

INTERCOM

F E D E R A L A V I A T I O N A G E N C Y

HQ-600

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Assistant Administrator,
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66-2 January 10, 1966

STREAMLINING PROPOSED FOR GRIEVANCE AND APPEALS SYSTEMS. Comments are invited from all employees on changes which are proposed for both the appeal system and the grievance system. The changes being considered are incorporated into two draft handbooks, Adverse Actions and Appeals and Grievances, which are available to employees on request. Comments should be made through supervisory channels no later than January 30. The changes are in the direction of providing a flexible, informal system which will prevent problems. Those that do occur would be resolved equitably and promptly through informal discussions between the employee and his first and second level supervisor. When informal settlement is not possible, grievances inquiries would be conducted by Agency officials appointed by the appropriate regional or center director or the manager of Headquarters Operations. At the option of the appointer, inquiries will be conducted either through individual interviews or a hearing, or a combination of both. The employee and his representative, if any, will have the opportunity to make a personal presentation to the grievance examiner prior to the final Agency decision. The final Agency decision would be made by the responsible regional or center director or head of office or service. Copies of the written decision and the findings and recommendations of the grievance examiner will be furnished the employee or his representative. Suspensions of 30 days or less would be handled as grievances instead of appeals.

PASS THE WORD, MARK YOUR BIRD. Owners and operators of fixed-wing aircraft are being reminded by the Agency that as of January 1, 1966, they must comply with the rule (FAR 45.25 and 45.29) requiring that fixed-wing aircraft display nationality and registration marks in letters 12 inches high on vertical tail surfaces or the sides of the fuselage. Although this rule was adopted some six years ago, for the last four years only newly built, rebuilt, repainted, or refinished aircraft have been required to comply with the 12 inch marking. Owners of older aircraft were given until January 1, 1966, to comply.

WEBER APPOINTED RD DEPUTY. The Administrator announced last week the appointment of John A. Weber to Deputy Director, Systems Research and Development Service. Weber, the former chief of the ATC Development Division, has been acting deputy director. He joined FAA in 1958 as chief of the Data Acquisition Branch after 15 years of engineering assignments with the Department of the Navy. Weber earned a BSEE degree at Cooper Union Institute of Technology in 1936 and worked four years as an electrical design and operating engineer for the Niagara-Hudson Power Company before entering civil service with the Navy's Bureau of Ships in 1943. He received the Navy's Meritorious Civilian Service Award in 1956.

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PAR SERVICE TO BE CURTAILED. Based on the results of a cost/benefit study at the 27 locations where the Agency now provides Precision Approach Radar (PAR) service, all but 12 are to be placed on standby status for a period not to exceed one year, during which time additional evaluation will be made. PAR service at the standby locations will be provided only when specifically requested by the pilot. Locations where PAR service will continue in accordance with existing standards and procedures are: Andrews AFB; Portland, Ore.; Seattle; Los Angeles; Andersen AFB, Guam; Colorado Springs; Lincoln AFB, Nebr.; Minneapolis; Kansas City, Mo.; Chicago O'Hare; Atlantic City; and J. F. Kennedy.

CSC BARS MEDICAL EXPENSE PROFITS. The Civil Service Commission has barred any combination of Federal employee health insurance benefits and Medicare which would pay Government workers more than their actual medical expenses. By virtue of private industry service, it is estimated that more than 40 per cent of Government workers have or will have accumulated enough social security credits to qualify them for Medicare (90 days hospital care) at age 65. All Government employees at age 65 are eligible for the supplemental medical coverage which will cost them \$3 a month. Medicare coverage is free. The commission said that all Federal employee health plans would apply provisions to bar an individual from collecting from Medicare and his employee plan more than his medical expenses. This means that when Medicare becomes effective, all plans will adjust their benefits so that, in effect, they supplement rather than duplicate the benefits provided by Medicare. The CSC left to the employee the decision on whether he or she upon reaching age 65 should drop their Federal health plan and instead take a combination Medicare-supplemental benefits coverage -- this will depend on an employee's particular set of circumstances.

AGENCY AIRPORTS TOTALS UP. More than eight million passengers were served in 1965 by the Agency's airports, Washington National and Dulles, according to early estimates. Washington National is expected to top seven million passengers and Dulles will record about a million. This will be an increase over 1964 of 30 per cent for Dulles and 13 per cent for Washington National. Airmail carried at the two airports will show a 20 per cent increase and air cargo a 27 per cent increase over the previous year. The control tower at Washington National recorded the busiest year in its history with 309,562 operations, up seven per cent over 1964.

SWEARINGEN HONORED FOR STUDY. John J. Swearingen, chief, Protection and Survival Laboratory, CARL, receives the Metropolitan Life Award of Honor Thursday night at the S.A.E. meeting in Detroit. Swearingen won the award for his study "Tolerances of the Human Face to Crash Impact".

FUEL FLOW FIGURES FASCINATE. In the good old days, 4,503 gallons of aviation fuel was considered a respectable total month's supply for many airports. Last month, that figure represented the amount dispensed per aircraft at Dulles. Allied Maintenance Co., which sells aviation fuel at Dulles, pumped 5,626,662 gallons in December.

EMPLOYEE APPRAISAL CLARIFIED. In INTERCOM 66-1, employee comments on proposed changes in the Merit Promotion Program were solicited and the new Employee Appraisal Record (EAR) was explained. The EAR has been adopted as a means of consolidating various supervisory appraisals such as the annual performance rating, the acceptable level of competence, career planning information, and employee training needs. However it has not been determined that the EAR will be adopted as a substitute for the Personnel Data Summary in promotion plan procedures. The use of the EAR in the promotion plan procedures has only been proposed. A decision regarding its use is pending subject to comments and recommendations from employees, employee organizations and management officials.

DULLES MEMORIAL POOL DOING BRISK BUSINESS. Coins tossed into the Memorial Pool in the lower lobby at Dulles International Airport since its dedication in November 1962 now total \$7,869.87. All the money retrieved from the pool is turned over to Travelers Aid.

WEEKENDS ARE BIG IN '66. Six three-day weekends are in store for most Agency employees this year. Of the eight legal holidays, six will extend the weekend by another day. Memorial Day, Independence Day and Labor Day fall on Monday; Veterans Day is a Friday, and Christmas and New Year's are on Sunday, which means Monday will be a day off.

TRADING STAMP PROBLEM LICKED. Trading stamps acquired through official Government purchases should be accepted, according to Agency Order 2722.2, and donated to worthwhile welfare organizations.

FLIGHT RECORDERS TO TAKE BACK SEAT. In a new ruling effective February 5, 1966, flight recorders now required on all large turbine aircraft are to be located as far toward the rear of the aircraft as possible to minimize the possibility of damage in case of a crash. The new rule also increases minimum performance standards of recorders to better withstand atmospheric elements as well as effects of water, fire and impact forces. Compliance with the rule, which specifies location for the first time, is set at December 15, 1967. Flight recorders provide data on aircraft heading, altitude, airspeed, vertical acceleration (G-forces) and time, all of which may be pertinent information for accident investigation.

AGENCY BARGE TO THE RESCUE. Fedair II, Alaskan Region's 88 foot barge, which regularly hauls equipment and supplies to sites out of Juneau, was pressed into emergency service as an icebreaker last Wednesday. Fedair II became an icebreaker long enough to free the icebound air taxi fleet of Channel Flying Service, Juneau, so their aircraft could relocate in an ice-free area. For this effort, the Agency and barge skipper, Peter Smith, received high praise for this unique service to general aviation.

INTERCOM

FEDERAL AVIATION AGENCY

JAN 18 1966

Technical Services
Branch, HQ-610

William F. McLe
Administrator

66-3 January 17, 1966

JET SET FOR WASHINGTON NATIONAL. On April 24, 1966, Washington National Airport will be opened for scheduled airline service in two and three-engine short haul jets, thus significantly reducing the flight time to certain major cities in the eastern half of the United States. Airlines have agreed to limit non-stop jet operations from WNA to a radius of approximately 650 miles, except for non-stop service up to 1,000 miles which was available from the airport in 1965. The readjustment of landing fees at both Washington National and Dulles has been completed. The landing fees at both airports will be 32¢ per 1,000 lbs. for jets. The Agency estimates that net revenues from landing fees during the first year of jet operations will increase approximately \$550,000. During fiscal year 1965, landing fees at Washington National returned about \$1.1 million to the U. S. Treasury.

462 EMPLOYEES RETIRE UNDER BONUS PLAN. Final tally shows that 462 FAAers, or nearly half of those eligible under the bonus feature of the retirement bill, elected to retire before the deadline date of December 30. Of the group, 181 received certificates for Government service of thirty years or more. By regions and centers, the totals were: Eastern, 46; Southern, 48; Southwest, 46; Western, 92; Central, 62; Pacific, 7; Alaskan, 6; Headquarters (includes EU), 112; Aeronautical Center, 34; and NAFEC, 9.

DEVELOPMENT COSTS RECOVERED. A "recovery of developmental costs" clause in a contract awarded by Installation and Materiel Service to the Hazeltine Corporation in 1962 has resulted in a recent payment of \$8,672.96 to the FAA by the company. The contract for development of small light-weight altitude transmission equipment (SLATE) for use in light aircraft resulted in a commercially marketable ATC transponder. Depending upon the sales volume of these transponders, the FAA is eligible under the contract clause to recover up to \$85,741, which is the total cost of the original developmental contract.

MANAGEMENT SERVICES EVALUATIONS BEGIN. The first comprehensive evaluation by the Office of Management Services is being conducted now in the Southern Region. Similar evaluations, conducted by representatives from each division of MS, are scheduled for the Eastern and Central Regions and the Office of Headquarters Operations during this fiscal year. The remaining regions will be covered during a 21-month evaluation cycle.

FIVE-YEAR AVIATION FORECASTS CLIMB. Significant increases in aviation activity are forecast by the FAA for the next five years, according to the Agency's publication "Aviation Forecasts, Fiscal Years 1966-71" released last week. The forecast, which is used by the Agency in planning FAA's Five-Year Program, includes figures on numbers of passengers in airline operations, numbers of aircraft in general aviation, gallons of aviation fuel to be used, and other operational figures. U. S. domestic and international scheduled airlines will annually carry nearly 160 million passengers and fly almost 113 billion revenue passenger-miles by fiscal year 1971, which is almost twice that of FY '65 when U. S. carriers flew 95 million passengers and 63 billion revenue passenger-miles. In general aviation, the aircraft fleet will increase from 88,742 as of January 1965 to 123,400 by 1971 with most of the increase in large single-engine aircraft. General aviation will log 22.8 million flight hours in FY '71 in contrast to the 16.2 million logged in 1965.

MANAGEMENT STUDENTS GROUP COMPLETES SYRACUSE STUDY. The 20 FAAers in the second Administrative Management Development Program complete the Academic part of their year-long program at Syracuse University and return to Headquarters January 24. Next in their middle management training program will be three months study on the internal administrative structure of the Agency followed by two field projects before they complete the course.

AGENCY PUBLICATION TO BE COMPUTERIZED. The FAA will be one of the first Government agencies to convert to a computerized typesetting technique with the April issue of "List of Medical Examiners." In this process, material to be set in type is sent to the Government Printing Office on magnetic tape for typographical programming. When fully operational, GPO's system will produce complete pages, ready to print, direct from computer magnetic tape at 300 to 500 times the speed of the present linotype method. This new method will ultimately result in a 30 per cent cost saving plus time saved in copy preparation, greater accuracy and more timeliness of the contents.

RADAR BEACON EQUIPMENT TO BE MODIFIED. A contract has been signed for the modification and updating of 125 radar beacon transmitters. This will improve the quality of the radar beacon data received from the aircraft and reduce interference on adjacent beacon systems. The modification will also make the beacon equipment compatible with the Agency's semi-automated National Airspace System which includes alpha-numeric radar displays. The \$1.1 million contract to do the work has been issued to the Whittaker Corporation of North Hollywood, Calif. Of the 125 transmitters, 43 are long range and 82 are terminal radar transmitter facilities. Installation of the modified equipment will begin in mid-1966 and will be completed within two years.

GROUP PLAN FOR PAY. A change in a U. S. Treasury regulation will save money for the Government by permitting the issuance of a single check covering the total earnings of all employees' accounts to the same financial institution. Employees are urged to cooperate in this plan to be adopted by the Agency by having their pay checks sent to a financial institution rather than to their home.

HORIZONS DISCOVERS THE PACIFIC. FAA HORIZONS for January has something special for you -- 15 solid pages of interesting, colorful, informative facts, figures and photos of the Pacific Region, starting off with a thoughtful, penetrating essay on the worth of man by Phillip M. Swatek, Regional Director. FAAers are very much in the Viet Nam conflict, lending precision air traffic control to the B-52s that make the 5,200-mile round trip from Guam to the battle area. A behind the "scope" view, "FAA Aids B-52 Strikes Against Viet Cong," conveys the whine and shriek of the huge jets, the pungent fumes of burned jet fuel -- and the quiet professionalism of the FAA team on Guam. Guam was discovered by Ferdinand Magellan in 1521 but the old salt would never recognize the place now, and neither would American servicemen who served there in World War II. Get up-to-date in "Peaceful Guam Has Known Both War and Disaster." How they come and go, enroute to Viet Nam, and on their return to the U. S. is told in "Wake Has Rebirth." You'll also meet Margaret Chapman, Wake's champion glass ball collector. What are glass balls? "Wake FAAers Hunt Glass Balls" will reveal all about this fascinating hobby -- and the problem that faces Mrs. Chapman. What do you do to amuse yourself on a 2½-square mile of rock surrounded by water? Well, you could go to the "Windy Palace," for one thing -- but for other things, read how the 1,400 permanent residents amuse themselves, earn a living and serve the FAA in "Isolated Wake Has a Life of Its Own." Homer Willes would be the last to call himself royalty but the natives on Ta'u call him Tuilemauga, "King of the Mountain." He's a Pacific FAAer featured on the back page and his story bears out the nickname. All this, and the usual news and standing features are in the January issue of FAA HORIZONS being distributed to FAAers this week. Get yours, and take it home for the whole family to enjoy -- and learn more about our Agency.

AREA MANAGER BROCHURE AVAILABLE. A brochure designed to acquaint the public with the new FAA area office plan has been shipped to each of the five contiguous regional offices for distribution to the aviation public. Included is a map showing the location of the regional and area office headquarters, jurisdictional boundaries, and the names and office addresses of the 18 area managers.

DIXON NEW COMPENSATION CHIEF. Herb Dixon has been appointed chief of the Compensation Branch, Office of Personnel and Training, replacing Erick Erickson, now chief of Personnel, Central Region.

ZIP IS A MUST. To comply with the new postal regulations requiring zip codes in all addresses, the Agency has ordered a limited supply of the 1800 page Zip Code Directory. You will be advised as to the location of these directories when they arrive. In the meantime, if you have the zip code, use it.

Suggested items for INTERCOM should be sent to IS-40, x25574.

BNCA SETS SAFETY RECORD. The Bureau of National Capital Airports in its work safety program has set a record low injury rate of 2.41 (number of lost time injuries per million man-hours worked) for the second quarter of FY '66. This is the lowest rate since Washington National and Dulles have been in operation and well below the Government average of 7.94 and the Agency average of 4.2.

RESERVISTS -- SOUND OFF. Military reservists are reminded that any change in ready reserve status since last summer's survey must be reported. Agency Order 3300.4 requires that a new FAA Form 2580 be sent to HQ-150 whenever entering or leaving ready reserve status.

SELINSKY LEADS ACCOUNTING PANEL. Harold J. Selinsky, chief, Accounting Programs Division, MS, spoke at a meeting of the Federal Government Accountants Association last week. He talked on the value of specially designed accounting and reporting systems as a necessary tool to provide useful, actionable financial reports to management.

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William F. McKee

Administrator

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ALTITUDE REPORTING RADAR FOR NEW YORK AREA BY LATE '67. Air traffic control radar equipment which can automatically display altitude in addition to distance and direction will go into service in the New York City metropolitan area by late 1967. First announced by Administrator McKee in a speech before the Wings Club in New York on December 15 (INTERCOM 65-51), this calls for the shift of an automation system, SPAN (Stored Program Alpha-Numerics), from the Indianapolis ARTCC where it has been undergoing tests since April 1965, to the New York ARTCC. When in operation, the equipment will give the radar controller a luminous data block of flight information which is coded in letters, numerals and symbols and electronically attached to the correct radar blip. This alpha-numeric tag automatically follows the blip and contains such information as the flight identification number, assigned altitude, flight attitude (whether climbing, descending or in level flight) and for aircraft which have automatic altitude reporting transponders, also the actual altitude of the aircraft, accurate to within 100 feet. With this installation, the Agency is also installing a common IFR room to consolidate radar control of all traffic arriving or departing Kennedy, La Guardia, Newark, Teterboro and 12 other New York area airports. Equipment similar to that being tested at the Atlanta airport control tower, ARTS (Advanced Radar Traffic Control System) will be installed in the common IFR room in hangar 11 at Kennedy International. Automation for the common IFR room is dependent on housing and delivery and installation of equipment. It is expected that the new, automated common IFR room will be ready for operational use in about 22 months.

BLANCHE W. NOYES HONORED BY BRAZILIAN GOVERNMENT. Blanche W. Noyes, FAA air marking specialist and veteran aviatrix, was honored last week by the Republic of the United States of Brazil for outstanding and meritorious services given to the Aeronautic of Brazil. In a ceremony held at the Brazilian Chancery in Washington last Thursday, Mrs. Noyes was tendered the silver medal of "Merit of Santos Dumont" by the Brazilian Charge d'Affaires. Mrs. Noyes is the first U. S. woman pilot to be so honored. The medal is presented to Brazilians and foreign nationals in recognition of outstanding services rendered the Aeronautic of Brazil. Mrs. Noyes has been with the FAA and its predecessor agencies for the past 30 years in charge of air marking for the United States and its territories. She has assisted many foreign countries in establishing air marking systems of their own.

FLIGHT PLANS PROPOSED FOR AIR TAXI OPERATIONS. Flight plans would be mandatory for all pilots engaged in air taxi operations, according to a new rule proposed last week. The new rule would require flight plans under VFR conditions as well as IFR, as presently required. Reason for the proposed rule is to facilitate maintaining contact between pilots and FSS for exchange of information on flight conditions and, to speed up search and rescue activity in case of a crash, an emergency landing, or in locating a lost aircraft and its passengers, particularly in mountainous or sparsely-populated areas. Provisions have been made in the rule to cover those instances where no facilities are available for filing prior to take-off, non-radio equipped aircraft, flights in local areas and operators who maintain approved flight following services. Comments on the proposed regulation are due in Headquarters by March 21.

GENERAL TAYLOR NOMINATED FOR PERMANENT STAR. Ralph G. Taylor Jr., Deputy Director of the Alaskan Region, who has held the temporary rank of brigadier general, USAF, since July 10, 1964, was notified last week of his nomination to the Senate for appointment to the permanent rank in that grade. General Taylor has served as Deputy Director of the Alaskan Region since September 19, 1963.

BUSINESS/PRIVATE AIRCRAFT DELIVERIES UP IN '65. Deliveries of business/private civil aircraft during calendar year 1965 were greater by 2679 units than in 1964. This represents a 28 per cent increase and, according to a tally made by American Aviation Publications, the 16 manufacturers reported delivery of 12,331 single and twin-engine aircraft, compared with 8652 in 1964. Cessna produced the most units, followed by Piper and Beech in that order.

ATC CHANGES IN CENTERS AND LEVEL III TERMINALS. Agency Order 7210.1, dated January 11, 1966, contains two significant provisions in regard to center and Level III terminal organization and work assignments. The first is that controllers in these facilities will be trained for, will progress to, and will perform at the top journeymen level in their facilities upon becoming fully qualified and having required time in grade. Controllers will be rotated through the various levels of work in order to provide relief from strain, fatigue and monotony. Center positions now classified as coordinators will be abolished and their major responsibilities placed in crew chief positions. These determinations are based upon the operational viewpoint that such an organization of duties is necessary to provide safe, efficient, economical and flexible staffing patterns.

BIG PRAISE FROM LITTLE. Air traffic controllers came in for praise from David S. Little, veteran airline pilot and now an aviation consultant with R. Dixon Speas Associates. In an address recently in New York City before the Institute of Electrical and Electronics Engineers, Little concluded his tribute to the controllers by saying, "...much of the credit for the safety record of air carrier operations must be given the Federal Airways System and its dedicated people."

REDUCTION IN SUBSCRIPTIONS TO PERIODICALS. A review of subscriptions to periodicals throughout the Agency resulted in a reduction of 746 subscriptions with an annual savings of \$33,045. Most of the reduction was made by Hq., NAFEC and the Aeronautical Center. The combined results for the regions also showed a net savings.

NEW OBLIGATIONAL AUTHORITY IN AGENCY'S FY'67 BUDGET. The FAA request for fiscal year 1967 appropriations, as included in the President's 1967 Budget will provide obligational authority of \$757,986,000. This amount reflects a decrease of \$110,374,500 from the fiscal year 1966 appropriations as adjusted for necessary pay increase supplementals. This will be an austere budget, but will provide funds for all essential operating programs of the Agency. The 1967 estimate includes a proposal to rescind \$21 million of obligational authority previously appropriated under Grants-in-aid for Airports. Also included is an estimate for \$80,000,000 to complete the design phase of the program development of the civil supersonic aircraft. The President will make further proposals later concerning the development and testing of a prototype SST. The following summary compares the proposed 1967 budget with appropriations for fiscal year 1966. (Figures in thousands.)

<u>Appropriation</u>	<u>New Obligational Authority</u>		
	<u>1966</u> a/	<u>1967</u>	<u>Difference</u>
Operations	\$556,489	\$561,500	\$+ 5,011
Facilities and Equipment	49,800	28,000	- 21,800
Grants-in-aid for Airports	75,000	50,000 b/	- 25,000
Research and Development	37,500	30,000	- 7,500
Operation and Maintenance, Washington National Airport	3,731.5	3,779	+ 47.5
Operation and Maintenance, Dulles International Airport	4,590	4,707	+ 117
Construction, Washington National Airport	1,050	--	= 1,050
Construction, Dulles International Airport	200	--	- 200
Civil Supersonic Aircraft Development	140,000	80,000	- 60,000
Total New Obligational Authority	\$868,360.5	\$757,986	\$=110,374.5

a/ Includes \$9,616 (thousands) pay increase supplemental proposed for separate transmittal.

b/ \$71 million appropriated in 1966 for 1967. Legislation proposed in the 1967 budget would rescind \$21 million of the new obligational authority.

DULLES SHOWS PASSENGER GAIN FOR 1965. Final figures for 1965 show passenger total at Dulles of 994,449, up 27 per cent over the previous year's total of 782,250. Passengers arriving in general aviation aircraft recorded the most rapid growth, 179 per cent. International airline passengers advanced 116 per cent and domestic airline passengers were up 23 per cent.

MORRISSEY APPOINTED CHIEF, EVALUATION STAFF. Allen M. Morrissey, chief, Aircraft Services Division, Flight Standards Service, has been appointed chief of the Evaluation Staff, FS. Morrissey replaces Gordon A. Williams Jr., who was recently appointed Executive Officer, Flight Standards Service.

DEFINING AND SETTING PROGRAM ELEMENTS TOPIC OF TALK. Tomorrow night's Financial Management Roundtable meeting, the second in a series on the operational and organizational aspects of the President's recently inaugurated Government-wide Planning, Programming and Budgeting System, will feature as speaker Leon Gilgoff, Director of the Information Center, Office of Economic Opportunity. He will speak on defining and setting program elements, the data information systems used to measure program accomplishments and their effect on organization and staffing. The meeting, open to all Government employees, is at 7:30 p.m., Tuesday, January 25, at the Museum of Natural History Auditorium, Constitution Avenue, between 10th and 12th Streets. Free parking is available at either end of the building.

MORE ON TRADING STAMPS. Pending the issuance of a headquarters notice, trading stamps acquired when purchasing Government material should be delivered to the Imprest Fund Cashier, room 536-A.

SELINSKY ASSIGNED TO TASK FORCE. Harold Selinsky has been detailed full-time to work on the Planning-Programming-Budgeting System Task Force. Acting in his stead as chief of the Accounting Programs Division, MS, will be Harold Sellers, Executive Officer of Management Services.

PAYROLL CHANGES. Effective with pay period No. 1, payday January 12, 1966, Social Security (FICA) withholdings have been increased from 3.625% to 4.2%. The maximum gross wages subject to deductions have also been raised -- from \$4,800 to \$6,600. Payroll deductions for the Combined Federal Campaign will begin with pay period No. 2, payday January 26, 1966. Also beginning with pay period No. 2, payday January 26, 1966, withholdings for Government Health Insurance premiums will be increased as shown in the amounts and for the companies listed below:

<u>Company</u>	<u>Enrollment Code No.</u>	<u>Old Rate</u>	<u>New Rate</u>
Aetna Life Insurance Co.	201	\$ 2.84	\$ 3.52
(High Option only)	202	7.73	8.84
Government Employees Hosp. Assn.	311	2.46	3.70
Kansas City, Mo.	312	7.13	10.51
National Postal Union	371	2.61	3.14
Mt. Rainier, Md.	372	8.75	10.36
Ross Loos Medical Group	611	3.08	3.87
Los Angeles, Calif.	612	7.84	9.82
Group Health Insurance Inc.	801	2.66	3.09
New York, N. Y.	802	9.43	10.52

SHORT COURSE IN SLIPPING. Safe winter driving techniques on snow and ice will be illustrated in a 24 minute film to be shown in the Headquarters Auditorium this week, Tuesday through Friday, at 11:30 a.m., 12:00, 12:30 and 1:00.

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FEB 1 1966

William F. McLe
Administrator

66-5 January 31, 1966

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FAA GETS PRESIDENTIAL NOD. In his budget message to Congress, President Johnson paid tribute to FAA when he said, "One of the most gratifying developments to come to my attention is the remarkable progress of Government agencies in improving productivity. With workloads increasing in nearly every category of Government activity, the only way to restrain mounting Federal employment is by persistent management improvement and higher productivity." Citing examples of changes in productivity reflected in the budget, the President said, "The Federal Aviation Agency is increasing productivity by 5 per cent in airways facilities operation and maintenance, thus absorbing nearly all the workload increase resulting from the growth in aviation activity, with a budget saving of almost \$4 million." He further stated, "These actions are the result of tireless effort by many officials and employees of the Federal Government. It is often harder work to save money than to find productive ways to spend it. But it is equally important to the public interest."

GRADE CONTROL TO BE BASED ON AUTHORIZED STAFFING. Authorized rather than actual staffing will serve as the basis for grade control within the Agency as required by the Bureau of the Budget. Year-end full-time permanent positions will be the basis for controlling average general schedule grades. Once ceilings have been set on this basis, the quarterly review process will be used to monitor and adjust ceilings. This use of authorized rather than actual staffing for regions, centers, and Washington Headquarters will provide greater stability in the program and will allow more opportunity for management to respond immediately to earned promotions without having an adverse effect on the grade control program.

THOMAS PREDICTS SURGING GROWTH FOR ROTORCRAFT. In a speech last week before the Helicopter Association of America meeting in Dallas, Deputy Administrator D. D. Thomas told of the Agency's work with the military and NASA in research and development of the compound helicopter. He said, "Our studies are directed to the airworthiness and performance of these new vehicles with the thought they can be adapted to civil use. We are at the same time contracting for technical and economic evaluations of the potential worth of these new high speed units in civil traffic." The Agency, according to Thomas, foresees surging growth for the rotorcraft, resulting not from any one thing but from a series of changes in the industry, in the machine and in the business world in which the helicopter operates.

MILLION DOLLAR YEAR PROGRESS REPORT. The Agency has suggested a "Million Dollar Year" for 1966 -- that is, a million dollars worth of employee suggestion benefits. Reports from the field for the first month of the program show substantial increases. Pacific Region leads the pack at this time and attributes this early success to a well-planned effort and interest in the savings that can result from suggestions. Employees are urged to put those good ideas on paper. It pays off.

HOW TO MANAGE PAPERWORK. To better cope with the problems associated with the President's war on waste, Claude Kennedy, NAFEC Records Officer, and Martha Durham, Flight Standards Service, Management Analysis Branch are attending a two-week National Archives and Records Service seminar on paperwork management. All paperwork management officers take this or its equivalent training on records, forms, directives, reports management and related subjects.

U. S. SAVINGS BOND DATES CHANGED. The method of dating Series E bonds purchased through payroll deductions has been changed. For bonds of \$50 or higher, they will be dated as of the first of the month in which at least half of the purchase price is accumulated, regardless of the number of payroll deductions required to complete the purchase price. Previously, bonds were dated the month in which full purchase price accumulates, or averaged out if more than five payroll deductions were required. There is no change in the dating of \$25 bonds.

ALL-HAZARD INSURANCE NOW AVAILABLE. Employees engaged in hazardous work areas will be interested in a new Agency-sponsored all-hazard insurance program which guarantees a stated indemnity for death, dismemberment or disability from all except natural causes. This insurance provides protection against accidents, war risks, riot, insurgency, guerrilla activity, disaster, endemic disease and environmental hazards. Group coverage costs to the employee run from \$50 annually for single-person \$25,000 coverage to \$200 annually for family coverage of \$50,000 to the employee, \$25,000 for spouse and \$12,500 for each dependent child. Information brochures are being sent to all offices and facilities for distribution.

GENERAL AVIATION BUSY SETTING RECORDS. General aviation activity surpassed all other aviation categories in proportionate gains in air traffic activity during calendar year 1965. IFR traffic handled increased 34 per cent and totaled 1.5 million. Landings and takeoffs at FAA controlled airports peaked at 26.6 million, up 3.6 million over 1964. Itinerant aircraft operations totaled 14.7 million, up 13 per cent and local operations were 11.9 million, up 18 per cent.

TRAVEL DURING DUTY HOURS URGED. Existing law encourages all Government agencies to schedule official travel of their employees within the regularly scheduled workweek to the maximum extent practicable. Agency policy contained in Order 1501.1 says, "The FAA intends that its managers comply with the intent and spirit of the law (PL 89-301) by scheduling travel and planning activities so that, to the maximum extent practicable, employees perform necessary travel during normal duty hours." Guidance for the scheduling of travel under a variety of circumstances is included in the order.

GROUND RULES FOR SUMMER JOBS ANNOUNCED. The Civil Service Commission has announced that competitive examinations for temporary summer employment in a number of larger post offices are to be given. Applicants must be at least 18 years old at time of appointment, except for high school graduates who must be at least 16. Period of employment is between May 1 and September 30, 1966. Applications for the positions, which pay \$2.37 an hour, will be accepted through February 24. Examination information is available at CSC offices and post offices.

ATC SIMULATION CONFERENCE SET FOR OKINAWA. A team of NAFEC air traffic control specialists, headed by Warren F. Ottinger, SRDS program manager, is enroute to the Far East to collect preliminary data for a simulation study of military air traffic control on Okinawa. They will confer with USAF officials in Japan and Okinawa. The study will be conducted at NAFEC's dynamic ATC simulation laboratory in association with USAF personnel who requested the study.

FLIGHT TRAINING HANDBOOK PUBLISHED. Student pilots just learning to fly, pilots improving their qualifications or preparing for additional ratings and flight instructors will find the new "Flight Training Handbook" valuable. This handbook, available through the Government Printing Office for \$.70, provides information and the how-to of training maneuvers.

NEW FLIGHT INSTRUCTOR EXAM GUIDE AVAILABLE. A new guide designed to assist pilots preparing for flight instructor ratings is available. The guide contains recommended study materials, a study outline, sample examinations, a comprehensive analysis of the answers to test items, selected Exam-O-Grams and illustrations and charts useful in preparing for the flight instructor written exam. Copies are available from the Superintendent of Documents, U. S. Government Printing Office, Washington, D. C. for \$.45.

PUT YOUR TAX REFUND TO WORK. Thousands of Americans took their income tax refunds in U. S. Savings Bonds last year -- some \$20 million worth. This year, follow their example, make your refund grow in Savings Bonds.

HAVE YOU SEEN A 'UC' LATELY? A "UC" is any Unsatisfactory Condition that hampers your effectiveness or results in providing less than the best support or service. When you see a "UC" that you can't fix, inform someone who can. You can do this simply by completing an Unsatisfactory Condition Report (UCR). This report, FAA Form 3708, should be available in your office. It provides a direct and easy means of getting your supervisor or other management levels to take action on hazardous, inefficient, or ineffective conditions or situations. Remember -- you don't have to have a solution -- just the facts. Don't delay. If you see a "UC", report it today.

