a recent talk to the convention of the Institute of Electrical and Electronics Engineers in New York City. Blatt outlined basic reasons for air traffic delays and cited forecasts on future aircraft volume in explaining the problem's growing dimensions.

STILL WANT AN OVERSEAS JOB? HERE'S HOW . . . Your avenue to overseas positions is the Foreign Assignment Resources Employee (FARE) system. To be considered, you must be at the Grade GS-12 level or its equivalent and must submit a Foreign Assignment Application (Form 3639) to your personnel office through your supervisor. If your application is already in the FARE system, it should be resubmitted at least once every two years, or earlier when a significant change occurs in your duties and experience. Updating assures confirmation of your continued interest in overseas assignments and provides FARE supervisors with your current employment history.

LEAD KINDLY LIGHT . . . A fuel tender driver at the Austin, Texas, Municipal Airport noticed two persons walking in an unlighted area and notified the tower. Manning a light gun, controllers John Cumella and Richard Olansky illuminated two intruders in the act of removing blue lens covers and light bulbs from taxiway lights. The tender driver followed the culprits to their car and radioed the license number to the controllers who passed the information on to Austin police. A speedy arrest followed and a patrolman paid a visit to the tower shortly afterward to thank FAA personnel for giving a hand.

THIRD "REPORT TO INDUSTRY" SCHEDULED . . . The Third Annual FAA-DOT "Report to Industry" on the status of the agency's research and development programs is scheduled for June 10 in Washington. Key FAA personnel will report on the agency's efforts to meet challenges posed by expected aviation growth in the next decade.

PILOT POPULATION CONTINUES TO GROW . . . As of the end of 1968, the number of active pilots -- those with current medical certificates -- was up 12 per cent over 1967. A recent agency report covering calendar year 1968 shows 691,695 pilots compared to 617,931 the previous year. The new figures show 209,406 persons with student pilot certificates and 281,728 with private pilot certificates -- accounting for more than three-quarters of the total. There were 164,500 persons with commercial pilot certificates and 28,607 with an airline transport pilot certificate. The remainder included pilots licensed to fly only helicopters, gliders or aircraft types such as hot air balloons. Approximately a fifth of all pilots -- 139,346 -- were instrument rated, a 14 per cent increase over last year's total.

CROSS-COUNTRY SEEN AS KEY TO IFR PROFICIENCY . . . Greater emphasis on solo cross-country flights as a means of developing the self-reliance and judgment required for instrument flight capability was among recommendations made by Ohio State University in its report on development of a new flight training program, prepared under contract to the agency's Aircraft Development Service. OSU's 75-hour experimental flight training curriculum produced a "superior private pilot," the report notes, but failed to develop complex skills, judgment and command ability required for an instrument rating. Cross-country flights plus an expanded program of instruction were recommended. The report (AD 682-481) is titled "Experimental Training Program Utilizing an Integrated VFR-IFR Curriculum."

AT YOUR SERVICE -- A LIFESAVING FILM . . . Actual automobile accidents as well as staged collisions are shown in a new agency film to demonstrate the life-saving potential of shoulder harnesses and seat belts. Suitable for showing at flight safety seminars and motor vehicle safety meetings, the eight-minute color film, "Restraint for Survival," is now available at the Film Library. In ordering the film (FA-805), allow at least two weeks prior to the anticipated showing date.

FIVE ESIS/FARE SELECTIONS ANNOUNCED . . . Wallace L. Ashly, Aviation Planning Officer, Associate Administrator for Plans, Washington, D. C.; John C. Howerton, Executive Officer, OIAA, Washington, D. C.; Samuel G. Jones, Supervisory Electronic Engineer, OIAA, Saigon, Vietnam; Ernest R. Cordova, Electronic Engineer, OIAA, TAD, Saigon, Vietnam; and Irving E. Kitley, Electronic Technician, OIAA, Saigon, Vietnam.

BRANCH CHIEF VACANCY FILLED . . . Robert K. Crothers, European Region SWAP Team Leader, has been selected as the Air Carrier Maintenance Branch Chief, Flight Standards. He is expected to report for duty in Washington on April 21. He last served in Washington from September 1960 to November 1961 when he was a Supervisory Air Carrier Maintenance Specialist. From there he moved to New York and subsequently to Europe.

EXECUTIVE SELECTION ANNOUNCED . . . John R. Kennedy has been designated as Acting Director of the Regulatory Council.

LETTER PERFECT . . . When preparing informal letters for signature outside your office, remember that use of your routing symbol on the "REFER TO" line is optional. The governing directive which is not clear on this point is being amended accordingly.

PARKING NOT FOR FAAers . . . The parking across the street referred to in last week's INTERCOM is very definitely "on a temporary and limited basis only." It is limited to a few Smithsonian employees and even for them it will be available for just a little over a month.

GETTMAN'S TOPIC: MANPOWER PLANNING . . . Louis B. Gettman, Chief, Manpower and Planning Staff for the Associate Administrator for Personnel and Training, recently addressed the Ottawa Chapter of the Public Personnel Association in Ottawa. For his topic, Gettman chose "Manpower Planning in the Public Service." More than 200 Canadian personnel officials attended the session.

REMINDER GIVEN ON CLEARANCE RECORDS . . . Supervisors of employees leaving the agency must see that WA Form 4650-1 is initiated and completed to arrive in the Payroll Branch, HQ-240, no later than the employee's last day on duty. Employee's final salary payment will not be released until completed WA Form 4650-1 is received by the Payroll Branch.

AWARDS AND REWARDS . . . Air Traffic Service has presented 25-year service pins to the following persons: Raymond G. Belanger, Thomas P. McCormack, Cornelius Feyen, Francis G. Glennan, Harold B. Helstrom, Norman S. Kingham, Edward J. Malo, Joseph J. Moraski, Raymond H. Yeager and Walter Wrentmore. Management Systems presented a special service award to Charles Bickel. The Office of Supersonic Transport Development presented a Quality Within-Grade Pay Increase to Timothy J. O'Keefe. In the Office of Training, James B. Mitchell received a Career Service Pin for 25 years of service. E. L. (Jack) Embrey, in the Office of Personnel, received a Career Service Pin for 30 years of service. In the Office of Aviation Medicine, Francine N. Banks received a 25-year service pin. BNCA presented a Sustained Superior Performance Award to Nathaniel Winston and Quality Within-Grade Pay Increases to Louise Willey and Rita Cunningham.

CHANGES TO DOT TELEPHONE DIRECTORY - MAY EDITION . . . Submission of changes using Form DOT F 1700.1, dated 11-67, can no longer be accepted and will be returned to sender. Though time is short, we ask that all changes, additions and deletions to the May edition of the DOT telephone directory be submitted to TAD-48 using revised Form DOT F 1700.1, dated 2-69.

UNDERPASS TO VANISH . . . Sidewalk superintendents checking progress on the section of the 9th Street underpass north of Independence Avenue will soon have some action. A concrete "top roof" is scheduled to go on the tunnel within two or three weeks. Before this is done, however, a special fire-proofing substance will be sprayed on the 16-inch steel beams. If the substance were not used, a very hot fire in the tunnel could cause beams to buckle and the tunnel to collapse. Shortly after the roof is poured, the whole structure will be covered with fill and the ground will be restored to its original condition.

INTERCOM

DEPARTMENT OF TRANSPORTATION / FEDERAL AVIATION ADMINISTRATION

69-14 April 7, 1969

FAA Library

APR 10 1969

John W. Sullivan
Administrator

Acquisitions

CHICAGO O'HARE STILL NATION'S BUSIEST Chicago's O'Hare Airport is still the nation's busiest airport and Los Angeles International is again the nation's second busiest airport according to latest air traffic activity figures. L. A., which had 594,486 operations, ranked sixth in 1967 and eighth in 1966 after having been second in 1962 and 1963. O'Hare logged 690,810 operations last year. It has been the first ranking airport since 1962. Other airports in the "top ten" -- listed in descending order -- are: Van Nuys, Calif.; Opa Locka, Fla.; Fort Lauderdale, Fla.; Santa Ana, Calif.; Long Beach, Calif.; John F. Kennedy, N. Y.; Minneapolis Flying Cloud, Minn.; and Tamiami, Fla. Detailed data on operations at agency facilities are contained in the recently-issued FAA Air Activity Report for 1968.

DEADLINE NEAR ON MERIT PROMOTION PROGRAM COMMENTS . . . Employees have only a few more days to comment on proposed changes to the FAA's new Merit Promotion Program highlighted in the Special INTERCOM of March 26. Servicing personnel offices should receive all comments by April 15. Effective date for the new Merit Promotion Plan is July 1, 1969.

WHITTEN AMENDMENT CLARIFIED . . . Recently, several employees requested clarification of "time in grade restrictions" on promotional opportunities. Most of the questions have resulted from the new Air Traffic grade structure. Under provisions of the Whitten Amendment, employees may not be promoted to higher grades unless they have served one year at the next lower grade. The "next lower grade" is determined by the grade structure of the facility or office where the position to be filled is located. Using a promotion to GS-11 as an example, if the grade structure has one grade intervals (GS-9, GS-10, GS-11), the "next lower grade" would be GS-10. If the grade structure has two grade intervals (GS-7, GS-9, GS-11), the "next lower grade" would be GS-9. "Time in grade restrictions" should not be confused with qualification requirements.

FUNDS OK'D FOR NEW HAWAII AIRPORT . . . The agency has allocated \$1,453,821 under the FAAP program for initial construction on a new airport at Keahole Point, Kailua, Hawaii. It will replace the existing Kona Airport which cannot be expanded in an economical and efficient manner to meet aeronautical needs of the region. Although the first stage of construction will include site preparation for a runway only 6,500 feet long, planned facilities can be expanded to serve overseas jet aircraft operations in the future.

CHINESE AIR OFFICIAL TO VISIT . . . Scheduled to visit FAA Headquarters during the week of April 14 is Lt. Gen. Y. T. Mao, Director of the Chinese Civil Aviation Authority. Tentative plans for the general's visit include trips to Dulles International Airport, the ARTCC at Leesburg and a flying trip to NAFEC. While in Washington, General Mao will discuss a bilateral agreement with the Department of State and CAB concerning the proposed China Air Lines Trans-Pacific service.

SHRAGER HELPS REVISE TRANSDUCER PUBLICATION . . . Active on a ten-man committee which helped revise a newly-published second edition of Part 1 of the "ISA Transducer Compendium"-is Jack J. Shrager, NAFEC engineer. The publication, issued by the Instrument Society of America, catalogs product information about transducers used in measuring pressures, flows and levels.

AVIATION PRESS HONORS THOMAS . . . Members of the national aviation press -- the aviation writers who represent press services, radio and TV networks and national magazines -- honored Deputy Administrator D. D. Thomas at the National Aviation Club recently. The event was a surprise to Mr. Thomas. He and Mrs. Thomas had accepted a dinner invitation at the Club from former Administrator William F. McKee and Mrs. McKee. Upon arriving at the Club, Thomas found that the gathering was in his honor. Master of ceremonies Jerry Hannifin of Time Magazine paid tribute to Mr. Thomas in these words: "It's a consensus among those of us who covered the FAA in the last 11 years and the CAA before that: the one place in town where you don't get snowed is at the FAA. This is a direct tribute to the men who run that agency and they include Dave Thomas whom we honor here tonight." Others present included former Administrator Elwood R. Quesada and Senator A. S. Mike Monroney, former Chairman of the Senate Commerce Aviation Subcommittee.

KEENA'S IN THE SWIM . . . A new national swimming record for the 11-12 age group was set by Keena Rothhammer during the recent Dad's Club YMCA's Annual Winter Meet in Houston. Keena, the daughter of Houston Center controller, Grant Rothhammer, swam the 100-yard backstroke in 1:04:6, clipping four-tenths of a second from the old record. She received seven awards during the meet.

SAFETY AND THE ODDS . . . At 75 m.p.h., a motorist's chances of being killed, if an accident occurs, are one in eight. At 65 m.p.h., the odds are one in twenty. At 55 m.p.h., the odds drop to one in fifty. On the basis of miles driven, a motorcyclist's chances of being killed are 20 times greater than those of an automobile driver.

FORMER AGENCY ASSISTANT ADMINISTRATOR DIES . . . Howard F. Rough, 78, former Assistant Administrator of the CAA, died at his home in Washington on March 31. A World War I pilot, he joined the newly-formed Bureau of Air Commerce shortly after the war. Recalled to active duty in the Second World War, he returned to the agency and subsequently became the Assistant Administrator. He retired from the agency in 1952.

FAA TESTS DECTRA NAVIGATION SYSTEM . . . The second and possibly last phase of FAA flight testing of the DECTRA navigation system was recently carried out. Starting at Argentia, Newfoundland, an FAA DC-6, N-114, flew to the Azores, then back to Argentia. Used for basic navigation on the test flights was Loran-A supplemented by a manual OMEGA receiver (VLF nav system) and an automatic tracking Loran-C receiver. Initial appraisal of the results indicates that the four radio navigation systems generally tracked each other within five miles, according to Edward O'Brien, Systems Research and Development Service, the project manager. Others on board included James A. Janke, NAFEC project engineer, and Harry Brown, U. K. Board of Trade. Data was recorded and is being evaluated both at NAFEC and by the U. K. Ministry of Technology.

SPEAKING OF TRANSPORTATION . . . "Transportation in a Synergistic Society" will be discussed by Oscar Bakke, Associate Administrator for Plans, at the Society of Automotive Engineers, Inc. meet in New York, April 21-24. Other FAA officials who will speak at the SAE meet are Robert W. Martin, ATC Operations and Procedures Division Chief, whose topic will be "Area Navigation in the Common System"; Robert Meyersburg, Aircraft Development Service Deputy Director, who will discuss "Interface of VTOL, STOL and CTOL Traffic in Busy Terminal Areas"; and William T. Westfield, Assistant Program Manager, Propulsion, ADS, who will speak on "Ignition of Aircraft Fluids on High Temperature Engine Surfaces."

RULE-MAKING SUMMARIZED . . . The FAA issued Amendment 93-15 effective June 1, 1969, modifying high density traffic airport rules prescribed in Part 93 of the Federal Aviation Regulations; issued Amdt. 151-30 and 153-4 effective March 1, 1969, clarifying FAA policy concerning exclusive rights at airports, as set forth in Parts 151 and 153 of the FARs; and issued Amdt. 151-31, effective April 20, 1969, requiring airport construction sponsors to provide evidence of satisfactory engineering, construction supervision and inspection.

ICAO SEEKING APPLICANTS . . . The following positions are now available with International Civil Aviation Organization (ICAO): Three-year assignments in Santiago, Chile - electronics engineer, general, (\$17,610); electronics engineer, instructor, (\$17,610); electronics instructor, nav aids, (\$15,180); teletypewriter equipment instructor (\$14,380); communications operations instructor (\$14,380); and air traffic services instructor, and adviser, (\$17,610). Six-months detail in Mexico: electronics engineer (\$15,260). Additional information and application blanks are available at your personnel office. FAA employees accepting ICAO assignments are entitled to re-employment rights.

COAST GUARD AT NAFEC . . . A Coast Guard helicopter search and rescue unit is now temporarily based at NAFEC. The unit, operating two HH-52A amphibian helicopters, is based at the center's new hangar until this summer when its new facilities at the Cape May Coast Guard Station, 40 miles distant, have been completed.

PHONE DIRECTORY INFO CARDS DUE TOMORROW . . . Validation cards for the next edition of the DOT telephone directory must be delivered to TAD-48 by tomorrow. The new directory, which is now revised four times a year, is scheduled to be distributed during the first week of May.

FLIGHT ENGINEERS VISIT HEADQUARTERS . . . The benefits of standardized training were discussed at a March 11 meeting of Flight Engineers' International Association representatives and members of the Operations Division, Flight Standards Service. Also explained during the meeting was the consolidated effort of the agency, the ATA, air carriers and the Boeing Company regarding training tasks and analysis for the 747.

AWARDS AND REWARDS . . . The Office of Supersonic Transport Development has presented a Quality Within-Grade Pay Increase to Gregory T. Haugan. Flight Standards Service has presented the following awards: Quality Within-Grade Pay Increases - Melvin C. Beard, James W. Jackson, Arthur W. McKinney; Sustained Superior Performance Award - JoAnn U. Cernak, Maurice R. Disler, Georgina M. Zeglen; 25 year service pins - Merritt D. Boyle, Harold W. Helfrich and Joseph T. Hornsby.

