

INTERCOM

FEDERAL AVIATION AGENCY

John Halaby
Administrator

65-2 January 12, 1965

AEROSPACE EXPOSITION AT DULLES PLANNED. The President has authorized a proposal to industry for an International Aerospace and Science Exposition -- which would spotlight the progress of American industry in the aviation, space and electronics field -- according to Administrator Halaby after a recent visit to the "ranch." Dulles International Airport, would be the site of the proposed 10-day exposition to be held in June, 1966. Purpose of the exposition would be to stimulate exports of American-made aviation products, Halaby said. "We intend to show the world that this nation is still the leader in aviation and aerospace science and technology," he added. "Our intention," Halaby continued, "is to make the exposition a permanent event like the Farnborough and Paris air shows. These expositions have proved highly successful, and it's about time America's aerospace industry had a similar showcase for its products." Industry's response is awaited.

ATLANTA ANTICIPATES TRAFFIC PROBLEM. Atlanta tower requests that FAA personnel interested in seeing the ARTS computer radar tracking and alpha-numeric display system now being tested there on a non-operational basis make arrangements for their visit at least one week in advance. Those not directly concerned with the ARTS project are asked to postpone their visits until after March 15, 1965, because of the limited space in the checkout area. All visits should be planned for weekdays during the hours 0900 to 1600 EST insofar as possible. The contact for visits is Les Shipp, Chief, Atlanta Control Tower.

100 MILLION TO ONE SAFETY RECORD. The Civil Aeronautics Board announced recently that for the 13th consecutive year, the passenger fatality rate per 100 million passenger-miles flown by the U. S. Certificated Route Air Carriers in scheduled passenger service in 1964, was less than one. In fact the actual 1964 rate was 0.27. An estimated 81,000,000 passengers were carried representing an increase of some 9,000,000 over the 1963 number.

INTERURBAN V-STOL STUDIED. Interurban air transportation and the possible role of Vertical/Short Takeoff and Landing (V-STOL) aircraft in the national transportation system will be discussed by a government task force to be convened by the Administrator Thursday, January 14, at Agency Headquarters. Panel members are expected to identify military V/STOL aircraft under development which show promise of civil use, and will discuss development needs, priorities and timing. The feasibility of operating an STOL type aircraft from the heliport at Dulles was successfully demonstrated recently by an FAA test group headed by Robert B. Meyersburg, Chief, Aircraft Division, Aircraft Development Service.

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PUERTO RICO CENTER AND FSS DEDICATED. Federal funds invested by FAA for civil/military aviation facilities in Puerto Rico will soon total more than \$13.5 million, Deputy Administrator Grant reported at the site of the new Air Route Traffic Control Center and International Flight Service Station in San Juan on Fri., Jan. 8. General Grant and Southern Region Director Arvin O. Basnight participated in "time capsule" ceremonies for the \$3.1 million facility last week. A capsule containing predictions of aviation developments in Puerto Rico before the year 2000 was deposited at the site.

HOLIDAY BONUS IN '65. Four long weekends are in store for Government employees during 1965 because four of the eight national holidays fall on either Saturday or Sunday. Employees are given Fridays off when holidays fall on Saturdays and Mondays off to make up for Sunday holidays. Washington employees get one additional holiday in 1965 -- Inauguration Day, January 20.

FIELD TO SELECT 40 JR INTERNS. Agency Order OA 3300.2 (Dec. 2, 1964) establishes a continuing intern program for field offices. It supplements and extends the headquarters Junior Administrative Management program, active since 1961, in attracting quality trainees. Field offices will hire 40 interns from the Federal Service Entrance Examination (FSEE) register by June 30 for administrative positions in the personnel, management, budget and supply fields.

GOBBLEDYGOOK GOES. Only 55 Federal Aviation Regulations remain out of the original 125 as a result of a three-year program to simplify and recodify the rules governing the nation's pilots, airlines, manufacturers and other users. Completed in December, 1964, the FAA program reorganized, streamlined and combined the multiple regulatory systems inherited by the FAA from the Civil Aeronautics Board, and the Civil Aeronautics Administration. Substance and legal meaning of the new Federal Air Regulations (FARs) generally remain unchanged from the Civil Air Regulations (CARs) and Civil Aeronautics Manuals (CAMs) which they replaced.

REGIONAL DIRECTORS TO ASSEMBLE. The semi-annual conference of FAA Regional Directors is scheduled for the week of January 18, 1965, at the Washington headquarters. Meetings will be held each day except Wednesday the 20th, Inauguration Day, which is a legal holiday in the Washington area. Main topics on the agenda are the Regional Organization (Project FOCUS), Cost Reduction and equality of employment opportunity.