GROUP LIFE INSURANCE COVERAGE CHANGED. The double indemnity provisions of employees group life insurance have been amended to exempt only those actually bearing arms in conflict. Of particular interest to employees in overseas assignments, this change in benefits, retroactive to January 1, 1965, replaces the waiver of double indemnity for death caused by war, insurrection, etc. Full details will be sent to each policy holder through respective personnel offices within the next few weeks.

PANEL TO DISCUSS STAFFING FOR RESEARCH. The meeting this Thursday night of the Research and Engineering Management Roundtable takes up the topic of staffing for research and engineering. A panel of four will discuss this topic. They are: Dr. Elmer Hill, PHS; Harold Liech, CSC; John D. Young, NASA; and Dr. Alfred M. Pommer, USDA. The meeting, open to the public, will be in room 310, FAA Headquarters, on Thursday, February 3 at 8:00 p.m. Free parking in the A level garage.

THAT ALL MAY SEE. The Icelandic government's medal awarded to Glenn E. Goudie, SM-1, and the Brazilian government's medal to Blanche W. Noyes, IM-103, are on display in the lobby of the Headquarters Building. The awards were tendered in recognition of technical services and assistance to the respective foreign nations.

FAREWELL TO WELLING. A farewell gathering for Omer Welling, recently retired from Flight Standards Service, is scheduled for Thursday, February 3, from 6 to 8 p.m. at Bolling AFB. Details from Alice Afton, x25867.

WELCOME TO FAA! Clerk-stenos BESSIE DAVIS, Executive Staff, FS; JANET W. HART, Operations Division, FS; DIANE B. GREEN, Engineering and Manufacturing Division, FS; GLORIA A. MINOR, Career Planning Division, PT; and GERALDINE C. JONES, Executive Staff, HQ. Personnel clerks OSCAR L. CASTO JR. and SHARON L. PERRY, both Personnel Operations Division, HQ. JOSEPH C. FLYNN, accounting technician, Financial Management Staff, CA; MICHAEL C. BURSTEIN, operations research analyst, Management Analysis Division, MS; WILLIAM B. FERBER, linotype operator, Publishing and Graphics Division, HQ; AMNON B. NOMIS, statistician, Data Systems Division, MS; JOHN J. COUGHLIN, policeman, Operations Division, CA; ROBERT D. MALONE, laborer, Office Services Division, HQ; CARL BARRETT, laborer, Maintenance Division, CA; and LLOYD F. WAGNER, librarian, Library Services Division, HQ.

INTERCOM

F E D E R A L A V I A T I O N A G E N C Y

FAA Library

FEB 1 1966

William F. McLean

Administrator

66-6 February 7, 1966

*Technical Processing
Branch, 52-310*

CONGRESSIONAL COMMENTS GOOD ON AREA OFFICES. The Administrator is receiving almost daily letters from Congressmen expressing their constituents' praise for services being rendered by area offices. Correspondence has centered around the immediate and effective response which the users are getting from the Agency through the sub-regional organization. A primary purpose of the area manager plan was to make the Agency more responsive to the local needs and, as evidenced by public reaction, the Agency is achieving its purpose.

REQUIREMENTS FOR LIFE PRESERVERS BROADENED. A requirement that air carriers and commercial operators of large aircraft provide survival equipment within easy reach of each passenger when the aircraft is operating over virtually any body of water was announced last week. The new Agency rule allows an exception if an operator can show that the water over which the aircraft will be flown "...is not of such size and depth that life preservers or flotation means would be required for the survival of occupants..." The current rule requires such equipment in "extended" over-water operations. This was generally accepted as applying only over water areas which were 50 miles from shore to shore. The new rule becomes effective February 27, 1966, with a deadline of March 1, 1967, for equipping aircraft. Flotation seat cushions or similar devices will be required for operations covering take-offs, landings, approaches, holding or en route operations over inland bodies of water such as lakes and rivers as well as coastal waters. The new rules are based on a Notice of Proposed Rule-Making issued June 19, 1965, and it amends Part 121 of the Federal Air Regulations.

MORGAN NAMED AIR TRAFFIC DEPUTY. A veteran pilot and air traffic controller, William E. Morgan, was named Deputy Director of the Agency's Air Traffic Service, a position vacated by Clifford P. Burton who retired in December. Morgan moves to Washington from Memphis, Tenn., where he has been Area Manager since August 1965. Prior to the Area Manager position, he was in Southern Region's Atlanta Office where he served as chief of the Operations Branch and later as assistant chief of the Air Traffic Division. Morgan joined the Agency in 1946 as an air traffic controller following World War II service as a pilot.

CSC BRIEFED ON MAJOR AGENCY PROGRAMS. Last Friday, Agency officials met with top Civil Service Commission managers to discuss SST, NAS, subregional organization and other major service and PT programs for fiscal year 1967.

FAA SERVICE GAINS CONGRESSIONAL ATTENTION. William T. Clark of Columbus, Ohio, was hesitant on his first trip to the GADO at Port Columbus for his student pilot permit, but in writing about it to Congressman Samuel L. Devine he described it this way. "I was warmly greeted by the receptionist, given more assistance than anyone could reasonably expect, met the gentleman in charge -- who actually made time to answer my questions -- and left convinced that the FAA could not possibly be a Government Agency..." Clark had equally glowing praise for the tower controllers and the FAA check pilot and concluded with, "Every person I asked for assistance, information, or just wanted a question answered, went out of their way to help and did it with interest." He confessed that most of the people are "nameless for the most part," but he singled out William Hubbard as the man "who offered to give up his Christmas Eve to give a flight test to a total stranger." Congressman Devine had the letter inserted in the Congressional Record with the comment that "...other agencies of our Government would do well to emulate the practices of the FAA personnel in Columbus."

SOUTHERN REGION FLIGHT TESTS UP. During the last six months of 1965, 5481 airman flight tests were conducted, compared to 3786 for the same period of 1964, and 2897 for a like period in 1963.

BUILDING DESIGNS TO CONSIDER THE HANDICAPPED. Design standards for making accommodations in Government buildings more accessible to persons with physical handicaps are available under an Agency program adopted in cooperation with The President's Committee on Employment of the Handicapped. Design standards are included in Agency Order 4600.11.

CAAG PROGRAM EXTENDED. An agreement under which FAA will continue to provide aviation assistance to foreign countries under the Agency for International Development was signed recently by FAA and AID officials. Under an older agreement which has been in effect since 1954, Agency aviation specialists man Civil Aviation Assistance Groups which work in 17 countries under AID sponsorship. CAAG personnel advise and assist these countries in planning and organizing the management and development of all phases of their national civil aviation. This includes developing aviation statutes and regulations, establishing airways and airports, organizing aircraft operation and inspection procedures and improving air traffic control methods. They also assist in planning, procuring and installing communications equipment and air navigation aids and selecting suitable sites for their location. In addition to the 84 FAA people assigned to CAAGs, another 27 work at the Agency's Washington Headquarters in support of the field teams. One of the major functions of the Washington contingent is to conduct aviation training and orientation programs for nationals of other countries who come to study in the U. S. under AID sponsorship. More than 2,000 AID-sponsored foreign trainees have received training in the United States during the past 15 years.

ZIP CODING TO BE EASIER. Postmarks on all envelopes will soon include the zip code with the name of the postoffice. This will assist in complying with the Federal regulation requiring zip codes on all addresses, either typed or handwritten.

FOR 15 CENTS, YOU CAN DIG MACHINE TALK. A simple introduction to the techniques used in preparing data for automatic processing is available for 15¢ through the GSA stores in the form of a handbook, "Source Data Automation," Federal Stock Number 7610-782-2670. The handbook explains the various machine languages, modes of capturing data, common office functions considered to be machineable and techniques for finding and developing source data automation applications. It provides part of the answer for devising effective office systems to take advantage of the new technology. Emphasis is placed on capturing data as close to the source as possible on machine readable media such as punched tape, edge punched cards and scannable forms.

FAAer HONORED BY PRINTING INDUSTRY. William N. Bryan, chief of the Printing Branch, HQ, has been awarded the Horace Hart Meritorious Certificate by the Education Council of the Graphic Arts Industry. Each year several Government employees are recognized and honored by the Graphic Arts Industry for their public service in the field of printing and publishing.

MOVING EXPENSE BILL MAY MOVE. The bill to liberalize moving, transportation and living expenses for Federal workers and their families who are transferred to other locales has been approved by the House Government Operations Committee. The bill needs clearance by the Rules Committee for House action. The Senate has not yet acted.

PIERSON NOMINATED BY FAA FOR EDUCATION AWARD. Edward J. Pierson, crew chief, Moisant Control Tower, New Orleans, has been nominated by the Administrator as the Agency candidate for the National Institute of Public Affairs Career Education Award. Pierson will be in competition with Federal employees from other Government agencies for the award which provides tuition, travel, salary and \$1000 expenses for nine months study at a university.

SPECIAL ONE-TIME FORMS REVIEW SCHEDULED. The Administrator has requested each office and service to give a special, top-level review to all forms they prescribe for use. Special emphasis will be placed on improved processing of forms and on easing the workload for public users of our forms. Reviews will be completed by June. Users of forms throughout the Agency will be invited to comment on possible forms improvements. Details of the review are given in Notices 1330.1 and 1330.2, now being printed.

ALASKAN REGION FILLS CAVITY IN EMPLOYEE BENEFITS. Alaskan Region personnel and their families serving in remote stations will be spared some of the inconvenience, if not the pain, of going to the dentist. Arrangements have been made to transport local dentists to field stations in Agency aircraft. The U. S. Public Health Service will furnish dental equipment at the remote locations. Unlike the free inoculations and X-ray programs, there will be a charge for these dental services. The first visit on this test plan is scheduled for Kotzebue on February 17.

Suggested items for INTERCOM should be sent to IS=40, ext. 25574.

FUND RAISER FOR PROJECT HOPE. Mrs. Mary L. Swerkes, staff member of the Library Services Division, was honored recently with a grand tour of the S. S. HOPE. Mrs. Swerkes' visit to this floating medical center, which recently sailed on a medical mission to Central America, was a result of her successful fund-raising activities as the Public Relations Chairman of the Capital Business and Professional Women's Club.

FAAer DOUBLES AS LECTURER. Kip Arnold, chief of the Air Carrier Relations Staff, CA, served last week as lecturer at the Civil Service Commission workshop on negotiating and implementing agreements relating to employee-management cooperation in the Federal service.

TILT-WING AIRCRAFT MODEL ON DISPLAY. Now on display in the Headquarters lobby is a model of the Ling-Temco-Vought XC-142 VTOL (vertical takeoff and landing) aircraft. This moving model that demonstrates the tilt-wing principal for short-haul transportation between large cities is one of the VTOL concepts which may be developed into a commercial transport.

ROUTING OF TRAVEL ADVANCE CHANGED. Effective February 1, 1966, Standard Form 1038, Application for Advance of Funds, should be routed to HQ-221, Room 535, before delivery to the Imprest Fund Cashier. This action is being taken to improve control of travel advance funds.

U-DRIVE-IT AVAILABLE. HQ-300 has available on a first-come, first-served basis, at no cost to the user, four Government vehicles for official local errands. Use of these vehicles will result in a savings since this form of transportation is cheaper than taxi fares or mileage rates for private vehicles. Requirements: (1) Government driver's license; (2) official use; (3) one-day time limit; and (4) reservations for vehicles will not be accepted more than five working days in advance of need. Call ext. 21847.

THEORY OF RELATIVITY EXAMINED. This is a reminder that office and service heads must make a nepotism report to HQ-100 in February. If you have a husband, wife, parent or child, brother, sister, or in-law working in FAA, complete FAA Form 1851.

WELCOME TO FAA! JANET L. BROOKS, telephone operator, Operations Division, CA; RUBY C. BARNES, secretary, International Programs and Policies Division, IA; JOSEPH D. BROWN, accountant, Accounting Programs Division, MS; DAVID A. GARDNER, intelligence operations specialist, Field Services Staff, IA; JOHN W. FRICKER, management analyst, Management Analysis Division, MS; ROBERT P. PRINGLE, general engineer, Engineering Management Office, NS; JOE F. TURNER, welder, Maintenance Division, CA; DONALD E. ACREE, personnel staff specialist, Personnel Programs Division, PT; JAMES C. HAMPSON, medical aide, Cardiovascular Laboratory, AM, and STANLEY B. PLOTKIN, auditor, Operational Audits Division, AU.

MAGAZINE FEATURES KIN OF FAAer. If you see a familiar face in the February issue of Official Detective magazine, it is really not William Rosano, IM-520. It is his brother, Sal, Chief of Detectives in South San Francisco. Sal's role in solving a big gold robbery is described in that issue.

INTERCOM

F E D E R A L A V I A T I O N A G E N C Y

FAA Library

FEB 15 1966

Technical Processing
Branch, HQ-610

William F. McLean

Administrator

66-7 February 14, 1966

ROBERT J. CANNON NAMED DEPUTY DIRECTOR OF NAFEC. A career civil servant with 25 years experience as an electrical and electronics engineer was named last week to be Deputy Director of the National Aviation Facilities Experimental Center (NAFEC), Atlantic City. Robert J. Cannon goes to the new assignment from Atlanta where he is chief, Plans and Programs Branch, Airway Facilities Division in the Southern Regional Office. With FAA since 1959, Cannon served as assistant chief of the Systems Maintenance Division in Atlanta and, from 1962 to 1964, he was detailed to NAFEC from Boston where he was chief, Boston Experimentation Branch, a unit which tested ways of adapting computers to air traffic control work. From 1959 to 1962, he served in FAA Headquarters in electronic engineering assignments. After earning his Bachelor of Science degree in electronic engineering from Worcester Polytechnic Institute, Cannon worked in various engineering capacities with the Army Air Force, the U. S. Army and the Continental Electronics Manufacturing Co., Dallas, Texas.

ALASKAN FSS MODERNIZATION PROGRAM UPDATED. Continued study and analysis of the Alaskan Region's flight service station modernization program has resulted in further improvements to the original program. The number of part-time operated stations has been increased from nine to 19 compared with the original plan announced last August. Fourteen stations will be operated full-time. The revised plan provides for new manned stations at Haines, Palmer, Dillingham and Kodiak Municipal Airport. Moses Point, Yakataga and Gustavus will provide 24-hour service through remote control.

COPCOM CONVENES NEXT MONTH. A third meeting of the Air Traffic Controllers' Procedures Committee (COPCOM) has been scheduled for March 21 through April 1, 1966, at FAA Washington Headquarters. This committee, which is made up of FAA and military personnel from all sections of the country, provides Air Traffic Service with ideas and recommendations concerning procedures and phraseologies, and their application in the control of civil and military aircraft.

MAHANEY APPOINTED MANAGER OF DULLES. R. Dan Mahaney, chief, Operations and Standards Staff, Bureau of National Capital Airports, has been appointed Manager of Dulles International Airport. Mahaney joined the Agency in 1946 as safety officer at Washington National Airport and worked on the development of the mobile lounge and the preparations for the opening of Dulles. Mahaney replaces Paul F. Steiner who retired in December.

ILS SYSTEMS AT 30 AIRPORTS TO BE IMPROVED. The performance of 40 instrument landing systems (ILS) at 30 airports will be improved with the installation of the SRDS-developed V-ring localizer antenna arrays purchased under a \$377,714 contract awarded by the Agency to ITT Federal Laboratories of Nutley, N. J. In most cases, use of the new equipment will permit reduced weather limits to Category II standards -- 100 feet vertical and as low as 1200 feet horizontal visibility for landing aircraft. Originally developed under FAA contract, the V-ring antenna array has proven more reliable at "problem sites" where reflections, scalloping and other sources of interference resulted in restrictions on use of the ILS under low weather conditions. The contract includes antenna arrays at 26 U. S. airports, three Brazilian and one Philippine airport, with the purchase of the four foreign units under a joint funding arrangement with the FAA. Delivery of the V-ring antenna arrays will begin in four months with first installations to be completed in about six months. The 26 domestic airports are: Asheville, N. C.; Binghamton, N. Y.; Birmingham, Ala.; Boston, Mass.; Bristol, Tenn.; Charlotte, N. C.; Chicago (O'Hare), Ill.; Cleveland, Ohio; Columbus, Ohio; Covington, Ky.; Dallas, Texas; Duluth, Minn.; Great Falls, Mont.; Greensboro, N. C.; Kansas City, Mo.; La Guardia, N. Y.; Lexington, Ky.; Louisville, Ky.; Memphis, Tenn.; Newark, N. J.; Pittsburgh, Pa.; Sacramento, Calif.; San Francisco, Calif.; Santa Ana, Calif.; Windsor Locks, Conn.; Winston Salem, N. C.

KIT CUTS TUBE COST BY \$200,000. A simple modification kit that will permit use of the same storage tube in two types of Radar Bright Display Equipment (RBDE-4 and RBDE-5) used in air traffic control is nearing completion in Systems-Research and Development Service. The use of a common storage tube results in improved performance, a significant reduction in the yearly cost of replacement tubes and simplification of logistics. The elimination of one stock item made possible by this modification will, according to a cost/effectiveness analysis, result in an annual savings of \$200,000 in stocks and stores.

DO YOU OPERATE GOVERNMENT CARS? If so, you need to become familiar with changes in the operators identification card. All cards issued after December 31, 1965, must contain the operator's place of birth and social security number. This is needed to improve accuracy in identifying the operator's driving record on a national basis. The Bureau of Public Roads, through the National Driver Register Service, maintains such data for the use of Federal, state and local governments. Details in Agency Order 1790.2.

SCHULZE RETURNS FROM OVERSEAS. Van V. Schulze, former chief of the FAA's Civil Aviation Assistance Group (CAAG) in Tunis, has returned to the Office of International Aviation Affairs as aviation advisor to the Agency for International Development (AID). This assignment is a continuing reimbursable detail to assist in coordinating Agency matters with AID.

WHIRLYBIRD HANDBOOK AVAILABLE. A technical manual for applicants preparing for private, commercial and flight instructor pilot certificates with a helicopter rating is available for 75¢ from the U. S. Government Printing Office. Currently certificated helicopter flight instructors will also find the manual valuable as an aid in training students since it gives detailed coverage of helicopter aerodynamics, performance and flight maneuvers.

MANAGEMENT TRAINING OPPORTUNITIES ANNOUNCED. Interested employees are invited to apply for training in two specialized programs, Air Transportation Systems Specialist Development (ATSS) and Administrative Management Development (AMD). The AMD Program, now in its second year, is designed to provide administrative training to employees who have experience in FAA technical areas. Applicants must be experienced in one or more major operational fields, be in grades 13 through 15, and be recommended by their supervisors. Employees have until March 11, 1966, to apply. Candidates volunteer to spend a year in concentrated study, during which time they will be away from their regular duty station for a considerable portion of time. A third group of 20 will be selected to participate in this program, to be provided in part by University graduate training and partly in Washington Headquarters. Further information is in Agency Notice 3110.16 due to reach the field within the next ten days. This will be the third group of 20 employees to receive this training. The first ones, who completed training June 1965, are now working in various management assignments throughout the Agency. The second group is now about midway through the total program.

Up to ten employees will be selected for the ATSS program which is designed to develop a group of air transportation systems specialists to advise top management in this critical field. Courses of study cover one year and may be augmented by special training within the Agency. Candidates need at least three years FAA experience (GS-11 or above) in technical or administrative work and a bachelor's degree with a high scholastic average in a field that will provide background for graduate study in transportation, operation research, aerodynamics, economics, operation management, or similar technical and business administration topics. Complete details are in Notice 3110.15 due to reach the field in the next ten days. The first group of six are now in training. They are James Moreland from EA, Airports Division, at M. I. T.; Thomas Messier, from Fairbanks, Alaska, Maintenance Sector and Arthur Webster, from Systems Analysis, SRDS, both at Stanford University; and Donald Geoffrion, from Aircraft Development Service, Robert Paullin, Flight Standards Service, and Jesse Tanner, Systems Maintenance Service, from Washington, at the University of California.

IM CHIEF RESIGNS. Richard B. Leng, Director of the Installation and Materiel Service since 1963, has resigned effective February 4 to return to private industry. In his letter of resignation, Mr. Leng pointed out that he had agreed to serve three years and that his resignation was effective on the third anniversary of his joining the FAA.

EMPLOYEE MOBILITY EXPLAINED. A recent decision of the Board of Appeals and Review of the Civil Service Commission reaffirms the Agency's authority to reassign employees as necessary to carry out the mission of the Agency. As long as an employee does not lose pay or rank, Agency management may reassign him to any position in any geographic area without the use of the reduction-in-force procedures. The Agency is committed to making every effort to provide continuing employment for all career employees, but those interested in making a career with the Agency must be willing to accept lateral reassignments when offered.

THE HOLE STORY (CONT.). A good part of the structures in the Forrestal Building complex methodically taking shape next to the Headquarters building will consist of waffles -- not the crisp, light-as-a-feather kind you drench with syrup and butter, but concrete ones laced with reinforcing steel. That's what those two neatly stacked piles of "hats" on the eastern rim of the excavation are all about. Called "slab pans" in the trade, they are installed in such a manner to call to mind an upside-down cupcake pan. The hollow portion forms the ceiling; concrete is poured from above to create a flat floor, dimpled from below by the slab pans to produce a strong ribbed ceiling. When the concrete is dried, the pans are withdrawn and used again and again. An example of this method of construction can be found in the garage ceilings of Headquarters. Elsewhere in the excavation, things are proceeding on schedule, the Blizzard of '66 notwithstanding. The heating tunnel, which also carries air conditioning and other utilities, is inching its way toward 9th Street from the generating plant on the southeast corner of 12th and C Streets. The present tunnel -- that long concrete "Chinese Wall" stretching from one side of the hole to the other -- will be demolished in due course to make room for new construction. Engineers took the snow in stride, having planned for it in making up their construction schedule. While most of the workers were out of the hole for five days, some still continued to work, notably the "rod men" who install reinforcing steel in the concrete forms. The nature of the soil, in its way, enabled work to resume more rapidly since the melting snow seeped swiftly through the ground to pre-dug drainage wells where it was pumped out as rapidly as it accumulated.

NEW OFFICE FOR FA CLUB. The FA Club now occupies new office space in room 114 on the lobby floor of the Headquarters building. Larger space was needed for expanded activities. The phone number is the same, x25642.

CORNHUSKERS SOUGHT. The Iowa State Society of Washington, D. C., is anxious to contact all former Iowans. If you are one, and are interested in their social program, call HU 3-7547.

AWARDS AND REWARDS. The Installation and Materiel Service presented the following awards last week: Sustained Superior Performance Awards were given to John Hauenschild Jr. and Frederick G. Scheel of IM-500 and to W. Donald Swinney and Catherine V. Frazelle of IM-100. Special Service Awards went to Harvey R. Wendorf, Ezra F. Nichols, Frank W. Marzec, William B. Brown, Frank E. Van Demark and Manuel Gonzalez, all of IM-100.

WELCOME TO FAA! Clerk-typists BRENDA L. ARNOLD, Executive Staff, AT; BETTY C. FAISON, Office Services Division, HQ; JOAN E. TAYLOR, Operational Audits Division, AU. ELAINE D. BASISTA, clerk-steno, Electronic Engineering Division, SM. Firefighters HAROLD E. NICHOLS and ROBERT R. DORSEY, both Operations Division, CA. Accountants HENRY A. CEJKO, HOMER McMILLAN and SYLVIA ROSE, all Accounting Programs Division, MS. Also CHARLES A. ARCHER, teletypist, Office Services Division, HQ; ROBERT J. PFLEGHARDT, education specialist, Training Division, PT; JOHN J. CARROLL, human factors specialist, Technical Operations Division, SS; and JAMES H. KIMBLE, refrigeration and air conditioning equipment worker, Maintenance Division, CA.

INTERCOM

F E D E R A L A V I A T I O N A G E N C Y

FAA Library

FEB 25 1965

William F. McKee
Administrator

66-8 February 21, 1966

Technical Processing

Branch HQ-810

ALBERT THOMAS DIES. The Agency was saddened at the news Tuesday morning, February 15, of the death of Albert Thomas, one of the most respected men in the Congress and representative of Houston, Texas, for 30 years. In his capacity as Chairman of the House Appropriations Subcommittee on Independent Offices, Albert Thomas played a leading role in the review of FAA programs and budgets since the establishment of the Agency in 1958. Much of the progress which the FAA has made over the past several years has been due to the understanding and support which Congressman Thomas and his colleagues have given the Agency and its programs. Administrator McKee along with other Federal officials and members of Congress attended the funeral of Congressman Thomas at Houston on Friday, February 18.

NEW MOBILE TOWER PRESSED INTO EMERGENCY USE. A new type portable control tower outfitted by the FAA Depot at the Aeronautical Center, Oklahoma City, and currently being evaluated by the FAA and the USAF, was called into actual emergency use Monday, February 14. A fire the preceeding day had destroyed the control tower and IFR room at Lockheed Air Terminal, Burbank, Calif., leaving the airport without traffic control service. At the time of the call from the Western Region regarding use of the portable tower at Burbank, the Agency had just completed the final tests at Oklahoma City. It was placed aboard a C-124 of the 937th Military Airlift Group, Tinker AFB, and flown to Burbank, where it was pressed into immediate use.

REGIONAL WINNERS PICKED FOR MECHANICS SAFETY AWARDS. The Agency has named 17 aviation mechanics from industry as regional winners in the third annual Aviation Mechanic Safety Awards Program, lauding them for their contributions to aviation safety through better maintenance practices and improved equipment reliability and design. Ten mechanics were named in the air carrier category and seven were named in the general aviation category. Two national winners, one for air carrier and one for general aviation will be selected next month from the two groups of regional winners. State, regional and national winners will, for the first time, receive a tuition-free technical aviation course at the FAA Academy at Oklahoma City.

ENGINEERS HONORED THIS WEEK. This is National Engineers' Week and a good time to salute the 2,800 engineers working for the FAA. Their specialties run the gamut of the profession -- civil, automotive, electronic, airways, industrial, aerospace, mechanical, maintenance, safety, structural and many more. The National Society of Professional Engineers' theme this year is, "Engineering...Creative Resource for Progress."

CYROCKI NOMINATED FOR JUMP AWARD. John M. Cyrocki, chief, Flight Standards Division, Pacific Region, has been nominated by the Administrator as the Agency candidate for the William A. Jump Meritorious Award for Exemplary Achievement in Public Service. One or two such awards are made each year to Federal employees, under 37 years of age, in recognition of outstanding service in the field of public administration.

ALLOW ROOM FOR EXPANSION. The Minneapolis Area Office has run across a potentially dangerous situation in filling gasoline storage tanks for standby engine generators. One facility had its tanks filled with very cold gasoline and when the fuel was later warmed underground it expanded and backed up through the generator, spilling on the floor. Luckily, an employee went into the building and noticed it. When the filler cap was taken off, gas surged out of the tank onto the ground outside. If the generator had automatically started while gas and fumes were in the building it would have probably exploded. Lesson: Never fill tanks more than 90 per cent of capacity and watch them closely after they are filled.

AREA OFFICES NEED DIRECTIVES TOO. Although area offices were provided with appropriate directives prior to their establishment, since then originators of directives have failed to add the "M" code (area office distribution) when new directives or changes to the existing ones are issued. Agency manual MS P 1720.7 describes such distribution. For instance, directives sent to field offices which report to area offices must also include distribution to the appropriate area branch or section level.

COOPERATION SAVES FAA \$4,500. The Installation and Materiel Service's Reliability and Product Control Branch, IM-770, recently provided assistance to the Aeronautical Center's Equipment Services Branch, AC-470, which resulted in a minimum savings of \$4,500 for the FAA. Having a requirement for a hydraulic/electronic governor test stand, AC-470 personnel discovered that one of these instruments had been declared surplus by the Experimental Laboratory, U. S. Naval Academy. Prompt action on the part of IM resulted in obtaining the stand and thus the savings.

BODKIN \$500 RICHER. For his efforts in obtaining a "Service Policy Coverage" for the Agency's JetStar, George W. Bodkin, chief of the Aircraft and Avionics Maintenance Section, Hq. Aircraft Management Branch of Flight Standards Service, has been given a Special Service Award of \$500. Through Bodkin's effort, all product improvements relating to the aircraft and engines are provided to the Agency at no cost. As a result of this action covering the JetStar engines, tangible savings of \$10,000 per engine, or a total of \$40,000, will be realized this fiscal year.

TWO NOMINATED FOR PRINCETON FELLOWSHIP. James E. Dow, Director, National Airspace System Special Projects Office, has been nominated by the Agency to participate in the Princeton University Educational Program for Federal Officials at Mid-Career. Browning Adams, chief, Flight Standards Division, Central Region, has been named alternate. Selection of the 20 Government career officials to spend the academic year 1966-67 at Woodrow Wilson School of Public and International Affairs will be made by Princeton about mid-April.

SAVINGS BONDS INTEREST RATE INCREASED. President Johnson last week increased the interest rate on savings bonds from 3.75 per cent to 4.15 per cent. The increase was done to make the savings bonds more competitive with other forms of savings and applies to all outstanding bonds purchased since December 1, 1965, as well as those bought in the future. The way it works is this: With the new 4.15 per cent rate, \$18.75 invested for only seven years will earn \$25. When the rate was 3.75 per cent, a savings bond holder had to wait seven years and nine months in order to get his \$25. In other words, the Government is raising the interest rate by shortening the length of time they must be held in order to earn their face value.

TRAVEL TIME CAN BE WORK TIME. In response to a request by the FAA, a recent Comptroller General decision will permit, under certain conditions, the crediting of travel time, after regular duty hours, as time worked. Such credit is generally associated with call-back overtime. The decision applies to travel time between headquarters duty post and outlying locations. The largest group of employees affected by the decision are among the 9,000 Airway Facilities technicians in the field who are required to travel in performing normal maintenance work. The impact of the decision is being studied to assure maximum benefit to all employees. Necessary regulations and guidance for placing the decision into effect are being developed.

RIGID DIGIT SYSTEM HELPS FILING. The numerals 1720 and 3330 are more than just numbers. They are sample keys to the exact place to file correspondence, forms, directives and reports and other Agency records on widely varied subjects. The system is explained in Order 0000.1. If you are looking for some correspondence or the directives on incentive awards, for example, this guide tells you to look under 3450, the number assigned to that subject. To make life easier for yourself and for others, use the subject classification system guide to help in finding or filing, and to help you assign the right number to directives, forms and reports which you originate.

O'HARE TOPS 'EM ALL AGAIN IN '65. Chicago's O'Hare International Airport hit 519,430 operations in 1965, again making it the busiest airport in the world. This is the first time any airport in the world has had that many operations in a year. There were an average of 1,400 aircraft movements a day and nearly 21 million passengers arrived or departed from O'Hare during the year.

FSEE EXAMS SCHEDULE ANNOUNCED. Federal-Service Entrance Examinations will be given at more than 800 examining points throughout the country on April 16 and May 21. The FSEE is one of the Federal Government's primary means for recruiting new graduates for careers in Government. The exam is open to college seniors and graduates, as well as to others with a combination of experience and training equivalent to a bachelor's degree. It is used to fill a variety of career-entry positions at the GS-5 or GS-7 level, depending on qualifications of the candidate. Those interested must submit applications by March 16 for the written exam on April 16, and by April 19 for the test on May 21.

Suggested items for INTERCOM should be sent to IS-40, x25574.

HANGAR 6 CHIEF ANNOUNCED. Kenneth W. Hazlett, chief, Operations Section at Washington National's Hangar 6, has been selected chief of the Headquarters Aircraft Management Branch (Hangar 6) Aircraft Programs Division, FS. Hazlett replaces Clarence R. (Tex) Melugin, Jr., recently appointed Special Assistant to the Deputy Administrator. Hazlett transferred to Washington as a pilot in 1946 from the Aeronautical Center where he was an instrument flight instructor.

WEATHER EXPERTS MEET. Representatives of 12 Government organizations engaged in meteorological research met last week in Boston to brief a group of consultants from industry and educational institutions who are developing a National Meteorological Sub-synoptic Forecast Plan. The FAA was represented by Joe D. Conerly, RD-200, and Emanuel M. Ballenzweig, RD-153, who presented a paper on "Short Period Terminal Weather Information Studies in the FAA."