WELCOME TO FAA! . . . Virginia Phillips, Operations Division, FS; Jack Cumming, BNCA; Marilyn Hall, Operations and Evaluation Division, GC; Patricia Brown, Aeromedical Standards Division, AM; Marvin Budoff, Data Systems Division, MS; Joel R. Crenshaw, BNCA; Charles O. Ensor, TR; Kathy Glover, PN; David E. Miller, Litigation Division, GC; George B. Reid, Jr., PT; Cecelia A. DeCanzio, Program Control Division, NS; Martha Vitale, Personnel Operations Division, HQ; Margissa Lincoln, Equal Opportunity Division, CS.

FA CLUB SPONSORS DANCE . . . The FA Club will sponsor a gala spring dance at the Marriott Twin Bridges Commonwealth Room on Saturday, April 19. Guests can dance to Fred Perry's nine-piece orchestra from nine 'til midnight. A buffet of hot and cold hors d'oeuvres will be served at 10 p.m. Tables can be reserved now in the FA Club Office until April 15.

NAS FILM TO BE SHOWN . . . "An Introduction to NAS Stage A," an FAA film produced primarily for controllers and other agency employees, explaining the new enroute automation system -- what it does and how it does it -- will be shown in the third floor auditorium today and tomorrow at 11:30 a.m., 12:05, 12:40 and 1:15 p.m.

LOST CORRESPONDENCE . . . Are you looking for a piece of correspondence that should have reached your desk a week ago? It could be that the material was inadvertently placed in the wrong slot at your office's incoming and outgoing mail station. Take a look in the bottom tray among your empty chain envelopes. You may have a surprise waiting for you.

MIDDAY MATINEE . . . "Signposts Aloft," a film prepared by the Moody Institute of Science in collaboration with Oscar Bakke, Associate Administrator for Plans, and Joseph Tippetts, the late Associate Administrator for Personnel and Training, will be the first in a series of ten "Sermons in Science" films to be shown for all DOT employees starting this Wednesday. Sponsored by the local FAA Prayer Group, the film will be shown in the main auditorium at noon and 12:40 p.m. Other films are scheduled to be shown on the following nine Wednesdays. Watch the second floor bulletin board and INTERCOM for titles and times.

INTERCOM

DEPARTMENT OF TRANSPORTATION / FEDERAL AVIATION ADMINISTRATION

FAA January

APR 17 1969

Acquisitions
Section Hq 610A

John W. Sullivan
Administrator

69-15 April 14, 1969

THE WINNERS! . . . THREE TOP ATC FACILITIES HONORED . . . Winners of the agency's "Air Traffic Facility of the Year Awards" for 1968 are Los Angeles Center, Minneapolis Flying Cloud Tower and Kenai, Alaska Flight Service Station. ATS Director William M. Flener said the three facilities "made more than routine contributions to operational efficiency, community relations and training of personnel while exhibiting the highest degree of operational efficiency." The Los Angeles Center handled an exceptional traffic increase in the face of prolonged disruption occasioned by the installation of new equipment. The Flying Cloud Tower maintained an unusually close, productive relationship with the community and the flying public while handling a sizeable increase in air traffic. The Kenai FSS handled a 22 per cent workload increase while maintaining a very high level of service to pilots. Winners were selected from among the FAA's 28 ARTCCs, 315 towers and 334 FSSs.

VIDEO MAPPING EQUIPMENT ON THE WAY . . . Video mapping systems which electronically display maps and other air traffic control information on radarscopes will be delivered to 21 terminal facilities within 17 months under an \$855,105 contract recently awarded to Texas Instruments, Inc. The new systems will be used with ASR-7 airport surveillance radars recently ordered to expand radar coverage at existing airports and to provide additional radar coverage.

COCKPIT RECORDERS PROPOSED FOR LARGE COPTERS . . . All transport category helicopters operated by air carriers and commercial operators would be required to have cockpit voice recorders under rule-making amendments proposed by the agency. Since August 1964, cockpit voice recorders have been required on certain large airplanes used by air carriers and commercial operators. These have proved of assistance in establishing procedures to cope with emergencies and in accident investigations. Without voice recorders, determining the cause of many accidents is expensive, time consuming and extremely difficult, if not impossible. Since July 1960, four air carrier helicopters have crashed. Voice recorders might have contributed materially to the investigations of these accidents. Deadline for commenting on the new proposal has been set at June 2, 1969.

A REMINDER: Have you
submitted your entries
To the \$500 FAA
Photo Contest?

BACK TO SCHOOL . . . Louis N. Million, Jr., a civil engineer in Airports Service, has been selected for the 1969-70 Career Education Awards Program sponsored by the National Institute of Public Affairs and the Civil Service Commission. As one of the successful candidates in nationwide competition, Million will receive a year of graduate study at the University of Virginia during the 1969-70 term.

AGENCY SLEUTHS TRACK DOWN GREMLIN . . . Technicians recently ferreted out and corrected one source of trouble with the radar beacon at Kennedy airport, but found that the radar's picture tube was being affected by a severe case of "strobing" as a result of some external transmission. Radio frequency interference experts with the Eastern Region and Systems Research and Development Service promptly identified the culprit: an airline's ramp tester -- a device used for electronic checking of aircraft in the hangar area. By an unhappy coincidence, the ramp tester's interrogator had a pulse repetition rate about twice the rate of JFK's radar beacon interrogator. The FAA explained the problem to the airline's maintenance foreman and suggested a remedy: change the ramp tester. Within two hours, a swap was made. The troublesome equipment is now peacefully testing planes elsewhere and a new, non-interfering tester is doing the airline's job at JFK.

BUSY WEEK FOR REGIONAL DIRECTORS . . . Next week will be a busy one for regional directors who will be in Washington the entire week. They will attend a Regional Director's Conference April 21 and 22 and will participate in the National Aviation System Planning Review Conference April 23 to 25.

DEPUTY ADMINISTRATOR IN EUROPE . . . Deputy Administrator D. D. Thomas is attending the annual FAA-United Kingdom Board of Trade meeting in London this week. While in Europe, Mr. Thomas will visit the Regional Office in Brussels and FAA facilities in Frankfurt.

ON REFLECTION . . . Two new advisory circulars discuss the use of reflective markers for night identification of runway and taxiway centerlines at airports not equipped with centerline lights. The circulars point out that reflective markers can be used effectively to improve centerline identification at night but should not be considered replacements for actual lights. Titles are: "Installation Details and Maintenance Standards for Reflective Markers for Airport Runway and Taxiway Centerlines," (AC 150/5340-20) and "FAA Specifications L-853, Runway and Taxiway Centerline Reflective Markers," (AC 150/5345-39).

DESIGNATION OF BENEFICIARY . . . FAA employees have the option of designating a beneficiary to receive death benefits (unpaid compensation, Federal Employees Group Life Insurance and lump sum retirement benefits). Those who wish to do so should contact their servicing personnel office to obtain appropriate forms. If you do not choose to designate a beneficiary, the following automatic order of precedence for distribution of estates applies: widow or widower, children, parents, estate and next of kin. The important information is contained in your certificates of membership in the Civil Service Commission Retirement System and Federal Employees Group Life Insurance Program, as well as agency handbook 3800.5, Employee Benefits.

AIRPORT LIGHTING CONTROLS DEMONSTRATED . . . A new control system that allows selective operation and status monitoring of all airport lighting from one central position was recently demonstrated to Les Vipond, Systems Research and Development Service project manager, at the Motorola Instrumentation and Control plant in Phoenix. The remote control system was factory tested for its ability to transmit control command signals and receive status monitoring signals by wireless, powerline carrier current or through telephone wire connections. The primary goal of the development is to eliminate expensive and disruptive control cable installations through busy airport areas. The system will be shipped from the Phoenix plant to NAFEC for field testing and evaluation.

HONORS FOR "LITTLE BOB" HEROES . . . Eleven helicopter pilots employed by Petroleum Helicopters, Inc., of Lafayette, La., and the Chevron Oil Company of Louisiana have been given FAA awards in recognition of their heroism and courage in rescuing 35 victims of the "little Bob" oil rig explosion in the Gulf of Mexico on August 21. One pilot will receive the Award for Extraordinary Service, the highest granted by FAA; two will receive the Award for Distinguished Service, the second highest; and the remaining eight will receive Certificates of Appreciation.

COMING UP! . . . Another issue of FAA HORIZONS is off the press. When you pick up your copy, you'll get a comprehensive report on the nation's busiest air traffic hubs with O'Hare still in first place. If you're reading HORIZONS while having your lunch, you will be particularly interested in the story on GSI, the people responsible for the food and service at a number of government facilities. The aviation minded, especially, will enjoy the center-spread feature, "They Keep 'Em Flying." Regardless of your interests, there are many articles in "our" newspaper which you and your family will want to read.

NEW AIRLINE TRAINING RULES PROPOSED . . . To prepare for larger, more complex aircraft now being developed, the agency has called for significant changes in the rules governing airline training programs. The changes would affect pilot proficiency standards, type rating flight tests and training of crewmembers and dispatchers. A major change being considered would provide for greater use of approved flight simulators in training of crew members and pilots and in certification and proficiency checks.

GROWING . . . GROWING . . . GROWING . . . By 1980, many airports now in the "medium hub" category will be experiencing the traffic levels currently existing at large hubs. This forecast was presented at the recent Medium Hub Air Transport Seminar by E. Donald Bauer, assistant chief, System Planning Division, Airports Service. Bauer outlined the agency's expanded planning efforts aimed at keeping pace with this rapid expansion. The seminar was sponsored by the University of South Florida in Tampa.

RULE-MAKING SUMMARIZED . . . The FAA issued SFAR No. 24, effective March 20, 1969, to require applicants for an airline transport pilot certificate or an additional type rating, and pilots used by Part 121 certificate holders undergoing proficiency checks, to perform at least one non-precision approval in an airplane or in an approved simulator with an acceptable visual system.

GO, NO GO, A PROBLEM . . . A new high in travel ticket cancellations was reached last month, according to the Travel Services Section. FAA travelers with second thoughts cancelled 165 tickets in March. The Travel Services Section estimates that about half of these cancellations could have been avoided by better planning. To continue receiving prompt service on tickets, give TSS a break: don't make reservations until you're sure the trip is firm.

TRAFFIC DEATHS, ACCIDENTS INCREASING . . . Traffic accidents in the Washington metropolitan area rose a disconcerting eight per cent in 1968. The rise compares unfavorably with the rate of the growth in traffic volume, which averages approximately four per cent a year. A total of 405 persons were killed in the 81,063 accidents reported.

FAA BOWLING HIGH SCORE RECORD SHATTERED . . . By bowling a close to perfect 288, Gloria McIntire of Systems Research and Development Service recently broke the FAA league all-time high score record. She received a \$300 award from the Metropolitan Washington Bowling Proprietors' Association.

JUDGES NEEDED . . . Several aeronautical minded persons are needed by the National Air and Space Museum to serve as judges for the Third Annual Kite Carnival to be held on the Washington Monument grounds on April 19, at 12:30. Persons interested should contact Robert O'Neil, ext. 25333.

BEWARE A "GROWLING" ELEVATOR . . . Recently, when one of FAA's elevators "growled" at an employee, he paid no attention to it. It almost cost him an arm. The "growling" was the elevator's warning buzzer. Once it starts buzzing, the elevator will not move up or down, but the doors will close regardless of what may be in their way, and painful injury can result. Pay attention to that "growl"; it's there for your protection.

AWARDS AND REWARDS . . . The Office of Headquarters Operations has presented the following awards: Quality Within-Grade Pay Increases to Linda Thayer, Gwendolyn H. Toye, Paul E. Castle, Leonard M. Rice, Martin S. Konigmacher, Samuel H. Lewis, James A. Antonellis, LaVerne B. Lucas, Dorothy M. Bailey and Virginia E. Medley; Sustained Superior Performance Awards to Paul B. Patterson, Kathryn Rhoades, Dorothy Poehlman; Special Service Award to Eva M. Trent. SST presented a Quality Within-Grade Pay Increase to Sarah K. Krtanjek. Systems Research and Development presented Quality Within-Grade Pay Increases to Mel Anderson, Wallace Ashby, Jeannie Coffey, Frank Frisbie, Joseph Gatti, Jacqueline Hill, Garth Kanen, Frank Melewicz and Geraldine Winfield; also Sustained Superior Performance Awards were presented to Joyce Bridges, Frank Luff, Richard Seaman and Margaret Wilson. The Office of Management Systems has presented Quality Within-Grade Pay Increases to Josephine Hile and Philip Strachman; Sustained Superior Performance Awards to Patricia Smith, Susan Payne and Constance Ebeck; Special Service Awards to Doris Swischer and Gertrude Evans.

INTERCOM

DEPARTMENT OF TRANSPORTATION / FEDERAL AVIATION ADMINISTRATION

FAA Library

April 15, 1969

APR 17 1969

S P E C I A L I N T E R C O M

Acquisitions
Section Hq 610A

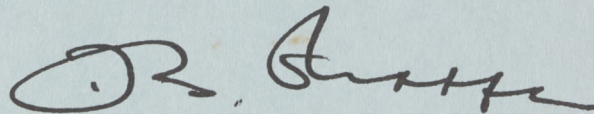
Equal opportunity in every aspect of human endeavor is the heritage and the right of every citizen of this nation. To deny this right is an affront to human dignity.

It is the policy of our government, as enunciated by the President and the Secretary of Transportation, to assure that our activities affirmatively reflect equal opportunity for all persons without regard to race, color, religion, sex, or national origin.

That policy has my unqualified personal commitment.

FAA and the aviation community are experiencing dramatic growth. To sustain this growth and accomplish our mission, the abilities of all Americans who can contribute must be equally recognized and utilized to the fullest extent.

Full attainment of equal opportunity in FAA can and must be accomplished. With your full participation and support, it will be.



Administrator

INTERCOM

DEPARTMENT OF TRANSPORTATION / FEDERAL AVIATION ADMINISTRATION

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FAA Library

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69-16 April 21, 1969

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Acquisitions
Section Hq 610A

A SAVINGS BOND MESSAGE TO ALL EMPLOYEES

I know that each of you is aware of the importance of the 1969 Savings Bond Campaign. Our national economy, defense and security are to a measurable degree dependent upon individual purchases of United States Savings Bonds. Moreover, Savings Bonds and Freedom Shares offer an attractive investment. When held to maturity, Savings Bonds provide a 4.25 per cent annual yield and Freedom Shares a 5 per cent annual yield. This kind of disciplined savings has helped many Americans attain major financial goals.

If you are already enrolled in the payroll savings plan, I urge you to consider increasing your participation. If you have not yet enrolled, you owe it to yourself to consider signing up during the campaign. Last year, FAA achieved a participation rate of 85 per cent -- an excellent record in which all of us should take pride. This year, we want to do even better.

Secretary Volpe has asked for FAA's full support in this endeavor and will be sending you a separate message on the 1969 Savings Bond Campaign. Both of us strongly endorse the program. We are confident that FAA people everywhere will take full advantage of this unique opportunity to benefit both their country and themselves.

James W. ...

TRAINING, TOO, BEING AUTOMATED . . . To develop agencywide procedures for an automated training requirements system, a task group of field training officers met in Washington last week. The system being planned is designed to streamline record keeping and reporting and cut time and workload involved in administration of training programs. This interim Training Requirements System will become a part of the Manpower and Personnel Information System when that system becomes operational about two years from now. Procedures discussed at last week's meeting included those for a regional centralized training budget, for enrollment and for updating requirements throughout the program year. An agencywide course catalog geared to automatic data processing operation also was discussed. Field officers at last week's meeting were George Woodbury, Alaskan; Cleo Brock, Central; Jonnie Withers, Southwest; Leona Quint, Western; and Hern Chisholm and Clair Monroe, Aeronautical Center.

DON'T FORGET TO SHORTEN YOUR DAY . . . At 2 a.m. on Sunday, April 27, the nation goes on Daylight Savings Time. Employees working at the time of the change-over will be charged one hour of leave. When clocks go back to standard time in the fall, employees on duty will receive overtime for the extra hour. Don't forget to turn your clocks ahead one hour on Saturday night.

CLEAN UP FOR SAFETY . . . While cleaning closets, basements and backyards this spring, put in a little extra effort for safety. Fires feed on winter-accumulated old rags and clutter. Your clean-up efforts can help achieve goals of the Federal Fire Council's Spring Clean-Up Campaign -- fire prevention, accident avoidance, beautification and dollar savings.

EEO IN NATIONAL SPOTLIGHT . . . Secretary Volpe has called a Departmentwide Equal Employment Opportunity Conference on April 24. Conferees will discuss past progress and formulate specific plans for future action. Region and Center Directors, who are in Washington this entire week, will participate.