ADP SCORES A "FIRST" An "Automatic Data Processing (ADP) program which identifies and tabulates on-the-job personal injuries and vehicle accidents has been completed by the Office of Personnel and Training (PT). The data is used to evaluate the Agency's accident prevention program and in other personnel management areas. A "first" was rung-up recently when PT used data in the development of new classification standards. Analysis of accidents and injuries assisted in pinpointing the type and degree of hazards of a particular job series.

NOTICE TO AETNA SUBSCRIBERS. Employees who subscribe to the AETNA Life Insurance Company's Indemnity Benefit Plan must now submit their claims for applicable deductibles no later than December 31 of the calendar year following the one in which the expense was incurred. Exceptions will be made only if the enrollee was legally incapable of carrying out the provisions of this new ruling. Previously, AETNA subscribers could submit claims at any time.

TOTAL NAVAIDS 1964. At year's end, the Installation and Materiel Service reports a total of 3295 major NAVAIDS in operation throughout the 50 states. Figures show 85 Terminal VORs (TVOR); 380 VORTACs; 377 VORs; 244 Instrument Landing Systems (ILS); 198 Airport Lighting Systems (ALS); 208 Sequenced Flashing Lights (SFL); 41 Visual Approach Systems Indicators (VASI); 54 Runway End Identifications Lights (REIL); 80 Long Range Radars (LRR); 80 Air Traffic Control Radar Beacon Systems, Long Range (ATCRBS/LRR); 74 Airport Surveillance Radars (ASR); 32 Air Traffic Control Radar Beacon Systems/Airport Surveillance Radars (ATCRBS/ASR); 28 Precision Approach Radars (PAR); 211 Air Traffic Control Towers (ATCT); 67 Combined Station Towers (C/ST); 333 Flight Service Stations (FSS); 2 International Flight Service Stations (IFSS); 29 AirRoute Traffic Control Centers (ARTCC); 11 Airport Surface Detection Equipment (ASDE); 323 Remote Communications Air/Ground (RCAG); 30 Radar Approach Control facilities (RAPCONS), Air Force; 9 Radar Air Traffic Control Centers (RATCC), Navy; 321 Airways Beacons; 77 Transcribed Weather Broadcast (TWEB); 1 Distance Measuring Equipment/Instrument Landing System (DME/ILS), the first of its kind under evaluation at the John F. Kennedy International Airport.

COMMERCIAL PILOT TEST REFRESHER. A revised Commercial Pilot-Airplane Flight Test Guide (AC 61.117-1A) now is available from the Superintendent of Documents, Government Printing Office, Washington, D.C. The 10 cent guide gives current information helpful in preparing for the commercial pilot flight test.

VOX POPULI. The Office of Personnel and Training's Notice PT 3330.16, recently distributed throughout the Agency, proposed changes to the FAA Merit Promotion Program and asked for comments, both pro and con, from all FAAers. If yours isn't in yet -- send it to Washington, D.C., headquarters by Jan. 20 for the attention of Personnel Programs Division (PT-24), Office of Personnel and Training.

2nd FAUSST MEETING SLATED. Flight Standards Service Supersonic Transport (SST) Committee will hold its second meeting -- French/Anglo/United States/Supersonic Transport (FAUSST) -- with the British and French airworthiness authorities in the area of SST objectives and standards. The meeting will be held Feb. 1-5 in Washington, D.C.

NAS COURSE SCHEDULE ANNOUNCED. The four-and-one-half day course which presented the concept of the National Aviation System to 400 key representatives of the aviation community during 1963 and 1964 will be repeated during 1965 on a schedule announced in Agency order PT 3000.19 dated 12/29/64.

CFC DEDUCTIONS. Employees are reminded that the first deduction for the Combined Federal Campaign will be reflected in the January 13 paychecks which cover the period December 20, 1964/January 2, 1965.

NAVY FLYERS NOTE. Navy reserve or retired personnel of this headquarters who are interested in receiving Naval Aviation Safety Center publications should notify Commander Ralph E. Foltz, Ext. 27758. As the senior naval aviator attached to FAA Headquarters, he is responsible for distributing the publications with priority going to those on active flight status.

BIG DAY IN IM. On Friday, January 8, Richard B. Leng, Director of the Installation and Materiel Service, distributed New Year's honors among a group of his employees. Quality-within-grade raises went to Norma J. Gustkey, Ralph E. Hennessey, W. Wayne Wilson, Samuel Rabinowitz, John Hauenschield, Earl G. Gray and Eddie McIntosh; William M. King received a Special Service Award and George L. Verranneau and Florence Koeberlein Sustained Superior Performance Awards. Thirty-five year length of service emblems were awarded to George Shrout, Carl Stoneburner, Harry Bender, Enos N. Overholt and Raymond Tucker; 30-year emblems to Edith Ledington, M. Leyden Whitehead, Juanita E. Ireland, Walter B. Lang, William C. Wetzell, Dean R. Field and Leslie G. Ozier.