WASHINGTON NATIONAL IS ON THE AIR. A one hour music and interview type radio program originates at Washington National Airport each Saturday from 1 to 2 p.m. over station WFAX -1220 kc. Arriving and departing passengers as well as aviation personnel are interviewed "on the spot" in the terminal of WNA. Last Saturday's program included an interview with airport manager Edgar B. Franklin and the week before the program featured BNCA Director, Arven H. Saunders.

WELCOME TO FAA! Clerk-typists CAROLE M. SMITH and CYNTHIA A. WILLIAMS, both Office Services Division, HQ; ERNESTENE WILLIAMS and BONNIE RAYE FLETCHER, both Accounting Operations Division, HQ. ESTHER M. LEAGAN, clerk-steno, Maintenance Division, FS; HERBERT J. HORWITZ, management analyst, Data Systems Division, MS.

INTERCOM

F E D E R A L A V I A T I O N A G E N C Y

FAA LABORATORY

MAR 2 1965

William F. McLean

Administrator

66-9 February 28, 1966

Technical Processing
Branch, HQ-410

AGENCY ASSURES PASSENGERS ON SAFETY OF NORTH ATLANTIC OPERATIONS. Last Thursday, the Air Line Pilots Association, in an advertisement in the New York Times, charged that the recent international ruling narrowing the flight corridors over the North Atlantic had endangered the flying public because of "the increased risk of midair collisions." The following is the Agency's reply to this charge from the ALPA:

For some years aircraft flying the North Atlantic were laterally separated by 120 nautical miles. This standard was adopted when pilots flew by celestial navigation. Now with electronic navigation equipment, both airborne and surface, more precise navigation is possible. It is practical, therefore, to reduce the separation standard from 120 to 90 nautical miles.

This separation standard is safe. The 90-mile separation is far greater than is provided virtually anywhere else in the world. By comparison, aircraft flying over the United States fly on tracks 10 to 20 miles apart.

The new standard, which was adopted at a meeting of the U. N. International Civil Aviation Organization, resulted from studies of over 7,000 flight records backed up by pilots' logs and radar sightings. Moreover, the safety of the new standard was confirmed by Government and industry technical experts during many actual in-flight, in-cockpit observations.

The 90-mile separation has been utilized for two years in flights between New York and Puerto Rico without derogation to safety.

Before adopting the 90-mile separation standard over the Atlantic Ocean, it was carefully considered and approved by representatives of 22 nations.

The Air Line Pilots Association was invited in August 1964 to comment on the study on which the U. S. position was later developed. The Association did not reply. In September 1964, the FAA invited the Air Line Pilots Association to comment on the U. S. advance documentation prepared for a special North Atlantic meeting on the reduction in horizontal separation. The Association did not reply. In February 1965, the FAA solicited comment from the Air Line Pilots Association on the U. S. position to be presented to the International Civil Aviation Organization (ICAO). The Association did not reply. In the development of the U. S. position, ALPA did not participate. Only after presentation of the U. S. position to ICAO, did the pilots present their point of view. And even then, it was through the International Federation of ALPA.

(MORE)

Despite the broad support for the establishment of the present standard, the Administrator of the FAA wrote on February 23 to the President of the Air Line Pilots Association inviting the Association to meet with the FAA. The Administrator wrote: "We will analyze the data promptly to determine if there is a basis to attempt to convince the other international parties to reconsider their decision."

The FAA will support any change that can be justified by accurate and meaningful data. Under no circumstances will the FAA permit any derogation in aviation safety over the North Atlantic or any other place in its jurisdiction.

PRESIDENT SPEAKS ON BROTHERHOOD WEEK. President Johnson, as Honorary Chairman of Brotherhood Week, wrote the following to the heads of Executive Departments and Agencies in observance of Brotherhood Week: "Americans of all races, creeds and walks of life must join hearts and hands to stay the poisons which threaten our nation's life. Starting with the family and community, we must together extend to every American those rights of freedom and opportunity that are the wellspring of America's strength. I hope the men and women of each Department and Agency will, in their own way, pursue this vital purpose during Brotherhood Week -- and throughout the year."

PAPER WORKLOAD CUT. On March 1, 1966, about two dozen forms will be eliminated representing more than 190,000 pieces of paper which FAA employees were required to fill out annually. These savings are made possible through the utilization of data obtained on the annual Employee Appraisal Record for nonsupervisory employees and the Employee Appraisal Record for managerial employees. The EAR requires about 45,000 pieces of paper annually, or 145,000 less than before. The EAR will be used for merit promotion purposes after March 15.

FLENER APPOINTED DEPUTY DIRECTOR - SOUTHERN REGION. The chief of Southern Region's Airports Division, William M. Flener, has been appointed Deputy Director of the Southern Region. Flener moved to the Southern Region post in August 1965 from Washington headquarters where he was Staff Assistant, Airports Service. He graduated with distinction from the Air War College the year before. During Flener's 23 years of FAA service, he served in five control towers and two centers between 1943 and 1954. Since that time he has served as senior controller, chief of the Facilities Operation Section and assistant chief, Operations Branch, Air Traffic Division, in the Western Region. Flener holds a commercial pilot's license and an instrument rating. In 1962 he was the Agency's nominee for the Arthur S. Flemming Award.

PINE BLUFF DF EQUIPMENT MAKES GOOD AGAIN. Recently the Pine Bluff, Ark., Flight Service Station personnel, using VHF/UHF DF equipment even before it was officially commissioned, assisted four aircraft in one day. It was commissioned a few days later, on February 4, and two days later was in use again. This time it assisted a single engine aircraft on a VFR flight when the pilot reported he was unsure of his position. Initially, the pilot had contacted Little Rock approach control, but the aircraft could not be observed on their radar. With the help of the Pine Bluff FSS, he landed safely at Grider Field.

DOD PROVIDES JOB OPPORTUNITIES. Recently, the Department of Defense agreed to give special consideration on a world-wide basis to the placement of excess FAA electronic technicians. Because of DOD's current need for additional employees, a number of opportunities for continuing Federal employment are becoming available at military installations. Last week, Kelly Air Force Base, San Antonio, Texas, offered transfer opportunity to 23 Southwest Region technicians. In addition, 12 employees from various regions have recently transferred to other USAF installations. This is typical of outplacement activity during recent months which has seen a number of FAA technicians move to other Federal agencies and private industry. FAA Regions, Centers and Headquarters have been cooperating in a concentrated drive to develop jobs for excess employees in order to avoid where possible RIF action and lessen the impact on layoffs due to increases in productivity within the Agency.

AERONAUTICAL CENTER SAVES MORE \$. Between July 1 and December 31, 1965, the Aeronautical Center achieved savings of \$320,000 over the original estimates as a result of reductions in the Agency's flight programs and recent management decisions to realign hangar locations and to inventory supply items at each hangar location. The complete inventory disclosed surplus stocks which were turned back to Central Stores and eliminated the need for procurement action to replenish stocks.

SUCCESS STORY - UCR GETS RESULTS. Recently an employee noticed an erratic UHF signal at one of the sectors in an ARTCC. He reported this condition on an Unsatisfactory Condition Report (UCR) and in short order a new antenna was installed and satisfactory and reliable service was restored. You too can get action - if you act. If you see a way to improve working conditions, eliminate waste, save money, improve service, submit a UCR (FAA Form 3708).

ASDE SERVICE TO BE CURTAILED. Currently installed Airport Surface Detection Equipment (ASDE) is to be decommissioned at all FAA facilities except O'Hare International, John F. Kennedy, Los Angeles International and Dulles and the programmed installation at Andrews AFB. Decision to decommission the other ASDEs follows a recent study to determine the operational effectiveness of the ASDE program. The studies concluded that the operation and maintenance of the ASDE systems cannot be justified at all existing locations. It was determined that benefits from ASDE equipment could become greater with the advent of lower minimums and/or certain system improvements. Those left operating will be the object of future cost/benefit studies and those decommissioned will be left in place for the time being.

HOW TO SAVE ON POSTAGE. Government franked envelopes don't mean free postage. In fact, last year the Agency paid the Post Office Department \$1,500,000 in postage. We can all help our War On Waste by reducing postage where possible. Recently, third-class mailing of one routine widely distributed regional publication saved \$8,000 in postage. Use of "self mailers" (printed material designed for mailing without envelopes) saves both handling time and expense. Distribution personnel can suggest to you ways to save on postage and mail costs.

Suggested items for INTERCOM should be sent to IS-40, X25574.

FAA/USAF LIAISON OFFICER HONORED. The Air Force recently awarded the USAF Commendation Medal to Lt. Colonel William M. Beaven, Air Force Communications Service Liaison Officer with FAA. The citation covered the period November 1964 to December 1965 and cited his service with distinction as technical advisor to the FAA mobile navigational aids working group, in addition to outstanding performance of normal duties. Colonel Beaven completed 2½ years in his present assignment this month.

WATCH THOSE VALUABLES. Because of a recent theft of five topcoats from the cafeteria, employees are cautioned against leaving coats unattended while eating. Any loss or theft of personal property should be reported promptly to the Compliance and Security Staff, HQ-10, x25621.

FAAers AT WNA PRAISED. The Administrator has received a letter from John J. Gelm, District Manager of TWA, praising the work of all FAA employees at Washington National Airport during the blizzard of '66. Gelm lauded "the sterling performance of the FAA...during the recent blizzard conditions" and said, "Individuals of this high caliber are a tribute to your organization."

AREA OFFICE BROCHURE REPRINTED. Requests for the brochure describing FAA's area offices quickly exhausted the initial supply. The brochure has been reprinted and copies may be obtained in MS-500, Room 601, or by calling x25731.

FINANCIAL MANAGEMENT ROUNDTABLE MEETS. The third in a series of meetings on operational and organizational aspects of the President's Government-wide planning, programming, budgeting system sponsored by the Financial Management Roundtable meets tomorrow night (Tuesday) at 7:30 p.m. at the Museum of Natural History Auditorium. Dr. Victor K. Heyman, Assistant for Special Projects in the Office of the Assistant Secretary of Defense, will talk on the implications for management of a reasonably well-functioning programming system. All are welcome and free parking is available at either end of the building.

AWARDS AND REWARDS. Milton B. Meisner and Gordon L. Edwards of the System Planning Division, Airports Service, received Sustained Superior Performance Awards.

HQ SCHEDULES SHOW-DOWN INSPECTION. The annual inventory of all Agency headquarters accountable personal property begins today. All persons who have accountable property charged to them need to have it on hand during the inventory period which runs through March 4. This inventory is an annual affair, required by Agency Order HQ 4650.1.

LET THERE BE LIGHT. When the day's work is done, leave the lights burning. That is the new procedure, since studies show that the life of fluorescent lamps is affected by the number of times they are started. The cleaning force and GSA guards will turn them off when their work is done.

HELPFUL HINTS ON 'HOW TO'. Headquarters Operations is now conducting a training program for supervisory personnel on the purposes, procedures, as well as responsibilities of the new Employee Appraisal Record. The EAR is the new form to be used for annual performance appraisals and for the merit promotion program.

INTERCOM

F E D E R A L A V I A T I O N A G E N C Y

FAA Library

MAR 10 1966

William F. McLean
Administrator

66-10 March 7, 1966

**Technical Processing
Branch, HQ-610**

PRESIDENT CALLS FOR TRANSPORTATION DEPARTMENT. President Johnson, in a message sent to Congress Wednesday, called for the creation of a Cabinet level Department of Transportation which would bring together almost 100,000 Federal Government civilian and military personnel and over \$6 billion of Federal funds now devoted to transportation.

The Department of Transportation will include as elements the Federal Aviation Agency, the U. S. Coast Guard, the Office of the Under Secretary of Commerce for Transportation, the Bureau of Public Roads, the Maritime Administration, the St. Lawrence Seaway Corporation, the Alaskan Railway, the safety functions of the Civil Aeronautics Board and Interstate Commerce Commission and other related transportation elements and functions.

The President said the Department will:

- coordinate the principal existing programs that promote transportation in America.
- bring new technology to a total transportation system, by promoting research and development in cooperation with private industry.
- improve safety in every means of transportation.
- encourage private enterprise to take full and prompt advantage of new technological opportunities.
- encourage high quality, low cost service to the public
- conduct systems analyses and planning, to strengthen the weakest parts of today's system.
- develop investment criteria and standards, and analytical techniques to assist all levels of Government and industry in their transportation investments.

It is expected that the new Department will be organized with major operating administrations or agencies, each one of which will be responsible for programs relating to a major form of transportation such as aviation.

FAA Functions Unchanged

The establishment of the Department will have no immediate impact upon the operation of the FAA. The bill establishing the Department directs the Secretary of Transportation to give full consideration to the need for operational continuity of the functions transferred, to the need for effectiveness and safety in transportation and to the needs of national defense.

A White House spokesman explained that this provision clearly directs the Secretary to maintain the integrity of the agencies such as the FAA which will come under the Department.

(MORE)

The vast majority of FAA employees will not be affected by the change. They will continue to perform their important functions so vital to our transportation system as they have in the past. As a practical matter, it is expected that employees will find the jobs to be done for the Department as rewarding and challenging as in the separately operating entities. In addition the legislation establishing the Department provides that there will be no reduction in classification and compensation of employees within one year of the effective date of the transfers.

The President's transportation message makes it clear that the Administration will be placing great emphasis upon transportation in the years to come, and that aviation as well as other forms of transportation, will be given high priority under the leadership of an official of Cabinet rank.

SST Program Spurred

In his message to Congress the President reemphasized the Administration's support of the supersonic transport development program.

He announced that he was requesting \$200 million in fiscal 1967 appropriations to initiate the prototype phase of the SST, in addition to the \$80 million previously appropriated for that period. This money is to finance completion of design work and continue economic and sonic boom studies and begin the prototype construction. Through fiscal '66 \$231 million have been appropriated for SST work.

The President added that the Administration hopes to conduct first flight tests of the SST by 1970 and to introduce it into commercial service by 1974.

Aircraft Noise to be Attacked

The President also announced that he was directing the Administrators of the Federal Aviation Agency and National Aeronautics and Space Administration, and the Secretaries of Commerce, and of Housing and Urban Development, to work with the President's Science Advisor in developing a program to alleviate problems arising from aircraft noise.

The Task Force appointed by the President is charged with recommending legislative or administrative actions designed to bring relief to people who have suffered from aircraft noise.

Safety is Stressed

The President emphasized that no function of the new Department and no responsibility of its Secretary will be more important than safety. "We must insure the safety of our citizens as they travel on our land, in our sky, and over our waters," he stated. The Transportation Bill recommends the creation, under the Secretary of Transportation, of a National Safety Transportation Board independent of operating units of the Department. The primary functions of the Board will be to determine the causes, or probable causes, of accidents occurring in all forms of transportation, and to hear appeals of denials, suspensions or revocations of certificates.

(MORE)

Emphasis Given to International Aviation

Under the Bill, the Secretary of Transportation will provide leadership within the Executive Branch in formulating long-range policy for international aviation. The Secretary of Transportation will have the responsibility of insuring that international aviation policies are consistent with overall national transportation policy.

* * *

AGENCY SENDS DELEGATION TO ICAO. Fred Moore and Vernon Hallows of Air Traffic Service and Russell Biermann and Neal Blake of Systems Research and Development Service comprise the U. S. Delegation to the Fifth Air Traffic Control Automation Panel Meeting of the International Civil Aviation Organization in Montreal. The meeting, which convened February 28 and will run until March 21, is being attended by ATC automation experts from Canada, Czechoslovakia, France, Germany, Ireland, Israel, Japan, Netherlands, Sweden, United Kingdom, and the United States. The task of the panel is to prepare material and recommendations related to the development and application of automation in air traffic control.

WEATHER REPORTING BY AGENCY PILOTS BEING TESTED. Agency flight inspection pilots operating in the Eastern Region are radioing hourly weather reports to flight service stations in a test program to determine the value of such reports in weather briefing and forecasting services to general aviation pilots. FAA pilots report the presence of turbulence, thunderstorms, visibility under five miles, cloud ceilings under 5,000 feet and any unusual weather conditions which might affect flight safety. The test program will continue through May 15.

DON KING GOES TO WASHINGTON. Don King, Deputy Director, Central Region, has been appointed Director, Installation and Materiel Service, replacing Richard B. Leng who recently resigned to return to private industry. King, who was formerly Deputy Director of I&M Service (1963-65), returns to Washington in April after serving 10 months as Deputy Director of the Central Region. He began his 33 years of Government service with the Public Roads Administration in 1933 and transferred to the CAA in 1940, working in Washington, D. C., Atlanta and Seattle until 1947, when he transferred to the Department of the Army, Office of Military Government, for overseas duty. He returned to the CAA in 1950. Posts held included: chief, Airways Systems Planning Staff; chief, Systems Engineering Division; chief, Systems Staff Division, Bureau of Facilities and Materiel. He served as Deputy and Acting Director of the Aviation Facilities Service, and from July 1962 until March 1963, King served as Acting Director, I&M Service.

BAKKE WINS CIVIL SERVICE AWARD. Oscar Bakke, Director, Eastern Region, is one of 10 top career civil service employees singled out for recognition by the renowned National Civil Service League. The group will be guests of honor at the annual Civil Service Award Dinner on April 29 in Washington, D. C. Bakke was nominated for this coveted award by the Administrator for his many years of outstanding performance in Government service.

VETERANS PREFERENCE EXTENDED. The Veterans' Readjustment Benefits Act of 1966 signed by President Johnson last Thursday provides that individuals who served more than 180 consecutive days on active military duty after January 31, 1955, and who were honorably separated, are entitled to veterans preference. The Act gives veterans preference in appointments and reductions-in-force. Appointing offices are amending RIF retention registers and Boards of Examiners are adjusting registers of eligibles accordingly.

GENERAL MAXWELL NOMINATED FOR SECOND STAR. J. C. Maxwell, Director of Supersonic Transport Development, was notified Friday of his nomination to the Senate for appointment to the temporary rank of major general. General Maxwell held the temporary rank of brigadier general, USAF, since July 20, 1963, and permanent rank of brigadier general since April 30, 1965. He has served as Director of the SST Development since September 1965.

SICK LEAVE RATE RISES. The Agency-wide sick leave rate for the second quarter of FY 1966 (last Oct., Nov., Dec.) was 14 hours per employee, a 0.6 hours increase over the same period in FY 1965. This is also higher than the first quarter of FY 1966 when the rate was 10.9 hours per employee. If the present trend continues during the remainder of FY 1966, we will exceed our FY 1965 cost of almost \$11 million paid for sick leave taken. The following table shows the trend by regions, centers and headquarters. Note that eight of the ten areas show an increased rate over the first quarter this fiscal year and seven are ahead of last year's rates.

Average hours sick leave used per employee

FY 1965	FAA	WASH	AC	NA	EA	SO	SW	CE	WE	AL	PC
1st quarter	10.7	10.5	9.6	14.1	12.2	10.1	10.7	9.3	10.5	11.3	11.7
2nd quarter	13.4	14.4	15.8	16.3	14.5	12.2	11.0	13.0	12.5	13.0	13.9
3rd quarter	16.0	17.4	17.8	18.5	16.3	16.8	13.3	15.0	15.9	14.2	16.6
4th quarter	13.2	18.4	12.6	15.0	15.0	10.6	12.4	10.6	12.7	15.0	13.2
TOTAL	53.3	60.7	55.8	63.9	58.0	49.7	47.4	47.9	51.6	53.5	55.4
FY 1966											
1st quarter	10.9	20.5	10.5	15.8	10.2	10.5	7.8	10.6	12.7	8.1	14.0
2nd quarter	14.0	10.1	15.4	13.9	15.6	12.5	17.2	12.3	14.0	14.8	16.5
Cum. Total	24.9	30.6	25.9	29.7	25.8	23.0	25.0	22.9	26.7	22.9	30.5

(Above figures are average rates, rounded off for convenience of tabulation.)

TOASTMASTER KLEVIT WINS AGAIN. Alan Klevit, Management Services, won first prize for the second year in the finals of the FAA Toastmasters Club contest held last week. Bill Welde, Eastern Region Area Office, came in second. Last year Klevit won in the Area and Regional contest, but was defeated in the District finals.

AWARDS AND REWARDS. Quality Within-Grade Increases in the Office of Compliance and Security have been awarded to Anthony T. Callahan, John M. Choroszy, Diane E. Malatesta, Mee Har Eng, CS-400 and Mary Lou Williams, CS-600.

CIRCUS TICKETS AT A DISCOUNT. Discount tickets for the circus at the Washington Coliseum from March 15-28 are available from the FA Club, Room 114.

INTERCOM

F E D E R A L A V I A T I O N A G E N C Y

William F. McLee
Administrator

66-11 March 14, 1966

NASPO FUNCTIONS TO BE EXPANDED. The functions of the NAS Special Projects Office will be expanded from centralized programming, planning, and scheduling to include design, engineering, installation and procurement responsibility. This expansion in functions is in recognition of the successful operation of SPO to date. The new office will be known as the National Airspace System Program Office (NASPO) and will be placed under the executive direction of the Associate Administrator for Development. James H. Mollenauer, Acting Deputy Associate Administrator for Development, also will be assigned prime responsibility for directing the NASPO activities. James Dow, who has been nominated to be a Princeton Mid-Career Fellow next year, will be designated as Deputy Director of NASPO.

DEPARTMENT OF TRANSPORTATION BILL INTRODUCED. The bill calling for creation of a Cabinet level Department of Transportation has been introduced in the Senate by Senator Warren G. Magnuson as bill #S.3010 and in the House by Congressman Chet Holifield #H.R.13200. Early hearings are expected on both bills. INTERCOM will report the progress of the legislation through the Senate and the House.

GARY TO HEAD FEDERAL EXECUTIVE ASSN. George M. Gary, Director, Alaskan Region, has been elected president of the newly formed Anchorage Federal Executive Association. The Anchorage association joins 68 similar associations and Federal Executive Boards located in centers of major Federal activities throughout the country.

AGENCY REQUESTS EXTENSION OF FAAP. The FAA has submitted a request to Congress, covering the fiscal years of 1968-69-70, to extend the Agency's authority under the Federal Airport Act to make grants-in-aid for public airport development at the current annual authorized level of \$75 million. The present funding authority expires at the end of fiscal year 1967. Early congressional action on this proposal is expected.

WHITFIELD MOVES TO SOUTHWEST REGION POST. Francis Whitfield of the Career Planning Division, PT, has been appointed chief of the Personnel Division, Southwest region. He replaces Frank Monroe who was recently appointed Executive Officer, RD, Washington. Whitfield, who transferred to Washington from the Central Region in 1963, has been closely associated with Agency's ESIS and FARE programs and was instrumental in the development of EAR, the single employee appraisal record recently adopted Agency-wide.

FAA Library

MAR 16 1966

Technical Processing
Branch, HQ-610

SST FINAL DESIGN PROPOSAL DATE ADVANCED. The Agency plans to advance from October 15 to September 1 the date for submission of final design proposals by the two airframe and two engine manufacturers participating in the supersonic transport development program. The change in dates will enable FAA to complete its evaluation of the competing airframe and engine designs by December 31 and keep the SST program on schedule. The four contractors are Boeing and Lockheed in the airframe area and General Electric and Pratt & Whitney in the engine area.

FAA UPS COST REDUCTION GOALS. In its March 1 updating of cost reduction goals for the 1966 and 1967 fiscal years, the Agency substantially increased its targets over those indicated last fall. Total cost reductions during the 1966 fiscal year are now estimated at \$46.6 million, an increase of \$14.9 million over the previous estimate. The 1967 cost reduction goal has been revised upward from \$27.8 million to \$36.9 million, an increase of \$9.1 million. The recurring savings through cost reductions over the five year period through the 1966 fiscal year are now expected to total \$123 million. This total excludes one-time savings estimated at \$23.7 million for the five-year period.

MILESTONE REACHED IN COST ACCOUNTING SYSTEM. The Southwest and Central Regions have both concluded the first run of the cost reports produced by the new Facilities Establishment Cost Accounting System. The system, being installed in all regions as an integral part of the Agency's Financial Management Improvement Program, will bring under improved financial management control a major program activity of the Agency involving expenditures of from \$75-100 million annually.

CRASHWORTHINESS CONFERENCE COMING. A two-day conference will be held in Washington March 29 and 30 to review regulatory standards and research programs related to passenger emergency evacuation and the crashworthiness of transport aircraft. FAA will report on recent efforts to improve interior cabin materials, interior cabin arrangements concerned with emergency exits, emergency equipment and lighting, fire suppression techniques, airline demonstrations of simulated emergency evacuation, and human factors items. The general public, airlines, aircraft manufacturers, pilot groups and others are invited to present constructive suggestions for improving current applicable standards and regulations. Edward C. Hodson, chief, Flight Standards Regulations Staff, will preside at the conference.

COMPASS LOCATORS TO GO. Compass locator transmitters at all ILS middle marker sites which cannot be fully justified by operational requirements are to be decommissioned. Originally, such compass locators were installed for added guidance and as back-up for the 75 mc middle markers. Present equipment and operational techniques are now adequate without relying on the middle compass locators. In addition, there is a serious lack of channels available for navigation use in the 200-415 kc band. Provisions are made to retain those where such decommissioning would result in a loss of operational efficiency or an increase in operational weather minimums.

AGENCY DEVELOPMENT STRUCTURE REVAMPED. James H. Mollenauer, Director, Systems Research and Development Service (RD), has been named Acting Deputy Associate Administrator for Development. John A. Weber, Deputy Director, RD, has been named Acting Director, RD.

FAA ALASKA FLYING CLUB WINS NATIONAL AWARD. The Agency's Alaska Flying Club at Anchorage earned top honors among 3,000 flying clubs in management operations, services to members and flight safety for the 18-month period ending June 20, 1965. The Alaska Flying Club earned first position in Class C, clubs whose membership is less than 50 members. The National Flying Clubs' Awards are sponsored by Flying Clubs International in cooperation with the FAA and the Flight Safety Foundation. The Class A winner, clubs with over 150 members, was the University of Texas Longhorn Flying Club and Class B, clubs with 50 to 150 members, was the USAF Flying Club, Colorado Springs.

DIRECTED STUDY TRAINING REVISED. The Agency's Directed Study Program, conducted primarily by correspondence, has been revised to reflect current Agency policy for this training. The program is designed to complement other Agency training by providing advance training on new systems, refresher training for updating employee knowledge, supplementary instruction for on-the-job training programs and prerequisite training for resident courses. Under the revised program, employees may be allowed up to ten hours per month of official duty time in the study of these courses, providing operational and staffing requirements permit. Details are in PT 3000.60.

AGENCY SELECTS 50 'CONTINUOUS POWER AIRPORTS.' As a result of the massive November power failure in the Northeastern United States, 50 airports in the 48 contiguous states have been selected as sites for emergency power generating equipment which will enable them to continue in operation during periods of prime power failure. The airports were selected on the basis of activity and location and are generally not more than 200 miles apart, thus providing almost complete coverage throughout the "48." Standby engine generators are being provided by the FAA for landing facilities at each of the 50 airports to permit instrument landings on at least one runway should a failure occur in the primary source of commercial power. The Agency will also bear the entire cost of standby power for Agency-owned and operated facilities such as control tower, ASR, approach lights and ILS. Airport owners are asked to provide emergency generators for lighting at least one runway and its associated taxiways. Seven key airports have already been equipped with standby power generators. They are New York City (John F. Kennedy and LaGuardia), Chicago (O'Hare), Los Angeles, Miami, Atlanta and Seattle. The remaining 43 airports are scheduled to receive the equipment as soon as it becomes available.

FLIGHT OPERATIONS INCREASED IN 1965. Flight operations through the national airspace system in 1965 surpassed all previous years. The 292 FAA control towers, 14 more than in 1964, reported a record 37.9 million takeoffs and landings during the year--an 11 per cent increase over 1964. IFR aircraft handled climbed 10 per cent with 12.9 million IFR flight plans handled by the ARTCCs. The largest increase--nearly 34 per cent--was in general aviation flying with airline activity increasing by 14 per cent. In total operations the five busiest airports were: Chicago O'Hare; Van Nuys (Calif.); Opa Locka (Fla.); Long Beach (Calif.); and J. F. Kennedy. All this and more is contained in the Air Traffic Activity report for 1965 available for \$1.25 from the Superintendent of Documents, U. S. Government Printing Office, Washington, D. C.

GENE KROPF IS AWA NOMINEE. Western Region Public Affairs Officer, Gene Kropf, has been nominated for the Public Relations Award given annually by the Aviation/Space Writers Association. The award recognizes outstanding contributions in publicizing, promoting or otherwise bringing to the attention of the public, aviation and/or space activities.

ASK AND YE SHALL RECEIVE. Need better postal service? Then contact your local postmaster and explain your problem. Recently a co-located field office reports that upon their request, direct mail delivery is now being made to the separate FAA offices in their building. Postal officials are anxious to improve their service whenever possible.

FAA FILM AVAILABLE. A new Agency film, "The Other Passenger," is now available for public showing. The 16mm color film depicts the duties of an FAA Flight Operations Inspector as he observes the flight crew of a civil jet airliner en route from Dulles International Airport to Mexico City. The 30 minute film, which features rare in-the-cockpit scenes of a jet during take-off and landing, is available through the FAA film library, Aeronautical Center, Oklahoma City.

AGENCY DC-3 TO THE RESCUE. A pilot of a single engine aircraft, lost on top of an overcast near Quincy, Ill., was led down through the overcast by an FAA flight inspection DC-3, N-30, piloted by Ivan L. Evans and Robert Brown, recently. Assisting in the drama were the Kansas City and Chicago ARTCCs in addition to the DC-3. The non-instrument rated pilot was provided with Agency assistance for 3 hours and 8 minutes before landing safely at Davenport, Iowa.

MORE MAGNIFICENT FLYING MACHINES. Year end 1965 totals show 97,720 active aircraft registered with the FAA. This is an increase of seven per cent over the previous year's total of 90,935. General aviation aircraft account for 95,519 of the total, up eight per cent from the 1965 total of 88,742. Air carrier aircraft decreased from 2,193 to 2,183.

WELCOME TO FAA! Clerk-typists HELEN D. PRICE, Publishing and Graphics Division, HQ, and BENIA C. FILIPCZYK, Financial Management Staff, CA. VALERINA C. LEWIS, clerk-steno, Compliance and Security Staff, HQ. Mail clerks JOHN J. WILLIAMS and ALBERT E. LAMBRIGHT, both Office Services Division, HQ. PETER F. WELLS, STEPHEN L. PROSISE and GILBERT CAMACHO, all firefighters, Operations Division, CA. MICHAEL McDERMOTT, teletypist, Office Services Division, HQ; CLARENCE L. HENDERSON, electrician, Maintenance Division, CA; JOSEPH E. JACKSON JR., clerk, Publishing and Graphics Division, HQ; JOSEPH J. GWIAZDOWSKI, evaluation engineer, Analysis and Control Division, SS; OLIVER E. RICHARDSON JR., statistician, Data Systems Division, MS; and JAMES J. McDEVITT, employee management cooperation specialist, Personnel Operations Division, HQ.

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FEDERAL AVIATION AGENCY

FAA 1207079

MAR 3 11966

William F. McLean
Administrator

66-12 March 21, 1966

Technical Processing
Branch, HQ-610

AGENCY TO HOLD HEARING ON NORTH ATLANTIC SEPARATION. A public hearing will be held at Agency Headquarters April 4 to receive views of interested parties concerned with the Agency's ruling narrowing the flight corridors over the North Atlantic. Recently, the 120 mile lateral separation was reduced to 90 miles for flights at or above 29,000 feet.

COMMITTEE HEARINGS SET ON TRANSPORTATION BILL. The Department of Transportation bill is scheduled for hearings in the Senate on March 29 before the Government Operations Committee chaired by Senator McClellan. Hearings in the House begin on April 5 before the Government Operations Committee chaired by Congressman Dawson.

MECHANICS SAFETY PROGRAM NATIONAL WINNERS ANNOUNCED. The two national winners of the FAA third annual Aviation Mechanics Safety Awards Program are Alfred L. James in the General Aviation category and Harold Priest in the Air Carrier category. James, with Alaska Helicopters, Inc., Anchorage, was recognized for his ideas on winterizing and improving the Bell helicopter for use along the Arctic Coast. Priest, of West Coast Airlines, Seattle, who submitted seven safety ideas, won with a device to prevent moisture from freezing inside an aircraft engine. Awards sponsored by American Aviation Publications will be presented to the two winners in a ceremony at FAA Headquarters.