HERE THEY ARE -- THE NATIONAL AVIATION MECHANIC WINNERS . . . On May 27, the Administrator will present specially-designed medallions and cash awards totaling \$1,500 to W. C. Rogers of Kansas City, Mo. and Melvin W. Longlet of St. Paul, Minn. They are the winners of the agency's Sixth Annual Aviation Mechanic Safety Awards Program. Rogers, the air carrier winner, is employed at TWA's Kansas City overhaul base. Longlet, winner in the general aviation category, is manager of aircraft maintenance and ground operations for the aviation department of the Minnesota Mining and Manufacturing Co. in St. Paul. Winners were picked from a group of 15 finalists by a panel of aviation executives. A detailed story on the awards will appear in the April 28 issue of FAA HORIZONS.

AIR TAXIS, CRASHES, NOISE DISCUSSED . . . New agency rules and regulations were discussed by three agency officials at the recent Society of Automotive Engineers business aircraft meeting in Wichita. Speaking before 250 aviation community representatives, Herbert H. Slaughter, Chief, Engineering and Manufacturing Division, discussed "Changing Airworthiness Requirements for Air Taxi Operators and their Effect on Manufacturers of Small Aircraft." James E. Dougherty, Assistant Chief of the Maintenance Division of Flight Standards, spoke on "FAA Crashworthiness Program for Large and Small Airplanes," while "Noise Certification Regulations and Associated Operating Rules" was the topic discussed by Isaac Hoover, Director of Noise Abatement.

AIRPORT AIRSPACE IS NOT FOR THE BIRDS . . . About 85 per cent of the 2,196 bird strikes reported by commercial carriers occurred when planes were departing or arriving at airports. Twice as many strikes occurred during the fall bird migration periods than at any other time. These facts are included in a new agency report on the bird strike problem entitled "Control of Birds on and Around Airports."

FLIGHT RESERVATIONS SYSTEM EXPLAINED . . . The plan for handling flight reservations at the five high-density traffic airports serving New York, Chicago and Washington where traffic restrictions go into effect on June 1 has been published by the agency. The reservation system is in accordance with a recently adopted FAA rule designed to ease congestion and reduce delays at these locations. The rule sets hourly quotas for IFR operations at each of the five airports -- John F. Kennedy, LaGuardia, Newark, Washington National and Chicago O'Hare -- and requires pilots intending to fly into or out of these airports to obtain a reservation from an appropriate FAA ATC facility.

HAIL TO THE SECRETARY . . . Once again it's time to pay tribute to the office "VIP." For the 18th year, April 20-26 will be observed as National Secretaries Week. Wednesday, April 23, is designated National Secretaries Day. Take a few minutes to thank your secretary for all the hard work and little extras she does to keep your office running throughout the year. . . . Have a happy week, ladies!

ESIS/FARE SELECTIONS . . . Donald R. Geoffrion and Horace O. Adams, Systems Policy Analysts, Aviation Policy Division, Associate Administrator for Plans; Benjamin Lawson, Chief, Federal Aviation Specialist Group, OIAA, Taiwan; Lyle H. Ditzler, Chief, AT Rules Branch, Air Traffic Service, Washington, D. C.; and Judson S. Munsey, Evans F. Bell and Richard E. Wilson, Air Traffic Control Specialists (General), Pacific Region, Taipei, Taiwan.

SAFETY AWARDS GO TO AIR FORCE AERO CLUBS . . . For completing a full year of flight operations in 1968 without a single aircraft accident, 28 Air Force Aero Clubs will be awarded FAA Flight Safety Awards. Certificates are scheduled to be presented to club representatives by the Administrator at 10 a.m. on May 9 in a ceremony at Headquarters.

TRANSPONDER STANDARDS SET . . . An advisory circular establishing a U. S. national standard for both civil and military airborne radar beacon transponders and associated ground equipment has been issued by the agency. This equipment provides air traffic controllers with direct radar readout of such vital flight information as aircraft identity and altitude.

SO LITTLE TIME . . . PHOTO CONTEST DEADLINE NEARS . . . Entrants have only a little over a week left to enter the Photo Contest. Entries must be mailed by May 1. A first prize of \$100, two \$50 prizes and twelve \$25 prizes will be awarded for unusual black-and-white photos showing FAA employees on the job, agency activities and facilities. An unlimited number of prints, no smaller than 5x7, may be submitted to Special Projects Division, Office of Information Services, IS-30, FAA Washington Headquarters, 800 Independence Ave., S. W., Washington, D. C. 20590.

FIRST ATLANTIC CROSSING PLANE= ACROSS THE STREET . . . The amphibious biplane being assembled near the National Air and Space Museum, across Independence Avenue, is the Curtiss NC-4, the first plane to cross the Atlantic. Starting from the continental United States, three Navy planes, the NC-1, NC-3 and the NC-4 attempted the flight, but only the NC-4, piloted by Lt. Comdr. A. C. Read, succeeded. The flight was neither non-stop nor solo, but this plane was nevertheless the first aircraft ever to cross any ocean by air. On May 8, 1919, the plane left Garden City, L. I. The longest stage of the flight, the 1,380 mile hop from Newfoundland to the Azores, was flown May 17. After a 190-mile hop to Ponta Delgada and a week's delay because of weather, the final 900 miles to Lisbon were flown on the 27th. Although the hull has been displayed at the Smithsonian from time to time, this will be the first time the plane has been completely assembled since the early 1920s. Ceremonies commemorating the flight's starting date a half century ago, are scheduled for May 8 at the site of the reassembled plane.

CLEARANCE OF EMPLOYEES PROPERTY, RECORDS, AND INDEBTEDNESS (WA Form 4650-1) . . . It is the responsibility of the supervisor to ensure that WA Form 4650-1 is completed by employees prior to separation, transfer, maternity leave or extended leave without pay (more than 30 days). This form must reach payroll, HQ=240, prior to the employee's last day on duty.

AWARDS AND REWARDS . . . Systems Maintenance Service has presented the following awards: Quality Within-Grade Pay Increase - Jean Jenkins, Joseph Seracino, Jesse Tanner, Louise Morrow and John Wichels; Sustained Superior Performance Award - James Hendrickson and Rose Mrocicka. SST has presented a 25-year service pin to Frank N. Hudson. The Office of Management Systems has presented a Special Service Award to William A. Croyle; a Quality Within-Grade Pay Increase to Josephine Hile and John Westgate.

LADIES' CHOICE . . . Your personnel office distributes Length of Service Emblems to all eligible employees. However, one little-known fact is that women with 25 years of service and more have a choice of the standard pin or a charm for their bracelets. The Employee-Management Relations Branch, HQ=140, has the supply of charms for those wishing to exchange their pins. Charms for 1 year, 3 years, and 15 years length of service are being ordered. Watch for an INTERCOM article when they become available.

SIDEWALK SUPERINTENDENTS NOTE . . . Digging for the new Joseph H. Hirshhorn Museum and Sculpture Garden, to be built across Independence Avenue, is scheduled to start the last week in June.

INTERCOM

DEPARTMENT OF TRANSPORTATION / FEDERAL AVIATION ADMINISTRATION

FAA Library 067

MAY 7 1969

570
John H. Shaffer
Administrator

69-17 April 28, 1969

Acquisitions
Section Hq. 6104

PLANNING REVIEW CONFEREES HEAR VOLPE VIEWS . . . In a keynote address prepared for last week's Aviation System Planning Review Conference in Washington, Secretary of Transportation John A. Volpe said time spent in debate and the necessity for compromise represent the greatest dangers to adequate expansion of the nation's air transportation system. In the address, read by Under-Secretary James M. Beggs when the Secretary was called to the White House, Volpe stated that disagreement in the industry on how user fees should be allocated among airlines and other aviation interests is understandable, and the Administration solicits their comments. He stated that expansion of air facilities to accommodate a growth of 50,000 new passengers and 150 planes every week is among the Administration's top ten priorities. In his remarks to the more than 800 persons at the plenary session, Administrator John H. Shaffer called for a unified approach in achieving civil aviation goals. He pointed out that these goals were well within the scope of modern technology and emphasized that automation would not diminish the importance of personnel but enhance their role as managers of a ground based system. Others who spoke at the plenary session were Deputy Administrator D. D. Thomas and Associate Administrator for Plans Oscar Bakke. Later, conference members attended seminars on special aspects of the National Aviation System.

EEO GOALS, COMMITMENTS EMPHASIZED . . . The agency can do a great deal more to achieve a climate of fair and equal employment, Administrator John H. Shaffer stated at last Thursday's Departmentwide Equal Employment Opportunity conference in Washington. Locating more minority group persons who can qualify for FAA positions and training those who do not immediately qualify were cited as major steps toward EEO goals. Commitments included special training, expanded recruitment, work and study programs and ghetto recruiting offices. To insure meaningful results in minority employment opportunities, the Administrator named Quentin S. Taylor as Director of the newly established Equal Opportunity Staff reporting to the Office of the Administrator.

SAVINGS BOND CAMPAIGN OFFICIALLY UNDERWAY . . . At a Washington meeting last week, Secretary Volpe officially kicked off the Departmental Savings Bonds Campaign for 1969. More than 50 FAA representatives attended. In his remarks, the Secretary stressed that the Savings Bonds program provides "a meaningful way for Americans to protect the value of the dollar," and to build up personal savings.

VETERAN FAAer NAMED TO KEY POSITION . . . The director of the newly-established FAA Office of Aviation Policy and Plans, Benjamin F. L. Darden, was an agency employee for nine years before leaving in February 1968, to become New York City's Assistant Administrator for Transportation. Former FAA positions Darden held included air traffic controller in the New York ARTC Center, supervisory duty officer responsible for aviation intelligence analysis in the Eastern Regional Headquarters and Eastern Region Noise Abatement Officer.

HONORS FOR GENERAL MAXWELL . . . "For continuous dedication to planning and development of the SST, a technological achievement of immense significance to the public and national interest," Maj. Gen. J. C. Maxwell, Director of the Office of Supersonic Transport Development, will be awarded the National Aviation Club's highest honor, the Award for Achievement, on May 1.

COED DEADLINE EXTENDED . . . Deadline for receipt of applications by the Systems Maintenance Service for the Cooperative Engineer Development Program has been extended another week to May 23. The program provides an opportunity for employees with two years or more of engineering education to continue their education and achieve professional engineering status. Notice 3410.12 lists vacancies and locations for the program.

CAAG CHIEF IN WASHINGTON . . . Chief of the agency's Civil Aviation Assistance Group in Vietnam, Harold O. Frederick, is scheduled to be in Washington this week to discuss the CAAG activities. Among subjects to be examined will be a change in CAAG's organizational structure to improve operational capability.

MAY 1 . . . LOYALTY DAY . . . American citizens in general, and patriotic, civic and educational organizations, have been urged by the President to observe May 1 as "Loyalty Day" in appreciation of American independence and freedom and in reaffirmation of loyalty to the nation. The first day of May has also been set aside by the Congress as "Law Day, U. S. A." -- a time for rededication to the ideals of equality and justice under the law.

ESIS SELECTIONS . . . John R. Kennedy, Chief, Communications Staff, Air Traffic Service, Washington; Lowell L. Lunn, Chief, NASPO Field Site Office, Cleveland ARTCC; and Brooks Goldman, Engineering Manager, Systems Division, NASPO, Washington.

WATCH FOR ABC ALL-HAZARD INSURANCE BROCHURES . . . A pamphlet containing details on an All-Hazard Insurance Plan is being distributed to all employees this week. The plan is intended to offer reasonably priced insurance protection against accidental death and disability.

TIME FOR A CHANGE . . . Time and Attendance Clerks are reminded to review the new T/A Handbook, 2730.2A dated Feb. 12, 1969, which became effective with pay period 10, April 20, 1969. Of special importance to T/A clerks are paragraphs 3.d., Certification of T/A Reports and 305, Supporting Documents.

SAFETY, RESEARCH AGREEMENT SIGNED WITH FRENCH . . . An agreement with the French Ministry of Transport for cooperative research and development efforts in two vital areas related to the safety and efficiency of airport operations -- fog dispersal and aircraft ground guidance-control systems -- has been signed by the DOT. The agreement provides for exchange of studies, reports, test results and other data. It also covers exchange of technical experts where practicable and mutually beneficial.

NEW DIRECTOR, NASPO SELECTED . . . Brig. Gen. Gustav E. Lundquist has been selected to become Director, NASPO. James H. Mollenauer will become full time Deputy Associate Administrator for Development. Gen. Lundquist will assume his new position effective upon his retirement from the Air Force on August 1, 1969. He is presently the Commander of the Arnold Engineering Development Center near Tullahoma, Tenn.

COST REDUCTION IDEAS NEEDED . . . Push a grocery cart through the aisles of your favorite store sometime and, without looking at the prices, choose items you like and put them in your basket. Pay the check-out clerk and note the cost. Next time watch the prices, look for specials, choose family size packages, compare prices of similar and equally satisfactory items. Now pay the check-out clerk and note the cost. You've probably saved some money. This is cost reduction. How about your job? Can your work be done better and faster another way? Can the government save money through your care and thought about costs? If you have an idea, file an employee suggestion. If you are a supervisor, file a cost reduction report. You benefit yourself as a taxpayer. . . . and you benefit the agency by increasing efficiency.

PAINTING THE BIG BIRD . . . The B-747 dwarfs its predecessors and in some aspects is four times as big as the current generation of commercial jets. Recently, when Pan American put airline colors on the first 747, it required four times as much paint as required for a 707. A total of 76 gallons, or about 350 pounds of paint, were required.

U. S. ATC SYSTEM STUDIED BY RUSSIANS . . . To get a first-hand look at the agency's air traffic control system, Russia's two top air traffic control officials visited Washington Headquarters and facilities in New York last week. The Soviet ATC chief, Aleksey Semenov and his deputy Andrey Kharikov, toured the tower at Kennedy International, the New York Center at Islip, L. I., and conferred with top ATC officials in Washington. They were accompanied on their visit by Vladimir Samoroukov, U. S. representative of Aeroflot, the Soviet airline. While in the Eastern Region, the Soviet officials were hosted by the Region's Deputy Director Wayne Hendershot and throughout the trip were escorted by Bernard J. Finan, Jr., Civil Aviation Officer in the Office of International Aviation Affairs. Ted Uebel, International Liaison Officer for the European Region, coordinated arrangements for the visit.

CENTERS TO GET NEW WEATHER AIDS . . . A \$1,398,300 contract for 116 weather map devices to be used in ATC centers has been awarded by the agency to the Whittaker Corporation of Los Angeles. The "weather and fixed map" units process data gathered by weather search radar for display on video screens, keeping controllers advised of weather patterns within their area of responsibility.

NEWS FROM THE TOP . . . Although the heliport on the Headquarters roof is seldom used, activity in the skies over FOB 10A is expected to be stepped up. As a preliminary to this, pilots of the White House Executive Aviation Unit were flight checked at the heliport on April 15, with a twin-engine Sikorsky S-61 and were authorized to provide service to this heliport. Originally authorized for single engine helicopters, in February 1968 the heliport was limited to multi-engine craft because the surrounding area was being built up and open spaces for emergency landings were no longer available.

AWARDS AND REWARDS . . . Airports Service has presented the following awards: Quality Within-Grade Pay Increases - Veronica A. Barnas, Edwin W. Harn, Audrey M. Linehan; Sustained Superior Performance - Lamar E. Guthrie, Hilda Salla White; Outstanding Performance Rating - Carole A. Downs; 30-year pin - William A. Whittle; 25-year pins - Lawrence W. Hunt, Vernon S. Meissner, Robert J. Endres; 15-year pin - Marshall C. Benedict, Donald G. Cochran, John S. Jamison; 3-year pin - Teresa J. Hardrick. The Office of International Aviation Affairs has presented a 25-year service emblem to Russell J. Frick. E. E. Callaway, of the National Flight Inspection Division, FS-600, received a promotion to GS-15.

TODAY IS 28 APRIL 1969 . . . Notice 1360.10, scheduled to be distributed today, Monday, requires a change in correspondence dating to show the day, month, and year, as follows: 30 April 1969. Date stamps for the above dating are not now available in the GSA store, but are on order. Delivery is expected about 1 May.

BEWARE OF "HOT" COPY . . . Just a reminder: reproduction of classified material MUST be processed through the FAA Security Control Point, HQ-10.1, room 533A.

POPULAR FILM HELD OVER . . . For persons who missed the FAA movie, "An Introduction to NAS Stage A," the film will be shown once more on Friday in the third floor auditorium at 11:30 a.m., 12:05, 12:40 and 1:15 p.m. Produced primarily for controllers and other agency employees, the film explains how the agency is putting the computer to work in en route air traffic control to keep pace with the rapid growth of air traffic.

INTERCOM

DEPARTMENT OF TRANSPORTATION / FEDERAL AVIATION ADMINISTRATION

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MAY 6 1969

John W. Shaffer
Administrator

69-18 5 May, 1969

Acquisitions
Section No. 610A

ADMINISTRATOR TESTIFIES AT GENERAL AVIATION HEARINGS . . . Administrator Shaffer testified at hearings of the Senate Commerce Committee's Aviation Subcommittee last Friday in Wichita. The hearings were called at the request of Kansas Senator James Pearson to consider the impact of general aviation on the nation's commerce and its role in aiding economic development of non-metropolitan regions and communities.