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THERE'S A W-2 CLOSE TO YOU. Washington headquarters employees should have their W-2's, income tax deduction reports by January 15th, according to the payroll office.

DIAL DIRECT TO SOUTHERN REGION. It is now possible to get any number on the switchboard that serves the Southern Regional Office building in Atlanta over the Federal Telecommunications System (FTS) by dialing 8-404-526 plus the four-digit extension desired. If the extension is not known, "Telephone Service" on 8-404-526-0111 will provide it. The "Information and Assistance" listing for Atlanta on Page Three of the FTS Users Guide and Page 64 of the FAA headquarters telephone directory should be changed to this new number: 404-526-0111.

WELCOME TO FAA! GARY R. LOVEJOY, illustrator, Audio Visual Branch, MARGARET M. MURPHY, card punch operator, Data Processing Division and IVALEA T. SHENEMAN, clerk, Printing Branch, Office of Headquarters Operations; Aerospace Engineer RALPH H. DRAUT, Airframe Branch of the Office of Supersonic Transport Development; clerk-stenographer KATHERINE A. BODKIN, Maintenance Division, Flight Standards Service; VERNON L. CHRISTMAN, operating engineer, ELLA G. OWENS, laborer, RUDOLPH H. SHIRLEY, electrician, Maintenance Division, and CHARLES W. CREAGER, policeman, Operations Division, Dulles International Airport.

CREDIT UNION AT YOUR SERVICE. Postage stamps are now available from the Credit Union, room 532, in books, rolls and sheets. Individual stamps will not be sold; continue to get these from the canteen operated by the Society for the Blind in room 530.

INTERCOM

FEDERAL AVIATION AGENCY

N. E. Halaby
Administrator

65-3 January 18, 1965

TOP CHANGES. Administrator N. E. Halaby last week announced major personnel changes that shifted seven top Agency executives to new responsibilities:

Phillip M. Swatek, deputy director, Southwest Region since April, 1964, becomes director of the Pacific Region, replacing Robert I. Gale.

Gale, Pacific Region director since January, 1962, is reassigned to the Central Region, Kansas City, Mo., to head the Air Traffic Division, filling the job vacated by George W. Kriske.

Kriske moves to Washington headquarters to take charge of the evaluation function in Air Traffic Service, vacated by Charles Carmody.

Charles Carmody, ATS, moves from chief, Evaluation Staff, to chief, Plans Division, a position recently vacated by James Dow.

Raymond B. Maloy, assistant administrator for International Aviation Affairs since September, 1963, becomes assistant administrator Europe, Africa, Middle East, replacing George C. Prill, who resigns to enter private business.

Lee E. Warren, Air Traffic Service director since June, 1963, becomes deputy director of the Western Region, moving into the vacancy created last September when Edward C. Marsh was appointed director of the Central Region following the retirement of John M. Beardslee.

Clifford P. Burton, deputy director of Air Traffic Service since July, 1963, becomes acting director of ATS.

SWATEK entered Federal service in May, 1961, when he was appointed director, Office of Information Services. He served in this post until April, 1964, when he was named deputy director of the Southwest Region. Prior to joining the FAA he was Washington bureau chief of the Cincinnati Enquirer. He served as a Navy aviator in World War II from 1942 to 1946 and is a multi-engine, instrument-rated pilot with a current commercial license.

GALE, a career employee with over 19 years with the Agency, advanced through various air traffic controller assignments to become chief, Regulations and Procedures Division, Air Traffic Service, in Washington before assuming duties as director of the Pacific Region in 1962. He served in the U.S. Army in World War II.

KRISKE joined the Civil Aeronautics Administration in 1937 and served in varying capacities from chief of an Air Route Traffic Control Center to his most recent assignment, in 1957, to Central Region headquarters. Other key jobs held included Air Defense Liaison Officer at Grandview AFB, Mo., and Strategic Air Command Liaison Officer, Offutt AFB, Neb.

CARMODY entered the air traffic control field in September, 1936, with the U.S. Army Air Corps and later joined the CAA in 1938. In January, 1964, he was one of four top FAA employees awarded the Meritorious Service silver medal by Administrator Halaby for his accomplishments as chief, Airspace Utilization Division.

MALOY started his Government career in 1939 as an aeronautical engineer with the Civil Aeronautics Administration in Kansas City, Mo. From 1945 to 1955 he served as chief of the Engineering Flight Test Branch. In 1955 he was assigned to Paris as chief of Aircraft Engineering in the former CAA International Office. He was appointed assistant administrator of International Aviation Affairs in May, 1959.