CONTROLLER ROTATION CLARIFIED. The principle of rotation provided under Order 7210.1A was established to assure maximum safety and effectiveness of ATC operations by providing the controllers relief from fatigue, monotony, and constant work at any pressure position. Further, it provides for a fully qualified, competent controller workforce in the facility which is adaptable and has maximum flexibility within the facility to meet constantly changing traffic demands. Rotation as used in this Order applies only to controller positions GS-10, GS-11, and GS-12 and does not apply to the assistant controllers, GS-8. The rotation principle has no effect on the total number of controller positions. It is not the intention of the Order to convert GS-8 assistant positions to GS-10 controller positions. There is not sufficient GS-8 level work in our system to permit employees to remain indefinitely as assistant controllers; there is enough work of this nature to fully occupy GS-8's when it is coupled with training for control work. Promotions from GS-8 to GS-10 are made only when a position in the controller complement becomes vacant or when it is necessary to establish additional controller positions to meet operational control requirements.

NEW AREA MANAGER AT SAN JUAN. Mack R. Wood, Southern Region Appraisal Officer, has been named Area Manager of the San Juan, Puerto Rico, Area Office. He has been with the FAA/CAA for 21 years and in addition to being Appraisal Officer for the past year, has had numerous assignments in Flight Standards and Air Traffic both in Washington and in the field. Wood replaces Jamie D. Serra who resigned recently to take a position in private industry.

BROCHURE HI-LITES AGENCY COST REDUCTION PROGRAM. The success of FAA efforts to date in carrying out President Johnson's cost reduction and management improvement program is told in a "money-colored" brochure being released throughout the Agency. While focusing on outstanding past accomplishments, it is expected that the brochure will stimulate Agency personnel to even greater future cost reduction achievements.

CE ADMINISTRATIVE MANAGEMENT EVALUATED. The Office of Management Services is conducting a comprehensive field evaluation of administrative management activities in the Central Region which will continue through April 1, 1966. The evaluation team is composed of representatives from each MS division and a designated team leader. Plans call for the OMS evaluation team to visit all regions, centers and the Office of Headquarters Operations during a 21-month evaluation cycle.

FACILITIES MAINTENANCE MANAGEMENT PLANNED. A new management system, correlating financial with operational data, is moving toward Agency-wide installation by July 1. Being tested in SW, the system is expected to provide management information which will lead to significant improvements in sector, area, and regional planning, administration, and evaluation of an Agency program costing about \$135 million annually. Regional, Aeronautical Center, and headquarters representatives of facilities maintenance, materiel, accounting, and data processing functions will meet in Fort Worth March 23-25 for indoctrination on the new concepts and procedures preparatory to a formal handoff to all regions in May.

OCEANIC AIR BUSINESS BOOMS IN OAKLAND. Oceanic Air Activity Reports for January from the Oakland ARTCC reflect a 34 per cent increase over the previous January period and a 55 per cent increase over January 1964. Most of it is attributable to airlift support of Southeast Asia, the San Francisco Area Office reports. The calendar year figure for oceanic traffic handled by the Center was up 19 per cent to 54,521 from 45,978 for 1964. The increase has had an impact on all air traffic control facilities as well as on Flight Standards surveillance of the many Oakland based civil aircraft involved in these movements.

MEDICARE EXPLAINED. Information about Medicare of special interest to employees who are now 65 years of age or older, or who will become 65 by January 1, 1968, is contained in Notice 3800.2. It describes basic provisions of Medicare, eligibility, coverage, the effect on Federal employees' health benefits plans, things to consider before making any changes in present health benefit coverage, and options and choices available.

SAVE MONEY IN MAILING. Up to 50 per cent higher fees for certified and registered mail go into effect March 26, 1966. Use certified and registered mail only when essential. Return receipts are an added expense that should be used only when necessary. See Order 1770.11, Mail Standards and Procedures, for details.

BROOKINGS FELLOW ON DUTY WITH AGENCY. James Cooksey of the Illinois Bell Telephone Company, Chicago, has begun a 15-week assignment with the FAA as a Fellow in a Brookings Institution program to acquaint industry officials with Government activities. In his tour with FAA, Cooksey will participate in the Agency's financial management improvement program. He is a certified public accountant, a lawyer, and is experienced in the use of ADP equipment. Cooksey will study the FAA's need for and uses of financial information in the different aspects of Agency management. In this assignment he will have an opportunity to observe a large Governmental organization in action and to contribute toward its increased efficiency. Following a similar assignment last year, Joseph Meisenbach from Westinghouse Electric Corporation received the Agency's Certificate of Commendation for his service in laying the ground work for the integrated Facilities Maintenance Management System which is to be installed in all regions July 1, 1966.

THREE PARTICIPATE IN BUSINESS AIRCRAFT CONFERENCE. Henry Weeks, Flight Standards Service; Harold Hoekstra, Aircraft Development Service; and James Minor, Office of the General Counsel, are panelists at the 1966 SAE Second Annual Business Aircraft Conference to be held in Wichita March 30-April 1. They will participate in a technical session on "Development and Compliance with Airworthiness Standards." The eight technical sessions of the conference will cover business-utility aircraft design, manufacturing, production, operation, and maintenance as related to current equipment and systems development.

I&M FOCAL POINT FOR CRITICAL MATERIAL PRIORITY ASSISTANCE. The impact of Department of Defense requirements for critical materials for use in Southeast Asia is resulting in the Agency receiving an increased number of requests for priorities assistance from various manufacturers and aviation interests. The Defense Materials System focal point for the Agency is the Installation and Materiel Service. This program is being administered by Patrick Clark, Defense Requirements Officer, IM-520.

HELP AVAILABLE FOR NOVICE INSTRUMENT PILOTS. Special pre-flight and in-flight services for instrument pilots who want to gain instrument experience is being offered in the Southern Region. Called Instrument Flight Rules-Systems Indoctrination Program (IFR-SIP), the program is designed to acquaint general aviation pilots with the benefits of the national airspace system. Pilots need only request SIP handling when they file flight plans. Each participating pilot is given an especially detailed weather briefing prior to take off and clearances are reviewed to insure understanding of assigned altitudes, routes and radio frequencies. Radar service is provided SIP pilots to the maximum extent possible.

HERKALO STRIKES AGAIN -- AND AGAIN! At least half the credit and loot for winning the Doubles Championship in the Women's Bowling Association of Washington, D. C., goes to Dorothy T. Herkalo, administrative assistant to the Director of Information Services. Dorothy and Revis Buchanan of the Naval Ordnance Lab bowled 1243 as the winning series. Dorothy's scratch score in the three games was 556, slightly better than her average of 164. Next target for the ten-pin champs is the Virginia State Bowling Tournament to be held in Roanoke next month.

PARKING REMINDERS. People who lend their parking permits to others are running the risk of losing their parking privileges in the building garage. Permits are not transferrable and Agency Order 1760.2, attachment 1, cites the lending of permits as sufficient reason for revocation. Liability of the parking management contractor does not extend to cars parked illegally on unauthorized permits. Other reminders on parking are: Don't leave valuable articles in your car - the contractor isn't liable; if you plan to leave before the end of the day, let the attendant know and follow his instructions on parking; and, put yourself in the other person's position, if you damage another car while moving yours, leave a note with your name and telephone number on the damaged vehicle.

STORRS CITED BY SID. Ernest N. Storrs, chief of the Data Display Branch of Research and Development, has been elected Southeastern Regional Director of the Society for Information Display. SID is a professional group concerned with forms of information display techniques.

FINANCIAL MANAGEMENT ROUNDTABLE CONVENES. The Fourth in a series of meetings on operational and organizational aspects of the President's Government-wide planning, programming, budgeting system sponsored by the Financial Management Roundtable meets tomorrow night (Tuesday) at 7:30 p.m. at the Museum of Natural History Auditorium. Dr. John Haldi, Program Evaluation Staff, Bureau of the Budget, is the speaker. Free parking at either end of the building.

DEPARTMENT OF TRANSPORTATION FILM SCHEDULED. A 25 minute film, "The Department of Transportation - The President's Proposal - FAA's Vital Role," will be shown to all employees this week Wednesday and Thursday. The film features Alan Dean, Associate Administrator for Administration, explaining the bill which is now before Congress. Offices and Services will schedule employees for the showing in the Agency auditorium.

WELCOME TO FAA! Clerk-stenos KATHERINE D. WATT, Executive Staff, IA; MARGIE M. BRUNE, Evaluation Staff, AT. BERNARD W. LEWIS, travel clerk, Accounting Operations Division, HQ. Laborers JAMES H. JOHNSON and BEN BRANTLEY, both Maintenance Division, CA. JOSEPH G. GAMBLE, meteorologist, ATC Development Division, RD; STANLEY K. OLESON, physicist, Engineering and Safety Division, DS; ALGIE W. GREENE, operating engineer, Maintenance Division, CA; DANIEL C. JUSTICE, policeman, Operations Division, CA; JEAN H. KEEL, clinical nurse, Aeromedical Services Division, AM; FRED J. PECK JR., aerospace engineer, Engineering Division, SS; and LAUREL E. STANFIELD, contract specialist, Special Staff, SS.

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MAR 3 11966

William F. McLean
Administrator

66-13 March 28, 1966

Technical Processing

ANGLO-U. S. AVIATION AFFAIRS DISCUSSED. ^{Branch HQ 610} The Administrator met last week with the United Kingdom Deputy Secretary of Aviation Frank Wood at the start of a five-day program of informal discussion of the technical aspects of civil aviation. This is the sixth in a series of informal discussions between senior United States and United Kingdom officials for the periodic reviews of aviation policies. The talks are designed to insure the effective and compatible development of air traffic control, navigational aids and air safety in the two countries. Assistant Administrator Raymond B. Maloy, EU, accompanied the UK group to Washington and will participate in the discussions.

SMALLER CHECKS DUE UNLESS YOU CHECK DEDUCTIONS. Larger deductions for income tax will commence with May 4 checks (May 13 for Pacific) for most everyone who does not file a new withholding exemption certificate (IRS Form W-4) prior to April 8. Tax withholding will be computed by a new formula established by the Tax Adjustment Act of 1966 effective with the pay period April 10 to 23. The new formula brings deductions closer to actual taxes. Under the old formula, most people had to pay more tax than was withheld from their pay unless they claimed less than their real number of dependents. The new formula provides for a higher percentage of deductions for those in higher income brackets so that the amount withheld will more nearly approximate their tax obligation when the real number of dependents is claimed. Unless you file a new form W-4, deductions will be made from your May 4 check as if you were an unmarried person with dependents as listed in your current W-4. Payroll offices will not be able to handle individual inquiries because everyone is affected. New deduction tables and W-4 forms are being distributed to all facilities this week so that everyone can compute the number of deductions he wants to claim under the new formula.

FAA ACADEMY GOES COLLEGIATE WITH CATALOG. College level academic credit can be earned with certain courses at the FAA Academy when students make appropriate arrangements with the college or university in which they seek credit. A catalog of Academy courses, which includes a description of each course and an estimate of the semester hour equivalency of each, has recently been published as a general guide for educational institutions that may want to participate in the program. In each case, the amount of academic credit will be determined by the college concerned.

RELIEF EN ROUTE FOR TAN SON NHUT. Eight air traffic controllers and five electronic maintenance technicians depart for Saigon in the near future to assist the Viet Nam Directorate of Civil Aviation at their ARTCC on Tan Son Nhut Airport. The volume of air traffic at the airport, near Saigon, now exceeds that at Chicago's O'Hare Airport. Radar is now being procured for the ARTCC with funds from AID. Controllers selected for the two-year tour from a host of volunteers were Pierre E. Collins, George F. Kupp and George W. Weimar, from NAFEC; Paul C. Mitchell and John R. Ryan, Washington Center; Paul L. Garrigan, Cleveland Center; Donald G. Givens, Miami Center and William J. O'Connor, FAA Academy. The electronic technicians were Jerry E. Lee, Palmdale AFS; John K. Mitchell, Farmington (Minn.) AFS; Donald E. Powell, Indianapolis AFS; Kenneth A. Wood, Atlanta ARTCC; and Lloyd H. Yepson, Chicago ARTCC.

TECHNICIANS OFFERED CAREER DEVELOPMENT OPPORTUNITY. Technical personnel at the GS-8 and 9 level have the opportunity to qualify as personnel management specialists under an 18-month program of on-the-job training and formal instruction operated by the Agency for the past three years. Up to six people are selected each year. Assignments are rotated during the training period to provide a breadth of experience in personnel, training and general administration. Advancement during training depends on individual performance. Assignments after training are in Washington or in a field personnel office of the Agency. Application may be made by sending an SF-57 with a covering letter which discusses career interests to Office of Personnel and Training, Washington Headquarters, Attn: Executive Officer, PT-5. This year's program will consider applications received on or before May 15, 1966. Agency Notice 3410.6, 2/9/66, carries full details. Those who have applied unsuccessfully in the past are encouraged to reapply. The large number of applications received versus the small number selected has caused some potentially well-qualified trainees to be passed over in previous years.

THIS IS ESIS FOR FEBRUARY. The Executive Selection and Inventory System made the following selections during February: SW Region -- Glen W. Welsh to chief, Engineering and Manufacturing Branch, from Flight Standards Division, PC; Ernest C. Rice to chief, Program Planning Branch, ATD, from chief, AT Operations Branch, Washington. PC Region -- Gordon Pearson to chief, Air Traffic Branch, Oahu Area Office, from assistant chief, ATC, PC; Roy W. Johnson to supervisory flight check pilot, from FS Division, AC. Washington Headquarters -- Francis Smoot to industry economist, Policy Development, from operations research analyst, AS; and Fred J. Peck Jr., to aerospace engineer, SS, from outside the Agency.

WATCH OUT FOR THOSE PUBLIC SURVEYS. Agency employees are reminded that the Federal Reports Act of 1942 says "No Federal agency shall conduct or sponsor the collection of information, upon identical items, from ten or more persons other than Federal employees"...without prior approval of the Bureau of the Budget. Before launching an inquiry, consult OA P 1340.1 for steps to be taken before going to the public for information.

UNUSED ANTENNA SCUTTLED BY UCR. When a FIDO inspector saw sustained arcing from an ungrounded HF antenna on an Agency's DC-3 during a thunderstorm, he decided that it was an unnecessary flight safety hazard. By submitting an Unsatisfactory Condition Report, FAA Form 3708, he brought about the removal of the unused antenna on Agency DC-3s. Your safety observations can be translated into action promptly by the same method.

WASHINGTON STAFF STUDIES REGIONAL VARIATION. An Agency aircraft with key Agency Headquarters officials departed Washington today for a two-week field trip intended to give them better understanding of area operations, better appreciation of the extent and significance of variations in the field and allow them to compare regional and area perspectives on these items. The group will visit all regional headquarters plus certain area offices. Aboard will be John Provan, MS; Don King, IM; William Morgan, AT; Cole Morrow, AS; Gordon Williams, FS; Glenn Goudie, SM; Earl Anderson, PT; Fritz Puls, GC; and Robert Wertz, MS.

LOW COST ILS MARKER BEACON NOW STANDARD EQUIPMENT. A new, low cost Marker Beacon Station has become standard equipment in the National Airspace System, replacing a much larger unit requiring a separate structure to house it. Estimated cost of the single pole-mounted installation will be about one seventh the cost of previous equipment. Intended to be part of the Instrument Landing System (ILS), the equipment may be used also in conjunction with a Terminal VHF Omrange (TVOR) without distance measuring equipment (DME) to provide a position-fix on VOR approaches to the airport. The first such low cost marker beacon was commissioned March 3, 1966, at Cincinnati Municipal Lunken Field.

HUMP PILOTS CONVENTION PLANS SET. The National Hump Pilots' 21st Annual Reunion will be held this year in St. Louis, Missouri, August 26-28. Robert V. Reynolds, Assistant Administrator for General Aviation Affairs is president of the Association.

PUBLIC HEARING ON NORTH ATLANTIC AIR SEPARATION POSTPONED. The public hearing on lateral separation standards used on North Atlantic air routes, originally called by the Agency for April 4, has been postponed until April 18. The postponement was in response to a request for a two-week extension by the Transport Workers Union of America, which represents some of the navigators and flight attendants flying the North Atlantic. Deadline for written comments from the public was extended to April 18 also. Participants will have 10 days after the close of the hearing to submit written comments. The hearing will be held at 9:00 a.m. EST, at the Agency's Washington Headquarters.

EXAM RECORD SET. The Rockford, Ill., Flight Service Station believes it set a regional record recently when it administered its 1000th Pilot Written Examination. Station chief Erwin F. Stanicek arranged for a small ceremony and photograph for Howard E. Nugent of Whitewater, Wis., who was the 1000th examinee.

CONDUCT REGULATIONS ISSUED. Individual copies of Agency regulations, adopted this week, governing ethical conduct and conflicts of interests in Federal employment will be distributed to each Agency employee within the next few weeks. The new regulations, approved by the Civil Service Commission, implement the requirements of Executive Order 11222 and the Civil Service Commission's Federal Personnel Manual. The regulations provide for guidance and counselling service, when required, in the interpretation of Government regulations and policies on standards of conduct prescribed for Federal employees. FAA General Counsel, Nathaniel H. Goodrich, has been designated Agency Counselor. Provision is made for deputy counselors in regions, centers and in Washington Headquarters. The new regulations are largely a correlation and restatement of existing requirements and standards. One new requirement, imposed pursuant to Civil Service regulations, prescribes that supergrades and certain other limited categories of employees must file statements of outside employment and financial interests held by themselves or by their spouse, minor children, or other members of the immediate household. Careful reading of the regulations, when received, will aid employees to understand their responsibilities in conducting the Government's business.

NINE IN IM HAVE PASSED SILVER ANNIVERSARY. Among the recognition pins awarded recently in Washington Headquarters, nine were presented in Installation and Materiel Service in recognition of more than 25 years Federal Service. Acting Director of IM James B. Hogan presented the pins to Albert Trueblood, Albert Gates, William Gray and Celia Snyder of IM-700; Lois Heinrichs, Walter Bean, and Doris Mangiapane of IM-400; and Irma Graham and William Davis of IM-500.

NEW EMPLOYEE APPRAISAL RECORDS NOW IN USE. As of March 20 the Employee Appraisal Record (EAR) replaces the Personnel Data Summary as a guide to supervisors in appraisal discussions with employees and to document the ratings an individual receives on his "anniversary date." The EAR, which consolidates all formal employee appraisals into one form, will be prepared on the anniversary of the employee's most recent pay action, be it an appointment, promotion or step increase, in place of the evaluations previously made. EARs will also be used to establish promotion rosters by rank. Training sessions on the use of the EAR will be scheduled by the Employee Development Branch, HQ-130, Don't call them, they'll call you.

SECOND ELEVATOR EXPRESSES TO GARAGE AREA. Elevator number 16 has been programmed for express service from the garage areas to the third floor. Normal stops will be made on all floors above the third floor. Like number 8, this elevator does not stop on the first or second floor.

AWARDS AND REWARDS. The Bureau of National Capital Airports presented Quality Within Grade Increases to Norman A. Krebs and Claude A. Stubbs of the Administrative Staff at WNA. The Office of International Aviation Affairs presented Sustained Superior Performance Awards to Kathleen W. Gorman, Lynn I. Jones, Dorothy E. Krone and Dorris F. Morrison; Quality Within Grade Increases were given to Ernestine C. Barnett, Sandra E. Hawley and LeRoy F. Wood.

MAKE-UP SHOWS. Employees who have not yet seen the 25-minute film, "The Department of Transportation - The President's Proposal - FAA's Vital Role," will have a chance to do so this week. The film will be shown at 11:00 a.m. on Thursday, March 31, and Friday, April 1.

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APR 4 1966

William F. McLe
Administrator

66-14 April 4, 1966

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ATLANTA AREA MANAGER NAMED. Cecil A. Commander, chief, Air Carrier Branch, Flight Standards Division, Southern Region, has been appointed manager of the Memphis Area Office. Commander joined the Agency in 1949 as supervising Air Carrier Inspector, Ft. Worth, and moved to Agency Headquarters, Flight Standards Service in 1957 as Flight Operations Specialist, then Supervisory Aircraft Operations Specialist. In 1961 he transferred to the Southern Region as Flight Standards Aviation Regulations Specialist. Commander is now attending the Air War College, Maxwell AFB, and will report to his new assignment in June.

HOUSE COMMITTEE REPORTS ON PAY-FRINGE PACKAGE. A Federal employee pay-fringe package bill was approved by a House committee which provides for a 2.9 per cent across-the-board increase up to GS-16 and a 2 per cent increase for 16s and above effective July 1, 1966. Optional employee retirement at age 55 with 30 years was approved, but the proposal for involuntary retirement at Agency option for GS-13s and above, at age 55 with 30 years service, was not included. Overtime provisions were time and one-half at GS-10, first step, for all time over eight hours worked in a day; 25 per cent premium rate for Sunday work. Other provisions were an increase in Government Health Insurance contribution to \$1.62, low option, and \$3.94, high option plans. Child survivor benefits were extended to age 22 for those in college instead of the present 21. Administration proposals which met resistance included basing the pay increase on a sliding scale rather than have a fixed percentage over all grades; retirement at the option of the Government for GS-13s and above who reach age 55 with 30 years service; and raising salary contributions for retirement from 6½ to 7 per cent.

ROBERT FAITH TO AIRPORTS SERVICE. Robert L. Faith, formerly of Systems Research and Development Service and now attending the Industrial College of the Armed Forces, Washington, D. C., has been appointed chief, Standards Division, Airports Service. Faith will report to his new assignment after graduation in June. A veteran of 11 years Federal service, he has held assignments in Flight Standards, Airports and R&D in Washington and in the Central Region.

GROUND BROKEN FOR NEW ELMENDORF TOWER. Groundbreaking ceremonies were held last Thursday for the new control tower at Elmendorf AFB, Anchorage. This FAA-Alaskan Air Command joint tower/rapcon (radar approach control) facility replaces the former Elmendorf Tower damaged in the Alaskan earthquake, March 27, 1964. Taking part in the ceremony were Alaskan Regional Director George M. Gary and Major General James C. Jensen, Commander, Alaskan Air Command.

MOVING BENEFITS WIN HOUSE OKAY. A bill liberalizing Government employees' moving, living and transportation costs when they are transferred to other locales was approved by the House and sent to the Senate. The bill's main provisions would: increase maximum weight of household allowances shipped at Government expense from 7,000 to 11,000 pounds; provide per diem allowances for employees and their families while traveling to the new assignment; give an expense-paid round-trip between old and new stations for the employee and wife to arrange new housing; authorize subsistence expenses for employees and families while occupying temporary quarters awaiting permanent quarters; provide reimbursement for expenses incurred in settling unexpired leases or selling their homes and buying new homes (reimbursement would not be provided for losses from selling a home, however); give employees with families two week's pay and those without families one week's pay for miscellaneous expenses connected with the move; authorize all these benefits for employees separated because of reductions-in-force or transfers of functions and who are reemployed within six months at a different geographical location. These benefits involve employees who are transferred "at the convenience of the Government" or who are reassigned because of economy or reorganization moves that wiped out their original jobs, etc. They do not apply in cases where the move is made at the instigation of the employee.

BLUM LOANED TO BUREAU OF THE BUDGET. Seymour E. Blum, Director of Audit, is on a 60-day detail to the Bureau of the Budget and is participating as a financial management specialist in a joint management survey of the Office of Economic Opportunity. The purpose of the survey is to evaluate the management, organization and manpower utilization of OEO, which is directing the Federal Government's war on poverty, and to recommend to the Director means for improving the overall effectiveness of the agency. Members of the team include representatives of the Internal Revenue Service, Civil Service Commission, Bureau of the Budget, and OEO.

NEWPOL NOMINATED FOR INDUSTRIAL COLLEGE. Charles H. Newpol, assistant area manager, Washington Area Office, Eastern Region, has been nominated for the 1966-67 resident class of the Industrial College of the Armed Forces. This training is designed to prepare senior military and key civilian personnel for the highest level of decision-making and executive responsibilities in the national security program.

LIBERALIZED LIFE INSURANCE LOOKS LIKELY. A House-passed bill liberalizing Government employee life insurance benefits has been approved by the Senate with amendments. House subcommittee hearings on the Senate amendments will be held later this week. The legislation would provide postal and Federal employees with life insurance policies generally equivalent to about 133 per cent of their salaries, rounded off to the next higher thousand, plus \$2,000 of additional insurance that would not decrease in value after age 65. For example, an employee earning \$7,200 a year would get a \$10,000 life insurance policy plus the additional \$2,000, for a total of \$12,000 coverage until age 65. At age 65 the \$10,000 policy would be reduced at the rate of 2 per cent per month until 25 per cent or \$2,500 remained. However, the additional \$2,000 would not be subject to any reduction, so that the employee would be guaranteed at least \$4,500 life insurance policy at that point. Employee contribution would be raised from 25 cents per thousand to 29 cents.

PROMOTION FROM WITHIN STRESSED AS AGENCY POLICY. The Deputy Administrator has emphasized to Agency managers the importance of filling vacancies by promoting from within the Agency. "If we fill a high level job from outside the Agency, we make one appointment," Mr. Thomas pointed out. "If we fill the job from within, we open a chain of developmental opportunities." He cited the following personnel tools for making vacancies available to FAA people: (1) job engineering - writing jobs to take advantage of available qualifications; (2) training agreements - to qualify those not fully meeting requirements; (3) developmental reassignments; (4) executive development agreements, and (5) authorized exceptions to qualification requirements.

NEW STUDENT PILOT GUIDE PUBLISHED. The revised Student Pilot Guide, which answers many questions concerning how to go about obtaining student and private pilot certificates, is available. Distribution of this free pocket-size handbook is being made by General Aviation District Offices to schools engaged in private pilot training, airport managers, state aviation agencies, educational institutions, as well as to prospective pilots preparing for a private pilot certificate.

DULLES HITS MILLION PASSENGER MARK. Dulles International Airport is now operating at a rate of more than a million passengers a year, with a 21.2 per cent increase recorded in January 1966 over the same month in 1965. Passengers using Dulles for the 12-month period ending January 31, 1966, was 1,009,067.

TWO NOMINATED AS AIR WAR COLLEGE CANDIDATES. Two Central Region employees, Raymond G. Belanger, chief, Program Planning Branch, Air Traffic Division, and Warren C. Sharp, assistant area manager, Kansas City Area Office, have been nominated by the Administrator to attend the Air War College, Maxwell AFB, Montgomery, Ala. The academic year program emphasizes the relationships among the military, public and private interests of the national economy and is part of the Agency's management training program.

STABILITY CONTROL PILOT RATING LIMITATION REMOVED. Pilots who earned their certificates in aircraft equipped with gyroscopic stability/control augmentation systems and thus were limited to flying aircraft so equipped may now have that limitation removed from their certificate by applying to an FAA operations inspector. Pending an investigation of the competence of pilots who have received all of their flight training and testing in such airplanes, certificates issued to such pilots have been limited to the operation of the type of airplane and model of control system involved. It has now been determined that pilots trained in such airplanes in accordance with the manufacturers recommendations qualify for unrestricted pilot certificates.

BIG DAY AT LAKEFRONT RECOGNIZED. The tower controllers at New Orleans Lakefront Airport are recipients of a letter of commendation from the New Orleans Director of Aviation. General Glynne M. Jones paid tribute to the controllers' superior performance in handling traffic last February 21, the day before Mardi Gras, when a 12-year record was broken with 1,435 operations. And to top that, the tower was being renovated and traffic was controlled from a mobile unit set up in the middle of the airport.

RECORDS IN YOUR WAY? Are you plagued by drawers of inactive but important records that crowd the files and slow your filing operation? The National Archives and Records Service (NARS) will store records free, and give one day retrieval service. Any records not needed more than once a month are considered inactive and eligible for retirement to the NARS record center in Alexandria.

SAFETY FILM SHOWING SCHEDULED. A short but important film, "Safety in Offices," pointing out many causes of accidents occurring in offices will be shown in the third floor auditorium on April 5, 6 and 7. Showings will be at 11:30, 12:00, 12:30 and 1:00 each day. Employees are urged to attend.

THE HOLE STORY (Cont.). The Forrestal Building taking shape on the west side of Headquarters is coming up in the world -- concrete pouring of the first deck started two weeks ago and is moving ahead in a well-planned, leap-frog pattern that keeps all hands busy and all machinery on the move. The initial pour was made on the northeast corner, followed by one of like dimensions on the 9th Street side and concluded with pouring the ramp to the single-level garage in the basement. As of last Thursday 1,278 cubic yards of concrete have been spread by crane bucket and gasoline-powered "buggies" shuttling to and from strategically located hoppers. At its thickest point the first deck is 18 inches deep, with 14 inches being the depth of the reinforcing ribs and the other four inches being the main floor covering. The ribs, interlaced with steel rod, are formed by the inverted "pans" which are withdrawn from below after engineers sample the quality of a "7-day cylinder" which is composed of the same batch of concrete which went into the floor (or ceiling, depending on which way you look at it). Some of the pans have already been withdrawn but as a safety measure the floor will still continue to be shored up with posts in strategic locations. In addition, a "top underfloor" of five inches will be added to provide ducts for power, phone and signal systems. The first floor deck will contain office space, shopping center and a covered mall for all-weather pedestrian traffic from 9th to 12th Street. Work is proceeding (near the GSA building) on lowering the level of 9th Street which will eventually curve around the Smithsonian Institution. But this will be some time coming.

DON'T BE SO POLITE. About 100,000 Washington letterheads are used yearly; almost as many Washington "courtesy" letterheads printed on tissue are also used. Courtesy letterheads are required only for Congressional, Supreme Court, and White House top official correspondence. They are also furnished when specifically requested by a correspondent. They should not be used for general correspondence. Join the War on Waste. Eliminate unnecessary courtesy copies that are costly to stock, assemble and handle.

CHERCHEZ LA FEMME. Miss FAA for 1966 will be crowned Friday evening, May 6, at the FA Club's Annual Spring Ball. Employees may nominate any Agency distaffer for the honor. See the April issue of the FA Club News for contest rules and a nomination blank. Turn in your nominations to the FA Club office, room 114, by April 15.

INTERCOM

F E D E R A L A V I A T I O N A G E N C Y

FAA Library

APR 13 1966

William F. McKee
Administrator

66-15 April 11, 1966

Technical Processing
Branch, HQ-610

PAY BILL PASSES HOUSE. The House, by a roll call vote of 393 to 1, last Wednesday passed the Federal pay raise. The measure, which provides a 2.85 per cent increase for all but employees in the top three grades, now goes to the Senate. Employees in grades 16 through 18 would get a flat 2 per cent. The raises would take effect the first pay period on or after July 1.

AGENCY SCIENTIFIC ADVISOR NAMED. Administrator McKee has appointed Dr. Raymond L. Bisplinghoff as his chief scientific advisor. He will serve on a consultant basis and will advise the Administrator on Agency research and development efforts, particularly in the program to develop a commercial supersonic transport. Dr. Bisplinghoff has held a succession of key scientific posts with NASA over the past four years. Prior to that he was Deputy Director of the Department of Aeronautical Engineering at MIT.

IT'S A MATTER OF RECORD. Documentation of FAA's progress for fiscal year 1965 is contained in the FAA Seventh Annual Report which has been submitted to the President and the Congress. The 119-page report is divided into chapters on Aviation Safety, Airspace Control and Facilities, National Defense, Fostering Civil Aeronautics and Air Commerce, and Administration. The report also contains statistical tables on accident rates for U. S. airlines and general aviation and a glossary of aviation terms. The report is available from the Superintendent of Documents, U. S. Government Printing Office, Washington, D. C. 20402, for 45 cents.

AGENCY PUBLISHES HANDBOOK ON REDUCING. A handbook which provides procedures for supervisors at all levels to follow when they have a "cost reducing idea" is on its way to the field. The book also spells out the relationship between the suggestion programs and the cost reduction effort which makes it possible for an employee to submit a dollar-saving suggestion and a cost reduction item simultaneously. The Agency Cost Reduction Handbook (1300.3) is expected to add impetus to the already encouraging effort in cost reduction and management improvement.

DOW TO ATTEND PRINCETON. James E. Dow, Director, National Airspace System Special Projects Office (NASSPO) has been selected to attend the Princeton University Educational Program for Federal Officials at Mid-Career. He will spend the academic year, starting in September, at the Woodrow Wilson School of Public and International Affairs.