BONDS EXEMPT FROM STATE AND LOCAL TAXES . . . Although the interest from Series E Bonds and Freedom Shares is subject to Federal income tax, this income is not subject to state or local taxes -- another very good reason to sign up for bonds. Also, payment of Federal tax on this income may be deferred until maturity or redemption.

TWO FAA FILMS WIN MAJOR AWARDS . . . The National Safety Council announced that it has given top honors in its 1969 safety film competition to two FAA entries. One prize has gone to "A Plane is Born," describing how FAA works with manufacturers in the design, production and certification of new aircraft; the other to "Safety by the Numbers," giving safety tips to general aviation pilots who have graduated from single to twin-engine aircraft. The prizes take the form of plaques which will be put on display in the FAA Headquarters Exhibits Room. The agency's film "Density Altitude" won top prize in the 1967 National Safety Council contest.

MAINTENANCE MEETING DATES SET . . . Dec. 9 - 11 have been confirmed as the dates for the 1969 Annual Aviation Maintenance Symposium. The meetings, on the theme "Advances in Aviation Maintenance Technology," will be held in the Skirvin Hotel in Oklahoma City. Representatives from all segments of the aviation industry are expected to attend.

ATC COMMUNICATIONS SATELLITES STUDIED . . . A \$350,000 contract for research on the use of satellites as a means of providing improved air traffic control communications and position surveillance services to aircraft flying ocean routes has been awarded to the Boeing Company by the agency. Tests are expected to begin next March and will be conducted initially with an Applications Technology Satellite scheduled to be launched by NASA in September of this year. In 1971 another satellite is expected to join the first, permitting a dual-satellite system investigation.

ENGINE CERTIFICATION STUDY GROUP TO MEET . . . A government-industry conference to study the need to upgrade the airworthiness regulations governing aircraft engine certification will be held at Headquarters starting on June 3. Items to be discussed will include requirements for engines designed to power the SST. Conference deliberations will be studied with a view toward development of specific proposals for future rule-making actions.

ILS SITING SOLUTION SOUGHT . . . A \$83,590 contract to develop a mathematical model and generalized computer program for instrument landing system site analysis has been awarded to IBM Corp. The computer program will help determine the best possible site for an ILS at any airport by predicting the effects of signal reflections caused by structures and terrain on performance of ILS localizer facilities.

ERRONEOUS OVERPAYMENT DISCUSSED . . . Public Law 90-616, approved October 21, 1968, authorized Federal departments and the Comptroller General to waive collection of erroneous salary payments in certain situations. These are cases where the overpayment was an administrative error which could not reasonably be detected by the employee. The Department may waive amounts up to \$500. Higher amounts would have to be referred to the Comptroller General. The Department is in the process of issuing guidelines for use within DOT, based upon the law and implementing General Accounting Office regulations. Upon receipt of the guidelines, which are expected soon, FAA will issue its waiver regulations and procedures. Until the agency issues waiver regulations and procedures, an employee's indebtedness for erroneous payments of salary cannot be considered for waiver nor can amounts collected from employees, because of salary overpayments, be refunded. However, receipt of delayed instructions will not jeopardize an employee's right to have salary overpayments considered for waiver, at a later date, or entitlement to a refund for amounts collected, if falling within the scope of the regulations.

TAXI, TAXI!! . . . The demand for scheduled air taxi service linking smaller airports with large air transportation hubs resulted in a 45 per cent increase in the number of air taxi operators in a 13-month period ending Nov. 1, 1968, according to a recently released agency report. The report shows that the number of U. S. scheduled air taxi operators == also known as "Commuter Air Service Operators" and "Third Level Airlines" == increased from 165 in October 1967 to 240 in November 1968. During the same period, the number of aircraft used by these scheduled operators jumped 85 per cent, from 685 to 1,272. The report is entitled "Scheduled Air Taxi Operators as of November 1968."

BONDS OFFERED FOR AF AWARD DESIGN . . . One \$50 and one \$25 Savings Bond will be awarded for the best designs for a trophy and plaque to be awarded under a new program giving recognition to the "Airway Facilities Sector of the Year." See the May 12 issue of FAA HORIZONS for complete competition details.

CANADIAN OFFICIALS VISIT WASHINGTON . . . Members of the Manpower and Planning Staff, PT-15, recently discussed FAA's manpower and planning management with representatives of the Canadian Post Office Department. Subjects discussed included manpower planning, the skills inventory, the new Automated Manpower and Personnel Information System, the Performance Improvement Program, employee appraisal and management training. The meeting was held at the request of the Deputy Postmaster General of Canada.

SRDS EXECUTIVE NAMED TO IEEE POST . . . Walter N. Pike, Special Assistant to the Director, SRDS, has been named Chairman of Local Arrangements for the Institute of Electrical and Electronics Engineers (IEEE) 1970 Computer Conference to be held in Washington June 16-18, 1970. In addition to directing all local arrangements, he serves over the next year as a member of a conference steering committee developing the overall program for the conference, which annually attracts a gathering of worldwide computer experts.

ICAO SEEKING APPLICANTS . . . Three-year assignments to the following positions are now available with the International Civil Aviation Organization (ICAO): chief, aerodromes, air routes and ground aids section, Montreal; and technical officer, meteorology, African Regional Office, Dakar. Bids close June 15. Additional information and application blanks are available at your personnel office. FAA employees accepting ICAO assignments are entitled to re-employment rights.

PROCEDURE CHANGED FOR BANKING CHECKS . . . Treasury Department regulations have recently been changed to require that, where an employee desires his net salary check be mailed to a bank or other financial organization to be credited to his account, the check must be drawn in favor of such bank or financial organization. Presently, net salary checks mailed to a bank for credit to an employee's account are drawn in favor of the employee. Accounting divisions must effect this change by June 30, 1969. In order to effect the change, employees will be requested to complete SF 1189, Request by Employee for Payment of Salaries or Wages by Credit to Account at a Financial Organization. Instructions necessary to effect this change will be issued by each accounting division.

"DATA BANK" ON AIRPORTS ESTABLISHED . . . A new automation program for collecting, processing and disseminating information about the nation's airports has been initiated. Airports, heliports and seaplane bases reporting to the FAA have been increasing at the rate of 690 per year and totaled 10,470 as of Jan. 1, 1969, necessitating the new Airport Data System (ADS). Under the system, one centralized section of the agency -- the National Flight Data Center -- will collect and validate current information on airport facilities and services. The center is located at Washington Headquarters.

ESIS/FARE SELECTIONS . . . Frank C. Schwager, Chief Systemsworthiness Analysis Program, EAME Region, New York; Harry T. Hubbard, Assistant Chief, Miami Tower, Miami Area Office, Southern Region; Laurence O. Higgins, Computer Systems Analyst, Systems Division, NASPO, Washington; and Ikars A. Cakarnis, Civil Engineer, OIAA, Oklahoma City.

CONGESTION BIBLIOGRAPHY COMPILED . . . To assist researchers and those interested in air traffic and airport congestion, reference librarian Nancy B. Nelsen of the Headquarters Library has compiled a bibliography on the subject. Containing 224 references, the March 1969 publication "Air Traffic and Airport Congestion," covers the period from 1966 to 1968 and includes an appendix of FAA technical reports issued from 1960 to 1966. The Bibliographic List was the 17th such work issued by the Headquarters library. Mrs. Nelsen said that the bibliography was compiled in response to widespread interest in the subject.

WELCOME TO FAA! . . . Sheila Brannon, Publishing and Graphics Division, HQ; Penny L. Moore, MS; Joseph Minor, BNCA; Patricia J. Baker, Employee Management Cooperation Division, PN; Grace Cantwell, NASPO; Clara Nolan, BNCA; Gerland P. Castleberry, Office of the Associate Administrator for Plans; Sandra S. Wever, Procurement Operations Division, LG; Judith A. Bobak, Procurement Operations Division, LG; Gineva S. Dawson, Library Services Division, HQ.

DULLES' FIRST WAGE BOARD EMPLOYEE HONORED . . . The first Wage Board employee hired at Dulles International Airport, Raymond I. Gordon of the Grounds Maintenance Section, Maintenance Division, was recently presented with an SSP Award. He started work at the airport on May 22, 1961.

AWARDS AND REWARDS . . . The Office of Management Systems has presented Quality Within-Grade Pay Increases to Robert J. Schullery and Anton L. Kosinski of the Accounting Programs Division and a Sustained Superior Performance Award to Bernadette Bawiec of the Information and Statistics Division.

FRA vs. FRA . . . When routing mail to the FAA Frankfurt Office in the European Region, be sure to label it EU/FRA -- not FRA only. Mail currently intended for Frankfurt has been misdirected to Federal Railroad Administration because it was labeled only FRA.

WORLD'S FASTEST PLANE TO GO ON DISPLAY . . . The North American X-15, considered by many the most successful research plane ever built, will be put on display in the Smithsonian's Arts and Industries building some time next month. The hypersonic aircraft, which attained a speed of Mach 6.7 or 4,520 m.p.h., will occupy a spot near the Spirit of St. Louis and the Wright's Kitty Hawk Flyer. Two of the 12 civilian and military pilots who flew the small, rocket-powered plane, Lou H. Engle and Neil A. Armstrong, are now astronauts. The highest altitude attained by the plane which has been called a "re-usable manned (space) platform" was 354,200 feet. Winner of the Collier Trophy in 1961, the plane is 50 feet long, has a wing span of 22 feet and weighs 14,000 pounds.

STILL NEED BLOOD = JUST EIGHT WEEKS LEFT . . . To meet the quota for the 1969 fiscal year which ends June 30, FAA Headquarters still needs 70 to 75 pints of blood. At the end of April, approximately 430 pints of the 500 pint quota had been received. Prospective donors are asked to contact Mrs. Jean Keel, Chairman, FAA Blood Donor Program, ext. 20984.

INTERCOM

DEPARTMENT OF TRANSPORTATION / FEDERAL AVIATION ADMINISTRATION

MAY 13 1969

Acquisitions
Section Hq 610A

John W. Smith
Administrator

69-19 12 May, 1969

MURRAY SNYDER NAMED PUBLIC AFFAIRS HEAD . . . Murray Snyder, a former Assistant Secretary of Defense, was sworn in last Tuesday as the agency's new Assistant Administrator for Public Affairs. He replaces Charles G. Warnick who has been reassigned to a position as Special Assistant to the Director of the Eastern Region. Snyder, formerly the chief political writer for the New York Herald-Tribune, joined the Eisenhower-Nixon Administration on January 20, 1953, as Assistant Press Secretary to the President. In his four years on the White House staff, he served and traveled with the President, frequently as Acting Press Secretary. On March 21, 1957, he became Assistant Secretary of Defense for Public Affairs, and served under Defense Secretaries Charles E. Wilson, Neil H. McElroy and Thomas S. Gates, Jr. Since leaving the government in 1961, he has been a corporate public relations consultant in New York.

RETIREMENT BILL SET FOR HOUSE ACTION . . . The civil service retirement bill, H.R. 9825, has been reported favorably to the House of Representatives by the Committee on Post Office and Civil Service. Provisions of the new bill include an increase in the employee's contribution from 6½ to 7 per cent, effective the beginning of the first pay period after Dec. 31, 1969, and an annuity based on an employee's high three-year rather than five-year average salary. The bill also provides for crediting unused sick leave to an employee's total service (but not for pay averaging or eligibility purposes). Under the bill, annuities would be adjusted upward by the same percentage as the rise in the consumer price index, plus one per cent. Also provided by the bill is continuance of annuities to a widow or widower of an employee who died or retired before July 18, 1966, if the widow or widower remarries after age 60. (Employees who retired after July 18, 1966, are covered by the Employee Benefits Act of July 18, 1966.) The bill must pass the House and the Senate and be signed by the President before it becomes law.

A BRIGHT FUTURE FOR DULLES . . . By 1980, Dulles International Airport will surpass Washington National Airport in aircraft operations and the amount of cargo handled and will narrow considerably the gap in number of passenger boardings, according to predictions contained in a fiscal 1969-1980 forecast prepared by the agency. Current flight restrictions expected to continue at National, coupled with development of huge high capacity jets National will not be able to handle, will prove a boon to Dulles' future.

ANOTHER GOOD REASON FOR BUYING SAVINGS BONDS . . . U. S. Savings Bonds and Freedom Shares are truly indestructible because each is registered in the name of the owner and microfilm copies of that registration are kept on file. Any Bond or Share lost, stolen, mutilated or destroyed will be replaced by the Treasury. This is just another of the many good reasons for the security-minded to sign up for U. S. Savings Bonds and Freedom Shares.

WOMEN'S ADVISORY COMMITTEE MEETS . . . Members of the FAA's Women's Advisory Committee on Aviation will focus their attention on the 1970-1979 National Aviation System Plan at their eleventh meeting to be held at Headquarters Monday through Wednesday of this week. The conference will be keynoted by Administrator John H. Shaffer and Deputy Administrator D. D. Thomas. Committee members will be given a first hand view of some of the agency's technological and aeromedical advances designed to keep passenger and pilot safety abreast of aviation's rapid growth. WAC members will also receive a special briefing on FAA's efforts to improve understanding between controllers and pilots which will emphasize the ARTCC's "Operation Raincheck" program.

PENSION SUBJECT TO INCOME TAX . . . Retirement annuities are subject to income tax after retirees have received annuities equal to the amount contributed to the retirement fund as employees. Although the Civil Service Commission notifies retirees, at the time of retirement, concerning the amount they contributed, tax is NOT withheld from annuities. Each retiree must file and pay income tax as they did before retirement, either on a quarterly estimated basis or each year. Retired employees may obtain more information about income taxes from the Internal Revenue Service and the Civil Service Commission.

"REPORT TO INDUSTRY" SCHEDULED . . . Agency efforts to meet the challenges posed by aviation growth forecasts will be the subject of reports given by key FAA personnel during the third annual "Report to Industry" conference to be held in Washington on June 17. Speakers at the conference on the status of the agency's research and development programs will be drawn from Systems Research and Development Service, Aircraft Development Service, National Airspace System Program Office, Office of Noise Abatement and the Office of Aviation Medicine.

NOVICES ACCIDENT PRONE? NOT SO . . . Are most general aviation accidents caused by novices? Not according to a recent National Transportation Safety Board report which states that more than three-quarters of the 6,163 pilots involved in general aviation accidents in 1967 had more than 100 hours of flying time. Of these, 45 per cent had more than 100 hours in the type of aircraft they were flying when their accidents occurred.

POWER MOWER TIPS . . . This summer, don't add to the alarming increase in power mower accidents--keep these tips in mind: your gasoline-powered mower should always be refueled outdoors, and only after its engine has stopped and cooled. Mow only in daylight hours. Watch out for foreign objects thrown by the blades.

HARVEY RECEIVES CAREER ACHIEVEMENT AWARD . . . The Administrator's Career Achievement Award was presented to D'Arcy A. Harvey, Chief of the ATC Requirements Division, during retirement ceremonies. During the presentation Deputy Administrator D. D. Thomas cited Harvey's 27 years of outstanding service. The award, established recently, consists of a personal letter from the Administrator and an engraved silver Paul Revere bowl.

RUMOR A HOAX SAYS V.A. . . . The Veterans Administration has issued the following statement concerning a rumor circulating among veterans: "A false misleading rumor sweeping the nation is plaguing us at the V.A. and leading thousands of veterans to write us requesting dividends on GI insurance based on service in World War II. Congress has not passed a law giving all World War II veterans a 50 cent per \$1,000 dividend on GI policies. We have not requested veterans to write us regarding such a dividend. It is a hoax." The statement goes on to explain that the same dividends paid in the past will continue to be paid on the individual policy holder's anniversary date.

DULLES 'FANTASTIQUE' SAYS FRENCHMAN . . . Dulles International Airport will be featured as "The Airport of the Future" in a special issue of Paris Match to appear concurrently with the Paris Air Show which opens May 29. The aviation editor of the popular French magazine visited Washington recently and was so impressed with Dulles that he plans to feature it as an example of one of the few airports in the world already prepared for the next generation of jet aircraft.

TWO EMDOs OPENED . . . In line with its continuing efforts to improve services to the aviation community, the agency is opening two new Engineering and Manufacturing District Offices - EMDOs. The two new offices, one in Kansas City and the other in Chicago, are expected to be in operation early next month. This will bring the number of such Flight Standards Service facilities to 21. Working out of these EMDOs, manufacturing inspectors cooperate with companies and individuals seeking FAA certification or approval of such aviation-related products as airframes, engines, propellers, parts and appliances intended for civil aviation use.