WARREN was one of a small group of men who established the first two air traffic control centers -- at Newark, N.J., and Chicago -- in 1935-36. These were sponsored by the airlines until the Federal Government took over the air traffic control function in July, 1936. He had World War II service as a pilot and currently holds an airline transport rating. From 1952 to 1957 he headed two overseas Civil Air Missions, the first in Honduras, the second in Spain. He was named deputy director of Air Traffic Service in June, 1961, and director in June, 1963.

BURTON entered Government service in October, 1938, and worked in air traffic control and air navigation facilities planning until 1942 when he was called to active duty as a pilot in the Army Air Corps. He returned to the Agency in 1946.

LAURELS FOR 1964. Gordon Bain, deputy administrator for SST Development, and James G. Rogers, director of Alaskan Region, were among 20 individuals and groups identified by Aviation and Space Technology magazine (Dec. 28, 1964) for having made "significant contributions to the progress of aerospace...during 1964." Rogers was cited for "his forethought in thoroughly drilling his organization in procedures to cope with just such a disaster as the earthquake that devastated his area last March...(so that FAA could restore vital air communications facilities and maintain air transport operation during the most critical period of the post-quake emergency." Bain was praised for "his effective management of the supersonic transport program under difficult conditions, and particularly for pushing research on the cause and effects of the sonic boom."

HOT PILOTS CHECKED BY COOLING. Lester J. Cooling, principal operations inspector at the St. Louis General Aviation District Office (GADO), is a pilot's pilot. Proof of this are the many letters the Agency has received from industry complimenting him for his part in training and type rating company pilots in North American Sabreliners. Cooling is a GADO inspector selected and trained to work in the General Aviation Turbojet Operations Program.

AIRWAYS ENGINEERS TITLES TO CHANGE. The Civil Service Commission has announced that a new classification standard for the Civil Engineering Series will be published in February. The current Airways Engineering Series (AES) will be abolished. Some 600 Agency positions now classified in the AES will be moved to the civil engineering series or to the electrical, mechanical or electronic engineering series, whichever is the most appropriate. It is reported that this series change will not affect present grades.

IN-FLIGHT CIGARETTE LIGHTER HAZARD. Flight attendants are advised to continue to caution passengers against the in-flight use of a certain type of cigarette lighter with a plastic reservoir containing visible lighter fluid. To use the lighter, the owner turns it upside down and presses a button which releases fluid from the reservoir to wet the wick. It is then turned upright and the wheel spun to generate the spark to ignite the wick. It appears that if the internal pressure in the lighter is greater than the outside, far more fluid is released than the user is accustomed to under conditions of no pressure differential. The result is a big ball of flame which, on occasion, caused a fire in the cabin of an airliner. There may be other types of cigarette lighters that are equally dangerous under certain conditions. Incidents involving lighters of this or any other type should be reported to the nearest Flight Standards representative.

FLY-AWAY KITS TRIED OUT. The value of the Investigator's (Fly-Away) Kits in accident investigation was shown recently in a Southern Region simulation study. Personnel at the Fulton County Airport (Atlanta) where the kits are stored were alerted to proceed immediately to the Atlanta Air Route Traffic Control Center at Hampton, Ga. Upon arrival at the scene of the simulated accident, three flight service aircraft accident investigators donned coveralls and went to work. Within 19 minutes they had the SSB transceiver set up, the 30-foot whip antenna mounted, ground radials and guy lines secured, power, and RF cables connected, the engine-generator operating and the equipment on the air. Radio contact was made with the hangar at Fulton, approximately 40 miles away, and with the Centers at Memphis and Jacksonville, both more than 300 miles distant.

FAAer WILL ADVISE ON INSURANCE. The Civil Service Commission last week announced the appointment of Glen D. Tigner, Washington headquarters, to the statutory committee on life insurance for Federal employees. The committee advises the Commission on the Federal Employee Group Life Insurance program which is the largest program of its kind in the world. The voluntary employee-employer contributory program covers more than 2.5 million employees and retirees with more than \$18 billion of life insurance in force. Tigner has been employed by the FAA since 1949. His present job is with Airspace Regulations and Procedures Division.

SUPERSONIC TRAFFIC CONTROL STUDIED. Improved air traffic control procedures for supersonic aircraft of today and the future was the subject of a three-day conference at NAFEC January 12-14. Representatives from Air Force Headquarters and six major Air Force commands participated. A conference is scheduled for May 11-12 in which air traffic control representatives from government and industry will be invited to participate in simulation laboratory exercises designed to indoctrinate them on the facilities and capabilities available at NAFEC.