TIME MAGAZINE HAILS AIR SAFETY. The April 8 Time takes a hard look at flying safety, concludes: No other industry devotes so much effort to playing it safe. In the future: Computers to help man solve flight problems.

SHEPANEK HEADS NOISE ABATEMENT STAFF. The Administrator announced last Friday the establishment of a Noise Abatement Staff to carry out its part of President Johnson's request to "embark now on a concerted effort to alleviate the problems of aircraft noise." Director of the new staff is a veteran pilot and career civil servant, Raymond A. Shepanek. His office will work closely with the White House Office of Science and Technology, National Aeronautics and Space Administration, Department of Commerce and Department of Housing and Urban Development and the aircraft industry. It will be the responsibility of the Noise Abatement Staff to direct FAA's participation in the total Government campaign to bring relief to areas disturbed by aircraft noise. Objectives of the Staff include the development of aircraft noise measurement standards, formulation of aircraft noise standards, development of air traffic procedures and aircraft operating procedures to minimize noise and initiate research programs to provide additional noise alleviation. Shepanek joined the Agency in 1947 as an aeronautical inspector in New York. He holds an airline transport pilot rating and an airframe and powerplant (mechanic's) certificate, flight navigator certificate and flight instructor rating.

AIR FORCE AERO CLUBS WIN AWARDS. Thirty-six USAF Aero Clubs which had no accidents or incidents during 1965 received FAA Flight Safety Awards in a ceremony at Agency Headquarters last week. Administrator McKee presented awards to representatives of eight Air Force major commands who will, in turn, present the awards to units in their respective commands. A special award was presented to Major General George B. Greene Jr., Assistant Deputy Chief of Staff for Military Personnel, for the "...consistently effective results achieved under his leadership in reducing, year after year, the accident rate among USAF Aero Clubs." In 1965 there were a total of 85 Air Force Aero Clubs in operation, consisting of about 9,200 officer and enlisted members. They operated 459 Government and civilian light aircraft and flew some 193,000 hours.

ELLIS SELECTED P&T CHIEF, NAFEC. Joseph Ellis, specialist in the Personnel and Training Branch, Washington, has been appointed chief, Personnel and Training Division, NAFEC. Ellis joined the Agency in 1960 as placement officer in Personnel and Training, Washington, and from 1963 to January 1966 was chief, Employee/Management Relations Branch, Office of Headquarters Operations.

SE HABLA ESPANOL. Approximately 60 Miami Area FAAers will soon be more fluent in transacting day-to-day business with the Spanish-speaking people who frequently call on FAA for aviation information. Two conversational Spanish courses have been scheduled by the Miami Area P&T Training Branch through the cooperation of the local adult education association. Classes are held two nights a week from April through September.

LIFE REPORTS FAA ROLE IN AIR SAFETY. The current issue of LIFE magazine contains an eight-page story on what's being done to improve the safety of flight. Four pictures taken at NAFEC and three at the Aeronautical Center will appear in the article, along with considerable text on FAA's spearheading role in improving air safety.

ADMINISTRATOR TESTIFIES ON TRANSPORTATION BILL. Administrator McKee testified before the House Government Operations Committee last week in support of the President's proposed Department of Transportation.

SUBMIT FACTS, SOLUTION FOLLOWS. The money we spend on ammeters next year may be a little less because one employee used Form 3708. When he noticed a damaged Weston AC ammeter on an equipment table where it was subject to further damage and he was unable to find a custodian, he submitted an Unsatisfactory Condition Report on FAA Form 3708. Now a revised order has been issued on the care and control of equipment and property found unattended. Don't just steam inside when you see an unsatisfactory condition. Say something where it counts. Use a Form 3708.

WEST GERMAN GOVERNMENT OFFICIALS TO VISIT FAA FACILITIES. Twenty-one representatives from various departments of the West German Government will tour the United States in general aviation airplanes for ten days, starting this Wednesday, to study the facilities, operations and economic impact of non-scheduled air transportation. Robert V. Reynolds, Assistant Administrator for General Aviation Affairs, officially representing the FAA, will travel with the group. The tour is sponsored by the Aircraft Owners and Pilots Association and the Utility Airplane Council of Aerospace Industries Association. Nine single and twin engine aircraft will transport the group on their 4,532-mile trip starting at Kennedy International Airport. Stops will be made at Washington National, Atlanta, Vero Beach, Fort Lauderdale, Miami, New Orleans, Oklahoma City, Wichita, Kansas City, Chicago, Detroit, into Canada, Buffalo and back to New York City. The officials will visit many FAA facilities during the tour to study air traffic control procedures, airport development, aviation service facilities and other aspects of general aviation to determine to what extent American practices can be applied to Germany.

AIRPORTS SERVICE IS OBJECT OF APPRAISAL. At the Administrator's request, the Office of Appraisal will review Airports Service programs. During the week of April 10 the appraisal staff will be in the Southwest Region covering this assignment, followed by visits to the remaining continental regions.

ADDITIONAL FSEE EXAM SCHEDULED. An additional testing date has been added to the Civil Service Commission Federal Service Entrance Examinations (FSEE) to be given at more than 800 examining points throughout the country. An exam will be given on June 18, in addition to those previously announced for April 16 and May 21. Deadline for filing for the June 18 exam is May 17. The exam is open to college seniors and graduates, as well as to others with a combination of experience and training equivalent to a bachelor's degree. Persons interested in taking the exam should obtain Civil Service Announcement #369 and application forms available at college placement offices, post offices, CSC regional offices and the Commission Office in Washington, D. C.

WASHINGTON APPOINTMENTS. Edward M. Burstein, Surveys Branch, Program Evaluation Staff, Personnel and Training, has been appointed chief of the Program Evaluation Staff, PT, and will report following a present three-week assignment for the Department of Housing and Urban Development where he is assisting in formulation of HUD personnel and training structure. William R. Ramsey, Staff Assistant, Airports Service, becomes Special Projects Officer, Airports Service. Marshall C. Benedict, chief, Employee Information Division, Office of Information Services, is appointed Staff Assistant, Airports Service. Robert Clark, Evaluation Officer, Airports Service, is appointed chief of Federal-aid Airports Program Branch, Airports Service.

EMPLOYEES INVITED TO BAKKE DINNER. The National Civil Service League has invited FAA staff members to their Career Service Award dinner at the Sheraton Park Hotel on April 29 when Eastern Region Director Oscar Bakke receives the League's Career Service Award. The NCSL honors ten career civil servants each year who made outstanding contributions to the Government during the preceding year. FAA Associate Administrator for Administration Alan L. Dean was among those honored last year. Reservations for Agency personnel should be made through PT-23, Ext. 27812 before April 15.

GI DIVIDEND HOAX SPIKED BY VA. The Veterans' Administration has exposed an 18-month-long hoax regarding a rumored special insurance dividend that has sparked more than 800,000 inquiries to the VA. The rumor emanates from a supposed organization called the R.E.A. Legislative Committee and is signed with the fictitious name, Joseph Warren. This memorandum states that World War II veterans can receive an insurance dividend of 50 cents per thousand for each month in the service, and that applications for this dividend must be made before April 30, 1966. For further information see your Compliance & Security Office.

FREE CHEST X-RAY AVAILABLE THIS WEEK. All headquarters personnel, especially those who have not had a chest x-ray within the last year, are urged to take advantage of the free service provided by the D.C. Department of Public Health and the D.C. Tuberculosis Association. The x-ray van will be parked on 9th street near Independence Avenue, Tuesday through Friday this week with next Monday a make-up day. Agency Notice 3920.1 contains a schedule and hours of operation.

FORE! The Federal Aviation Club starts its first round of sponsored golf Wednesday, April 13, at the University of Maryland golf course. Since the course is reserved for student use in the afternoon, we are asked to clear the first tee by 10 a.m. Everybody is welcome to play, but only club members are eligible for prizes. For further information call Bill Lawlor, Ext. 25611.

AMATEUR HEATING ENGINEERS BRIEFED. Since morning and afternoon temperatures vary considerably at this time of the year, building management technicians make adjustments on inside controls usually at midday. This happy medium is apt to result in short periods of noticeable fluctuations in warmth or coolness in certain office areas. It is suggested that employees leave the window controls set at the center point or one notch higher. Summer's a coming.

THE HOLE STORY (CON'T). That bright light atop the plywood shanty perched on the lip of the Forrestal Building excavation on Independence Avenue is a high intensity mercury vapor lamp. The law requires a light at construction sites located near or adjacent to busily traveled highways.

A GOOD COMPANY FRONT, PLEASE. A recent change in policy now calls for employees to leave the building lights on at the close of business. In order that the building give an appearance of uniformity from the outside, please close the window blinds before leaving.

AWARDS AND REWARDS. The National Airspace System Special Projects Office presented Quality Within-Grade Increases to John B. Driscoll and Patricia M. Menendez of the Resources Control Division.

INTERCOM

F E D E R A L A V I A T I O N A G E N C Y

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APR 19 1966

William F. McKee

Administrator

66-16 April 18, 1966

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JETS AT WNA A MUST FOR TOMORROW. Sound levels created by jets scheduled to begin operation at Washington National Airport on April 24 will be about the same as from the older propeller driven aircraft they will replace, and in some cases they may be lower. This assertion was made by Arven H. Saunders, Director, Bureau of National Capital Airports, in a statement released April 13. Saunders pointed out that light or medium jets would replace approximately 100 piston or turboprop flights on April 24. One of every six flights made from WNA will be made in a jet with the ratio of jets to non-jets gradually increasing until the airport reaches 90 per cent jet operations in 1970. Less public annoyance is expected from the introduction of jet service at Washington National than in many of the more than 70 U. S. cities now served by jets. Two factors make this possible--the residence-free flight paths over the Potomac and Anacostia rivers and the fact that the second generation jets now coming into use are smaller, lighter, quieter and far more maneuverable. Noise abatement procedures to be used after April 24 call for jets departing WNA to follow the rivers. After initial climb out to 1,500 feet, they will be told to reduce power settings to maintain a climb rate of approximately 500 feet per minute until they reach 3,000 feet while still holding a course over the river and restricting airspeed to 210 knots. Arriving aircraft will follow the river at above 2,500 feet until they start final approach. Saunders said that the decision to open WNA to jets was based on a thorough analysis of the operational characteristics of the new jets and the results of an independent economic survey that revealed the importance of the service to Washington travelers.

WORLD'S LARGEST PAIR OF BINOCULARS. That's what they are calling the radar equipment installed in the \$3 million San Juan Air Route Traffic Control Center and International Flight Service Station dedicated yesterday by FAA Administrator William F. McKee. Using the radar, controllers can "see" planes flying within 200 miles and can talk with push button ease directly to pilots flying within 300 miles. The Center's equipment is designed to handle aircraft flying within an area of more than one million square miles. The facilities are housed in a modern year-round air-conditioned building enclosing more than 39,000 square feet. Manning the combined operation are 23 electronic technicians and 93 air traffic control specialists working on 24-hour-a-day schedule under the management of Center chief O. J. Cowart. James Corretjer supervises International Flight Service Station operations with the help of 32 of the 93 traffic specialists.

IT'S ALL ONE PACKAGE. The attachment referred to in Order 3750.3 is a Federal Register reprint, "Employee Responsibilities and Conduct." In some cases they were distributed separately, but should be stapled together and retained.

MORE AIRPORTS TURNING UP. There were 9,566 airports reported to FAA during 1965, a net increase of 378 over the 9,490 reported at the end of 1964. Figures include civil and joint use airports, seaplane bases and heliports. The increase did not result entirely from construction of new airports. The list includes some facilities which have been in use for several years but reported for the first time during 1965. Facilities abandoned during the year numbered 302. Texas continues to lead with 846 airports; California is second with 624; Alaska is third with 547 and Pennsylvania is fourth with 463.

WING TIPS MAKE CAT FOOD. Eastern Region INTERCOM reports this story from the heart of the African gamelands. A group of hunters reached the big game country in two Piper Cherokees and a Twin Comanche. While they were hunting, away from the tied down aircraft, the beasts they were hunting were doing a little hunting themselves. Several lions wandered into the tiedown area and found the resilient fiberglass stabilator tips much to their liking. After chewing up all they could, the lions proved themselves typical freeloaders by taking off without a trace. The hunting party was stranded until a repair crew could be flown in to mend the damaged wing tips. Moral: It's better to have a tiger in your tank than a lion on your wing tip.

GUITARIST GETS HELP FROM BRADLEY TOWER TECHNICIANS. Tower chief Theodore A. Mattil got an unusual complaint from the proprietor of the cocktail lounge at Bradley Airport, Windsor Locks, Conn. Air/ground communications were being picked up on the strings of an entertainer's electric guitar and amplified through the sound system. A rendition of "How High the Moon," for instance, was apt to be heard by lounge patrons like this: "Somewhere there's music..." "Runway six," "How faint the tune..." "You've got a crosswind of five knots." "Visibility will be poor..." "How high the moon." Mattil won't vouch for the quality of the strange duet, but he verifies that apparently the amplifier is picking up a harmonic of certain frequencies in use around Bradley. AFS technicians advised the guitarist that the situation could be helped by improving the shielding in the amplifier or relocating it.

FREQUENCY MANAGEMENT ENGINEERS TO CONFER. The Tenth National Frequency Management and Engineering Conference has been scheduled for May 16-20 by the Frequency Management Division, RD. On the agenda are discussions on current national and international developments related to use of the radio frequency spectrum, field organizational structures and general management problems. FAA conferees will meet among themselves on May 16, 17 and 20, and on May 18-19 will meet with the Aerospace Flight Test Radio Coordinating Council.

AIR SAFETY TO BE AIRED ON TV. Eastern Region Director Oscar Bakke and radar controller Hugh Riddle Jr. of O'Hare Tower are featured in a David Suskind "Open End" TV panel discussion on air travel and air safety scheduled as follows:

- | | |
|---------------------------------------|-------------------------------------|
| 1. WGBH-Boston, April 17 | 6. WKBD-Detroit, May 21 |
| 2. KQED-San Francisco, April 22 | 7. KVIE-Sacramento, June 2 |
| 3. WHYY-Philadelphia, April 21 and 24 | 8. KHJ-Los Angeles, June 15 |
| 4. WQED-Pittsburgh, April 28 | 9. WDCA-Washington, D.C.,
July 3 |
| 5. KRMA-Denver, May 12 | |

ASPA ELECTS NEWMAN AND WEBB. Henry Newman, Southwest Region Director, was elected to the National Council of the American Society of Public Administration during its annual meeting held in Washington April 13-16. NASA Administrator James E. Webb was elected president.

AIRWAYS FACILITY CHIEFS CALLED 'UN Sung HEROES'. Announcing a three-day meeting last week of the Central Region airways facility chiefs, aviation writer Wayne Thomis of the Chicago Tribune described the 60 chiefs as "unsung heroes of the air age." Thomis told his readers, "The equipment they maintain functions without interruption--usually--24 hours a day and for every day in the year. Actual records indicate that the equipment in the three states represented in the conference has averaged 99.5 per cent operation over the past year. This includes necessary shutdowns for inspection, alignment and routine evaluations. At present a total of 450 technicians are included in the FAA crews which must be on call for immediate repairs at any hour of the day or night in the Illinois, Michigan and Indiana zones." In addition to the facility chiefs, conferees included representatives from Washington, Kansas City and the Aeronautical Center. Subjects discussed included new developments, extensions in radar coverage--including early installation of height measuring equipment--and methods of further remoting of radar and upgrading of instrument landing systems.

QUIET PREVAILS THANKS TO UCR. Ten receivers and a speaker in a combined station/tower were kept at such a high audio level that overall communication was poor. It had to be that way to overcome teletypewriter noise until the situation was brought to the attention of management through an Unsatisfactory Condition Report submitted by an Agency employee. Now the teletypewriter is in a soundproof cabinet and the working environment is much improved. Your UCR might help too. FAA Form 3708 makes it easy.

GO EAST, YOUNG MAN--VIA THIS MONTH'S 'HORIZONS'. Big, busy, bustling, dynamic, varied, historic--these are just a few words to describe the Eastern Region which is featured in the April FAA HORIZONS distributed this week. Exciting aviation history was, and is being, written in the Eastern Region, as a quick perusal of "Cradle of Aviation" will reveal. Read how Samuel Pierpont Langley's dream of powered flight "slid into the Potomac like a handful of mortar," of how the Wright Brother's flights in Washington convinced the Army that the flying machine was here to stay, of the first scheduled airmail flight, and Lindbergh's solo hop across the Atlantic--all pages in "Eastern's" colorful history. A bit further west, in Ohio, a chap abruptly cancelled his reservation on an airline which has a 9-mile route system when he noticed a tombstone strapped to the floor of the ancient Ford Tri-Motor. There's more about this fascinating company in "Island Hopping Airline." Eastern Region Director, Oscar Bakke, gives an engrossing rundown on his bailiwick in a lead off story "Serving America's Travelers." He runs a busy shop, and thrives on it. The care and handling of VIPs is routine as the great, near great, and just the plain every day traveler arrive and depart from New York and Washington airports--but they all get VIP treatment as described in "From Europe's Capitals to Eastern Region" and "VIP's Flock to Washington." Eastern Region people are a varied, ingenious, likeable lot, a fact entertainingly documented in a photo essay "From Maine to Kentucky." In addition to all this the magazine has the usual informative, timely news and service features so popular with FAA readers who've come to depend on HORIZONS as their ringside seat on Agency people and what they are doing. There is an individual copy printed for every member of the FAA team. Get yours and take it home for the whole family to enjoy. Better yet, why not use this issue to start a permanent file--it will be your ticket down memory lane in years to come and in the meantime it will provide a handy history of the Agency.

EARS WANTED. Ten thousand copies (a twelve month supply) of FAA Form 3693, Employee Appraisal Record, have been removed from the GSA Retail Store during the last 30 days. The supply is now exhausted and some offices have not received their quota. Since the printing of this form is quite costly, FAAers are requested to return all forms in excess of a 30 day supply to the GSA Store or call extension 21847 to have them picked up.

SPRULL TO TELL ALL. Herbert W. Spruill, I&M Logistics and Policy Standards Division, will explain FAA's Requisitioning System (FAASTRIP) to the GSA National Archives and Records Service at a May 9-11 symposium in Washington on source data automation and ADP input systems. National Archives considers FAASTRIP an outstanding example of source data automation. FAASTRIP makes maximum use of automatic data processing equipment and techniques to nearly eliminate any manual data manipulation on the part of FAA ordering activities.

NEW FINGERPRINTING SCHEDULE ANNOUNCED. Fingerprinting in connection with security clearances will be done only on Thursday afternoons between 2:00 and 4 :30 p.m. in room 508 effective immediately.

HEALTH FILMS SCREENED FOR WOMEN EMPLOYEES. Two movies dealing with the early detection of cancer will be shown to women employees only on Wednesday, Thursday and Friday this week. The films, "Time and Two Women" and "Habit for Life", will be shown at 11:00, 12:00 and 1:00. Women are urged to attend one of the shows.

THE HOLE STORY (CONT). That heavy steel superstructure poking awkwardly skyward over the Pennsylvania Railroad bridge across 9th Street south of Headquarters is a temporary "bent." It's a necessary prelude to the construction of a new bridge over the street and will carry electrical and communications lines to provide uninterrupted service when builders start whacking away at the existing bridge. The plans for 9th Street call for lowering it some 20 feet below the surface and widening it to 40 feet to provide three-lane, one-way traffic south from Constitution Avenue to join the southwest freeway. The new 9th Street will be a tunnel from Constitution to "C" Street. A neat bit of engineering is involved in constructing the new railroad bridge since three of the four lines of track must remain operational at all times. The tunnel part of 9th Street will be dug as an open pit with excavation taking place in the same manner as digging a superwide ditch. The "tunnel" will then be built in the ditch and covered over. This method is faster and cheaper than a bare hole. During construction, traffic on Independence Avenue will proceed unimpeded by way of a temporary bridge spanning the ditch.

WELCOME TO FAA! ANTHONY T. KANTRIM and FRANK J. RODGERS, policemen, Operations Division, CA; JAMES R. SLEETH JR., MARION H. MOORE and JAMES W. GOSSETT, firefighters, Operations Division, CA; PAULA A. LINDEMOOD and HELEN I. DUNHAM, secretaries, Personnel Operations Division, HQ; JUDITH A. EMBICK, clerk-steno, Maintenance Division, FS; DENISE A. CREWS, clerk-typist, Personnel Operations Division, HQ; LOREN J. SPENCER, management analyst, Management Analysis Division, MS; and JAMES G. CAIN, industry economist, Economics Division, PO.

Suggested items for INTERCOM-should be sent to IS=40, x25574.

INTERCOM

FEDERAL AVIATION AGENCY

FAA Library

MAY 9 1966

William F. McLean
Administrator

66-17 April 25, 1966

Technical Processing

Branch, HQ-610

BASNIGHT HEADS SAVINGS BOND DRIVE. In an April 14 memorandum to the heads of departments and agencies, President Johnson announced that the White House staff is already 100 per cent enrolled in the payroll savings plan, and he added: "I hope their example will be followed by every employee of the Federal Government. I have said before that Savings Bonds are both prudent and patriotic. They are prudent because they strengthen the security of our families. They are patriotic because they protect the dollar and they support our brave men and women on freedom's outpost in Vietnam. We can't all be in Vietnam -- but we can do our part at home. The nation is blessed with an outstanding group of civil servants. They are tireless, they are able, they are dedicated. But these qualities -- as great as they are -- come to nothing if they are not accompanied by loyalty and sacrifice by enrolling in the payroll savings plan. I urge them to do so." Associate Administrator for Programs Arvin O. Basnight, General Chairman of the Agency's 1966 campaign, reports that 65.4 per cent of FAA personnel are enrolled in payroll savings against a Government-wide percentage of 60.1. While Federal agencies are expected to enroll 50 per cent of those uncommitted, Basnight said, "I believe the wonderful people of FAA can match the challenging high standards set by the White House. We can demonstrate our ability, belief and pride by taking part in a sound plan for payroll saving that will add to our nation's security and our own futures."

BARROW BECOMES CENTRAL REGION DEPUTY DIRECTOR. A 24-year career civil servant and air traffic control expert, Daniel E. Barrow, has been named deputy director of the Central Region. Barrow, currently chief of the Airspace Regulations and Procedures Division in Air Traffic Service, Washington Headquarters, succeeds Donald S. King who recently was named director of Installation and Materiel Service, Washington Headquarters. Barrow, who joined the Agency in 1942 as a trainee air traffic controller, worked as an airport tower controller at Providence, R.I., Niagara Falls, Buffalo, N.Y., and Indianapolis. He was chief controller at Wichita, Louisville, Washington National and Chicago-Midway before moving to staff positions in regional and Washington Headquarters. While serving as an air traffic advisor to the Director of Operations, USAF, Barrow received the USAF's Exceptional Civilian Service Award for co-authoring and developing the Area Positive Control concept which subsequently was adopted as a nationwide program for flight operations above 24,000 feet.

SENATE STARTS HEARINGS ON PAY-FRINGER BILL. The House-approved pay-fringe bill for Government workers was a step nearer enactment last week when the Senate Post Office and Civil Service Committee started hearings Wednesday, April 20, amid predictions that it will be cleared by the end of May.

NEW MINORITY GROUP STATISTICS SYSTEM EXPLAINED. To more effectively carry out the longstanding Agency policy of equal employment opportunity for all, FAA is adopting a statistical method to better evaluate minority group employment within the Agency. The new system is keyed to Agency Order 1000.8 which states: "All official actions shall be performed in such a manner as to assure equality of opportunity and avoid even the appearance of discrimination because of race, color, religion, sex or national origin." In the past, data on minority group employment was assembled by Compliance and Security organizations on a confidential basis by visual observation. On Feb. 24, 1966, in order to provide more accurate data, the Civil Service Commission authorized the collection and maintenance of such information in an automated data processing system. The Commission requires that records be maintained in strict confidence. In FAA, Compliance and Security will maintain the records. Agency Order 3300.8, 3/10/66, describes the system which becomes effective May 8. The need for future headcounts will be eliminated. Each employee will be asked to fill out a blank census questionnaire card, FAA Form 1000.1, Temp., which will be furnished with an envelope preaddressed to the local Compliance and Security organization. The completed card is to be sealed in the non-transparent envelope and mailed in accordance with local instructions. That will complete the employee action on this one-time census program. Employees hired after the effective date will be asked to furnish the information to the local C&S organization at the time they are entered on the rolls. Any corrections in the system which become necessary because of errors affecting employees will also be handled by the local C&S organization. No employee may be required to furnish the information, but it is emphasized that in order to obtain favorable results from which equal advantages for all can be derived, complete response to the program is essential. The Agency hopes for 100 per cent cooperation.

CHAMBERS JOINS WASHINGTON INFORMATION SERVICES. W. Bruce Chambers, regional public affairs officer for the Southern Region, has been appointed chief of the Employee Information Division, Office of Information Services, Washington. This division is responsible for publishing INTERCOM and HORIZONS.

EASTERN AIRLINES RESERVES TWO SST POSITIONS. Reserved delivery positions for the United States supersonic transport (SST) totalled 96 after Eastern Airlines submitted an advance royalty payment of \$200,000 for two positions last week. A total of \$9.6 million in deposits for the SST has been placed with the Federal Aviation Agency by 22 companies. The money is on deposit with the U. S. Treasury. Eastern's reservations were the first received since January 1965. Two positions which had been reserved by Panagra were cancelled earlier this year when the company was undergoing a change of ownership.

PIERSON GRANTED CAREER EDUCATION AWARD. Edward J. Pierson of Moisant Tower, New Orleans, has been awarded a fellowship with the National Institute of Public Affairs for study at Cornell University during academic year 1966-67.

HOBBS RESIGNS FOR NORTHEAST APPOINTMENT. G. Ward Hobbs, special assistant to the Assistant Administrator for International Aviation Affairs, will become vice president for ground operations, Northeast Airlines, effective May 2.

OHIO SAYS THAT FAA WILL HAVE ITS DAY. Ohio State University has announced plans for an annual aviation day program, its theme being to thank FAA for its help to the University's aviation department. The first such program is scheduled for Saturday, May 21, of this year. Subsequent programs will be held annually at which personnel from towers, flight service stations, general aviation district offices and other FAA people will be guests of University officials.

AIRBORNE RADAR REQUIRED ON CARGO-CARRIERS. Cargo-hauling air transport planes will be required to have airborne weather radar in the interest of safety, according to a new rule effective April 15 which is based on Notice of Proposed Rule Making 65-30, 10/23/65. It will affect about 110 transport airplanes now engaged exclusively in cargo operation, some of which are already equipped with weather radar. The equipment must be installed in turbojets by Dec. 31, 1966, and in turboprop and piston-powered planes by Dec. 31, 1967. The only transport type planes exempt from the new rule are the C-46 and the DC-3. Passenger-carrying transports are already required to have weather radar. The new equipment will make it possible for pilots to detect areas of heavy precipitation up to 200 miles away.

MOHLER RECEIVES BOOTHBY AWARD. Stanley R. Mohler, M.D., FAA aeromedical research scientist, received this year's Walter M. Boothby Award on April 21 at the annual meeting of the Aerospace Medical Association in Las Vegas. The award, given annually for outstanding research in health promotion and disease prevention in professional airline pilots, carries a \$1,000 honorarium. Mohler was cited for his research in pilot fatigue and emergency airplane evacuation accomplished over the past four years (1961-1965) as director of the FAA's Civil Aeromedical Research Institute in Oklahoma City. He came to his present position in Washington Headquarters as chief, Aeromedical Application Division, AM, in 1965. In this position he oversees the application of research results to civil aviation, especially in new and future aircraft types, and works closely with airplane designers to improve safety for both pilots and passengers.

LEARNED APPOINTED ADVISOR TO ADMINISTRATOR. Dr. Edmund P. Learned of Harvard University has been appointed as an advisor to the Administrator. Serving on a consultant basis, he will advise the Administrator on economic and financial aspects of the SST program, assist in planning SST economic studies and participate in evaluating the results of these studies. Dr. Learned has been associated with Harvard University since 1927. He is the author of numerous books and articles on economics and finance, and has served as an advisor in these areas to the military services and to various business organizations.

NEW ZEALAND AGREES TO NAVIAD INSPECTION. An agreement that New Zealand will perform regular in-flight checks of the accuracy of U. S. air navigation aids serving Tafuna Airport on American Samoa will become effective July 1. The agreement will relieve FAA aircraft of the need for a 5,000 mile round-trip flight from Honolulu to American Samoa at least three times a year. The estimated annual savings to the Government is \$30,000.

SIGNS OF SPRING. A sure sign of spring is the FA Club Spring Dance which is now on the launching pad with blast off scheduled for Friday, May 6, 1966, at the 14th St. Marriott Motel -- 9 pm to 1 am. Help put "Miss FAA" on Cloud Nine when her identity is announced and she is crowned "Queen". Tickets and reservations available in the FA Club Office, Room 115, x25642. Members: \$3.00; guests: \$4.00. Admission price includes set-ups and tips.

COMMUTER TRAIN SURVEY RESULTS ANNOUNCED. The survey on commuter train service between Franconia, Va., and the SW Mall area indicated that 377 headquarters employees would use the service if established. The results have been passed to the Northern Virginia Transportation Commission.

SALUTE TO SECRETARIES. The week of April 24-30, 1966, has been proclaimed as Secretaries Week and Wednesday, April 27, as Secretaries Day by a Proclamation signed by the Secretary of Commerce. The observance is sponsored by the National Secretaries Association (International).

LOOK NEXT DOOR. The FA Club office has moved from room 114 to 115.

THREE DECADES OF SERVICE COMPLETED. Miss Alice Katherine Weber, clerk-steno, in the Procurement Division, was recently presented a retirement certificate in recognition of her nearly 30 years of faithful Government service. Donald S. King, director of Installation and Materiel Service, presented the certificate at a special award ceremony for Miss Weber.

W-4 FORM HAS DUAL ROLE. Employees who filed the W-4 Form recently to change the number of their exemptions for Federal income tax withholding will find corresponding changes in their State income tax withholding, both effective Pay Period #9. Even those who did not file a new W-4 may find a slightly decreased amount, from \$.01 to \$.50 per pay period, withheld for State tax due to the new accounting formulas. Employees are advised to look into this matter and make adjustments according to their anticipated needs. Additional amounts, in even dollars, may be deducted for State taxes by submitting a memorandum or appropriate State tax withholding form to the Payroll Section, HQ-223. Previously requested additional dollar deductions are being automatically continued.

GEORGETOWN MEDICAL FACILITY SHIFTED TO OKLAHOMA CITY. Aeromedical research activities at the Agency's Georgetown Clinical Research Institute in Washington, D. C., will be transferred to FAA's Civil Aeromedical Institute (CAMI) in Oklahoma City, effective September 30. By consolidating all medical research activities in one location, more effective and economical use of medical resources will be achieved. Currently, the Georgetown staff is studying the effects of normal aging processes on aircrew performance and hazards to flight crews which might result from certain diseases. The staff consists of 23 scientists and five clerical and administrative employees.

Suggested items for INTERCOM should be sent to IS-40, x25574.

INTERCOM

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DEPUTY ASSOCIATE ADMINISTRATORS ANNOUNCED. ^{Branch, HQ-610} ~~Wanted~~ last week to newly created positions as Deputy Associate Administrators were: George S. Moore, now Director of Flight Standards Service, becomes deputy to Associate Administrator for Programs Arvin O. Basnight; Clarke H. Harper, former Assistant Administrator for Appraisal, becomes deputy to Associate Administrator for Administration Alan L. Dean; and James H. Mollenauer, former Director of Systems Research and Development Service, becomes deputy to Associate Administrator for Development Joseph D. Blatt. Moore has been with the Agency since 1945, and has been Director of FS since 1963. He came to Washington from the Southwest Region in 1960 as chief of the Safety Regulations Division. He was a World War II Navy pilot and holds an air transport rating. Mollenauer, an electronics engineer with a BSEE from Pennsylvania State College, came to FAA in 1958 from the Air Force's Cambridge Research Center. Prior to his civil service employment with the Air Force in 1950, he had served with private industry and on active duty in the Air Force. Clarke H. Harper has been Assistant Administrator for Appraisal since 1963 following four years as budget officer and Director of Budget. He came to the Agency in 1942 after entering civil service in 1934 with the Home Owner's Loan Corporation.