RULE-MAKING SUMMARIZED . . . The FAA issued Notice 69-11 proposing to amend Part 135 FARs to require that a crash locator beacon be carried aboard aircraft in operations conducted by air taxi and commercial operators under Part 135, including air taxi operations conducted with large aircraft, and that survival radio equipment be carried aboard these aircraft when engaged in extended over water operations (comments due May 19, 1969); issued Notice 69-10 proposing to amend FARs to provide definition of "rebuild" and establish performance standards for such work and to provide for a Maintenance Manual for airplanes type certified under Parts 23 and 25 FARs (comments due June 20, 1969); issued Notice 69-12 proposing to amend Parts 21, 37 and 145 FARs to require manufacturers to report defects, failures or malfunctions in products or articles manufactured.

FA CLUB HAS BENEFIT GAME TICKETS . . . The California Angels and the Washington Senators will be contenders in the Children's Hospital seventh annual benefit baseball game to be played on Sunday June 15 (Father's Day) at the Robert F. Kennedy Memorial Stadium. Tickets may be obtained through the FA Club office, room 115.

GARAGES NOT FOR SPEEDING . . . There have been several automobile accidents in the FAA garages during the 5½ years that the building has been occupied, including one recently. These accidents have usually occurred during off hours and usually were caused by excessive speed. To prevent accidents, employees parking in the garages are urged to drive slowly within these areas. Remember -- one accident is one too many.

OLD ID CARDS OBSOLETE AFTER MAY 30 . . . The old FAA ID card, Form 2680, which has not been issued since last summer, will become obsolete on May 30. It will not be recognized for admission to FOB 10A during security hours. All FAA employees not presently holding the new ID card, Form 1600-13, are urged to obtain application Form 1600-14, have it authorized by supervisor, and report to Room 535A on any Tuesday between 2:00 and 4:00 p.m. to obtain a new card. Forms 1600-14 are available in HQ-10, Room 535D.

AWARDS AND REWARDS . . . Airports Service has presented the following awards: Quality Within-Grade Pay Increases - Evelyn A. Masden, Phyllis L. Vallario and Jewell F. Decker; Outstanding Performance Award - Julianne S. Brandenburg; 25 year service emblem - John M. Mobley. The following awards were presented by Logistics Service: Sustained Superior Performance Awards - Diane Kristoff, Eva Sherbert, Charles Murray, Stanley Fink and Fay Deyerle; Employee Suggestion (Cash) Award - John Minchik; Career Service Pins - 30 years to John O'Rourke; 25 years to Kay Bridgeman. The Office of Supersonic Transport Development has presented a Quality Within-Grade Pay Increase to Harry D. Odneal. Flight Standards Service has presented the following awards: Quality Within-Grade Pay Increases = Diane S. Essig (Outstanding), Virginia S. Fisher, Harold W. Helfrich, James J. Koehler, Carol W. McKenney, Margaret F. Morgano, Stephen Rolle (Outstanding); Sustained Superior Performance Award = Nicholas S. Dobi (Outstanding); Career Service Pins - 30 years to Rosa Matthews; 25 years to Fred O. Wilder and John A. Wolcott. BNCA presented the following awards: Sustained Superior Performance Awards = John Goode, James Hefner and Walton Kimble; Quality Within-Grade Pay Increases = Ginevra Fields, Harold Howard and William Wynne; Employee Suggestion Certificates = Fred Burkholder, Stanley Harrison, Clyde Holsinger, Peg Stone, Harley Swift, Capt. William Walker (2 awards), Eleanora Williams, Joseph Wynne. BNCA has also presented the following Career Service Emblems: 35 years = Mrs. Elizabeth Turner; 30 years - John Dant and Sidney Stark; 25 years = Charles DeSimone, Al Disilvestri, Waldo Good, Jack Long, Jacob Miller, Harry Phelps, Francis Potter, June Spanks and Albert Williams; 15 years = Olifur Beatty, Clarence Henderson, Robert Martin, Noel McPherson and Joseph Wynne; 3 years - Frederick Smith; 1 year - Mary Rogers. Retirement Certificates were presented to Francis Potter and Wylie Redding.

INTERCOM

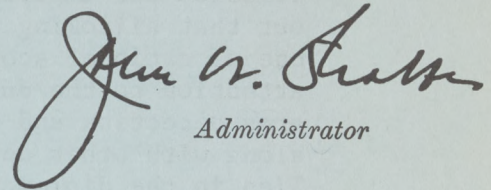
DEPARTMENT OF TRANSPORTATION / FEDERAL AVIATION ADMINISTRATION

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MAY 22 1969

69-20 19 May, 1969
Acquisitions

Section No. 6104


Administrator

ADMINISTRATOR URGES INTEGRATED TRANSPORTATION . . . Accelerated efforts in meeting airport-airways needs and more effective affiliation between civil aviation and other modes of transportation were advocated by Administrator John H. Shaffer in a Cleveland speech before the American Society of Mechanical Engineers last week. The Administrator stated that transportation had been "compartmentalized too long" and that air transportation objectives can't wait if civil aviation is to continue to grow. He said these objectives include increased capacities in airways and airports. User charges and an airports-airways trust fund are needed to relieve congestion affecting air transportation today, he told ASME.

MOORE HONORED . . . George S. Moore, Associate Administrator for Operations, has been named one of the 10 winners of the National Civil Service League's 1969 awards for outstanding public service. He and the other awardees will be honored at a banquet in Washington on June 13. Each will receive a citation, an inscribed gold watch and a check for \$1,000. Moore received the honor for his outstanding contributions to aviation safety and increased efficiency in government. Also considered by the NCSL were his superior public service achievements and his notable career progression from an air carrier inspector to his present key position.

ATC CAREER IMPROVEMENTS MAPPED . . . The Administrator has appointed a high-level agency task force to develop additional FAA-sponsored programs to improve the ATC career system. Special emphasis will be given to placement programs for the medically-disqualified, an early retirement package and a program that will permit controllers to transfer from high density to low-density facilities with either pay or grade retention. A retraining program to provide controllers with additional skills to qualify them for job opportunities within or outside the government also will receive emphasis. The task force includes representatives from the Air Traffic Service, Personnel, Training, Aviation Medicine and the General Counsel. A more detailed account of the task force effort and programs being developed will appear in a forthcoming issue of FAA Horizons.

WINNING FAA PHOTOS SELECTED . . . The \$100 first prize in the FAA Employee Photo Contest went to Joe C. Cox of NAFEC. Two second prizes of \$50 each went to Byron Van Dake of the Minneapolis Tower and Thomas M. Black of the Elko, Nev. FSS. Three winning pictures plus a list of all prize winners and details on all 15 winning photos will appear in the May 26 issue of FAA Horizons.

AIRLINE SECURITY OFFICERS BRIEFED ON HIJACKING . . . Carl Maisch, Acting Director of Compliance and Security, recently briefed the International Association of Airline Security Officers on efforts under way within FAA and other Federal agencies to combat hijacking. Maisch stressed the importance of cooperation by airline management and pointed out that hijacking was not peculiarly an airline or an FAA problem, but one of national scope having national security aspects. He called attention to the dual approach being used in dealing with the problem: arms detection and development of a psychological profile of hijackers, along with other deterrent measures. The best solution, he pointed out, lies in the diplomatic realm: the return of hijackers to the U.S. for prosecution.

PER DIEM BILL OVER ONE HURDLE . . . A bill to raise the maximum per diem rate for Federal employees traveling on official business has been passed by the House of Representatives. If enacted, the bill would increase the maximum per diem within the 48 states from \$16 to \$22 and raise the maximum for travelers on actual expenses from \$30 to \$35 per day. The bill, H.R. 337, also must pass the Senate and be signed by the President before it becomes law.

WANTED: ATC MEMORABILIA . . . Before time obscures the early years of air traffic control, the Air Traffic Service hopes to gather sufficient material on "the good old days" to assemble a history of that fast-vanishing era. Although a considerable amount of material has been preserved in the agency's archives, many documents, reports, letters and other records of air traffic control's infancy have been lost or destroyed. In the hope that some of this material still remains in collections, scrapbooks, mementoes, photos and records kept by present FAA employees or retirees, an appeal for this material is being issued. Material will be returned to the sender on request. Those having suitable material should direct it, through channels, to Bob Baker, AT-4, who is in charge of the project.

BACK TO CLASS . . . The first class of the revised Management Institute for middle managers was recently conducted at Charlottesville, Va. Participants included 16 from Washington Headquarters, five from the Aeronautical Center, five from the Eastern Region and four from NAFEC. The Institute was previously conducted by the regions, but last January it became a part of the agency's executive training program administered centrally by the Office of Training. The next class has been set for June 9 - 20, 1969 in Kansas City.

WANT GREATER RETIREMENT INCOME? . . . The unique tax deferral feature of Series E Savings Bonds gives investors the right to redeem bonds and report income tax liability at a time most advantageous to them. It is even possible that no tax at all will have to be paid if E bonds are redeemed in retirement years when income is lower than total exemptions and deductions. With double exemptions after age 65, many couples will be able to report a substantial amount of E Bond interest that will be completely tax-free.

COCKPIT RECORDERS ORDERED . . . A contract for cockpit voice recorders for agency turbine-powered aircraft which do not already have such equipment has been awarded to United Data Corp. The 24 recorders are to be delivered to the FAA by the end of July.

HELIPORT DESIGN GUIDE DRAFT STUDIED. . . A government-industry conference to discuss the draft of a new Heliport Design Guide was held at the Headquarters last week. Written and verbal comments expressed at the meeting will be carefully considered in preparing the new heliports advisory circular. The meeting was attended by 70 persons representing 34 organizations.

FIRST AIRPORT BUYS OWN ILS . . . The first commercial airport in the nation to buy its own complete instrument landing system (ILS) is Outagamie Airport in Appleton, Wis. All other ILSs at public airports have been paid for and installed by the Federal Government, which continues to own and operate them. Airborne Instruments Laboratory of Long Island, N.Y., manufactured and installed the system which was commissioned May 1. The installation is unique in that a single contractor was responsible for furnishing all equipment, installing it and bringing the complete system up to operational readiness. The FAA has contracted with the same company for ten similar systems, scheduled to be installed under Federal funding at airports yet to be announced.

FAA CRAFT TO GET GLIDE SLOPE COMPUTERS . . . Funds have been made available to purchase additional experimental glide slope computers to be installed in FAA aircraft. These computers present a glide slope display based on VORTAC and altitude information only. The agency will experiment with use of this equipment at runways not having ILS. Also, the concept will be used to experiment with new approach procedures designed to minimize aircraft noise.

KUDOS FOR SAFE FLYING . . . Special FAA Safety Awards were presented by Administrator John H. Shaffer to representatives of 28 Air Force Aero Clubs with outstanding records for safe flying. The 20 clubs, selected from 80 in operation conducted flight operations during 1968 without a single aircraft accident. The awards were first presented by the agency in 1964 as part of a joint FAA-Air Force program to promote aviation safety. In 1968 almost 10,000 air force officers and enlisted men were enrolled as members of Aero Clubs. They operated 432 government and civil light aircraft and flew approximately 254,000 hours.

RULE-MAKING SUMMARIZED . . . The FAA issued Notice 69-13 proposing to amend Part 121 to require certificate holders to provide copies of wet lease agreements made with other persons who operate large airplanes for compensation or hire (comments due May 21, 1969); issued new Part 169, effective April 26, 1969, prescribing requirements for issuing a written recommendation and certification that a prepared project is reasonably necessary for use in air commerce or in the interests of National defense.

EARLY RESERVATIONS URGED FOR AWARDS DINNER . . . Reservations are now being taken for the National Civil Service League's Award Banquet-Dance June 13 to honor George Moore, Associate Administrator for Operations, and nine other leaders in government. A group of FAA tables is planned for the event, which each year is heavily attended by both government and industry representatives. Tickets for the banquet, to be held at the Washington-Hilton, are \$15 and checks should be made payable to the National Civil Service League and forwarded to Mary Healy, HQ-2, Extension 25651.

HELIPAD GETS A TRYOUT . . . The rooftop helipad at Headquarters got its first tryout last week since reopening when DOT Secretary John A. Volpe boarded a Marine helicopter at the rooftop helipad and was flown to Fort McHenry, then was driven to Baltimore for a Chamber of Commerce speech. Also aboard were Assistant Secretary for Public Affairs Walter L. Mazan, Congressmen Samuel N. Friedel and Edward Garmatz and Coast Guard Cdr. James C. Irwin, the Secretary's military aide.

SPECIAL SAFETY SEMINARS SCHEDULED . . . Special seminars on aviation safety sponsored by the AOPA Air Safety Foundation are scheduled for Wednesday at 8 p.m. at the Friendship Flying Service, South Ramp, Friendship Airport and at the same time on Thursday in the third floor auditorium of the Headquarters building. Featured speaker at both meetings will be Frank Martineau, the Foundation's executive director.

B LEVEL GARAGE HOURS CHANGED . . . The B level parking garage now opens later and closes earlier. Changes have been made in the security hours because of a temporary curtailment in the GSA guard service resulting from overall government hiring restrictions. The new hours for opening the garage are 7:30 instead of 7 a.m. The B level garage will now be closed for the night at 6 instead of 7 p.m. Anyone working after 6 p.m. should move his car to the A level between 5:30 and 6 p.m. as the B level will not be opened again until 7:30 a.m. The A level garage may be entered through the 9th & C Streets door after 5:30 p.m. Hours for the A level garage are unchanged -- 7:30 a.m. to 11 p.m.

DATE STAMPS IN GSA STORE . . . Day-month-year date stamps for Washington users are available at 25 cents each in the headquarters GSA Retail Store. Users needing new stamps should pick them up during their regular stationery supply trip to the store. If you have the month-day-year type of stamp, you can convert it by pushing out the pin, removing the locking bar, and shifting the rubber belts and wheels to a day-month-year position. However, it is often less expensive to buy a new stamp than to spend valuable time tinkering with the old one.

SMITHSONIAN TO FEATURE NC-4 FILM. . . Transatlantic flying and the story of the NC-4 will be featured by the Smithsonian Institution film theatre this week. The film to be shown is a collection of various shots taken at the time of the flight, including the landing at Lisbon and the arrival in England. The films will be shown at 2 p.m. Wednesday and at noon Thursday at the Museum of History and Technology. On Wednesday at 8 p.m. there will be a showing in the Museum of Natural History introduced with a slide presentation by Paul E. Garber, Historian Emeritus of the National Air and Space Museum.

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Administrator

69-21 26 May 1969

Acquisitions
Section Hq 610A

1970 FAAP PROGRAM ANNOUNCED . . . Under the "Fiscal Year" 1970 Federal-aid Airport Program (FAAP) announced last Friday, 177 public civil airports will receive \$34,144,479 in Federal matching funds. Allocations include \$30 million appropriated by the Congress for Fiscal 1970 plus carry-over funds from previous years. In announcing the allocations, the Administrator said: "This program falls far short of solving the nation's airport problems. It is at best a token response to the needs of yesterday with little, if any, provision for the needs of today, let alone those of tomorrow." The Fiscal 1970 appropriation represents the last year of funding authorized under the present Federal Airport Act. However, continuation of aid for public airports has been included in airport-airways improvement and expansion legislation prepared by the Department for submission to Congress this spring. Of the 177 airports in the current FAAP program, 132 serve all segments of aviation and have scheduled airline service. Local carriers serve 47 of the airports. The remaining 45 are for general aviation and 24 of these have been designated "reliever airports" -- designed to attract general aviation and relieve traffic at larger air hubs served by air carriers. In formulating the FY 1970 program, the agency evaluated 777 requests from state and local officials seeking airport improvements totaling nearly \$500 million. This year's program stresses preservation and expansion of existing airports to accommodate high-performance, sophisticated aircraft, increasing airport capacity, relieving congestion at larger metropolitan hubs and continuing construction of airports initiated under earlier programs.

TOP BRITISH AVIATION OFFICIAL VISITS . . . The Administrator and other agency officials conferred last week with Air Marshal Sir Christopher Hartley, Controller of Aircraft for the British Ministry of Technology. The Air Marshal visited headquarters primarily to discuss STOL (Short Takeoff and Landing) aviation operations. He was briefed on the subject by George Bates, Director, Aircraft Development Service, and Ronald Pulling, Deputy Associate Administrator for Plans. He also discussed aircraft noise with Charles O. Cary, Assistant Administrator for International Aviation Affairs, and met briefly with Maj. Gen. J. C. Maxwell, Director of Supersonic Transport Development.