HOOVER IS FLEMMING SEMI-FINALIST. Isaac H. Hoover, special assistant to the associate administrator for programs, was one of 20 young men in Government selected for the semi-finals of the Arthur S. Flemming Award program. Twenty men under 40 years of age were honored in the Junior Chamber of Commerce sponsored program: ten for scientific achievement and ten for administrative achievement.

MINIMUMS FOR PROBLEM APPROACHES STUDIED. New flight rules for use at locations where unusual terrain features cause higher than usual minimums for VFR operations are being studied by Inspection and Procedures Division of Flight Standards. Consideration will be given to such factors as aircraft speeds, maneuverability and ability to cope with terrain situations which would affect safe VFR operations.

FOR 2 READ 12. The correct figure for total agency International Flight Service Stations (IFSS) is 12. IFSS are in operation at Anchorage, Cold Bay and Shemya, Alaska; Balboa, C.Z.; Guam, Honolulu, Miami, New York, Pago Pago, San Francisco, San Juan and Wake Island. This increases the total number of NAVAIDS reported in last week's INTERCOM to 3305.

GOVERNMENT HISTORY THROUGH PHOTOGRAPHY. Three photographs of Federal Aviation Agency activities will be submitted to the White House each month as part of a program to illustrate how government meets the challenges of today. The President has asked all government agencies to submit their first three pictures by January 20th and three each on the first of each month thereafter. The photographs will be screened by a group of outstanding photographers and from the photographs they recommended the President will select one each month which will be released as "The President's Choice." Information Services will monitor the program within FAA.

LEST YOU FORGET. Wednesday, January 20, Inauguration Day, is a legal holiday. The garages will be closed and employees coming to their offices will be required to show ID cards and sign the register. The parade route cannot be seen from any part of the headquarters building, even the roof.

ATTENTION CU MEMBERS. The annual Meeting of the Civil Aeronautics Federal Credit Union will be held in the main cafeteria at 3:00 P.M., Tuesday, January 26.

PARKING RULE. Revised criteria have been established for parking eligibility in the headquarters building. Details are spelled out in AD 1760.1A, 1/9/65.

RE THAT BIG DAY IN IM. When the honors were being distributed by Richard B. Leng, Director of the Installation and Materiel Service on January 8, Isaac L. Ledbetter Jr., Winona M. Seay and John T. Morgan received 30-year length of service emblems; Edith Ledington, M. Leyden Whitehead, Juanita E. Ireland, Walter B. Lang, William C. Wetzell, Dean R. Field and Leslie G. Ozier, 25-year emblems.

WELCOME TO FAA! Clerk-stenographers EVELYN M. SCHMIDT to the Executive Staff, Management Branch, Air Traffic Service, and LINDA P. CARR to the Accident Investigation Branch of the Research & Education Division, Office of Aviation Medicine; clerk-typist CAROLYN H. CLARK to the Employment Branch, Personnel Programs Division, Office of Personnel and Training and ROBERT M. SCHATRA, illustrator to the Visuals Section of the Publishing & Graphics Division, Office of Headquarters Operations.

INTERCOM

F E D E R A L A V I A T I O N A G E N C Y

R. Halaby
Administrator

65-4 January 25, 1965

REGIONAL DIRECTORS CONFER. Regional Directors and Center Managers met with the Administrator and Washington officials in day-long sessions from January 18-21. The conference gave primary emphasis to the problems of managing the Agency and serving the public during this period of budgetary austerity and growing Agency maturity. Special attention was directed to such topics as cost reduction, financial management improvement, sub-regional organization and equality of employment opportunity for members of minority groups.

REGIONAL ORGANIZATION. Based on the results of the Project FOCUS tests of alternative ways of managing facilities and districts away from the regional headquarters, the Administrator has established guidelines for an evolutionary improvement of the Agency's field organization. During 1965 the regions within the 48 contiguous states are expected to strengthen field management by (1) proceeding with the co-location of facilities and districts in each aviation center containing two or more Agency activities; (2) establishing area supervisors over each major field program and co-locating those supervisors in area offices; (3) delegating authority to the various area supervisors to the extent necessary to facilitate field operations; (4) providing at the area level for those supporting services which can be most economically and effectively administered in the areas; and (5) strengthening the role of the Agency's area coordinators and giving them a direct line to their regional directors on matters cutting across programs.

In developing and submitting their specific plans to apply the Administrator's guidelines, the regional directors are to give particular attention to the economies and improvements in service to be realized. Each regional plan for 1965 calendar year will be reviewed by the Administrator, who has reserved the authority to require changes in regional proposals in the interest of consistency or economy.

Although the Administrator's guidelines do not now provide for the establishment of managers with line authority over program activities within the areas, he affirmed his conviction that ultimately each area should be supervised by a general manager reporting immediately to the regional director. All actions taken under the 1965 guidelines are to be consistent with this objective.