WALKER TO DIRECT FLIGHT STANDARDS. Clifford W. Walker, Deputy Director of Flight Standards since 1964, will succeed George Moore as Director of FS. Prior to joining the Washington staff, he was chief of the FS Division in the Southern Region. Walker came to the Agency in 1945 after World War II service as a pilot. He now holds an air transport rating.

NEXT WEEK IS TRANSPORTATION WEEK. At the signing of a proclamation that designated the week of May 15 as National Transportation Week and Friday, May 20, National Defense Transportation Day, President Johnson again called for the creation of a Cabinet-level Department of Transportation. The President said, "In the next two decades, the demand for transportation in this country will double. But we are already falling behind--our transportation lifeline is tangled--the gears are worn and dangerously strained... The Federal Government has a variety of Agencies and Bureaus administering transportation policy. But instead of aiding and encouraging our transportation industry, we are too often hindering and confusing it. We can change all that. Out of this new partnership between the Government and industry will grow a well-planned and thoroughly coordinated national transportation system that is fast, efficient, safe, dependable and completely up-to-date."

ADMINISTRATOR BRIEFS CONGRESSMEN. The House Subcommittee on Government Activities of the Committee on Government Operations heard testimony April 26-27 from the Administrator, the Deputy Administrator and other top FAA officials. They covered Agency plans and operations relating to air safety and traffic control, improvement of Agency management systems, procurement activities and actions underway on GAO reports, and Agency actions and research relating to survivable accidents and separation of aircraft over the North Atlantic.

COMPTROLLER GENERAL STAATS LAUDS FAA FINANCIAL MANAGEMENT STEPS. Newly appointed Comptroller General Elmer B. Staats told the House Subcommittee on Government Activities in testimony last week that he was much impressed with FAA's stepped up efforts to improve financial management. He commented that the General Accounting Office will continue to review the broad spectrum of Agency activities and will report the result of the reviews to Congress and to appropriate Agency officials and added, "on the basis of the aggressive action that has been taken by the Administrator in correcting management weaknesses disclosed by our reviews, we are confident that the combined efforts of GAO and FAA should result in significant future improvements in management throughout the Agency."

ERRATIC BLIP SPELLED 'MAYDAY'. An alert controller, James T. Ervin III of Cleveland ARTCC, was watching two Air National Guard F-102s at 34,000 feet on his radar scope when he noticed that one of the aircraft did not respond to a corrected heading. When the pilot's voice grew weak on radio transmission, Ervin was convinced that the pilot was entering hypoxia, oxygen starvation which could cause him to black out completely at 34,000. Ervin immediately instructed the stricken pilot to descend to 24,000 where he recovered enough to ask for radar vectors back to Pittsburgh. Ervin cleared the pilot to descend to 15,000, then guided him back to his airport and a safe landing. After investigation revealed that the pilot's cabin pressure system had failed, it became apparent that Ervin's alertness and skill had saved both the pilot and his \$1 million aircraft and possibly avoided additional tragedy and loss on the ground had the plane crashed. Ervin has been granted an FAA Special Act award of \$300 and a superior service plaque. The 146th Fighter Squadron gave him a commendation for his prompt rescue act.

FOG COUNT REDUCED IN PILOT EXAM. The new written examination for private pilots has been improved by simpler language, clear questions, deletion of duplicate questions and elimination of ambiguity. James F. Rudolph, chief of the Operations Division, FS, says that the new examination can be completed in less time with equal effectiveness, with significant savings of time and money for both the public and the Agency.

UCR RESTORES RADAR BEACON EFFICIENCY. When an employee observed that the radar system failed to receive transponder returns from aircraft, he submitted an Unsatisfactory Condition Report. His action brought about the installation of a video amplifier to restore satisfactory operation. DON'T DELAY--Submit your UCR today.

COST-OF-LIVING ALLOWANCE UNCHANGED. The Civil Service Commission has announced that its recent survey of living costs will result in no change in cost-of-living allowances for Alaska, Hawaii, Puerto Rico and the Virgin Islands, nor in the post differentials now authorized at Guam, Wake Island, Samoa and Swan Island.

HISTORIC CAA EQUIPMENT SOUGHT. The items that played a role in the development of the national aviation system will take their place alongside the other historic displays in the Smithsonian Institution in Washington if the efforts of a newly formed committee are successful. The Administrator has appointed Glenn Goudie, Director, SM, as chairman of the FAA/Smithsonian Committee to locate and select those items which are suitable for display at the Smithsonian. Other members of the committee are D'Arcey Harvey, AT-100, Clete Estep, IM-300, and Arnold Briddon, MS-40 (Agency historian). Anyone who knows of equipment, photographs or other items suitable for this purpose is asked to communicate with the committee.

READ CAREFULLY, BUT DON'T RUSH FOR FORM. New regulations on employee responsibilities and conduct, which were distributed recently to each employee, require certain individuals to periodically submit FAA Form 3750-1 or 3750-2, Confidential Statement of Employment and Financial Interests. Since only enough forms have been printed to accommodate those required by the regulations to use them, everyone is asked to read the Agency Order 3750.3 and its attachment, Federal Register Volume 31, No. 61 (Part II) very carefully before ordering the forms unnecessarily.

MIAMI PILOT LAUDS ATC, CONTROLLERS. Private pilot Lin Mason of Miami furnished the Southern Region with a copy of his letter to an aviation association magazine which is excerpted below: "I would appreciate someone filling me in on the reason why (your) Association continues to resist the efforts of the FAA to expand air traffic control service...I am personally opposed to governmental regulation unless absolutely necessary...However, in the area of air traffic control, it's a matter of building a safer system. (Your association has) objected to the radar service for VFR pilots in the Atlanta area. This, I cannot understand...This is great service for the VFR flyer and I hope they expand it...Someone at the FAA has done a great job of indoctrinating the controllers with the need for a spirit of helpfulness and courtesy...I have always found the controllers helpful, courteous, and understanding...The work which the FAA is doing in attempting to broaden their areas of control seems to me to be in the best interest of a safer future for general aviation."

AMA ELECTS SIEGEL VICE PRESIDENT. Dr. Peter Siegel, the Agency's Federal Air Surgeon since August 1965, was elected a vice president of the Aerospace Medical Association at the association's annual meeting in Las Vegas. Dr. Siegel is one of four vice presidents elected by the 4500-member group.

ALL FOR ONE; ONE FOR ALL; ALL FOR TWO VORs. Bolivia's aeronautical needs got help from three arms of the U. S. Government--the FAA, AID and the USAF--in choosing sites for two VORs at La Paz and Santa Cruz in Bolivia. The project was financed through AID, an FAA Civil Aviation Assistance Group (CAAG) arranged for a portable VOR to be flown from Peru in USAF aircraft, and an FAA Flight Facility Inspection Convair from Atlantic City performed the site selection flight tests. The FAA team was augmented by personnel from the Southern Region and Panama.

SUPPORT A WORTHWHILE DRIVE--BUY BONDS THROUGH THE PAYROLL SAVINGS PLAN.

A LESSON IN LATIN. INTERCOM has been asked to explain the Latin inscriptions of the two seals on either outside wall of the C Street entrance to the Headquarters building. The seals represent the two-sided Great Seal of the United States. One side bears the eagle and the inscription "E Pluribus Unum" meaning "From many, one." The other side is the unfinished pyramid inscribed with "Annuit Coeptis" - "He has prospered our undertakings;" "Novus Ordo Seclorum" - "A new order of the ages."

AGENCY ENGINEER HONORED. For her "distinguished contributions to aeronautics and engineering in Government," Katherine Stinson, technical assistant to the chief of the Engineering and Manufacturing Division, FS-100, was elected to membership in the Phi Kappa Phi honor society at her alma mater, North Carolina State University.

SPRING FLING. Tickets and table reservations are still available for the FA Club Annual Spring Dance to be held in the Chesapeake Room of the Marriott Motel, 14th St. Bridge, on May 6. Call Ext. 25642 or visit the Club Room, 115. Next affair sponsored by the Club is a picnic at Ft. Hunt, Va., July 30.

MOBILE LOUNGE TOURS RESUMED AT DULLES. Public tours of the airport on the mobile lounges at Dulles are now available each Sunday between 12 and 4 p.m. at a cost of 25 cents per person.

AGENCY SPEAKER REPEATS TOASTMASTER VICTORY. For the second time, Alan Klevit of MS won the Toastmaster's "Serious Speech" Division-level contest and the opportunity to compete at the District level, May 7. Klevit represented the FAA Toastmasters against six other Area winners. District winners compete in a Regional contest for a shot at the International contest to be held in San Diego.

MINNESOTA ALUMNI ALERT. The annual scholarship dinner-dance of the University of Minnesota is scheduled for Friday, May 20, at the Washingtonian Country Club Gold Room, Rockville, Md. Phone Howard Hammes, IA-242, x20933.

NO REGISTRATION REQUIRED. Just pause for a moment and cast your vote for Miss FAA, 1966. The 10 top nominees will be on display (photographs only) on the second floor lobby sometime this week. Only one vote per person, please. Winner will be selected by majority of votes and announcement will be made at the Spring Dance, May 6. YOUR VOTE MIGHT DETERMINE THE WINNER.

WELCOME TO FAA! MARY W. STEAKLEY, secretary, Office of the Administrator; IRENE E. WISE, secretary, Office Services Division, HQ; MONICA E. KROPP, clerk-steno, Environmental Development Division, RD; DAVID E. MAYNARD, payroll clerk, Accounting Operations Division, HQ; ROBERTA ANN BAKER, clerk-typist, Operations Division, CA; NORMAN K. WILLIAMS, policeman, Operations Division, CA; HOWARD S. TURK, industry economist, Economics Staff, SS; WALTER R. ALLDER, laborer, Maintenance Division, CA; CARL M. ANDERSON, aircraft and engine mechanic, Aircraft Programs Division, FS; LYNDA F. CHERRY, electroencephalograph technician, Neurology Laboratory, AM; ADRIANA P. ORR, librarian, Library Services Division, HQ; FRANK N. HUDSON, aerospace engineer, Analysis and Control Division, SS.

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HOUSE ISSUES REPORT ON 1967 BUDGET ESTIMATES. A reduction of \$6,154,500 was made to appropriation requests of \$907,986,000. A proposed recision of \$21,000,000 in funds already appropriated for "Grants-in-aid for Airports" was eliminated from the House Bill. A summary by appropriations follows:

<u>Appropriation</u> <u>(\$ in thousands)</u>	<u>Approp. '66</u> <u>(Adjust.)</u>	<u>Budget</u> <u>est.</u> <u>1967</u>	<u>Recom.</u> <u>for</u> <u>1967</u>	<u>Bill compared</u> <u>with 1967</u> <u>estimates</u>
Operations	\$555,039	\$561,500	\$558,000	\$- 3,500
Facilities and Equipment	49,800	28,000	28,000	--
Research and Development	37,500	30,000	27,500	- 2,500
Operation and Maintenance				
Washington National	3,731	3,779	3,731	- 48
Operation and Maintenance				
Dulles International	4,590	4,707	4,600	- 107
Construction, WNA	1,050	--	--	--
Construction, DIA	200	--	--	--
Grants-in-aid for				
Airports (FY'67)	75,000	50,000 ^{1/}	71,000	+21,000
Civil supersonic aircraft				
development	<u>140,000</u>	<u>280,000</u>	<u>280,000</u>	<u>--</u>
TOTALS	\$866,910	\$957,986	\$972,831	\$+14,845

^{1/} Reflects recision of \$21,000,000 proposed in President's budget.

The House Appropriations Committee in its report commended the Agency "on increased efficiency and economies it has achieved in recent years through better management techniques, more effective training, and the installation of new equipment which permits greater output." The Senate is scheduled to hold hearings on the FAA 1967 fiscal year budget on Wednesday, May 11.

AIRPORT ACT CELEBRATES ANNIVERSARY. May 13th marks 20 years since the enactment of the Federal Airport Act under which nearly a billion dollars has been allocated for airport development and improvement on 6,644 projects. The Federal Airport Act provides the basis for developing a national system of public-use airports and acknowledges the requirement for partial Federal financing. It calls for the annual publication of the National Airport Plan which covers the following five years and identifies the existing and the new airports recommended for development to meet the needs of civil aviation. Under the provisions of the Act, FAA allocates the Federal funds made available by the Congress for the Federal-aid Airports Program. During the life of the Act, projects totalling \$935,133,655 have been approved through March 31, 1966.

SAVE ON FARES. With the urgent need to reduce travel costs without impairing essential Agency operations, it is important that every employee use the most economical means of performing official travel. There are special fares available which can significantly cut travel costs. For example, new excursion fares are now being offered by various airlines which can effect a 25 per cent saving on round trips. You are urged to use central travel services provided by the Agency whenever possible in making reservations, since these units are well informed concerning opportunities for reduced rates. If you make your own reservations, please ask about the availability of excursion or other reduced fares.

GOVERNMENT COST-CUTTING TOPS BILLION MARK. In an April 29 memorandum, President Johnson told heads of departments and agencies: "One year ago I asked each of you to establish a formal, systematic program to reduce the cost of Government...You know what progress your own agency is making. I also want you to know how the Government as a whole is doing...By December 31--the mid-point of the fiscal year--the civilian departments and agencies had already taken actions to save over \$700 million. As a result of your recent reviews, the total goal for fiscal year 1966 has been raised by \$161 million. It is now slightly over one billion dollars--\$1,032 million...A good record to date is not a signal to relax...What I said in my 1967 budget message still holds: 'I believe we are making good progress in reducing costs and improving efficiency, but I will never be satisfied that we have done all we should.' It is vital that you continue to give this cost reduction program your full attention."

BELL EXTOLLS FAA. FAA's support of the Agency for International Development's (AID) effort to recruit personnel for duty in Vietnam was praised by AID's Administrator, David E. Bell. In a letter of thanks to Administrator McKee, he said: "I am told that this inter-agency cooperative undertaking is something of a Federal personnel 'first'. For your Agency's part in this important and unique project, please accept my appreciation."

1966 SAVINGS BOND CAMPAIGN

<u>Location</u>	<u>Non Subscribers</u> 3/31	<u>New Subscribers</u> 5/6	<u>Increases in Allotments</u> 5/6
Headquarters	1331	310	84
Eastern Region	2689	5	16
Southern Region	1670	31	23
Central Region	2234	32	39
Southwest Region	1648	34	30
Western Region	3060	No report	---
Alaskan Region	907	45	14
Pacific Region	436	19	12
NAFEC	833	No report	--
Aeronautical Center	<u>353</u>	<u>43</u>	<u>43</u>
TOTALS	15,161	519	261

VICE PRESIDENT HONORS THE HUNTINGS. Allan W. Hunting, FS-640, (Aeronautical Center) and Mrs. Hunting were invited to Washington on April 27 to visit Vice President Hubert H. Humphrey. The occasion was a posthumous presentation of the Vietnamese Distinguished Service Medal for their 24-year-old son, Peter, a civilian who was killed in a Viet Cong ambush last November. Young Hunting enlisted in the International Voluntary Service (IVS) immediately after his 1963 graduation from Wesleyan University, Middletown, Conn. He was killed on November 12 by Viet Cong bullets while driving along a road. He is the first and only member of IVS to be killed in Viet Nam. Said the Vice President: "Peter represented the best of this country as a volunteer for peace, for the love of mankind...But no medal can take the place of your son." After eulogizing the youth, the Vice President spent almost 30 minutes showing his visitors his office, telling anecdotes and presenting souvenirs. Also present were Nguy En Phu Duc, minister-consul of the Vietnamese embassy in Washington, and the Hunting's daughters, Holly and Jill.

STAFFING VALIDATION TEAM SCORES. The Agency's team of validation specialists, who conducted a study of the aviation maintenance operations at NAFEC, received a significant endorsement in the form of a memorandum signed by Jack Webb, Director, NAFEC: "I have recently completed an objective analysis of the results of the Staffing Validation Study of the Aircraft Services Facility completed by MS-560 last year. It is most gratifying to observe the improved efficiency and increased production which obviously are the direct result of the study."

WAKE CHAPEL HONORS WAR DEAD. Americans and Japanese who died 25 years ago in the siege and occupation of Wake Island were honored last week by the dedication of the Agency's only chapel. Taking part in the dedication of the 500 capacity non-denominational chapel with Phillip Swatek, Pacific Region Director, were the Agency's only chaplains, the Rev. Canice Cartmell, Catholic chaplain on Wake, and the Rev. Douglas R. Olson, Wake's Protestant Chaplain. The Americans who died on Wake during World War II were reburied long ago. The Japanese are still buried there. Individual graves are unmarked, but on their burial ground stands a monument with inscriptions in Japanese and English expressing hope for the continued peace and international fellowship.

BRITISH THUNDERSTORM PROBE REPORTED. Results of a 1965 thunderstorm probing project carried out in England by the United Kingdom Royal Aircraft Establishment was reported in Agency Headquarters recently. The British study is similar to U. S. penetration studies underway at the National Severe Storms Laboratory of the Environmental Science Services Administration. Attending the discussion were representatives of FAA, NASA, USAF, USWB, ATA and other airspace user organizations.

OPEN SEASON SCHEDULED ON HEALTH PLANS. Government workers can switch health plans or options if they like on November 14 through 30, dates which the Civil Service Commission has tentatively scheduled as open season. The last open season was Feb. 1 to 15, 1965. Federal retirees under Medicare also can change their coverage in order to better coordinate their Federal health insurance benefits with Medicare.

AGENCY FILM ON TV. FAA's film, "The Other Passenger," is scheduled to appear on WMAL-TV's (Channel 7) "Close-up" at 2 p.m. on Sunday, May 29. The 30-minute film depicts the duties of an FAA flight operations inspector observing the flight crew of a civil jet airliner en route from Dulles International Airport to Mexico City. It features some rare in-the-cockpit scenes during the jet takeoff and landing.

'THE LAND WE LOVE.' This 20-minute color movie in connection with the Savings Bond Drive will be shown on May 11 and on May 13. This is a particularly beautiful movie and everyone is urged to see it. Time: 11:30 a.m. and 12:30 p.m.

AUTHORS NEEDED FOR 'HOW-TO' HANDBOOK. As an aid in issuing a "How-To" Handbook covering all phases of the new employee appraisal rating form, HQ-100 is looking for a set of good performance standards with key result areas and results expected clearly defined. If you have written yours and if you are willing to share them with other supervisors, HQ-150 might help you break into print. Your questions on the appraisal form, or the process, will be helpful also. If you will submit them to HQ-150 in written form, they can be answered in the Handbook.

WASHINGTON TRAVEL BOUNDARIES DEFINED. For purposes of reimbursement, local travel is defined by new Agency Order 1500.6 to include the District of Columbia; the Counties of Fairfax and Arlington, Virginia; Prince Georges and Montgomery, Maryland; the cities of Falls Church and Alexandria and the Dulles International and Friendship International Airports. The Order also includes instructions on requesting payment.

FORE! The next FA Club golf outing will be at Fort Meade Golf Course, May 18, 1966. Interested golfers should sign the register in the FA Club Office, room 115, to enter and to insure that they receive the FA Club golf bulletins.

BOND CAMPAIGN UNDERWAY. Three offices, OA, CS and AU, have achieved 100 per cent participation in this year's bond drive. Let's all follow their example. If you haven't signed up yet, do so now. It's a sensible way to save.

HAVE A BALL! Join in on the fun and exercise with the FA Club Girls' Softball Team. They will begin practice later this month under the leadership of Coach Joe Eversole, HQ-434. Interested girls should contact the team's captain, Maryann Patrick, IS-5, x25571.

AWARDS AND REWARDS. Systems Research and Development Service presented Quality Within Grade Pay Increases to Glenn M. Kassing, Francis X. Harkins, Robert W. Meier, Carrol Brozak, Joseph M. Del Balzo, Walter C. Fisher, Garth M. Kanen, Dorothy T. Johnson, and Alexander B. Winick. Sustained Superior Performance Awards were given to Michael D. Zywockarte, Walter H. Fricks, David J. Sheftel, and Laurie B. Carroll also of SRDS. Mrs. Marlene Schultz, secretary (steno), of IM-20, received a Sustained Superior Performance Award.

Suggested items for INTERCOM should be sent to IS-40, x25574.

INTERCOM

FEDERAL AVIATION AGENCY

FAA Library

MAY 18 1966

William F. McLe
Administrator

66-20 May 16, 1966

Technical Processing

MILLIONS SAVED IN MEN, MONEY AND MATERIAL - Six FAA programs reflecting savings of approximately \$50 million were cited as examples of improved management in Government by the House of Representatives Subcommittee on Manpower. The development of a radar digitizer which will meet both FAA and DOD needs at joint-use radar sites will reduce maintenance costs by approximately \$10 million per year after a development and installation cost of \$30 million. Value engineering saved \$426,047 on one contract when the life expectancy requirement for a dock and causeway on Wake Island was reduced from 20 to 10 years, thereby cutting the cost from a programmed \$543,500 to \$117,453. Four man-years and \$46,400 were saved at Dulles when the control of mobile lounges was transferred from the ramp tower to the main air traffic control tower. Consolidation of the engineers who formerly worked on the design, application and specification review of facility equipment in both RD and IM into a single engineering force within RD saved 104 positions. Productivity increases in AT and SM brought a FY'65 savings of \$35.8 million over FY'64 productivity levels. AT productivity increased 12 per cent or the equivalent of 2,233 man-years and \$25.1 million. SM increased its productivity by 10 per cent or the equivalent of 1,081 man-years and \$10.7 million. New staffing standards for instrument landing systems which were implemented recently will produce savings of \$150,000 by the end of June 1966.

AFTER HOURS TRAVEL POLICY APPROVED. A Comptroller General's decision (B-146389, Feb. 1) which allows certain travel outside of normal duty hours to be considered as work time will become effective Agency-wide on May 22. Handbook Change 3550.11, Chapter 2, "Overtime Night and Holiday Pay," which is now being printed, reflects the new policy.

REQUESTS FOR FY'67 FAAP FUNDS BEING ACCEPTED. Requests for aid under the FY'67 Federal-aid Airport Program (FAAP) will be accepted by area offices through July 15, 1966. It is anticipated that \$50 million will be made available by Congress for this year's program under which funds are provided to cities, counties, states and other public agencies for developing those airports which have been identified by the National Airport Plan as meeting the needs of the national system of airports. Eligible are such projects as land acquisition and the development of runways, taxiways and lighting. Priority is given to development which offers the greatest public benefit. Terminal buildings and hangars are not eligible.

CLEARANCE RECORD FORM REVISED. FAA Form 2890, Clearance Record, dated 7/65, has been revised and issued with a new form number--FAA Form 1300-2, but form users should continue to use and requisition the old form until stocks are used up. Don't use the obsolete Form 2890 dated 11/62.

MODERNIZATION OF WASHINGTON NATIONAL AIRPORT STUDIED. An Agency contract has been negotiated for a concept study which will serve as a basis for a master plan for the modernization of Washington National Airport. The \$297,000 contract signed with Vincent Kling and Associates, Philadelphia, architects, is to be completed in 295 days. The study will provide the Agency with four alternate plans for meeting the air traffic demands on the airport where passenger traffic is forecast to double during the next 15 years. A master-plan for modernizing WNA, which must be coordinated with the National Capital Planning Commission and other area planning bodies, is expected to be ready for submission to Congress within two years. The possibility of doubling car parking areas at WNA next year by means of a contractual arrangement with the parking lot concessionaire is currently being studied.

EUROCONTROL DELEGATION MEETS WITH ADMINISTRATOR. A six-man delegation concerned with air traffic service in the upper airspace over much of Europe met last week with Administrator McKee and other FAA officials during an eight day technical visit to the United States. The group, headed by French General René Bulin who heads the Directorate of the European Organization for Safety of Air Navigation (EUROCONTROL), was formed in March 1963 with headquarters in Brussels. Great Britain, France, Germany, Belgium, Luxembourg and the Netherlands are represented. United States liaison with EUROCONTROL is maintained through FAA's Assistant Administrator for Europe, Africa and the Middle East, Raymond B. Maloy. The delegation comprised George Trow, director of operations, G. C. Klapwijk, administration and finance, and deputy directors G. DeForesta, Col. Alfred Mieth and Aric DeRoode. The group will visit NAFEC, Eastern Region Headquarters, the New York ARTCC and the Aeronautical Center.

WRITTEN EXAMS SHOW SIGNIFICANT INCREASES. An 89 per cent increase in airman written examinations has brought the total examinations in all rating areas to 130,000 for FY'66. Increases during the past year totaled 15 per cent. Written examinations for private pilots increased by 11 per cent between FY'65 and '66; commercial pilot, 22; instrument pilot, 23; and flight engineer, 130 per cent.

STEWART NOMINATED FOR CAREER EDUCATION AWARD. Henry Stewart, chief of the Budget and Management Branch, Albuquerque Area Office, is the Agency's second nominee for a fellowship which provides a year of graduate study at a university under the sponsorship of the Institute of Public Affairs. FAA's first nominee, Edward Pierson, will begin his year's study this fall at Cornell University.

HOT HOSE MAKES BRAKELESS CRANE. When the driver of a truck-mounted crane traced his brake failure to the brake's hydraulic line resting against the exhaust pipe, he realized that the same thing could happen to other cranes. So he submitted an Unsatisfactory Condition Report (UCR). You too might save others serious misfortune if you file FAA Form 3708 when a system or equipment fails you. It might seem as insignificant as a skinned knuckle to you, but if UCRs indicate that dozens of people throughout the Agency are getting skinned knuckles in the same way, perhaps something should be redesigned. Don't delay -- submit your UCR today!

HORIZONS WRITER GOES TO JAIL. Before you jump to an erroneous conclusion and say "It's about time," you should know that the FAA writer who was sent to the Federal Penitentiary in Atlanta was on the trail of an aviation story. Read all about it in "Over These Prison Walls" in the May issue of HORIZONS, now being distributed. The story tells about Southern Region employees who helped a prisoner establish a successful aviation ground school. It's a tale of courage, imagination and compassion. A continent and an ocean westward, HORIZONS does a little sleuthing to unmask the doings of the Pacific Region's Compliance and Security Division. In "Hawaiian Eyes" you'll learn that it is no trick at all to go from today to yesterday, and thence to tomorrow all in the same day. However, it does complicate the work week. This clock juggling is a peculiarity of the Region. Pacific Region C&S agents operate over a vast area--Samoa, Guam, Wake Island, Canton Island, Taiwan, Hong Kong, Japan and the Philippines. Mechanics at the Aircraft Services Base at the Aeronautical Center, Oklahoma City, often get a chance to get away from the office as you'll find out in "Engine Out Over Surinam." One recent trip took a crew to Akron, Colo., where they played it cool while changing an engine at 20 degrees below zero. To make up for this frosty outing, another crew plugged in a new engine in Arizona in 120 degree heat. The Agency does a bit of double-dipping, as revealed in "Seeing Double," an amusing feature about twins who work for the FAA. These are only a few of the fine features in the May HORIZONS. All the other goodies are there too--"FAAers on the Job," "Personnel Pipeline," "Names and Faces," and general Agency-wide news about you and your co-workers. FAA HORIZONS is your magazine, written and edited with you in mind. There is an individual copy for each FAA employee. Take yours home for the rest of the family and the neighbors to enjoy.

BOND WAGON ROLLS ON. As of May 13, Washington Headquarters led Agency organizations in the 1966 Savings Bond Campaign with 527 new subscribers and 149 increased allotments. As of March 31, non-subscribers totaled 1331. Eastern Region had 2689 non-subscribers of whom 50 have now subscribed while 57 have increased allotments. Southern's score was 1670, 60 and 41; Central = 2234, 78, 78; Southwest - 1648, 113, 76; Western - 3060, 12, 11; Alaskan = 907, 45, 14; Pacific - 436, 86, 48; NAFEC - 833, 11, 8; and Aeronautical Center - 353, 57, 52.

JAX GETS FIRST NAS HARDWARE. A common digitizer for processing radar data into digital data which can then be transmitted to the ARTCC by telephone lines was delivered recently to the Valdosta, Ga., radar facility serving Jacksonville ARTCC. Under the NAS program, all long-range radars will be similarly equipped. The Valdosta delivery was the first hardware element to be delivered under the NAS program.

DESIGN YOUR OWN WORKSHEET. Three new general purpose worksheets which make it easy for technical personnel to draw needed lines and columns for their own worksheet forms are now available at the Headquarters GSA retail store and the AC Depot. Designed primarily for columnar tabulations, the worksheets are ruled horizontally with tick marks at the top and bottom as guides for variable vertical rules. The forms are known as FAA Form 3872, General Purpose. Sizes are 8 x 10½, 10½ x 8 and 14 x 8½.

TEACHING MACHINE ON DISPLAY. A push-button device for teaching how to interpret aeronautical charts is on display in the Exhibits Room off the main lobby of the Headquarters building. Sponsored by the Environmental Science Services Administration (ESSA), the machine lights up the separate parts of an aeronautical chart whereupon the operator can push one of 10 buttons to select his choice of interpretations. Once an answer is selected, a new portion of the map is lighted. A tally of right and wrong answers is constantly displayed.

FAIREST ONE OF ALL. Paula Stanley, Office of Congressional Liaison, was crowned Miss FAA 1966 by Administrator McKee at the FA Club's annual Spring Dance. Runners-up in the selection held among Headquarters employees were Joan Davis, IM-700, and Evangeline Iverson, IS-1.

WOMEN'S HEALTH FILM SCHEDULED. Two movies, both dealing with the early detection of cancer, are to be shown to the women of the Agency in the auditorium on May 17, 19 and 20 at 11 a.m., 12 noon and 1 p.m. "Time and Two Women" and "Habit for Life" are the titles.

WELCOME TO FAA! Clerk-stenos MARJORIE B. CARMICHAEL, Technical Assistance Division, IA; BILLIE J. KING, Executive Staff, FS; JEANNE L. OKLAMCHAK, Airspace and Air Traffic Rules Division, AT. MARION J. GILLESPIE, secretary, Training Division, PT; WALTER V. FREDRIC, program analyst, Analysis and Control Division, SS; JEREMIAH H. JONES, laborer, Maintenance Division, CA; and FREDRIC W. MOSEDALE, linotype operator, Publishing and Graphics Division, HQ.

AWARDS AND REWARDS. Installation and Materiel Service presented a Quality Within Grade Pay Increase to Ronald E. Moore, IM-770, and a Sustained Superior Performance Award to Elsie M. Woods, IM-420. Systems Research and Development Service presented a Special Service Award to Kenneth Wise, RD-242.

LET THERE BE LIGHT. To deal with electrical outages similar to the two the Agency has experienced during the past five months, new safety practices have been adopted. The stairwell lights have been rewired to the emergency generator which cuts in when the main power fails. The instructions to the Agency Building Wardens have been revised so that in the event of power failure, the Wardens on each floor will proceed to the eight stairwells with flashlights to provide additional light and any other assistance. During the April 25 power outage when elevators were stalled, GSA engineers telephoned each of the stalled elevators to advise passengers to remain calm until the situation was corrected. Despite these warnings, an employee tried to leave an elevator through the emergency exit in the car roof. Had his venture been successful, it could have resulted in serious injury and even loss of life when power was restored. GSA has trained personnel to cope with such emergency situations and we can cooperate by retaining our composure and following instructions.

ESCALATOR ANTICS ABET ACCIDENTS. The handrails on escalators are a safety precaution. They help people, especially physically handicapped people, to maintain their balance. But one observer reports that handrails can be a safety hazard if riders pull back on them instead of moving along with them. This causes sudden jerking and stopping. The handrails are for safety, not isometrics.

SUPPORT A WORTHWHILE DRIVE -- BUY BONDS THROUGH THE PAYROLL SAVINGS PLAN.

INTERCOM

FEDERAL AVIATION AGENCY

FAA Library

MAY 24 1966

William F. McKee
Administrator

66-21 May 23, 1966

Technical Processing

Branch, HQ-610

FAA MISSION IS TO SERVE PUBLIC. Administrator McKee addressed the regional directors last week and reiterated his philosophy that the FAA is dedicated to one mission: "Service to the public." He instructed the directors to return to their regions and impress on every FAA employee the fact that the responsibility for the success of this mission rests with every FAAer. All employees, the Administrator said, should be urged to produce suggestions as to how the Agency can improve its service to the public. This service, he said, should lead FAAers to be responsive, courteous and prompt. This program reinforces the President's "Program for Improved Service to the Public" which is headed by Chairman John W. Macy Jr. of the Civil Service Commission. The FAA representative is Arvin O. Basnight, Associate Administrator for Programs.