EXECUTIVE SELECTIONS ANNOUNCED . . . Selection of Richard P. Skully, former Deputy Director at the Aeronautical Center, for the position of Miami Area Manager, Southern Region, and Christian B. Walk, Jr., New York Area Manager, for the position of Deputy Director of the Aeronautical Center have been approved. Both appointments are effective June 15.

AIR TRAVEL DELAYS STILL POSSIBLE . . . In a New York talk last week, the Administrator stated that New York, Washington and Chicago may be in for another summer of air traffic delays, despite new regulations limiting the number of operations at airports serving these locations. The Administrator told members of the Association of Local Transport Airlines that flight restrictions which go into effect June 1 represent only a "band-aid approach," not a cure for the problem of congestion and delays. What is needed, he pointed out, is an advance in the quality and effectiveness of airports and airways comparable with the exceptional quality and efficiency of commercial aircraft. Users of the airways along with communities which benefit from air transportation must share in the cost of airport-airway improvements, he said. Improvements needed over the next decade would cost some \$9 billion, he stated.

A NEW COMMAND FOR GENERAL MAXWELL . . . Maj. Gen. J. C. Maxwell, Director of Supersonic Transport Development, will become the new commander of the Armament Development and Test Center at Eglin Air Force Base, Florida, in August. General Maxwell has been Director of the SST program since October 1965. He recently was honored by the National Aviation Club for achievements in his current position.

ESIS/FARE SELECTIONS . . . John T. Renfroe, Chief, NCS Liaison Branch, Air Traffic Service; Richard M. Scott, Electronic Engineer, Technical Analysis Branch, Systems Research and Development Service; Ralph G. Lingle, Senior Test Director, Systems Division, NASPO; John P. Stiglin, Chief, Maintenance Branch, Airway Facilities Division, Eastern Region; Gerald H. Osterkamp, Chief, Seattle ARTCC, Western Region; and Rex M. McQueen, ATCS (General), OIAA, Taipei, Taiwan.

LONG WEEKEND AHEAD . . . Friday, May 30, is a legal holiday. Most employees whose workweek is Monday through Friday will have Friday off. Employees whose workweek is other than Monday through Friday may wish to check with their supervisors to determine what their holiday will be.

IN MEMORIAM . . . As a special mark of respect for Americans who gave their lives in Vietnam, the President has directed that flags be flown at half-staff all day on Memorial Day, instead of during the customary forenoon period, on all government buildings, grounds and naval vessels. The President also requested that flags displayed at homes also be flown at half-staff during Memorial Day. He designated Memorial Day a day of prayer for permanent peace.

ANOTHER FORM OF INSURANCE -- BONDS . . . The farsighted investor who buys U. S. Savings Bonds regularly over the years will be doing his family a big favor. Since bonds are not subject to probate, ready cash is available to beneficiaries when death occurs -- another good reason for the wise investor to sign up for more bonds.

FOR NAFEC . . . A STOL-PORT . . . A short takeoff and landing (STOL) strip is under construction at NAFEC for use in testing STOL aircraft and associated airborne and ground equipment. The strip also will be used for regular STOL operations. It is being established on a converted portion of the present North-South runway. Planned for the 1,500-foot by 150-foot STOLport are special paint markings and lighting, visual approach slope indicators, stop-bar and threshold lights, runway-remaining lights and centerline reflectors. NAFEC will be the third FAA-operated facility to receive a STOLport -- Washington National and Dulles already have such strips. STOL aircraft are designed to cut air travel time by bypassing regular airports and flying directly between STOLports strategically located near centers of population. Although temporary strips have been laid down in the past, this will be the first permanent strip built specifically for STOL operations at the center.

RETIRES: "OPEN SEASON" AHEAD . . . Retirees enrolled in the Federal Employee's Health Benefits program will have a rare opportunity to participate in the Nov. 10-28, 1969, "open season" just announced by the Civil Service Commission. Prior to this, "open seasons" were held at least once each three years for active employees but not for annuitants. During this period, employees may enroll in a health benefits plan if they have not already done so, or they may change to other plans or options. All retirees are being notified by mail.

"PARTS" OUT -- "VOLUMES" IN FOR FARs . . . Federal Aviation Regulations are being reissued in a volume system, rather than in "parts" as at present. Starting around mid-July, each FAR Part will be designated a portion of a proposed 11-volume set of FARs. Distribution of the volume will be by the Superintendent of Documents. It is estimated that the new volume system will require approximately 12 months to complete.

AIR TAXI COURSE PLANNED . . . Being developed at the Academy is a new training course -- "Air Taxi Certification and Surveillance." The course is designed to fill the existing need to train general aviation maintenance and avionics inspectors responsible for certification and surveillance of air taxi operations. It is expected to be offered early in Fiscal 1970.

AIRPORT A-B-Cs IN NEW AC . . . Virtually all the information a community needs to plan, design and construct a general aviation airport is contained in a new Airports Service publication -- "Utility Airports -- Design Criteria and Dimensional Standards." The 14-chapter Advisory Circular includes a section of fold-out construction plans for typical small airports plus 42 photos and drawings of airport facilities. The AC Number is 150/5300-4A.

INCENTIVE AWARDS BROCHURE ISSUED . . . Employees shortly will receive a six-page, cartoon-illustrated brochure on the Incentive Awards Program. The new CSC brochure, designated "Federal Employees Facts No. 1" will provide a clearer understanding of the new Incentive Awards Program which takes effect July 1, 1969. Details on the program were reported in the March 31 issue of HORIZONS.

"DRESS REHEARSAL" SET FOR R & D REPORT . . . To give interested Headquarters personnel a chance to hear the Third Annual Report to Industry on FAA Research and Development Activities, a "dress rehearsal" will be presented in the auditorium starting at 9 a.m. on June 10. Those interested in attending specific sessions should check with their branch chiefs for the agenda. The report from the Systems Research and Development Service, the Office of Noise Abatement and the Office of Aviation Medicine will be presented for the public on June 17.

PEDESTRIANS CAN AVOID "NEAR MISSES" . . . There have been several "near misses" as a result of employees short-cutting through the loading dock area to the 7th Street bus stop or the bank. This is an extremely dangerous practice since most large trucks have limited rear vision. The loading dock area is restricted to employees on official duties only. Be safe, keep out of trouble, use only the Independence Avenue and C Street entrances.

AWARDS AND REWARDS . . . Flight Standards Service has presented the following awards: Quality Within-Grade Pay Increases - Virginia T. Cameron, Gerald E. Gibson, James M. Leslie, Leonard R. Rigsbee, Mary A. Van Riper; Sustained Superior Performance Award - Burdell L. Springer.

ONE DENOMINATION LIMITED ON BONDS . . . The automated payroll system for Washington Headquarters employees limits them to receiving only one denomination of Series E Savings Bonds and one denomination of Savings Notes (Freedom Shares). However, you can get as many bonds of the same denomination as you want. (You can get three \$25 bonds but not one \$25 and one \$50 bond). Still, the system is flexible. For example, an employee receiving a \$50 bond each pay period may wish to up his allotment 50 per cent. In this case he may continue to receive one \$50 bond each pay period and an additional bond of the same denomination every other pay period or he may elect to receive three \$25 bonds each week. Should you need help or have any questions on these bond matters, contact HQ-200, ext. 25638.

"KITTY HAWK TO PARIS" ON MID-DAY MATINEE . . . The film "Kitty Hawk to Paris: The Heroic Years," recently shown on TV, will be presented at the Mid-day Matinee, May 26 and 29, at 11 a.m. and noon.

SPECIAL ASSISTANT NAMED DEPUTY . . . Robert Carnahan, formerly a special assistant to the Assistant Administrator for Congressional Liaison, has been named Deputy Assistant Administrator for Congressional Liaison.

NEW CARPOOL LISTINGS PLANNED . . . The Office Services Division plans to update the entire carpool locator board to assist employees in forming carpools or joining existing carpools. Cards and locator pins now posted will be removed on May 29. Employees with current cards on the board should remove them prior to the clearance date and repost them after June 2. All information on the cards should be updated before reposting.

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DEPARTMENT OF TRANSPORTATION / FEDERAL AVIATION ADMINISTRATION

69-22 2 June 1969

HQ-610 JUN 3 1969

Acquisitions
Section Hq 6104

John W. Smith
Administrator

FIELD ORGANIZATION CHANGES ANNOUNCED . . . As a result of studies aimed at making more positions available to the agency's firing line operations, (e.g. controllers, electronics maintenance, etc.), area offices and regional headquarters that are collocated will be merged. Plans for the merger of these collocations will be prepared by the Regional Directors. Affected are the Central, Eastern, Southern, Southwestern, and Western Regions where the following respective Area Offices are collocated: Kansas City, New York, Atlanta, Fort Worth, and Los Angeles.

MECHANIC SAFETY AWARD WINNERS HONORED . . . Engraved plaques and cash awards were presented to national winners of the Aviation Mechanic Safety Award program last Tuesday by the Administrator. Receiving the awards were Warren G. Rogers, TWA, of Kansas City, the national air carrier winner, and Melvin W. Longlet, 3M Company, of St. Paul, the national winner in the general aviation category. The awards were presented at a Washington dinner in their honor.

1969 BOND CAMPAIGN REPORT . . . The agency is nearing the half-way mark in the 1969 Savings Bond Campaign with a total participation rate of 77.5 per cent. So far during the campaign, 1,058 new subscribers have signed up for E Bonds and 1,251 have increased their allotments. Here's a rundown on FAA's participation rate by organization as of May 26: Washington - 83.5, NAFEC - 71.6, Aeronautical Center - 94.4, Eastern - 69.6, Southern - 75.1, Southwest - 79.4, Central - 78.9, Western - 74.5, Alaska - 87.8, Pacific - 75.5, Europe, Africa and Middle East - 68.0.

AIRPORTS -- A KEY TO PROGRESS . . . Adequate airport facilities are absolutely essential to community growth, the Administrator told a Detroit audience recently. In a talk to the Air Transportation for Metropolitan Detroit Planning Meeting, the Administrator emphasized that airport improvements "broadly-planned, well-ordered and implemented in a timely manner assure a community that its airport capacity keeps ahead of demand." He said air transportation must be a central factor not only in airport planning but in city planning. Integration of the airport with the community it serves and integration of air travel with other modes of public and private transportation are vital, he pointed out. He also called attention to the need for a user charge package to provide the additional revenues needed for capital improvements in the airways-airport system.

AF HONORS MINNEAPOLIS CENTER . . . The Minneapolis Center recently received the Griffin Award, an honor given annually to an FAA facility for providing outstanding service to the 34th Air Division Aerospace Defense Command. The award, established in 1967, recognizes individuals and units contributing far more than normally required to the mission of the Division. During 1968, the Minneapolis Center approved assigned airspace areas for 844 daily training missions of the Division. These areas usually require large amounts of airspace and have a considerable impact on center workload in movement of other types of air traffic. During the year, the Division completed its training missions with a minimum of delay, due in large part to efforts of center personnel. Ken Hollinger, Minneapolis Center Chief, accepted the award on behalf of the facility from General J. L. Dickman, Commander of the Eastern NORAD Region.

AIRLINE EXEC GETS FAA AWARD . . . For "effective leadership and counsel" in support of two areas of aviation activity important to the industry and of great value to the nation, William C. Mentzer, a United Air Lines Senior Vice President, received the FAA Award for Distinguished Service last week. The award honors Mentzer for service as chairman of the Airline Supersonic Transport Committee and leadership in "development of innovative techniques and maintenance procedures which contribute to air safety." The Award for Distinguished Service is reserved for those outside the agency who have helped make aviation safer, more economical or more efficient.

FAAers ADDRESS FLYING PHYSICIANS . . . Four FAAers will speak at the 15th annual meet of the Flying Physicians Association at Lake Placid, N. Y., June 15-20. Mervin K. Strickler, Jr., Special Assistant for Aviation Education, Office of General Aviation Affairs, will cover aviation education; Dr. Homer L. Reighard, Deputy Federal Air Surgeon, will speak on hijacking; and Dr. Harry L. Gibbons, Chief, Aeromedical Research Branch, CAMI, on motivational factors in flying. James L. Harris, Chief Aero-medical Education Branch, CAMI, will discuss the aviation medical examiner training program. Because of the increased volume of air traffic expected, a temporary tower will be set up at Lake Placid airport for the week of the meetings.

DANGEROUS HERBICIDE DESCRIBED . . . There is growing concern about a very effective herbicide, known as "paraquat," currently being marketed in the United States. The compound originated in the United Kingdom where a number of accidental poisonings have been reported. Death occurred when individuals were exposed several times to even small quantities. Paraquat has a specific, delayed and irreversible effect upon the lungs. There is no known antidote. It is recommended that the compound not be used by anyone other than licensed applicators and that those individuals be thoroughly indoctrinated on proper precautionary measures and equipped with protective clothing, respirators and goggles. Even diluted sprays should not be used by individuals who cannot properly protect themselves.

EUROCONTROL OFFICIALS VISIT U.S. . . . Officials of Eurocontrol, an international organization established under the Convention of Cooperation for the Security of Air Navigation, visited key FAA facilities and Washington Headquarters recently. Secretary Volpe and the Administrator were hosts to the group which has headquarters in Brussels and is made up of representatives from Belgium, Germany, Luxembourg, the Netherlands, France, the United Kingdom and Ireland. Among the FAA officials who met with the visitors were Charles O. Cary, Assistant Administrator for International Aviation Affairs; Joseph D. Blatt, Associate Administrator for Development and James Rudolph, Director of Flight Standards Service. The Eurocontrol group toured NAFEC, Jacksonville Center and the Atlanta tower in their study of latest technical facility developments. M. J. Keyzer, Eurocontrol President and Secretary for Transportation for the Netherlands, headed the delegation. He said he considered the series of meetings held by the group in the U. S. "a means of inspiring closer cooperation between Europe and the U. S. in air traffic control areas through the framework of the existing agreement between the FAA and Eurocontrol."

WAKE ISLAND HAS NEW MANAGER . . . Appointment of James L. Bispo, Pacific Region Budget Officer, as Wake Island Area Manager was announced recently by Phillip M. Swatek, Regional Director. Bispo succeeds George R. LaCaille who leaves the important ocean stopping-off point for the Pacific airlift to attend a year's study program at the Air War College, Maxwell AFB, Ala., after which he will be given a new assignment with the agency. Bispo will be responsible for administration of the civil affairs of Wake Island and its 2,000 residents.

AGENCY WRITER WINS SAFETY AWARD . . . Winner of the 1968 Flight Safety Foundation Publications Award in the Government category is Frank J. Clifford, Associate Editor of the FAA Aviation News. His series of articles including "Crash Locator Beacons," "Propeller Accidents," and "Fowled Air" were judged to have made the "best contribution to flight safety in the field of written material in a government publication." All three articles appeared in Aviation News during the year. Winning the award in the non-government category was Thomas G. Foxworth of Pan American for "An Airline Pilot Views SST Operations," a professional paper read at the 5th Annual American Institute of Aeronautics and Astronautics convention in Philadelphia last year.

747 ENGINE CERTIFICATED . . . After required tests and inspections, the engine that will power the Boeing 747 was recently type certificated by the Eastern Region. Future models of the basic engine -- a P&W JT9D-3, rated at 43,500 pounds thrust -- are planned for powering other large jets, such as the Douglas DC-10. The engine incorporates many new design features including air-cooled turbine blades, high-performance compressor, centrifugal oil filtering and provisions for rapid maintenance operations. Indicative of the engine's size is the fan's diameter: almost eight feet.

TAX TIP: RETAIN SICK LEAVE DATA . . . Save your statements of Earnings and Leave to support claimed sick pay exclusions on your income tax returns. The ever-increasing workload in payroll will not permit them to continue making special sick leave computations for you.

WITHOUT A CROWD, WHO CHEERS? . . . FAA's winning girls' softball team misses the presence of a cheering section at their games played every Thursday night at 6:30 p.m. until July 17. Recently, the team won its first game against girls employed by the Office of Equal Opportunity -- but the audience was sparse. Consult the schedule in the FA Club for game locations -- then bring your family or friends to the Thursday games.

FOR SIDEWALK SUPERINTENDENTS . . . In about six weeks, contractors should be ready to start digging foundations for the new Joseph H. Hirshhorn Museum and Sculpture garden across Independence Avenue. The \$15 million, four-story circular structure will include museum galleries, an auditorium, a public dining room and a sunken sculpture garden.

DRUG BANK MAY SAVE PATIENTS MONEY . . . The services of the Drug Bank of the Kidney Foundation of Metropolitan Washington are available to any individual in the area. The Bank provides drugs prescribed for long-term medication at a cost that is usually substantially lower than the customary retail price. For information about registering with the Bank, contact the Kidney Foundation, 1145 19th St., N. W. 20036. Telephone: 965-5737.