CRASH-IMPACT STUDY REPORTED. Fire hazards associated with crash landings in large transport aircraft can be reduced by design changes in fuel tanks which would increase wing weight and production costs as little as one per cent. This was reported in a study conducted under an FAA contract by Convair Division of General Dynamics Corp. which was released last week. The study included the designing of experimental fuel tanks which were deliberately crashed into wooden poles up to 18 inches in diameter. The tanks survived crashes up to 57 G's without rupturing or fuel spillage.

NEW OBLIGATIONAL AUTHORITY IN AGENCY'S FY'66 BUDGET. FAA's budget for fiscal year 1966, as included in the President's Budget Message, would provide new obligational authority of \$729,250,000. The 1965 total includes \$12,618,000 for a pay cost supplemental appropriation to be transmitted later this year. The new obligational authority includes \$75 million for grants in aid to airports which was enacted in last year's appropriation bill. The 1966 budget provides \$62.5 million for grants in aid for fiscal year 1967. The 1966 estimates do not provide additional appropriations for development of civil supersonic transport. Recommendations will be made to Congress with respect to this program after the completion of current studies on feasibility and costs. The following summary compares appropriations for fiscal years 1965 and 1966; figures in thousands:

Summary of Budget Estimates - Fiscal Year 1966

<u>Appropriation</u>	<u>New Obligational Authority</u>		
	<u>1965</u> <u>a/</u>	<u>1966</u>	<u>Difference</u>
Operations	\$555,100	\$553,500	\$-1,600
Facilities and Equipment	50,000	51,000	+1,000
Grants-in-aid for Airports	75,000	75,000 <u>b/</u>	-
Research and Development	40,000	40,000	-
Operation and Maintenance, Washington National Airport	3,623	3,730	+ 107
Operation and Maintenance, Dulles International Airport	4,379	4,720	+ 341
Construction, Washington National Airport	1,710	1,100	- 610
Construction, Dulles International Airport	<u>180</u>	<u>200</u>	<u>+ 20</u>
Total New Obligational Authority	\$729,992	\$729,250	\$- 742

a/ Includes \$12,618 thousand pay increase supplemental proposed for separate transmittal.

b/ \$75 million appropriated in 1965 for 1966. The 1966 budget contains a \$62.5 million request for the appropriation for fiscal year 1967.

HONORS FOR TWO TOMORROW. Administrator Halaby will present the national awards tomorrow, Jan. 26, to the winners of the second annual Aviation Mechanic Safety Awards Program. The brief ceremonies honoring J. R. (Bob) Schneider of American Airlines and Harry A. Palmer of Champs Aviation will be held at 11:00 A.M. in the Hq's auditorium. After the presentation, the group will attend the Aero Club of Washington luncheon at the Washington Hotel where Senator A. S. Mike Monroney will be the speaker.

ESIS, FARE TESTED. During two weeks of test operations the automated Executive Selection Inventory (ESIS) and Foreign Assignment Resource Employees Systems (FARE) handled 22 selection requests and 198 potential candidates identified. Average processing time was three working days for each selection request.

NO SAFETY DIFFERENCES IN JET FUELS. Adoption of a single type of jet fuel by the entire airline industry "would not significantly improve the over-all excellent safety record of commercial aviation," top fuel experts of the Coordinating Research Council of New York have advised Federal Aviation Agency Administrator N. E. Halaby. Conclusions reached by the group after about a year of extensive study support the opinion of most combustion experts that no clear-cut basis now exists to confirm that either kerosene or JP-4 aviation fuel offers more over-all safety qualities than the other. "The impartial and objective conclusions reached by this highly specialized task force," Mr. Halaby said, "should allay any public concern over the relative merits of jet fuels, as well as the concern of those who claim safety superiority for one type of jet fuel over another."

AVIATION ACTIVITIES UP. Airplanes, pilots, air traffic and aeronautical exports all reached new highs in 1963, according to the 1964 edition of the FAA Statistical Handbook of Civil Aviation released last Thursday. As of January 1, 1964, a total of 87,267 active civil aircraft were registered with the FAA. This number includes 85,088 general aviation civil aircraft and 2,179 airline aircraft. In 1963 the total was 86,287 active aircraft--84,121 general aviation and 2,166 airline. California led all other states in active aircraft in 1963 with 13 per cent of the total, followed by Texas with eight per cent. States with more than 100 active aircraft per 1,000 square miles were New Jersey with 219; Delaware, 136; Massachusetts, 134; Connecticut, 126; and Rhode Island, 110.