EXECUTIVE REASSIGNMENTS ANNOUNCED. Named to new assignments last week were: James F. Rudolph, from Chief, Operations Division, Flight Standards Service, to Deputy Director, Flight Standards Service, succeeding Clifford Walker who is now Director; Joseph A. Ferrarese, from Chief, Technical Projects Staff, to Chief, Operations Division, FS; Harold B. Helstrom, from Special Assistant to the Associate Administrator for Programs, to Chief, Airspace and Air Traffic Rules Division, Air Traffic Service; Birge D. Alexander from Area Manager, Fort Worth, to Area Manager, Memphis; Cecil A. Commander, who has been attending the Air War College at Maxwell AFB for the past nine months, to Area Manager, Fort Worth. Rudolph joined the Agency in 1945 as an Air Carrier Operations Inspector and served in a variety of responsible positions before moving to Washington Headquarters in 1963 as head of the Operations Division. Ferrarese joined the Agency in 1952 in Lima, Peru, as Flight Operations Inspector. After assignments in Miami and San Francisco, he came to Washington as Project and Program Coordinator in Flight Standards Service. Helstrom's first Agency assignment was in Chicago as an air traffic controller in 1948. He held a variety of airspace planning assignments before becoming Assistant Chief of the Airspace Regulations and Procedures Division where he remained until his current assignment. Alexander, a civil engineer graduate of the University of Texas, first joined the Agency in 1940, and, except for a period with private industry from 1954-57, served in positions of increasing responsibility in the Southwest Region before becoming Fort Worth Area Manager in August 1965. Commander joined the Agency in 1949 as a Supervisory Air Carrier Inspector at Fort Worth. He served in both Agency Headquarters and in field offices before his selection for Air War College.

SEE MCKEE ON TV. The Administrator will be interviewed on NBC's Today Show, Friday, May 27. The entire two-hour early morning TV program will be devoted to aviation and will include visits to the control tower at JFK International Airport and the New York ARTCC. Check your local listings for time and station.

PERSISTENCE PAYS OFF. The Aero Center boasts 93 per cent participation in the savings bond program and is driving hard to sign up more among the dwindling number of non-participants. Overall, the Agency is falling far below its usual front-running performance with only 68.9 per cent of its employees participating. The President desires a minimum of 75 per cent participation, and this year's national FAA chairman, Arvin O. Basnight, emphasizes that the long-range goal of 90 per cent will be considered "only adequate." Administrator McKee hopes that the Agency can equal the 100 per cent record established by the White House. Each of us should be sure he's not the one responsible for keeping the FAA from making its goal in one of the most important drives we are asked to support. Agency-wide standings as of May 13 were:

	<u>PERSONNEL</u>	<u>NEW SUBSCRIBERS</u>	<u>PERCENTAGE OF PARTICIPATION</u>
AC	3754	57	93.1
HQ	3805	527	78.8
PC	1332	86	75.6
SO	5417	60	72.1
SW	4597	113	67.4
CE	5925	78	67.0
EA	7385	50	65.5
NAFEC	1419	20	60.9
WE	7011	66	57.6
AL	1549	187	57.0
<u>EU</u>	<u>136</u>	<u>--</u>	<u>50.0</u>
TOTALS	42,330	1244	68.9

SAFETY FILM TO HAVE STAR PERFORMER. Cliff Robertson, popular movie and television performer, has agreed to play the leading role in the forthcoming Flight Standards Service safety education film, "Path to Safety." Robertson, who played the leading role in "PT-109", is a pilot and a collector of vintage aircraft. The film is scheduled for premiere late this Fall.

FOLLOW THE SUN. To avoid confusion in the preparation of travel vouchers during the daylight savings time months, we'd like to tell you what the Government travel regulations have to say about it: "For an absence from the official duty station of more than 24 hours, standard time will be used even though daylight savings time is in effect at the place where the travel begins and ends." For an absence of 24 hours or less, the local time in effect at the place the travel begins and ends will be used. Times shown on vouchers should be identified by the standard abbreviations for the various zones (EDT, CDST, etc.).

SATELLITES TO BE USED FOR ATLANTIC COMMUNICATIONS. Plans to make satellite communications available to aircraft over the Atlantic will be discussed May 24 in a meeting of the Joint Satellite Working Group made up of representatives from the U. K. Ministry of Aviation, Canadian Department of Transport, and FAA officials. A special report on air traffic control satellites, authored by Nathaniel Braverman, Technical Research Chief, NAFEC, appears in the current issue of ELECTRONICS magazine.

AIR TRANSPORTATION GRADUATES ASSIGNED. Six Agency participants currently attending classes at three universities will be assigned following completion of the Summer term. They are: Donald R. Geoffrion, Aircraft Development Service, to Project Officer, Program and Planning Staff, Engineering and Manufacturing Division, Flight Standards Service; Robert L. Paullin, Flight Standards Service, to Mechanical Engineer, Systems Branch, Engineering Division, Office of Supersonic Transport Development; Jessie H. Tanner, Systems Maintenance Service, to Planning Officer, Plans and Coordination Staff, Systems Maintenance Service; Thomas P. Messier, Airway Facilities Sector 120, Fairbanks, Alaska, to Engineering Analyst, Program Division, Systems Maintenance Service; Arthur L. Webster II, Systems Research and Development Service, to the Office of Policy Development; James A. Moreland, Airports Division, Eastern Region, to Industrial Engineer, Management Engineering Branch, Management Analysis Division, Office of Management Services. Geoffrion, Paullin, and Tanner are studying at the University of California. Messier and Webster are at Stanford University while Moreland is at Massachusetts Institute of Technology.

FAA PERSONNEL PRAISED FOR EFFORTS IN SOUTHEAST ASIA. In a April 22, 1966, letter to the Director, Installation and Materiel Service, Brigadier General Woodrow P. Swancutt, Director of Operations, USAF, expressed the Air Force's appreciation for "...the dynamic and enthusiastic support given by your engineers to the USAF effort in Southeast Asia..." The FAA advisors are Clyde Trusch and James Cancro of IM, Jack Haliburton and Paul Welch of the Aeronautical Center, and James Buecheler and Richard Turnbull of the Western Region. Under a reimburseable agreement, the FAA is providing construction and installation advisory services to the Air Force for the establishment of four air traffic control towers at various sites in Southeast Asia.

A 'FIRST' FOR FAA. Elizabeth S. Bowers, an attorney in the Office of the General Counsel, has been appointed to the Agency's four-member panel of hearing officers. She is the first woman to be named to the post. Mrs. Bowers joined the General Counsel staff in 1963 as a member of the Contracts Appeal Panel. She is a member of the Kansas Bar and the Federal Bar Association.

CHECK BEFORE CALLING ALASKA. Duty hours for most Agency employees in the Anchorage area will be changed May 31 to a 7 a.m. to 3:30 shift instead of 8 to 4:30 because of Summerroad work planned in the area. Normal duty hours will be resumed about August 26.

REPETITION COSTS \$\$\$. People who write directives (doesn't everybody??) can save printing money and reader time if they don't repeat what's already been said. Too many writers repeat the policy directive in the procedural handbook and paraphrase the contents of both in the implementing of regional or area directive. The loser is the guy who gets them. Help him and save dollars too.

NEW RECORD SET AT DULLES. Traffic at Dulles International Airport reached an all-time high in April with a record-setting 106,677 passengers using the airport during the month. The April total showed a nine per cent increase over March 1966 and a 40 per cent increase over April 1965. The previous high of 103,132 was set in August 1965.

NEW PARACHUTE JUMPING RULES PROPOSED. New safety regulations affecting sport parachute jumping would require FAA authorization for jumps in controlled airspace and advance notification to the Agency for jumps outside of controlled airspace. The notice of proposed rule-making (Docket No. 6762; Notice 66-18) also proposes that airplanes carrying parachutists for jumps in controlled airspace would need two-way radio to communicate with air traffic control. Jumps would be prohibited for individuals who consumed alcohol during the eight hours preceding the proposed jump. The Agency's proposals stem from a study of comments obtained at a Nov. 4, 1965, public hearing which considered various revisions to present rules which require FAA authorization only for jumps over or into congested areas, open air assemblies, and in control zones where FAA control towers are located.

WHERE THERE'S NO WILL, THERE'S A WAY. A four-week course in wills and real estate, taught by an attorney, will begin Tuesday, May 24, 5:30 p.m., in Room 910 B under the sponsorship of the FA Club. Marilyn Duffy in FA Club Room 115, x25642, is accepting reservations for the few remaining vacancies. A nominal fee is charged to cover expenses.

FIND IT IN THE YELLOW PAGES. Copies of the yellow pages of the Washington Metropolitan telephone directory are available in the B level garage area outside the GSA store.

NEW BLOOD NEEDED. A call for newcomers to participate in the blood donor program is being made by nurse Marie Harris of the Clinic since donations fell off drastically last month. She points out that the blood donor program seems to depend on a relatively small number of regular donors, and when a few of these transfer, the blood supply falls off rapidly. It's up to newcomers and others who have never given to make up the difference. Get details from the donor representative in your office. It might pay off in dollars when a member of your family needs blood.

ELECTRONIC ROAD SHOW OPENS ON NINTH STREET. A trailer containing the latest in solid state equipment for UHF and VHF, radio link and multiplex telecommunications systems will be exhibited by the Farinon Electric Company on Wednesday, May 25 from 10 a.m. to 3 p.m. beside the Headquarters building on Ninth Street. The exhibit will be of special interest to communications and engineering personnel.

MISSION SAFETY-70 FILM SCHEDULED. Mission Safety-70, the code name for an action program to cut Federal employee injuries and costs 30 per cent by 1970, will be kicked-off with the showing of a film titled "More Safely Tomorrow." Watch the second floor bridge for times and place of showing in the Headquarters building. The film will also be shown to employees at Dulles and Washington National Airports and in Building 159.

MID-DAY MATINEES RESUMED. The showing of recent FAA motion pictures for Agency Headquarters employees during the noon hour will be resumed Wednesday, May 25, with the running of "The Other Passenger" in the third floor auditorium. This half-hour color movie covers the duties of an FAA Flight Operations Inspector checking a civil jet airliner crew enroute from Dulles to Mexico City. Times will be announced by posters outside second floor dining rooms.

INTERCOM

F E D E R A L A V I A T I O N A G E N C Y

FAA Library

JUN 11966

William F. McKee
Administrator

66-22 May 31, 1966

Technical Processing
Brasch, HQ-610

'YOUR WORK MAKES ME FEEL SAFER, BETTER AND HAPPIER...' Vice President Humphrey spent more than an hour at NAFEC last Wednesday after addressing a convention meeting in Atlantic City. He was briefed on current NAFEC projects and then shown how jelled fuel can reduce fire hazards in survivable aircraft accidents. He also visited the ATC Simulation Laboratory, where he told employees: "The work you are doing here makes me feel safer, better and happier." Accompanying the Vice President on the tour were Joseph D. Blatt, Associate Administrator for Development, and Jack G. Webb, Director of NAFEC.

'FAA CAN BE MOST ADVANCED AGENCY...' EMPHASIZES MCKEE. At the recent Regional Directors' Conference in Washington, Administrator McKee said the FAA is one of the most respected agencies in Government today and, with the tremendous increase in air traffic anticipated in the next decade, can be the most advanced agency. He also emphasized that, since the U. S. is on the threshold of supersonic commercial flight, the opportunities for progress are virtually limitless. Teamwork and individual attitudes will be the significant ingredients in our program to better serve the public. In this environment, the directors of regions and centers explored with Washington officials the variations in ways of doing business that exist under the area office decentralization concept. The conclusions were that, while certainly there are variations, as was to be expected, the significant ones will be standardized by the regions and Washington working together in a team effort. Essentially, the majority of variations that now exist do not directly affect our service to the public, but are of an internal organizational nature. It was decided, for example, that functions and organizations down to the division level in the regional offices and branch level in the area offices will be standardized, unless a variation is approved by the Administrator. Also, the consensus was that further efforts should be made to decentralize decision-making to the lowest practicable level so the Agency can be even more responsive to the public.

TO BETTER SERVE THE PUBLIC. The Administrator has announced that the Agency will begin a program to give airman written exams on request at most Flight Service Stations throughout the nation. This added convenience to the public is a part of the President's program to find new and ingenious ways the Federal Government can better serve the American public. Associate Administrator Arvin O. Basnight, the FAA representative on the President's Program for Improved Service to the Public, said today, "This idea of giving airman exams closer to where individuals live and work is an excellent example of what we are trying to achieve. Working together, we need to search out innovations in public service. We are urging FAA people throughout the nation to give us their ideas on improving our service. We ask that their accomplishments be relayed to my office promptly by regional directors."

BOND DRIVE STILL LAGS. Since this is the last week of the national U.S. Savings Bond Drive, special attention and interest must be focused on getting non-participants to help secure their financial future with a solid bond savings program. Help your country as you help yourself! With our goal of 75%, here are the rankings in trail order: AC 93.6% -- HQ 82% -- PC 78.9% -- SO 74.4% -- SW 70% -- CE 69% -- EA 66.5% -- NAFEC 65.8% -- AL 63.1% -- WE 60.1% -- EU 48.5%. National total: 71.2%.

NEW EXECUTIVE REASSIGNMENTS ANNOUNCED. Announced last week were new assignments for Robert B. Meyersburg, who becomes Deputy Director, Aircraft Development Service, and Paul T. Astholz, who takes the position of Technical Assistant, Communications Development Division, RD. Meyersburg graduated from Williams College, Mass. He has been with the FAA for over 20 years. He served as a flight test specialist with Flight Standards Service and as an airworthiness advisor assigned to the Paris International Field Office. He later served as Chief, Aircraft Development Project, FAA. More recently, Meyersburg has been chief of the Aircraft Division, Aircraft Development Service. Astholz, a graduate of Ohio State University, has served with FAA for 18 years. He has occupied positions of Chief, Navigation Aids Evaluation Division, in the Technical Development Center, NAFEC's predecessor, and Chief, Data Acquisitions Branch at NAFEC.

TWO NOMINATED FOR CONGRESSIONAL FELLOWSHIP. Thomas J. Creswell, Chief, Operational Programs Training Branch, PT, has been nominated by the Agency to participate in the Civil Service Commission "Fellowship in Congressional Operations for Executives Program." Mervin K. Strickler Jr., aviation education specialist, Office of General Aviation Affairs, has been named alternate. Selection of the 25 Government career officials to work for about a year with Congressmen and Congressional Committees will be made by CSC by July 1, 1966.

IT'S DOWNTOWN FOR CENTRAL REGION HEADQUARTERS. On June 3, most Central Region employees will clear their desks at 4825 Troost Ave., Kansas City, and report to work the following Monday, June 6, in a new 18-story Federal office building at 601 East 12th. The modern structure offers many advantages such as improved lighting, air conditioning and office arrangement in addition to its collocation with other Federal agencies. A new telephone directory, which lists the new numbers for direct dialing, is now in distribution.

UCRs SPOTLIGHT EXHAUST CRACKS. A crack in the exhaust manifold of an engine generator might have been overlooked if three employees at three locations had not noticed the same kind of cracks at the same outlets and reported them on FAA Form 3708. The situation was promptly dealt with, thanks to the UCR program.

CALLING ALL IDEAS. It's GO-GO from today through December 31, 1966. Administrator McKee has set a Million Dollar Benefit Goal for the Employee Suggestion System during the current calendar year. Every adopted suggestion which produces a tangible benefit will help FAA to join the exclusive Million Dollar Benefit Club. Contribute your idea NOW!

CAB HIGHLIGHTS. Recent news releases issued by the Civil Aeronautics Board cover -- the Board's approval of an agreement calling for a \$2.50 charge for in-flight entertainment for all classes of service on international flights; CAB permission to Allegheny Airlines to add Norfolk and Newport News, Virginia, as coterminal points on its route; the President's approval of the issuance of a foreign air carrier permit to Olympic Airways, S. A., a Greek air carrier, which authorizes the carrier to engage in scheduled foreign air transportation between points in Greece, the intermediate points Rome and Paris and the terminal point New York; release of a staff report to airline presidents which predicts a 20 percent increase in scheduled domestic trunk airlines passenger traffic for calendar year 1966 over 1965; issuance of a CAB order proposing new final subsidy rates for 13 local service carriers which is almost \$4 million below last year's payments; and the Board's approval of an agreement between United States and foreign air carriers concerning the liability of these carriers under the Warsaw Convention which increased the liability of participating carriers for death and injury to passengers in international air transportation up to \$75,000 for provable damages.

AIRPORT PLANNER TO ASSIST BRAZIL. Gordon Edwards, Acting Chief, Planning Methods Branch, Airports Service, is on a 30-day detail to the Agency for International Development (AID). He will assist the Brazilian government in the development of a planning agency for the State of Guanabara and of a housing project for Brasilia, the capital.

TUBE SALVAGE WILL SAVE THOUSANDS. The saving of \$108,640 will be realized this year through salvage of failed air route surveillance radar (ARSR) amplatron tubes. The Agency has awarded a contract to the Raytheon Company which calls for a complete evaluation of an accumulated 340 of the 4½-5 megawatt vacuum tubes (OK-653) plus the reclamation/repair and delivery of 70 rebuilt tubes at a total cost of \$170,660. Average cost of the rebuilt items, each guaranteed for 1000 hours of life like new tubes, is \$2438 per tube. This is in contrast to the current new unit cost of \$3990. In addition to the substantial savings this year, comparable savings are expected in future years because engineering studies indicate that the rebuilt tubes are equal to new tubes and they can be rebuilt more than once.

OPERATION 'MUST' LAUNCHED BY CIVIL SERVICE. A comprehensive plan to help Federal agencies meet present and potential skill shortages in today's manpower market was outlined recently by the Civil Service Commission. Designated Operation MUST -- Maximum Utilization of Skills and Training -- the plan urges agencies to seek out all potential sources of manpower in recruiting. It calls for making more use of job redesign, training, and other techniques for employee development and utilization as a way to acquire manpower in a market of intensifying competition for skilled workers. The techniques recommended by CSC are basically those used by FAA in creating the flight data positions last year. The Commission suggested that agencies strip routine tasks from professional, technical, office and blue collar jobs and establish new clerical and helper positions to take over the tasks.

FAA OSCAR GOES TO NUGENT. Spud Murphy presented a special kind of FAA "Oscar" to John Nugent, chief of the Agency's Motion Picture Branch. It was a \$500 check representing a Special Act Award. Nugent was rewarded for improving the quality of the Agency's film program which yields approximately ten new releases a year. He was commended especially for "THE OTHER PASSENGER," "DENSITY ALTITUDE" and "WAKE TURBULENCE" -- all of which are being featured during the next several weeks at Mid-Day Matinees.

AWARDS AND REWARDS. Awards presented in the Bureau of National Capital Airports, Maintenance Division, at WNA, included: Quality Within Grade Increases for Ray W. McNall and Samuel J. Olivis, a Special Service Award to Leroy H. McCauley, and WNA 1965 Man of the Year award to Thomas D. Flaherty.

IT BEATS CURB SERVICE. The Red Cross Bloodmobile will be open for blood donations in Room 116 of the Headquarters Building on Thursday, June 2, between 10:00 a.m. and 3:45 p.m. This is an opportunity for those who have never given, as well as the regular standbys, to make donations without leaving the building. Prospective donors are asked to register in the Health Clinic, Room 327 by close of business Wednesday, June 1. Employees under 21 need parent's consent.

STRIKE SETTLEMENT RENEWS FAA CONSTRUCTION AT ANDREWS AFB. The recent strike of carpenters, operating engineers, cement masons, and teamsters in the Washington area has resulted in a three-week delay in the construction of the FAA Air Traffic Control Tower at Andrews Air Force Base. With the strike now settled, construction activity was expected to resume with a full work force by May 26.

AT THE SOUND OF THE GONG. Smooth is the word to describe last week's fire drill that saw the Headquarter's population of 3,300 clear the building in a bit less than seven minutes after the gong sounded at 3 p.m. There was no confusion, jostling, or incident of any kind as employees streamed down the corner and center stairs in a smooth flow and left the building for safe areas across the street. A 5-second refresher course on warning signals can be found on the back cover of the FAA telephone directory.

WELCOME TO FAA! ALLIE D. JACKSON, JOSEPH E. JOHNSON, CHESTER GALBERT, and MICHAEL V. HUGHES, all laborers, Maintenance Division, CA; JUDITH M. EDWARDS, clerk-steno, Accounting Programs Division, MS; ROSEMARY C. KHOURY, clerk-typist, Administrative Office, SS; WILLIAM J. TOMASETTI, teletypist, Office Services Division, HQ; and NANCY L. LAMBERT, secretary, Career Planning Division, PT.

TROUBLE ON DOUBLES. Overlooked for the story on Agency twins in the current edition of HORIZONS was a set of twins who have worked right under our noses in FAA Headquarters for four and a half years. Because the former Janet and Joan Drinosky are now Janet K. Allen and Joan E. Haschak, and because the girls are not identical twins, our failure to find them in our twin search should be understandable.

INTERCOM

FEDERAL AVIATION AGENCY

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William F. McLean
Administrator

66-23 June 6, 1966

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STANDARDIZING FUNCTIONAL STATEMENTS. An Agency Notice published last week spells out ~~Branch steps in~~ carrying out the decision reached in the May Regional Directors' Conference to standardize functional statements. Notice 1100.49, May 30, 1966, charges Washington Offices with the responsibility for preparing standard functional statements for their counterpart units down to area branch level. The statements will spell out what is to be done at each level of organization, with special emphasis on clarifying the change from line to staff roles for the regional divisions, specifying the functions of area office branches, and placing the day to day direction of operations at the lowest practicable level. The proposed statements will be sent to regions for comment on or before July 1; recommendations are due in Washington before August 15. Proposed deviations from the policies to standardize to the area branch level and decentralize decision-making on operational matters to the lowest level must be fully justified. When the final proposals are made to the Administrator on September 30, the recommendations of regional directors will be incorporated unless departures from these recommendations are fully justified by the Washington staff. The Notice bears out a point stressed by the Administrator throughout the conference. He emphasized the policies on organization and decentralization developed during the conference in no way reduce the responsibility of the regional director for the total direction of the operations of the region. At a later date, staffing guides to fit the standard functional statements will be prepared in Washington as an advisory service to the regions and as a basis for evaluation.

YOUTH JOB QUOTAS ANNOUNCED. At least 500 young people will be employed by the Agency this summer as part of the 1966 Youth Opportunity Campaign. The 500 will meet the President's goal of one extra youth for each 100 employees on the payroll, but a higher quota of 850 extra hires has been set for FAA by the Administrator. In the Washington area, three young people will be hired for each 100 employees. Many of those hired under the YOC program will be educationally or economically disadvantaged and most will be receiving their first work experience. Goals for Agency organizations are: AC, 46; AL, 45; CE, 60; EA, 155; NA, 70; PC, 33; SO, 86; SW, 99; WE, 154; and Washington Headquarters, 121.

WEBER CONFIRMED AS RD DIRECTOR. John A. Weber, a career civil service employee, was appointed last week to Director, Systems Research and Development Service, a position in which he has been acting since former Director James H. Mollenauer became Deputy Associate Administrator for Development. Weber has served as chief of the Service's Operations Division, Chief, Air Traffic Control Division, and Deputy Director. He graduated from Cooper Union Institute, New York City, in 1936 with a B. S. degree in electrical engineering and did graduate work at the University of Pittsburgh.

AERO CENTER AIDS AIR VIETNAM. The first of six transport aircraft bought and refurbished by FAA with AID grant funds for the Vietnamese government has departed the FAA Aircraft Services Base, Oklahoma City, for Saigon. The four C-54s and two C-47s will build up the fleet of the Vietnamese national airline, Air Vietnam. The airline operated at 98 per cent load by late 1965, and all available capacity was being used for cargo. Recognizing the need to provide essential transportation for passengers and cargo within Vietnam, AID provided \$800,000 in grant funds to the government of Vietnam for procuring surplus USAF aircraft. The other five are scheduled out of the Aircraft Services Base in time to reach Saigon on June 28.

INTERAGENCY BOARDS OF EXAMINERS ESTABLISHED. Civil Service Interagency Boards of Examiners will be open for business in 65 locations by the end of the year. By July 1, 1967, they will have replaced 650 agency boards which now announce Federal jobs and rate and refer applicants for selection. In seven metropolitan areas where FAA has personnel offices, interagency boards are operating already. These are Chicago, Houston, New York, Kansas City, Honolulu, Anchorage and Washington. Another seven will be opened by June 30 in Atlanta, Boston, Dallas, Ft. Worth, Albuquerque, Denver, Seattle and San Francisco. Also to be opened by June 30 are interagency boards in Omaha, Huntsville (Ala.), Indianapolis, Milwaukee, Cheyenne, Pittsburgh, Philadelphia, Charleston (W. Va.), St. Louis, Orlando, Augusta (Maine), Hartford (Conn.), El Paso, Portland (Ore.), and Reno.

MORE CIVIL SERVICE LEGISLATION PENDING. The House-approved bill to liberalize Government employee moving, transportation and travel expenses is expected to receive favorable action from the Senate Government Operations Committee in the near future. The House Civil Service Committee has approved the bill to permit Federal agencies to stagger their 40-hour workweek in order to permit employees to attend schools to help their careers. The Senate has already approved the bill. The Civil Service Commission has asked Congress to remove the Whitten rider ceiling on the permanent number of Government employees. The ceiling was imposed 16 years ago and has been in effect ever since. Last year Congress lifted the ceiling on the number of postal jobs. CSC pointed out that the vast growth in population and the resultant heavier workload for Federal departments and agencies, plus the many new programs and services required by law during the last 15 years, necessitates an increase in Federal employment.

NEW HISTORICAL CHRONOLOGY TRACES CIVIL AVIATION DEVELOPMENT. A new Historical Fact Book which traces the Federal Government's role in the development of civil aviation was published last week by the Agency. The 130 page reference lists chronologically the historical milestones which mark the path to our present position of world leadership in aviation. From May 20, 1926, when President Coolidge signed the Air Commerce Act into law, the book lists the legislative measures and organizational changes which have affected FAA and its predecessor agencies. Also covered is historical information on accidents, administrative makeup, administrators, aircraft, air navigation, air traffic control, airports, national aviation policy and regulatory activities. Compiled by FAA Historian Dr. Arnold E. Briddon and his associate, Ellmore A. Champie, The Federal Aviation Agency Historical Fact Book may be purchased from the Superintendent of Documents, U. S. Government Printing Office, Washington, D. C., 20402, for \$1.00.

PAY-FRINGE LEGISLATION IS STILL PENDING. Sponsors of the pay-fringe bill, which has already been cleared by the House, hope for the Senate action this week, but a move is underway to delay scheduling the bill for Senate floor action in an effort to get the bill's sponsors to agree to a later effective date. The Senate Civil Service Committee in approving the bill okayed the same July 1 effective date provided in the House-approved bill. An October 1 effective date is the aim of those seeking to delay Senate action. There is general agreement that the measure will become law this year and the July 1 effective date appears to be the most likely. The Senate Civil Service Committee's bill is identical to the House-approved bill in every major detail. Highlights of the legislation are a 2.9 per cent pay raise for Federal classified and postal employees, optional retirement (on the part of the employee) on full annuities at age 55 after 30 years service or age 60 after 20 years, an increase in the Government's contributions to health insurance premiums, plus other liberalized benefits in the form of health insurance, survivor benefits, overtime pay and uniform allowances.

TIPS TO CUT TRAVEL COSTS PUBLISHED. Ways to reduce travel costs are now published in Agency Notice 1500.1, May 25, 1966, for the guidance of travelers and those authorized to approve travel. In support of the President's Cost Reduction Program, travel other than that considered essential to Agency operations has been reduced to a minimum. To hold the cost of essential travel as low as possible, these suggestions are listed: flights of scheduled FAA aircraft should be used if this can be done without interfering with the traveler's mission; less expensive forms of transportation should be used when the cheaper service will not require a significantly longer period of travel than more expensive service; the services of travel experts should be used to take advantage of the best routes and special fares; travel with families on changes of station or home leave should be accomplished when family fares apply; FAA or GSA vehicles (which cost seven cents per mile) should be used when available, and, when two or more employees are traveling to the same destination, a single Government or privately owned vehicle should be used when possible; duty away from official station should be accomplished in the minimum time possible.

OVERSEAS TELEPHONE CIRCUITS OVERLOADED. Department of Defense has advised all agencies having access to military telephone systems that overseas circuits (particularly Pacific) are seriously overloaded to the extent that conduct of essential Government business is difficult. All FAA offices and facilities are urged to hold calls on these circuits to an absolute minimum, particularly during periods when office hours in the continental United States coincide with those of the overseas area involved.

'FINANCIAL INTEREST' STATEMENTS DUE THIS MONTH. Confidential Statements of Employment and Financial Interest, which are required of some employees by Agency Order 3750.3, are due on June 28, 1966. The order titled "FAA Regulations of Employee Responsibilities and Conduct," and attachments, require that certain Agency employees submit FAA Form 3750-1 in time to be in the hands of appropriate reviewing officials no later than June 28. Positions covered by the requirement are listed in Part 199 of the attachments. Those who are not sure, after reviewing Order 3750.3, whether they should submit a statement should seek counsel from their supervisors.

FEW LAG AS AGENCY TOPS BOND GOAL. Savings Bond buyers have put the Agency over the Government-wide goal of 75 per cent participation in the payroll savings plan with only four organizations falling below the mark. Standings on June 3 were: HQ, 95.8; AC, 94; AL, 90.2; PC, 83.5; SW, 83.1; SO, 79.3; CE, 76.8; EA, 75.3; NAFEC, 72.8; WE, 69.8; EU, 49.3; BNCA, 41.8. Total, 79.1.

THIS WAY FOR HOT COPY. The FA Club has installed a Bruening "hot copy" machine in its office, room 115, for the private use of all FAA employees, both club members and non-members. Personal documents can be reproduced for ten cents per page.

ALL EMPLOYEES PLACED AFTER IM/RD REORGANIZATION. The 23 employees listed as surplus as a result of the reorganization of Installation and Materiel and Systems Research and Development Service have been placed without reduction of grade or status. All were absorbed by IM, RD and NASPO.

AWARDS AND REWARDS. Sustained Superior Performance Awards went to Oma Jean Roop, GC; George Mejeur and Helen I. Dear, both of RD. Jack W. Grewell, RD, and Martin Konigmacher, HQ, received Quality Within Grade Increases.

STARTING PITCHER. Anthonette Hamm, a Neighborhood Youth Corps enrollee employed in Headquarters Operations, threw out the first ball at the Washington Senator's home game last Tuesday. The ceremony marked the kick-off of the Administration's summer Youth Opportunity Campaign for 1966. Anthonette was introduced as one of the Government's first employees in the program.

THE HOLE STORY (CONT.). There's no time like the summer to think about snow removal. That's the hot development uncovered last week by INTERCOM's "Senior Sidewalk Superintendent" when he contacted engineers in charge of the Forrestal building shaping up next to Headquarters. The building will have radiant heating ducts buried in concrete near some of the portals to prevent snow from accumulating. Most visible part of the system is that stack of "pipe" being accumulated on the northeastern ramp and on the embankment on 9th Street. What about the different shapes of the columns--round, square-beveled and oblong? Pure architectural whimsy. The shapes have no relation to the load they will bear. And that odd column with upside down pyramid on top? Just a variation on a theme. Called a "capital" in the trade, the usual practice is to pour this decorative (and functional--it helps support the "roof") component at the time the floor slab is poured. This one is ahead of its time. Are "rod" men getting soft? Why do they need a crane to lift some of the reinforcing rods into place? Answer: The rods are heavy, weighing about 13½ pounds per foot and they run to about 14 feet. Rod men are not getting soft; they're getting smarter.

WELCOME TO FAA! Policemen JOSEPH A. LENKIEWICZ and LEWIS A. NATALI, both of the Operations Division, CA; Laborers EMMA V. BOXWELL, JOSEPH W. HILL and L. V. CRADDOCK, all of the Maintenance Division, CA; BERNARD J. MCGINNIS, Operations and Safety Officer, Operations Division, CA; JIM C. WALTON, Employee Relations Specialist, Personnel Programs Division, PT; SPEED S. HAYES, Personnel Management Specialist, Personnel Programs Division, PT; WALTER BRYER, Teletypist, Office Services Division, HQ; ELLEN J. ZAWACKI, Secretary, Air Traffic Operations and Procedures Division, AT; BARBARA J. TURNER, Clerk-steno, Executive Staff, RD; and PATSY J. ANDREWS, Clerk-typist, Aeromedical Applications Division, AM.