WELCOME TO FAA! . . . Thaddeus Sampson, Personnel Operations Division, HQ; Lorraine M. Murray, Maintenance Engineering Division, SM; Barbara Butts, Executive Staff, IA; Edna E. Lamb, Aeromedical Standards Division, AM; Marian L. Fauld, Data Systems Division, MS; Louis P. Chisley, Executive Staff, RD; William F. Entwistle, Jr., Operations Safety Division, BNCA; Gloria H. Davis, Administrative Staff, NASPO; Joseph M. Proctor, Personnel Operations Division, HQ; James L. Hall, Accounting Operations Division, HQ; Glenn E. Robinette, Maintenance Division, BNCA.

IT'S BETTER BY THE NUMBERS . . . Incoming mail which does not have individual reference numbers is delayed several hours because it must be cross-checked with personnel lists. Mail will move much faster and manhours will be saved by mail clerks if senders are instructed to use the complete mailing address. Also all inter-office mail must be placed in chain envelopes. Chain envelopes (SF Form 65) protect correspondence, particularly tissue copies.

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JUN 10 1969

Acquisitions
Section Hq 8104

69-23 9 June 1969

John W. Smith
Administrator

NEW RESERVATION SYSTEM IN OPERATION . . . The Airport Reservation Office set up to receive requests from general aviation pilots for landings and takeoffs at five high-density airports -- Chicago O'Hare, Washington National, Kennedy International, LaGuardia and Newark -- began operation May 30 at Headquarters. Staffed by 15 air traffic specialists and supervised by Chief Roy Nelson, the office processes requests from pilots around-the-clock. The ARO is linked by teletype with the agency's 332 FSSs. Direct-dial telephone service is available from Chicago, New York, Newark and Washington. Flight restrictions at the five high-density airports took effect June 1, 1969, and are presently scheduled to continue through December 31, 1969. During a press briefing in Washington prior to inauguration of the reservations system, two main points were emphasized: The reservations system is not a panacea -- the public still can anticipate delays during peak travel months this summer, and the answer to the problem is to generate funds with which to build more airports.

SUMMER YOUTH PROGRAM LAUNCHED . . . The Administrator has announced the start of FAA's 1969 Summer Youth Program. The program's major aim is to provide meaningful employment and educational, recreational and cultural opportunities for disadvantaged young people. The agency also hopes to encourage the aviation industry to participate. The FAA goal is the employment of one disadvantaged youth for every 40 full-time regular employees. Also, a substantial number of young persons other than disadvantaged, such as college students, will be hired during the summer months.

PUBLICATION HONORS REYNOLDS . . . Robert V. Reynolds, Assistant Administrator for General Aviation Affairs, was honored by Flying Magazine last week which named him the "Government Executive of the Year." The award, presented to Reynolds in Reading, Pa., at a gathering in his honor, lauded his contributions "in advancing the cause of general aviation." Reynolds is the first recipient of the magazine's new award, which will be conferred annually.

747 GETS PROVISIONAL CERTIFICATION . . . A class one provisional type certificate has been issued by the Western Region for the Boeing 747 -- the firm's mammoth new passenger aircraft. The day following the announcement by Western Region Director Arvin Basnight that certification had been issued, the company flew the plane to Paris. It landed at Le Bourget Airport on June 3, nine hours and eight minutes after lifting off from Seattle-Tacoma International Airport. The huge new plane was immediately placed on display at the Paris Air Show.

IT'S TO YOUR INTEREST . . . The tax deferral feature of Series E Savings Bonds gives the investor the right to redeem bonds and report income tax liability at a time most advantageous to himself, instead of reporting it annually as is usually the case. Investors concerned with interest rates may wish to use the table below as an investment yardstick. Find your tax bracket, follow it to the right-hand column and you'll find the interest rate your investment would have to earn in order to equal the Savings Bond rate of 4.25* per cent -- with the tax-deferral feature.

WHEN YOUR NET TAXABLE INCOME EXCEEDS --	AND YOUR TAX RATE IS -- **	THEN YOUR SAVINGS BOND RATE OF 4.25%, WITH TAX DEFERRAL, IS EQUIVALENT TO -- ***
\$ 1,000	15%	5.00% Return
2,000	16%	5.06
3,000	17%	5.12
4,000	19%	5.25
8,000	22%	5.45
12,000	25%	5.67
16,000	28%	5.90
20,000	32%	6.25
24,000	36%	6.64

- * Average yield over seven-year maturity period.
- ** Based on husband and wife filing a joint return.
- *** This column assumes that E Bond interest at time of redemption, plus other income, will not exceed allowable income tax exemptions and deductions.

RADAR PROVIDES NEW DIMENSION: ALTITUDE . . . Another step has been taken to modernize air traffic control service: automatic altitude readout. A new computerized alphanumeric subsystem providing altitude data began operation last week in the New York Common IFR Room which serves IFR traffic using three high-density airports: Kennedy International, LaGuardia and Newark. Ground-based equipment at the radar antenna site receives and processes radar altitude data transmitted by properly equipped aircraft flying within the operational range of the radar system serving metropolitan New York. Altitude data, along with other vital information such as aircraft speed, heading and position, appears directly on controllers' radarscopes in the form of "tags." The New York program is the first computerized system of its kind to be placed in operation at a multi-terminal radar control facility. Electronic alphanumeric radar displays have also been in use at the Atlanta Tower. The program is part of an overall ATC modernization plan scheduled for future implementation in other busy terminal areas as well as for en route air traffic control.

CORRECTION ON FLYING CLUB MOVIE . . . In "The Club Scene" column of the June issue of Flying Magazine, readers are told that FAA Advisory Circular 00-25, "Forming and Operating a Flying Club," and the motion picture, "Flying Clubs," are available from local General Aviation District Offices. Actually, the motion picture is available only from the Film Library in Oklahoma City. The new advisory circular is to be distributed to the field offices, including the GADOs, within the next 30 days.

AGENCY AGREES TO HELP LATIN COUNTRIES . . . A contract to provide technical assistance on air navigation and traffic control facilities to the Central American Corporation for Aerial Navigational Service (COCESNA), a five-nation governmental group, has been signed by Charles O. Cary, Assistant Administrator of International Aviation Affairs, on behalf of FAA. Lisandro Rosales, general manager of COCESNA, signed for the Central American Republics of Costa Rica, El Salvador, Guatemala, Honduras and Nicaragua. The main objective of the agreement is to provide COCESNA with specialized technical assistance in the installation of navigation aids and communication facilities. FAA provides technical assistance to foreign countries under the auspices of the Agency for International Development (AID), and this is the first time a reimbursable contract for technical assistance in Latin America has been signed directly by the agency.

STRICTER ATR MEDICAL REQUIREMENTS PROPOSED . . . A proposed new rule would require air transport pilots to take additional electrocardiographic examinations in order to detect possible significant heart disease at an earlier stage. The proposed changes would require all pilots flying under FAR Parts 121 and 127 to have first-class medical certificates. Currently, only the pilot in command is required to have this certificate. Rule changes would also extend validity of first-class medical certificates from six to twelve months for all applicants under age 50. Deadline for comments has been set at July 28, 1969.

BASNIGHT HEADS L.A. FEB . . . The new chairman of the Los Angeles Federal Executive Board is Arvin O. Basnight, Western Region Director. The board, composed of Federal agency representatives, works to improve the efficiency and economy of government activity. The L. A. board is one of 15 such boards organized by Presidential directive in centers of Federal activity outside Washington.

AMA HONORS FRIEDMAN . . . For outstanding service to management education, the American Management Association has honored Robert K. Friedman, Chief of the Management Survey Branch in the Office of Management Systems. The award was presented to Friedman by Clarke Harper, Associate Administrator for Administration. It was conferred on the basis of Friedman's active role in AMA meetings and seminars and as a resource practitioner in the AMA Planning Council for several years.

SEE THE PARIS AIR SHOW -- HERE . . . Three films shown at the FAA exhibit at the Paris Air Show will be shown for Headquarters personnel this week from 11:30 a.m. continuously through 1:30 p.m. in the first floor exhibit area. The films, each about four minutes long, show the scope of FAA activities. "Kites to Kitty Hawk" is a fast-moving, humorous film depicting the growth of aviation from the first dreams of flight to the successful Apollo 10 mission. The second film introduces the viewer to "NAS Stage A." The final film, "International Skies, Corridors of Cooperation," outlines FAA's activities in the international realm.

WELCOME TO FAA! . . . Louis P. Chisley, BNCA; Carl T. Ball, Executive Staff, RD; Margaret E. Laporte, BNCA; Sherman Beach, BNCA; Linda M. Adams, ATC Operations and Procedures Division, AT; James Cannon, BNCA; Michel LaFond, Office of the General Counsel; Lester Prosser, SRDS; Kirk Jacob, Office Services Division, HQ.

R&D REPORT LUNCHEON RESERVATIONS DUE . . . Reservations for the Third Annual "Report to Industry" luncheon to be held at the Washington Hotel on June 17 must be received by the Report-to-Industry Committee, RD-51, Room 721D, by Thursday, June 12. Guest speaker will be Secor D. Browne, Assistant Secretary of Transportation for Research and Technology. A special "dress rehearsal" of the R&D report for agency employees will be held starting at 9 a.m. on Tuesday of this week. During the full day of briefings, presentations are planned by the Aircraft Development Service, National Airspace System Program Office, Systems Research and Development Service, Office of Noise Abatement and the Office of Aviation Medicine.

EAGLE-EYED DAUGHTER IS NATIONAL CHAMP . . . The 1969 National Girl Indoor Rifle Champion is Mary Keys, 15-year-old daughter of Carlton A. Keys, Systems Research and Development Service. Miss Keys, who has been interested in smallbore (.22 caliber) rifle competition for the past several years, holds five National Record Certificates.

FAA EXECUTIVE ELECTED CHAIRMAN . . . Walter N. Pike, Acting Special Assistant to the Director, Systems Research and Development Service, has been elected Chairman of the Washington Section, Institute of Electrical and Electronics Engineers, Inc., for the 1969-1970 season. The Washington Section has 6,500 members. Pike, a senior member of the Institute, is a registered professional engineer in the District of Columbia.

MOORE HONOR BANQUET TICKETS SNAPPED UP . . . Tickets are still available for the National Civil Service League Awards Banquet to honor George Moore and nine other top government officials, although they are selling fast. Agency employees so far have reserved more than 16 tables at the June 13 event to be held at the Washington Hilton. Moore will receive the NCSL Career Service Award for outstanding contributions to the government during his career. Those still wishing tickets may obtain them from Mary Healy, HQ=2.

HEADQUARTERS SHOWS GAIN IN BOND DRIVE . . . The latest figure for Headquarters employee participation in the U. S. Savings Bond and Freedom Shares campaign is 84.1 per cent, up from the 73.6 at the start of the campaign. Last year's total for Headquarters was 85 per cent. There's still time to buy bonds -- and to boost the total.

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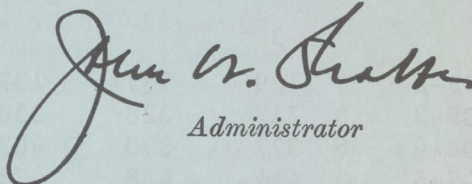
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JUN 18 1969

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Section Hq 610A

69-24 16 June 1969


Administrator

USER CHARGES A MUST, SAYS THOMAS . . . The only practical way to find the money needed to wipe out the critical shortages that exist in airports and airways facilities is to adopt an equitable schedule of user charges, Deputy Administrator D. D. Thomas told the 20th National Maintenance and Operations meet at the Reading, Pa., Air Show June 6. Thomas pointed out that the nation now has a shortage of some five or six billion dollars worth of airports, and two or three billion dollars worth of air traffic control and navigation facilities.

AGENCY REPORTS TO INDUSTRY THIS WEEK . . . Key FAA personnel will brief industry, aviation associations and the public on latest developments in aircraft safety, air traffic control automation, aviation medicine and noise abatement at the agency's Third Annual "Report to Industry" June 17. Administrator John H. Shaffer and Associate Administrator for Development Joseph D. Blatt will open the one-day briefing session. Briefings will be conducted by personnel from the Systems Research and Development Service, Office of Aviation Medicine, Office of Noise Abatement, Aircraft Development Service and National Airspace System Program Office.

ESIS SELECTIONS . . . John E. Patrick, Chief, NASCOM Staff, Office of the Administrator, Washington, D. C.; John J. Flynn, Planning Liaison Officer, Associate Administrator for Plans, Washington, D. C.; Matthew Z. Markotic, Chief, Policy and Evaluation Branch, General Counsel, Washington, D. C.; and, Monte Davison, Senior Management Analyst, Management Analysis Division, Office of Management Systems, Washington, D. C.

LAURELS FOR DR. BISPLINGHOFF . . . For "broad understanding, far-sighted vision and sound objectivity" as technical advisor on the SST program, Dr. Raymond L. Bisplinghoff, Dean of Engineering at the Massachusetts Institute of Technology, received the FAA's highest honor - the Extraordinary Service Award - on June 11. Under Secretary of Transportation James M. Beggs presented the award in a ceremony at Washington Headquarters. Dr. Bisplinghoff has served as technical advisor to the agency since April 1966.

MORE PLACES TO LAND . . . The latest FAA count of landing facilities in the U. S. and its territories shows 10,470 airports, heliports and seaplane bases as of Dec. 31, 1968. Although 310 landing facilities were abandoned during the year, this is a net increase of 344 over 1967. Texas continued to lead all other states with 983 landing facilities, followed by California with 699, Alaska 667, Illinois 483, Pennsylvania 447, Ohio 416 and Florida 283. Included in the 1968 year-end totals are 555 heliports and 411 seaplane bases.

CONVERT PAY RAISE TO BONDS . . . Employees may sign up for Savings Bonds and Freedom Shares now and specify that payroll deductions be deferred until after the new pay raise becomes effective. Anticipated annual salary increases, which will be reflected in checks due August 6, are:

AMOUNT OF ANNUAL SALARY INCREASE

GS-2	\$ 129	133	137	140	144	148	152	156	160	164
GS-3	\$ 317	328	338	349	359	370	380	391	401	412
GS-4	\$ 377	390	403	416	429	442	455	468	481	494
GS-5	\$ 444	458	473	487	502	516	531	545	559	574
GS-6	\$ 561	579	597	614	632	650	668	686	704	722
GS-7	\$ 658	680	702	724	746	768	790	812	834	856
GS-8	\$ 750	775	800	825	850	875	900	925	950	975
GS-9	\$ 858	887	916	945	974	1,003	1,032	1,061	1,090	1,119
GS-10	\$ 955	987	1,019	1,051	1,083	1,115	1,147	1,179	1,211	1,243
GS-11	\$1,030	1,064	1,098	1,132	1,166	1,200	1,234	1,268	1,302	1,336
GS-12	\$1,215	1,255	1,295	1,335	1,375	1,415	1,455	1,495	1,535	1,575
GS-13	\$1,403	1,450	1,497	1,544	1,591	1,638	1,685	1,732	1,779	1,826
GS-14	\$1,585	1,638	1,691	1,744	1,797	1,850	1,903	1,956	2,006	2,062
GS-15	\$1,809	1,870	1,931	1,992	2,053	2,114	2,175	2,236	2,297	2,358
GS-16	\$2,209	2,283	2,357	2,431	2,505	2,579	2,653	2,727	2,801	--
GS-17	\$2,712	2,803	2,894	2,985	3,076	--	--	--	--	--
GS-18	\$3,256	--	--	--	--	--	--	--	--	--

BOND CAMPAIGN ROUNDUP . . . As the Savings Bond-Freedom Shares Campaign swings into the home stretch, the agency's total participation reached 79.8 per cent. A June 6 tally showed the Aeronautical Center leading with 96.4 per cent participation and the Alaskan Region with 91.1 per cent. Other percentages are: Washington, 84.9; Southwest, 82.0; Pacific, 81.5; Central, 81.3; Southern, 77.3; Western, 77.3; NAFEC, 73.2; Eastern, 70.1; and European, 70. Since the campaign began at the end of March, three reporting units showed gains of more than ten percentage points -- Washington Headquarters (11.3), Alaskan (10.1) and Pacific (10).

ROUTING SYMBOL REQUIRED ON OUTGOING MAIL . . . In accordance with the Government Correspondence Manual, each office is requested to place its office routing symbol in the upper left-hand corner of all franked envelopes, under the notation "Official Business."

FOR CORRESPONDENCE ONLY . . . Notice 1360.10 set the standard for dating correspondence in day, month, and year sequence (example: 16 June 1969). The notice related only to correspondence. It did not change standards for dating engineering drawings, notices of proposed rule making, directives, publications, and other noncorrespondence materials which have other dating standards.