NONDISCRIMINATION ENFORCED IN FAA ASSISTED PROGRAMS. Applicants for Federal financial assistance under programs administered by the FAA must provide assurances that the proposed program will be carried out in the spirit of the Civil Rights Act of 1964, and in strict compliance with rules on nondiscrimination set forth in Federal Aviation Regulations, Part 15, which become effective Jan. 30. Part 15 applies to existing contracts under which funds have not been completely disbursed as well as to new contracts. Procedures for obtaining compliance information, conduct of investigations and for effecting compliance are covered in the new regulations.

AID STATION IS ON DISPLAY. An Airport Information Desk of the type now in service at Auburn, Ala., Lakeland, Fla., and Aiken, S. C., is now on display on the first floor of the Washington headquarters building. The contemporary functional desks, designed for use in the flight service facility testing program, were built at NAFEC from an idea originated by Bruce Chambers, Public Affairs Officer, Southern Region. The desks incorporate an altimeter, wind direction and velocity instruments, receive-only teleprinter, planning chart, flight information materials and a telephone drop to the nearest flight service station.

GRAPHIC ARTS INDUSTRY HONORS FAAer. Central Region's Montague E. Davis, the Agency nominee for the Horace Hart Award, will receive a Meritorious Service Certificate from the Education Council of the Graphic Arts Industry. Davis is chief, publishing and graphics branch, Central Region. Each year the council honors several Government employees for their public service in the field of printing and publishing.

INSIDE JOB. FAA employees are again offered free chest X-ray examinations at convenient hours for the remainder of this week. The X-ray van, provided by the D. C. Department of Public Health and the D. C. Tuberculosis Association, will be parked in the alley directly across from 800 Independence Ave. on the 9th Street side. The schedule:

<u>Date</u>	<u>Day</u>	<u>Morning Hours</u>	<u>Morning Floor</u>	<u>Afternoon Hours</u>	<u>Afternoon Floor</u>
Jan. 26	Tuesday	9:00-11:00	8	11:30-5:00	7
Jan. 27	Wednesday	9:00-11:00	6	11:30-5:00	5
Jan. 28	Thursday	9:00-11:00	4	11:30-5:00	3
Jan. 29	Friday	9:00-11:00	All other employees and those unable to go at their designated time.		

To avoid delay, employees are asked to obtain registration forms from the clinic, rm 327, fill these out before going to the X-ray van. Participants are reminded to remove all metallic objects above the waist, such as chains, medals, jewelry etc. before reporting to the van. Women are cautioned not to wear beaded or metallic fiber garments.

WASHINGTON PROMOTIONS. Selected to fill advertised positions under the FAA promotion plan, January 1-15, 1965, were: (151-DS) THOMAS HOREFF, aeronautical engineer, Aircraft Development Service; (196-FS) DONALD SALISBURY, aircraft inspector; (204-FS) ROBERT DEBLIN and HARRY DILLS, supervisory electronic maintenance technicians; (211-FS) JUETTE E. RYALS, chief aircraft maintenance unit; (200-FS) FRANK GIANNOLA, aircraft mechanic leader; (205-FS) CHARLES E. WADE and ROBERT E. McKIM, aircraft mechanic foreman, all Flight Standards Service. Selections for Bureau of National Capital Airports were: (166-CA) LOUISE WILKINS, secretary-stenographer; (167-CA) JAMES A. DENT, operating accountant, and (168-CA) SHERRY MONTAG, secretary-stenographer. Other gains were: (196-IM EPP) JULIUS J. PITRONE, supervising procurement analyst, Installation and Materiel Service; (206-DIA) ROBERT RHOADES, locksmith helper, Dulles International Airport; (MS-174) EVELYN BOLDING, secretary-stenographer, Office of Management Services. Cancelled were advertised position Nos. 185-FS; 164-CS; 208-DIA; GC-153; GC-154.

HANGAR 6 HAS A NEW BIRD. A new category II aircraft (Mooney Super 21, N-7140U) is available at Hangar 6 to support Hq's flight program. Especially recommended for short trips, the 160-mph 4-placer will effect considerable savings in the Agency's aircraft rental program. Checkouts may be arranged by calling Central Aircraft Dispatch, Ext. 26405.

ADMINISTRATOR INTERVIEWED FOR RADIO SHOW. Radio station WGMS will broadcast a taped interview on Sunday, Jan. 31 at 9:30 p.m. with Mr. Halaby. He was interviewed by Herbert Brubaker of Radio Press International and Charles Yarbrough, aviation editor of the Washington Evening Star.

PHAST PHOTOS. By making arrangements a day in advance with the Photographic Section, identification photographs for aircraft accident forms can be taken in room 363, Building 159, between the time the shuttle bus arrives there and the time it is scheduled to return. Bus schedule is on back of telephone book. Call Ext. 26263 for appointment.