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JUN 15 1966

William F. McLean

Administrator

66-24 June 13, 1966

Technical Processing
Branch, HQ-610

120 MILE SPACING REINSTATED ON NORTH ATLANTIC. Effective June 12, 120 mile minimum spacing of jets at all altitudes over the North Atlantic was reinstated and use of 90 mile spacing was suspended by agreement of U. S., Canadian and British air traffic control authorities. The complexity of using a double separation standard providing for 90 miles above and 120 miles below 29,000 feet, which was further compounded by recent seasonal increases in the number of flights and a greatly increased number of in-flight pilot requests for altitude changes had created an excessive workload on Canadian and British oceanic controllers. Further study of navigational accuracy over North Atlantic air routes is planned.

SOUTHERN SCORES IN 'CREATIVE FEDERALISM.' For less than five cents per pilot, the Southern Region has been providing safety information to active pilots which has brought favorable and enthusiastic response. A 4-page leaflet, Flight FAActs, containing timely air safety ideas, is mailed from time to time to more than 60,000 airmen in the Southeast. More than 1,000 unsolicited letters, plus many more verbal kudos, have resulted from the service. This kind of service is what President Johnson calls "Creative Federalism." In the belief that only a small fraction of the cases of extraordinary service performed in FAA ever get recognition, INTERCOM doffs a symbolic "white hat" to all the "good guys" who are contributing to the Agency's good name--and their own--by the way they do their work. Help put a white hat on the good guys in your organization by reporting their improvements in public service to your regional director. He will, in turn, report to Arvin O. Basnight, PD-1, Agency member of the President's Committee.

CONTROLLER TELLS TRUTH. Betty Archibald, a radar controller at Indianapolis Tower, will appear on "To Tell The Truth" on the CBS network, June 17. Check your local listings for time and station.

SELECTIONS MADE FOR 1966-67 AIR TRANSPORTATION SYSTEM PROGRAM. Selected for a one year academic training program in the University of California Institute of Transportation and Traffic Engineering were: Walter A. Barbo and Edward T. Kaneko, PC; John R. Vander Veer, NAFEC; Dean R. Cooper and Jack W. Edwards, WE; and Ralph A. Calderone, HQ in Washington. Henry N. Stewart of the Albuquerque Area Office is an alternate.

ANNUAL MECHANIC AWARDS PROGRAM GETS BOOST. Cash awards of \$500 will be available for each of the national winners in the Annual Aviation Mechanic Safety Awards Program for 1966 as a result of several aviation organizations pooling their prize money to supplement the FAA awards. The additional stimulus for the program results from suggestions from regions and from increased industry participation.

ON THE HORIZON. NAFEC's anthropomorphic dummies, nine of them in all, have it all over Dr. Frankenstein's clumsy creation. For one thing they are better looking, but most important they are useful. What makes them tick and how they "live" is told in fascinating detail in "NAFEC Shoots for Safety" in the June issue of FAA HORIZONS available this week for one-to-one distribution to FAAers. Twenty-eight years ago President Roosevelt told a press conference he was "tired of waiting for Congress" to pick a site for Washington's new airport despite 12 years of wrangling. He stuck his finger on the map and picked the mud flats along the Potomac at Gravelly Point, Va. That was that--work started immediately and the airport was ready for traffic 25 years ago. Diligent sleuthing on the part of HORIZONS turned up a surprising number of the original WNA crew still on the job at the airport or in other FAA jobs. Solid history and amusing anecdotes make "National's 25 years" entertaining and instructive reading. Then there's Herman Lindsey, FAA airport engineer for Missouri, who got into the airport business after a period of deliberately destroying them and their contents. He was a navigator in World War II until he was shot down over Germany. He's described in "A 'Show Me' Engineer." Puerto Rico and the FAA presence there is dramatically told in "San Juan's New Center" and "Atop Pico del Este." There's also a story about what the Alaskans are doing about the mechanic shortage there and one explaining what Lufthansa, Germany's leading airline, is doing in Tucson. And, of course, all the other standard features and news items about you and your coworkers. Pick up your HORIZONS today and take it home for leisure reading--the family and neighbors will enjoy it, too. And, there is one reserved just for you.

IT'S THE LAW. Did you know that no Federal agency may collect identical information from 10 or more persons, other than Federal employees, without prior approval of the Bureau of the Budget? And did you know that if this happens, it violates a public law? Read about the provisions of Public Law 831 in Chapter 5 of OA P 1340.1 and again in AD 1340.1. Then consider your reporting requirements levied on the public. Do you have any? Are you expecting any? Think of other ways to obtain your information without placing a reporting burden on the public, if you possibly can. If you can't, be sure to get your paperwork in to the Bureau of the Budget at least a month before your inquiry goes out--then you're covered!

PHOTOGRAPHING ID CARDS PROHIBITED. When you use your Agency identification card for cashing checks, don't permit it to be photographed. Photographing any identification card which carries a design of any department or agency of the United States is prohibited by Section 701, Title 18, U. S. Code. Drivers' permits are recommended when there's photo copy involved in cashing a check.

GENERAL AVIATION CARRIES 30 PER CENT OF AIR TRAVELERS. General aviation airplanes carried an estimated 39.4 million travelers in 1965, according to a new FAA report released last week. Airlines carried 84.6 million. Estimates were based on information gathered by all flight service stations during August 1965 from pilots filing itinerant flight plans. Copies of Staff Study - General Aviation Occupant Load Factor may be obtained from all flight service stations, general aviation district offices and most regular distribution channels.

CIVIL SERVICE HIGHLIGHTS. The House Civil Service Committee has approved an amendment to a Senate-approved bill which would authorize 456 new Federal supergrade jobs (grades 16 to 18) in place of the 100 proposed in the Senate version. The Government pay-fringe bill has a provision which helps Government workers who are retired involuntarily because of base closings, reductions in force, etc. Under present rules, an employee with 25 years' service at any age and those at 50 with 20 years' service who retire under those circumstances must take a two per cent reduction in their annuities for each year they are under 55 and one per cent between 55 and 60. The new bill removes the five per cent reduction for the years between 55 and 60, but annuities would still be reduced by two per cent per year for each year under age 55. Job turnover in Government is now running about 20 per cent annually, a five per cent increase over past years. (FAA turnover for FY'65 was 7.3.) Nearly 450,000 new Federal employees are needed during the next year, an increase of 150,000 over previous years.

TELL YOUR TIMEKEEPER. When you take sick or annual leave in small dribbles--less than a full day--you should notify your time and attendance clerks prior to taking the leave or immediately upon return to duty so that an accurate record may be kept. T&A clerks must keep their records current on a day-by-day basis and the "honor system" depends on you.

NFDC DOES ITS JOB DATA WAY. A little known FAA organization, the National Flight Data Center (NFDC), points out that without aeronautical charts flying would be for the birds, literally. With such charts, the Piper Cub as well as the supersonic transport can follow well-defined aerial highways. NFDC's people are pros from top to bottom. Recruited from Coast and Geodetic Survey, the Air Force's aeronautical chart service in St. Louis, Navy Oceanographic Office, Flight Standards Service and from ATC facilities, they cope with thousands of new flight data items each month. Their job is to validate each item and enter it into the appropriate aviation publication. Holding patterns, approach procedures, frequency changes, runway lights, unmowed grass on a landing strip...these are some of the myriad items funneled through NFDC which find their way into numerous Government, military and private charts and publications. The route is usually through one of NFDC's own publications, the National Flight Data Digest (NFDD), Airman's Information Manual (AIM), the Alaska and Pacific supplements, and the ATC Fact Book. Without the aid of a formal library, NFDC personnel boast the ability to retrieve data instantly by the use of computer print-out as well as plain old file flapping. Visitors are welcomed by the NFDC staff at their sixth floor office in the Washington Headquarters building.

SAY IT WHERE IT COUNTS. A system to quickly identify and correct unsatisfactory conditions has been updated and streamlined in an Agency Order 1800.6, 6/2/66, titled "Unsatisfactory Condition Report." The Order streamlines the procedure through which all Agency employees are provided a direct and simple means for advising management of unsatisfactory conditions and establishes the program's tie-in with the Suggestions and Awards Program. A complete story on the UCR program is in the June issue of HORIZONS.

19 TIMES 25 EQUALS CELEBRATION. As Washington National Airport celebrates its 25th anniversary this month, 19 members of the BNCA staff have reason to celebrate a little more enthusiastically than others. All 19 have served the entire 25-year period at the Airport. They are: Ella Brown, Charles Petellat, John Sudol, Walter Stidham, Frederick Goode, Robert Lennox, Arthur Scott, Elizabeth Turner, and Hawes Hill, all of the Operations Division; George Burdette, Thomas Flaherty, Jesse Turner, Clyde Holsinger, James Potter, Leroy McCauley, Paul Pullman, James Brown, and Lester Payne, all of the Maintenance Division, and John Sualich of the Information and Education Staff.

FA CLUB MAKES WORTHWHILE PITCH. The FA Club, Room 115, has special-price tickets available for the Fourth Annual Baseball Game, benefit of Children's Hospital. It's a regularly scheduled game--Washington Senators vs. Cleveland Indians--on Sunday, June 19, 1966, at D. C. Stadium.

EUROPE'S AIR TRAFFIC OFFICIALS SHOWN PICTORIAL DISPLAY. Representatives of 15 European nations showed high interest in Pictorial Display/Course Line Computer (PD/CLC) "area navigation" capability after a series of rapid fire briefings and flight demonstrations in an FAA Convair flying in the terminal area of Frankfurt, Germany. Assistant Administrator for EU Raymond B. Maloy introduced the briefings which were jointly sponsored by EU and the German air traffic authority. Other FAA participants were: Dick Field, Al Waldin, and Bob Beal, all of EU.

OUR BLOOD DRIVE IS ANEMIC. Each Agency employee in Washington and each of his dependents is seriously handicapped by a shortage of just 59 pints of blood--the amount needed to meet the FAA quota of 500 pints. Unless the additional blood is forthcoming from FAA employees in the Washington area by June 30, we lose our blanket eligibility for drawing on the Blood Bank when we or our dependents need blood. If the Agency meets its quota, all of us are eligible. If it does not, only those who have donated can draw on the bank. Donors should contact the blood donor representative in their offices or call Mrs. Yates at the Clinic on x20982 for further information.

AWARDS AND REWARDS. A Sustained Superior Performance Award was presented to Pauline P. Massey, IM-500. Quality Within-Grade Pay Increases were made to William J. Fraser, Thomas Tijerina, and Irwin Neveleff, all of IM-700. Gloria Prioleau of PT-30, received a Special Service Award.

WELCOME TO FAA! NANCY L. CRIMMINS, legal clerk, Office of General Counsel; BERT M. TOMASU, legal clerk, Library Services Division, HQ; DARYLENE C. ICKES, clerk-steno, Evaluation Staff, AT; DAVID R. BRANDMAN, clerk-typist, Accounting Operations Division, HQ; JOHN O. POWERS, aerospace engineer, Engineering Division, SS.

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FEDERAL AVIATION AGENCY

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JUN 20 1966

William F. McKee
Administrator

66-25 June 20, 1966

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DR. DOUGHERTY HEADS WOMEN'S ADVISORY COMMITTEE. The head of the Human Factors Group of the Bell Helicopter Company in Fort Worth, Dr. Dora Dougherty, was named by Administrator McKee to succeed Mrs. Philip A. Hart as chairman of the Agency's Women's Advisory Committee on Aviation. Mrs. Hart, wife of the senior senator from Michigan, has headed the 32-member committee since it was formed in 1964 to advise the Administrator on problems relating to American aviation. The Administrator lauded the accomplishments of the committee during Mrs. Hart's tenure and spoke confidently of the continued effectiveness of the committee with Dr. Dougherty's "exceptional ability to infuse others with her own personal concern for flight safety..." Dr. Dougherty, who was appointed recently to the National Safety Council's General Aviation Safety Committee, is a noted psychologist, educator and a pilot with more than 4,700 flight hours. Another noted pilot, Mrs. Charles (Betty) Miller, holder of FAA's Decoration for Exceptional Service for making the first solo flight across the Pacific to be made by a woman, was named Vice-Chairman. She succeeds Jean Ross Howard, Assistant Director of the Aerospace Industries Association's Vertical Life Aircraft Council.

RESTRICTION LIFTED ON CONTROLLER HIRING. In view of the substantial increase in workload and the further increases that are anticipated, there is a need to recruit air traffic controllers. Consequently, restriction was lifted this week on the appointment of new air traffic specialist trainees. The hiring of specialists trainees stopped some time ago as part of a planned Agency program to eliminate actual and anticipated AT staffing imbalances. The regions were directed to continue the FLIDAP program--the schedule calls for 70 per cent implementation by October 1966; 100 per cent by April 1967. This earlier restriction and the recent relaxation in hiring were designed to assure career continuity for current employees, thus holding reduction-in-force actions to an absolute minimum. Now that the imbalances have been adjusted, selective hiring can be done. ATC promotion opportunities will vary within each region based on operational requirements, vacancies, changes in facilities and programs, turnover, and future program needs. By the earlier restriction, the Agency has been able to provide maximum career continuity for current ATCS employees. This general Agency policy has enabled FAA to achieve substantial overall strength reduction with an absolute minimum of RIF actions. The total Agency strength has been reduced more than 3,000 from 1963 to 1966.

BOND BUYERS TOP MAGIC MARK. All but two of the Agency's components have topped the 75 per cent mark in the Savings Bond Drive to bring the overall Agency percentage to 82.5. Standings as of June 10 were: AC, 96.2; HQ, 96.1; AL, 92.2; SW, 87.3; PC, 86.3; NAFEC, 83.7; CE, 83.0; EA, 78.0; SO, 77.4; WE, 75.3; EU, 62.8; and BNCA, 50.2. Further improvements are expected by June 30 when the drive ends.

DOW GETS MERITORIOUS SERVICE AWARD. The Administrator presented the Agency's Meritorious Service Award to James Dow for his "...extremely competent leadership...and effective management..." while serving as Director, National Airspace System Special Projects Office (NASSPO). Dow planned, organized and managed a centralized programming, scheduling and planning office for NASSPO. He has been selected for a fellowship at Princeton University's Woodrow Wilson School of Public and International Affairs.

SELECTIONS ANNOUNCED FOR SYSTEMS ANALYSIS TRAINING. Under a training program initiated by the Bureau of the Budget to support the Planning-Programming-Budgeting System ordered for all agencies by the President, Ted O. McCarley, AG, will attend the Carnegie Institute of Technology and Stanley P. E. Price, RD, Washington, will attend Stanford University for the academic year 1966-67. Studies will emphasize modern analytical techniques in management.

PLACEMENT POLICY FOR MEDICALLY UNQUALIFIED PUBLISHED. FAAers who fail to meet medical requirements for their present positions are entitled to special consideration for other positions under policies outlined in Agency Order 3300.1, 6/9/66, now being distributed. The order calls for full use of the Agency's authority to waive qualification requirements. Individual counseling on opportunities for retraining, reassignment or other action will be provided through evaluation boards to be established in each region, center and in Washington offices and services. Boards will consider individual career interests and Agency needs as well as medical findings. Each employee will be counseled personally on the options open to him--retraining in other occupations, disability retirement, reassignment, relocation, etc. Personal preference will be a major factor in the final decision.

AGENCY OPEN DOOR POLICY OUTLINED. Any member of the public will be given access to, or a copy of, any specific Agency internal directive provided there is no compromise of national security or aviation safety. This is the essence of an Agency policy covered in Agency Order 1210.10, 6/1/66. The Order covers fully those few circumstances when copies of internal Agency policies, standards and procedures may not be given to individuals. These fall into two categories; when the request is for a document which is security classified or administratively restricted and when compliance with the request would consume time, effort or other resources of the Agency that clearly exceeds the possible benefits. An example of an administratively restricted document would be one containing details of airman certification examinations which would compromise the value of the test if released.

FLIGHT TESTS COMPLETED ON V/STOL APPROACH SYSTEM. Flight tests on an instrument landing system especially designed for helicopters and V/STOL aircraft were completed recently at NAFEC. A Helio Courier short takeoff and landing type plane made a series of approaches on the system with approach angles varying from 3 to 12 degrees. The extremely compact system developed under contract to Systems Research and Development Service by Adcole Corporation is capable of varying its glide path angle from 3 to 90 degrees by a simple turn of a crank. Approaches up to 60 degrees have been flown by other aircraft. Project manager Glenn D. Adams expects to submit his report by the end of July.

FAA TOWER RISES AT CAM RANH BAY. A five floor FAA control tower was shipped from the United States and erected on the airstrip at Cam Ranh Bay, Vietnam, by engineers of the Air Force Logistic Command. The prefabricated tower forms a vital link in guidance and communications for American and Vietnamese pilots operating in Central Vietnam. It includes a four channel telephone communication network as well as control panels and tower-to-aircraft communications.

BURGLARS CAN BE DISCOURAGED. "Burglars, sneak thieves and second-story men are getting ready for another big season," we are advised in a pamphlet published by law enforcement officials. Summer time is ideal for their illegal trade, the pamphlet points out, because the weather is pleasant and people frequently leave their doors and windows open. Some especially careless people even go off for long vacations and forget to do a few simple things that would protect their home while they are away. As part of "Burglary Prevention Week," June 19-26, a National Association of Law Enforcement Officials pamphlet carries a checklist of the ways you can help foil would-be burglars this summer: HAVE YOU-- left shades and blinds partially open? cancelled all daily deliveries? notified police of your absence? closed and locked all windows? closed and locked garage doors?

CIVIL ENGINEERS NEEDED. More than 50 civil engineers, grades GS-5 through 12, are needed by the Agency in locations throughout the mainland regions. Tell your professional associates who might be interested to contact your serving personnel office or write to Personnel Programs Division, PT-20, at the Washington office and indicate geographic preference.

SUPERVISOR'S ROLE VITAL IN SUGGESTION PROGRAM. The old Suggestion Box that too often brought to the attention of top management a lot of petty complaints that could have been handled at the supervisory level was resented by some supervisors. Not so with the present Suggestions and Awards Program. It is truly the tool of the enlightened supervisor who wants to (1) develop a better working relationship with his employees by reviewing and discussing their ideas (2) make his operations easier and more productive by using the ideas of his people, and (3) gain recognition for his organization when a suggestion of one of his people is adopted. Most supervisors recognize that they are judged, not so much for personally having all the good ideas, but for fostering an atmosphere of creativity and originality in which everyone contributes ideas. Discuss your ideas with your supervisor.

IT'S IN THE BOOK. Flight Standards Service has announced that the following study guides and handbooks are now available in updated form through the Government Printing Office:

Airline Transport Pilot (Airplane) Written Examination Guide, AC 61-18A,	\$0.35
Aircraft Dispatcher Examination Guide, AC-4,	\$0.40
Commercial Pilot Examination Guide, AC 61-28,	\$0.75
Multiengine Airplane Class or Type Rating Flight Test Guide, AC 61-4A,	\$0.15
Private Pilot's Handbook of Aeronautical Knowledge, AC 61-23,	\$2.75
Private Pilot - Airplane - Single Engine Flight Test Guide, AC 61-3A,	\$0.20.

LOAN POOL RELOCATED. Effective Monday, June 20, the FAA Loan Pool will be relocated to room 117 directly across the loading platform from its present location. The loan pool is operated by HQ-300 to supply equipment for temporary or emergency use to Washington offices and services. Items include typewriters, tape recorders and audio-visual equipment. The telephone extension remains the same--x25608.

FREUD GOES BACK TO THE BLUE. Major Sheldon L. Freud, USAF, Chief, Research Planning Branch, AM, since 1963, has been reassigned to the Office of the Deputy Chief of Staff for Bioastronautics, Air Force Systems Command, at Andrews Air Force Base.

CHECK YOUR VOTING RIGHTS. This is election year in Maryland and Virginia. Before the primary and general elections to be held in both states this fall, all employees are urged to insure that they are properly registered so they can exercise this part of their American heritage. Information on registration is in Agency Handbook PT P 3600.1.

WELCOME TO FAA! MARVIN L. ROMINE, policeman, Operations Division, CA; CONNIE A. CHAPPELL, clerk-steno, Executive Staff, RD; SIEGFRIED J. GERATHEWOHL, research psychologist, Aeromedical Applications Division, AM; EVELYN J. PENROD, clerk-steno, Executive Staff, RD; GEORGE S. ROBINSON JR., attorney-advisor, General Legal Services Division, GC; BARBARA J. VARNEY, clerk-steno, Executive Staff, RD; RUTH N. THOMPSON, personnel clerk, Personnel Operations Division, HQ; GERALD J. FRALEY, policeman, Operations Division, CA; ELAINE N. KETCHOCK, secretary, General Legal Services Division, GC; JAMES A. SOMERVELL, information retrieval specialist, Administrative Standards Division, MS; JULIE M. CASE, secretary, Aircraft Programs Division, FS.

COL. DAVIS GOES WRIGHT-PAT. Col. Dale D. Davis received the Legion of Merit from the Administrator last week as he wound up a 3½ year hitch with the Agency's SST Development Program. His new assignment is at Wright-Patterson AFB, where he'll be chief of the Flight Controls Division in the Flight Dynamics Laboratory.

FAA TOASTMISTRESSES ELECT NEW OFFICERS. At its first anniversary luncheon meeting in the Executive Dining Room, the FAA Toastmistress Club elected the following officers for the forthcoming year: Kay Wittman, president; Peggy Proffitt, vice president; Lois Heinrichs, treasurer; Eunice Staley, corresponding secretary; Cleo Marino, recording secretary, and Donell Becker, club representative. Ladies who are interested in developing and expanding their ability to project themselves, speech-wise, before an audience are cordially invited to attend their bi-weekly Wednesday meetings at noon in room 510A & B.

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William F. McKee
Administrator

66-26 June 27, 1966

Technical processing

TRANSPORTATION BILL PASSES FIRST TEST. ^{Branch HQ-819} The Administration proposal to combine existing agencies into a cabinet-level Department of Transportation has passed its first Congressional test. A House Subcommittee approved a modified version of the Administration proposal Wednesday, and action by the full Government Operations Committee is expected next week.

CHALLENGING THE YOUNG IS ROLE OF THE MATURE. The Agency's responsibility for making the first glimpse of the working world as attractive and challenging as possible for the more than 500 young people to be employed by FAA this summer was outlined by the Administrator in a memorandum to office and service heads and regional directors. Administrator McKee emphasized that placing youths in their first job is only the beginning of our responsibility. To make the work challenging, he said, they must be given constructive and meaningful work assignments. To make it attractive, he added, we must impress upon them the scope and depth of careers in the Civil Service. "They must be shown the heights to which they may aspire and how such heights may be achieved. They must be shown the relationship of good working habits to achievement. Above all, they must be shown the importance of training and education."

EASTERN REGION ENGINEERS WEAR 'WHITE HATS.' Better navigational guidance for the flying public has been provided through a unique project undertaken by the Airway Facilities Division of Eastern Region. When a ruling on radio transmitters by the Federal Communications Commission threatened the efforts of nine sponsors who wanted to establish public-use navaid facilities, Eastern found a solution that made the projects possible. It also provided another example of the Agency's efforts to carry out the President's program for improving service to the public. First, Eastern Region requested FCC to delay by one year its ruling that all such radio transmitters meet type acceptance requirements by Jan. 1, 1965. There was still not enough time to run type tests on the many pieces of equipment involved, so FAA concentrated on one type of transmitter that was available in sufficient surplus quantities. After tests at NAFEC demonstrated that the transmitters fulfilled FCC regulations, several units were supplied to sponsors who were using unacceptable surplus equipment and to sponsors of new facilities. This service (two agencies working together) has assisted many private municipal and state agencies to establish and maintain public-use radio navigational aids. It also won INTERCOM's informal "White Hat" award. The "White Hat" idea comes from the old Cowboy and Indian movies on late TV where the "bad guys" always wore black hats and the "good guys" wore white hats. Our guys wear white hats!

DR. GERATHEWOHL NAMED HEAD OF MEDICAL RESEARCH BRANCH. An outstanding scientist in the field of aerospace medical research, Siegfried J. Gerathewohl, Ph.D., has been appointed chief of the Research Planning Branch in the Agency's Office of Aviation Medicine. He succeeds Air Force Major Sheldon L. Freud, Ph.D., who has been reassigned to Andrews Air Force Base, Md., after three years with FAA. The Research Planning Branch is responsible for planning and recommending approval of medical research programs undertaken at the Civil Aeromedical Institute, Oklahoma City, and elsewhere under FAA contracts. These programs include the effects of fatigue on airman performance, aging, radiation effects and psychological factors involved in flight. Dr. Gerathewohl, a native of Germany, was a research scientist and later chief scientist at the Air Force School of Aviation Medicine, Randolph Air Force Base, Texas, chief of the Bioastronautics Office at Army's Redstone Arsenal and more recently he has been with NASA at Ames Research Center and in Washington.

AGENCY SEMINAR TO EXPLORE EQUAL EMPLOYMENT OPPORTUNITY. A work-study seminar designed for supervisory employees who are concerned with the Equal Employment Opportunity Program will be held in Kansas City, Missouri, July 14-15. The sessions are intended to broaden participants' understanding of civil rights problems and goals. Outstanding authorities from Government, industry and the academic community will make presentations.

SEVEN APPOINTED TO MEDICAL ADVISORY PANEL. The panel which reviews airman petitions for exemptions from the Agency's medical standards gained seven outstanding physicians last week. They succeed seven retiring members including Dr. L. G. Lederer who has served as the panel's chairman since it was formed in 1961. The Administrator had high praise for Dr. Lederer and the other retiring members, but he observed that it was "...unreasonable for the Agency to continue to make demands on the time of these aeromedical leaders for indefinite periods." He added that new members would be appointed from time to time to distribute the burden. New panel members, all M.D.s, appointed from the Agency's roster of Aviation Medical Examiners or from the ranks of physicians who are also pilots, are: Dayrle N. Crabb, President, Flying Physicians Association, Denison, Iowa; J. Eldrid Smith, United Air Lines, Washington, D. C.; Boaz Harris, Atlanta, Ga.; James Y. Bradfield, Southwest Medical College, Dallas; J. Harold Brown, Seattle, Wash.; Nolen L. Armstrong, Oklahoma City; and Francis C. Hertzog Jr., Long Beach, Calif.

PILOTS ASKED TO EVALUATE DME/ILS. The future need for distance measuring equipment (DME) at instrument landing system (ILS) facilities will be evaluated with the help of pilots and controllers who use the equipment at the eight locations where it is now installed. DME service is available on the instrument landing systems at J. F. Kennedy Airport, Albany, Dulles, Cleveland, South Bend, Reno, San Diego and Minneapolis. A simple questionnaire will be distributed at these locations through such places as the weather facility, flight service station, fixed base operator, airline dispatch office, etc. Data will be collected over a period of at least 60 days beginning July 11. Agency pilots are encouraged to participate in the evaluation by using FAA Form "FAA Pilot Questionnaire." A separate form will be distributed to controllers.

OUR GALS REV UP FOR POWDER PUFF DERBY. An FAA employee and six members of the FAA Women's Advisory Committee on Aviation will compete in the 20th Anniversary All-Woman Transcontinental Air Race, known popularly as the Powder Puff Derby. Hazel McKendrick, flight service specialist, Dallas, Betty Gillies, Connie Wolf, Bernice Steadman, Gini Richardson, and Betty Miller and Louise Hyde (who are flying as a team) take off from Seattle on July 2 and land in Clearwater, Fla., on July 5 in the coast-to-coast race with a field of 91 aircraft. Other WACO members are serving as race officials: Page Shamburger, Director of Press Relations; Louise Smith, Chief Judge at Terminus; and Alice Hammond, Route Surveyor.

WOODLOCK JOINS HEARING OFFICERS. Former Alaskan Regional Counsel Fred Woodlock has assumed new duties in Washington as a member of the Agency's panel of hearing officers. Woodlock, a former Marine Corps pilot and airline pilot, is a graduate of Harvard and Southern Methodist University Law School.

INTERNATIONAL WEATHER TESTS SET. A new method of gathering meteorological data for improved long-range weather forecasting will be tested under a cooperative agreement between the National Aeronautics and Space Administration and its counterpart in France. The project, designated Eole, will seek to demonstrate the scientific value and technical feasibility of collecting meteorological data on a global scale by means of constant level balloons and an Earth-orbiting satellite. Data will be sought on the circulation of the atmosphere at one or more levels over a large oceanic area with a network of instrumented constant level balloons drifting with the wind to act as tracers of air masses. Telemetering equipment aboard the balloons will transmit data on pressure, temperature and location to be recorded in the satellite memory for later transmission to ground stations.

LEAVE REPORTING CLARIFIED. Some employees have asked about the implication of the term "honor system" as expressed in the June 13, 1966, INTERCOM article entitled, "Tell Your Timekeeper." For both annual and sick leave there must be timely notification and approval by employee and supervisor in accordance with PT 3600.2. In addition, there must be prompt and accurate reporting and recording of all absences on the time and attendance reports which is a shared responsibility of the employee, the supervisor and the time and attendance clerk in accordance with MS P 2726.4.

TRAFFIC SIMULATION PAYS OFF FOR FRANKFURT. NAFEC personnel who returned recently from the Frankfurt (Germany) Regional Control Unit were advised by U. S. and German Air Force officials that a simulation of air traffic control service there, completed in February by Agency personnel, has already produced substantial benefits. These include: almost complete elimination of holding delays; reduced fuel consumption and increased military mission capability; a 25 per cent reduction on the number of low-on-fuel emergencies, and improved safety through use of radar, new procedures, separate arrival/departure routes, and parallel one-way airways. Key personnel in charge of the simulation were Ralph G. Hopper, RD-153; Howard F. Slattery, NA-516; and Donald O. Brown, NA-516.

DOs AND DON'Ts OF OVERSEAS TRAVEL AVAILABLE. Compliance and Security officials remind FAA employees that travel to Iron Curtain countries, if it is permitted at all, is subject to certain specific precautions in currency exchange, commercial transactions, photography and other matters. If you are planning this type of travel, you can avoid possible embarrassment or inconvenience by becoming familiar with the requirements. Advance information can be obtained through FAA Compliance and Security offices. Further instructions are issued by the Department of State passport office.

FAA PUBLICATIONS WIN AWARDS. An FAA technical publication "Basic Helicopter Handbook" has been awarded a Blue Pencil Award; FAA HORIZONS, the employee magazine, has received two awards for excellence and another excellence award was made for an art layout in the FAA AVIATION NEWS magazine. The awards were announced last week in Washington at the annual Award Luncheon of the Federal Editors Association.

FLIGHT SAFETY RALLY SPONSORED BY AIRCRAFT EXPERIMENTERS. The Washington Chapter of the Experimental Aircraft Association (Chapter 186) will host the General Aviation Pilot Education (GAPE) program for the Washington, D. C., area on June 30. General Joseph "Smokey" Caldara, president of the Flight Safety Foundation, will conduct the program. John Stack, vice president of Fairchild-Hiller Corporation, will speak on aircraft design, and other speakers will cover aircraft maintenance, aviation medicine, and weather problems. Local general aviation pilots are invited to attend the program to be held in the third floor auditorium of the Headquarters building, 7:30 to 10:30 p.m., June 30. For reservations for the limited number of seats available, call Marie McAllister, x25832 or at 703-494-7519, evenings.

CARROLL RECEIVES CAB AWARD. John J. Carroll of the Flight Operations and Safety Branch, SS, recently received the Civil Aeronautics Board's Certificate of Honorary Award for his role in the investigation and report of the Northwest Airlines accident in the Florida Everglades, February 1963, when he was an air safety investigator with CAB.

LOAN POOL NUMBER UNCHANGED. The newly relocated loan pool retains the same telephone number, x25798. A different number was erroneously reported in last week's INTERCOM.

NEW DIRECTIVE ON UNIFORMS PUBLISHED. A new Agency directive titled "Uniforms for FAA Employees" consolidates earlier Agency issuances on this subject and reflects the increased uniform allowance, from \$100 to \$125, authorized in the October 1965 Pay Act.

TEAM STUDIES WORK METHODS. A study toward improving project control, information flow, simplified paperwork and a basis for intra-division work measurement and control has been undertaken in the Facilities Establishment Division, IM, by a methods analysis team chaired by Don Dunlap, IM-400. Working with Dunlap are Charles Germaine and Ken Drake of Management Services.