SERVICE PIN OR CHARM? -- IT'S LADIES' CHOICE . . . Following the change in name from "Agency" to "Administration" last April, FAA's career service pins were redesigned accordingly. At the same time, it was decided to allow ladies eligible for service recognition the choice between a pin and a charm, the latter suitable for attachment to a charm bracelet. So, ladies, don't hesitate to let your Recognition and Awards Coordinator know your preference when the time for your service recognition approaches.

KROPF NAMED TO AVIATION TASK FORCE . . . Gene Kropf, Public Affairs Officer in the Western Region, has been appointed to the newly-formed Aerospace Aviation Education Task Force which will advise California Governor Ronald Reagan on aerospace programs throughout the state. The Task Force also will make recommendations for adaptation of space and aviation curricula at the elementary, high school and junior college levels in California. Chairman of the 31-member non-statutory body is Congressman Don Clausen. The Task Force will function under the California Department of Aeronautics.

A REMINDER ON AIR RESERVATIONS SYSTEM . . . Agency pilots are reminded that the June 1, 1969, High Density Traffic Airport rule requiring reservations for operations at Washington National, John F. Kennedy, LaGuardia, Newark and O'Hare Airports, is in effect. Agency pilots should review and become familiar with procedures on the reservations, contained in Advisory Circular 90-43.

PERSONAL EFFECTIVENESS TIPS PRESENTED . . . Twenty-four agency employees attended the June 3-11 personal effectiveness course at Headquarters. Flight Standards Service participants in a panel discussion on "communicating with management" were Ellwood M. Mundy, Executive Officer; Harry A. Turnpaugh, Chief of the Maintenance Division, Joseph A. Ferrarese, Chief of the Operations Division and William G. Shreve, Chief of the Aircraft Programs Division. Dennis S. Feldman, Deputy Assistant Administrator for Public Affairs, presented a session on public relations. Taking part in the course were 23 Flight Standards employees and one from Airports Service.

MERITORIOUS SERVICE AWARD TO LA CAILLE . . . In a surprise presentation at the recent Wake Island School graduation ceremonies, outgoing Area Manager George R. La Caille was presented the agency's second highest award for exceptionally meritorious service as Wake Island Area Manager from March 1966 to May 1969. The award citation states that La Caille "carried out his responsibilities in a manner that assured high standards of air safety, met the basic needs of an isolated community and provided the island with an efficient, impartial civil administration during difficult and sometimes dangerous times." He was honored, also, for "contributing significantly to U. S. efforts in the Western Pacific and Asia." La Caille has been chosen to attend the Air War College, following which he will receive a new assignment.

COLONEL CALHOUN REASSIGNED . . . Col. John D. Calhoun, Assistant to the Director, Office of Supersonic Transport, has been reassigned to Vandenberg Air Force Base as Deputy Director for range operations at the Air Force's Western Test Range. Calhoun, who has been on loan from the USAF, has served in his present position since 1966.

ICAO POSITIONS OPEN . . . The following three-year assignments are now available with the International Civil Aviation Organization (ICAO): Dakar -- technical officers and training officer. Cairo -- air transport officer. Paris -- air transport officer. Montreal -- language officer, French section, and technical officer, aeronautical information. Data on salaries, requirements and other information, as well as application blanks, are available at your personnel office. FAA employees accepting ICAO assignments are entitled to re-employment rights.

VIRGINIA BRIZEE . . . Mrs. Virginia Brizee died last week following brain surgery. She had been with the agency for 5-1/2 years in the Office of Personnel, Office of International Aviation Affairs and most recently the Office of General Aviation Affairs. Funeral services were held June 1. Mrs. Brizee is survived by her husband, Clarence, an attorney with the Department of Agriculture, her parents and one brother. Mrs. Brizee's father, John E. McGahey, retired from the FAA General Counsel's office in December 1967.

AWARDS AND REWARDS . . . The Office of Information Services has presented a Special Service Award to John Demeter. Aircraft Development Service has presented a Sustained Superior Performance Award to William C. Richardson and a Quality Within-Grade Pay Increase to Patrick E. Russell. Airports Service presented a Sustained Superior Performance Award to Henry A. Rich. BNCA presented the following awards: Sustained Superior Performance Award = James J. McDevitt, Gilbert R. Powell, Edward J. Mann, Charles F. Heffner, Jr., Charles B. Gregory, Raymond I. Gordon; Quality Within-Grade Pay Increase = Bobby P. Masters, Frank R. Hupp, W. P. Wynne. Systems Research and Development Service presented SSP awards to Steve Zaiko, John Holbrook, Robert McGinn, Lauren Douglass, William V. Gough and Russell L. Biermann; Outstanding Performance Awards to Frank Melewicz, Raymond Downing and Robert North; Quality Within-Grade Pay Increases to Robert B. Flint, Nathan Aronson, William B. Brown, Glenn M. Kassing, Richard H. Haskin, Jane Morris, James E. Luckman and George D. Hadorn. The Office of Management Systems presented a Quality Within-Grade Pay Increase to Margaret Koloskee.

J. WALLACE KELLY HONORED . . . Recently elected a director of the Federal Government Accountants Association was J. Wallace Kelly, a financial analyst in the Analysis and Control Division, Supersonic Transport Development. Kelly has also been appointed national publicity director of the FGAA. In this position, he will serve on the organization's National Policy Board.

NOT 'CLEARED TO LAND' . . . The orange and white temporary tower trailer exhibited behind the Headquarters building last week was not clearing traffic for local operations, although it could have been. A steady stream of visitors inspected the completely-equipped mobile tower. Included in the vehicle were two radios, each capable of sending and receiving on two frequencies. The trailer also comes equipped with indicators for altimeter setting and wind speed and direction. The body of the trailer contains ample space for a tower chief's office and contains the conventional trailer appurtenances. The Ohio manufacturer who arranged to exhibit the trailer states that air traffic control equipment can operate for as long as 20 days on the vehicle's battery units. Price tag on the trailer is \$29,900.

NEW LOCATION, PHONE NUMBER FOR CIVIL RIGHTS OFFICE . . . The newly-established Office of Civil Rights is now located in Rooms 1029-1030, and the new phone number is 962-5425.

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Administrator

69-26 30 June 1969

PAY RAISE SPENDABLE AUGUST 5 . . . Since the effective date of the new pay raise for FAA employees is July 13, the raise, implemented by President Nixon's Executive Order, will be reflected in classified employees' checks distributed Aug. 5. The new pay schedule follows:

1969 GENERAL SCHEDULE SALARY RATES

	1	2	3	4	5	6	7	8	9	10
GS- 1	\$ 3,889	\$ 4,019	\$ 4,149	\$ 4,279	\$ 4,408	\$ 4,538	\$ 4,668	\$ 4,798	\$ 4,928	\$ 5,057
2	4,360	4,505	4,650	4,795	4,940	5,085	5,230	5,375	5,520	5,665
3	4,917	5,081	5,245	5,409	5,573	5,737	5,901	6,065	6,229	6,393
4	5,522	5,706	5,890	6,074	6,258	6,442	6,626	6,810	6,994	7,178
5	6,176	6,382	6,588	6,794	7,000	7,206	7,412	7,618	7,824	8,030
6	6,882	7,111	7,340	7,569	7,798	8,027	8,256	8,485	8,714	8,943
7	7,639	7,894	8,149	8,404	8,659	8,914	9,169	9,424	9,679	9,934
8	8,449	8,731	9,013	9,295	9,577	9,859	10,141	10,423	10,705	10,987
9	9,320	9,631	9,942	10,253	10,564	10,875	11,186	11,497	11,808	12,119
10	10,252	10,594	10,936	11,278	11,620	11,962	12,304	12,646	12,988	13,330
11	11,233	11,607	11,981	12,355	12,729	13,103	13,477	13,851	14,225	14,599
12	13,389	13,835	14,281	14,727	15,173	15,619	16,065	16,511	16,957	17,403
13	15,812	16,339	16,866	17,393	17,920	18,447	18,974	19,501	20,028	20,555
14	18,531	19,149	19,767	20,385	21,003	21,621	22,239	22,857	23,475	24,093
15	21,589	22,309	23,029	23,749	24,469	25,189	25,909	26,629	27,349	28,069
16	25,044	25,879	26,714	27,549	28,384	29,219	30,054	30,889	31,724	
17	28,976	29,942	30,908	31,874	32,840					
18	33,495									

NEW AIRWAYS PROPOSED TO RELIEVE CONGESTION . . . A rule which would establish "area navigation routes" -- multiple flight paths -- as a means of relieving congestion has been proposed by the agency. The new routes, some of which could parallel existing airways, have been made possible by the increasing availability of computerized airborne navigational (area navigation) equipment. With this equipment, which uses the VORTAC ground environment, airways which do not lead directly to radio navigational aids or to the intersection of specific navaid courses can be established, thus providing a greater choice of flight paths for commercial and general aviation traffic. The agency has issued instructions to regional offices to begin immediate development of en route and terminal area navigation routes.

SALINA TOWER HIT BY TORNADO . . . Window panes which will cost about \$5,000 to replace were shattered and electrical equipment was knocked out when a tornado struck the Salina, Kan., Municipal Airport Tower a little before midnight on June 21. Since the tower is closed from 11 p.m. to 7 a.m. controllers were not on duty, and there were no injuries. Although the cab was cluttered with broken glass, traffic was kept flowing the next morning by controllers using a transceiver located on a lower level. By 3 p.m. splintered glass had been removed and operations were moved back to the cab. Electrical equipment was working on generator power and, although the Telco line between the tower and Kansas City Center was out, flight information was relayed through the local FSS. Windows were subsequently replaced with plexiglas, and a rush order for new glass was sent.

AGENCY SIGNS UP 4,047 NEW BOND BUYERS . . . As another successful Savings Bond campaign came to an end on June 20, the number of employees buying bonds and/or Freedom Shares had increased by 4,047 over pre-campaign figures. This is 784 more than the top figure in 1968 and represents 83.5 per cent of all employees, a figure which should give all who participated cause to take pride in their achievements. Percentages from seven reporting organizations were better than last year's campaign-end figures while only four fell below the '68 rates.

TWO CENTERS SET PEAK RECORDS . . . New peak days were recorded last Tuesday by two ARTC Centers, Chicago and Minneapolis. The new high recorded at Chicago was 7,014 operations. The previous high set on Sept. 18, 1968, was 6,882. At Minneapolis a new peak of 2,304 operations was recorded. This broke a short-lived record set the previous day when there were 2,274 operations. The old record set on Sept. 19, 1968, was 2,251 operations. On the day preceding the record peak day at Chicago, 6,872 operations, only ten less than the record, were recorded.

DE-CLUTTER DEVICE BEING TESTED . . . A low-cost solid-state electronic device designed to "de-clutter" airport surveillance radarscopes is undergoing three months of field evaluation at Jacksonville Tower. Laboratory evaluation of the de-clutter equipment was completed at NAFEC last month. The device is designed to eliminate precipitation (clutter) and objects on the ground from radar returns while retaining the essential returns -- those from aircraft.

ENGINE REGS GO SUPERSONIC . . . The first amendments dealing specifically with supersonic propulsion units are to be included soon in FAR Part 33, "Airworthiness Standards: Aircraft Engines." In preparation for this and other rule change proposals, a complete review of engine airworthiness standards, the first in ten years, took place early this month at a Washington meeting of government and industry representatives from the U. S., Great Britain, France and Canada.

FAAers ATTEND MANAGEMENT INSTITUTE . . . Attending the Management Institute course held at the Glenwood Manor Motor Hotel in Overland Park, Kan., June 9 - 20 were 32 agency middle managers from the Alaskan, Central, Pacific and Southwest regions and from Headquarters.

I.D. VITAL FOR PUBLICATIONS . . . Several cases in which FAA publications were not properly identified were disclosed during a recent survey by the Congressional Joint Committee on Printing. Authors and printing management personnel are reminded that all publications and documents printed at FAA expense must contain, as a minimum, the words Department of Transportation, Federal Aviation Administration, the date of issuance and the publication number if one is assigned. If the publication is for sale, the selling price and where it may be purchased must also be shown. Identification requirements for Government publications are set forth in FAA Order 1720.13, paragraph 7b(8).

LAND ON YOUR WHEELS . . . Prevention of retractable landing gear failures and gear-up accidents are covered in a new Advisory Circular -- 20-34A -- now being distributed. More than 900 such accidents -- nearly 15 per cent of all general aviation accidents reported last year -- involved gear-up landings or gear collapse, the circular points out. Frequent, exacting maintenance plus careful and continued use of checklists by pilots are measures urged by the AC for reduction of such accidents. Cartoon-type illustrations amplify the four pages of the text.

SAFE BOATING STRESSED . . . National Safe Boating Week, celebrated this week, July 2-8, should serve to remind the 40 million sea-going Americans that boating can be fun, but only when it is safe. Know the rules of safety on the water; think safety and practice safety. A day on the water can be fun and relaxing. A night on the water in bad weather can be permanently relaxing.

ICAO POSITIONS OPEN . . . The following three-year assignments are now available with the International Civil Aviation Organization (ICAO): Cairo - Technical Officer, meteorology; and Bangkok - Technical Officer, RAC/SAR. Bids close August 4, 1969. Additional information and application blanks are available at your personnel office. FAA employees accepting ICAO assignments are entitled to re-employment rights.

AIRPORT VEHICLE TRAFFIC ANALYZED . . . "A Systems Approach for Analyzing Airport Vehicular Traffic" was the title of a paper presented by Thad Uehling of the Office of Management Systems at the American Institute of Industrial Engineers conference in Houston recently. The paper was an outgrowth of a study requested by the Bureau of National Capital Airports.

PULLING CITED . . . Cited for his outstanding and meritorious contributions to FAA's goals and objectives while serving as Acting Associate Administrator for Plans, Ronald W. Pulling, Deputy Associate Administrator for Plans, was presented FAA's Meritorious Service Award in Washington recently.

RULEMAKING SUMMARIZED . . . The FAA issued Notice 69-21 to amend Part 157 of the FARs relative to notices of construction, alteration, activation and deactivation of airports (comments due on or before August 12, 1969).

NEW TAX TABLES AFFECT MARYLAND RESIDENTS . . . For Maryland residents the pay checks received on Aug. 5 will reflect the new tax adopted by that state. The formula, which reflects the state tax plus the 20 per cent mandatory local tax, will substantially increase the amount of basic tax being withheld. Because of this most employees will no longer require additional withholding, and withholding will be computed on the basis of the following formula without regard to existing requests for additional Maryland withholding: Gross bi-weekly salary less (1) 10 per cent of gross not to exceed \$20, and (2) number of claimed exemptions multiplied by \$31.

<u>Taxable Base</u>	<u>Tax Rate or Dollars</u>
\$00.00 to \$38.00	2.4% of taxable base
\$38.01 to \$76.00	92¢ plus 3.6% of amount in excess of \$38.00
\$76.01 to \$115.00	\$2.31 plus 4.8% of amount in excess of \$76.00
Over \$115.00	\$4.15 plus 6% of amount in excess of \$115.00

Since the formula covers only 20 per cent local tax, employees residing in counties having higher tax rates and those who have income in addition to their salaries may submit new requests for additional withholding. Information is available in HQ-200.

AUTO SAFETY TAUGHT IN LOBBY . . . The regulations set by the Federal Highway Administration's National Safety Bureau under the National Traffic and Motor Vehicle Safety Act of 1966 are explained in lay terms by the safety standards exhibit currently in the lobby of FOB 10A. The cutaway car model depicts the safety features required by FHWSA now found on new cars, including such features as: head rests, lap and shoulder belts, collapsible steering columns, improved lighting and others. A brochure, "Read Before Driving," available at the exhibit, also describes the safety features and includes a discussion of the State and community safety standards -- driver education, alcohol and highway safety, motor vehicle inspections -- as well as suggestions to help the individual be a safer driver.

AWARDS AND REWARDS . . . Airports Service has presented Quality Within-Grade Pay Increases to Edward J. Brendel and Angela M. Ferrari.

NEW EXPRESS BUS SERVICE . . . New express bus service leaving Prince George's Plaza Shopping Center for downtown Washington began on June 23. The buses, marked F-5, leave the shopping center every 20 minutes from 7:20 to 8:20 a.m. and stop at 7th and C streets about 40 minutes later. In the evening, buses for the shopping center pick up passengers at 7th and C streets at 5:03, 5:25, 6:00 and 6:15. For employees using this service, parking space is available at the shopping center.

SHADE ELECTED DIRECTOR FGAA . . . Elected a director of the Northern Virginia Chapter of the Federal Government Accountants Association was Joseph C. Shade, a supervisory system accountant in the Headquarters Accounting Operations Division. He has been active in the National Education Committee of FGAA during the past year and recently conducted their seminar in computer time-sharing. In June he was elected to membership in the Society for the Advancement of Management.