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N. E. Halaby
Administrator

65-5 February 1, 1965

Technical Processing
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LEAGUE AND NEWMAN TO NEW SPOTS. Administrator N. E. Halaby announced the appointment of Henry L. Newman, deputy director of the Central Region, as director of the Southwest Region. He succeeds Archie W. League, who moves to Agency Headquarters in Washington to become director of the Air Traffic Service. The changes are effective May 1.

In his new post Newman will direct FAA activities in five southwestern states -- Arkansas, Louisiana, New Mexico, Oklahoma and Texas. As director of Air Traffic Service, League will exercise national staff responsibility for the safe and efficient operation of the nation's air traffic control system. This system requires 18,000 people and includes 26 air traffic control centers, 278 airport traffic towers and 334 flight service stations. He succeeds Lee E. Warren who recently was named deputy director of the Western Region.

EARLY RETIREMENT FOR CONTROLLERS DISCUSSED. Congressman David N. Henderson, chairman of the Manpower Utilization Subcommittee of the House Post Office and Civil Service Committee, told the Society for Personnel Administration that: "The FAA today has between 10,000 and 12,000 air controllers who have the nerve-racking jobs of controlling aircraft in flight. Tests have indicated that after a man has spent some 20 years in this type of work he should, for the best interest of the flying public, go into some other type of work. We also have examples of men in their early thirties and forties who can no longer pass physical and emotional tests to work in the 'control tower jobs.' I have discussed this matter with the Administrator of the FAA and other officials. There may be a need for two-fold legislation--early retirement as well as legislation that would permit these people to do less nerve-racking work but have a 'saved pay' provision. Salvage the man and use him in some other capacity, if at all possible."

USAF INTERESTED IN ATIS. The Air Force Communications Service (AFCS) is taking a close look at the SRDS-developed automatic terminal information service (ATIS) that is now installed in 10 coast-to-coast locations. ATIS consists of taped broadcast of routine, non-control flight information such as navaid status, weather data, altimeter setting, runway in use, type of approach, field conditions and other pertinent arrival-departure information. The system reduces congestion on ATC frequencies, permitting controllers to devote more time to actual traffic control, and at the same time allows the pilot to get the information when his duties are least pressing. AFCS has tentatively selected seven major Air Force bases, four domestic and three overseas, for system installations. The original ATIS stations were set up at San Francisco, Kennedy International Airport, O'Hare International Airport and Van Nuys Airport, California.

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NEW PRACTICAL TEST FOR INSTRUCTORS. To improve the competence and effectiveness of flight instructors, a revised practical test will be administered to applicants for flight instructor certification effective April 1. This test will be conducted in accordance with the Flight Instructor Practical Test Guide (AC NO: 61-14), and will place increased emphasis on testing the ability to apply the recognized principles of teaching and good flight instruction procedures. The recently issued Flight Instructors Handbook (AC NO: 61-16), provides helpful study and reference material on test subjects.

BAHAMA-U.S. COMMUNICATIONS IMPROVED. The flow of air traffic between the United States and the Bahama Islands will be greatly expedited by expansion and improvement in the aeronautical communications network among the Bahamas and between Nassau and Miami, now underway. The Bahamian Government is setting up circuitry linking Bimini, West End, Freeport, Marsh Harbor, Green Turtle Cay and Nassau along with an additional voice circuit between Miami and Nassau. When the circuitry is complete after March 15, pilots may conveniently file DVFR and VFR flight plans linking the United States, Nassau and the Outer Islands. Both air defense and search and rescue operations will be enhanced by the communications improvement.

ALITALIA DOUBLES SST ORDER. Alitalia, first overseas flag air-carrier to reserve delivery positions for the United States supersonic transport, has asked for an additional three planes, bringing their order to six. This brings the total of reserved positions for the SST to 96 and the number of airlines holding positions to 21. With each order the carrier submitted an advance royalty payment of \$300,000. Advance royalty payments totaling \$9.6 million have now been submitted by the 14 foreign and seven U.S. flag airlines, plus one aircraft leasing company, that hold the 96 delivery positions.

FAA GETS SAFETY SHOW ON ROAD. Instructors from the FAA Academy are giving a series of flight safety lectures at various locations throughout the country on the operation of light twin-engine aircraft. Subjects discussed include performance and characteristics as well as aircraft certification requirements as they apply to the pilot. Safe single-engine speeds and operating techniques also are covered. These safety meetings are of general interest to all pilots and are slanted especially to those pilots and instructors who now fly or plan to checkout in multi-engine aircraft.

INTEREST RISES IN HOMEMADE PLANES. Publishing and Graphics Division (HQ-438) announced last week that the two most popular free Agency Advisory Circulars are Certification and Operation of Amateur-Built Aircraft (AC NO: 20-27) and Nationally Advertised Aircraft Construction Kits (AC NO: 20-28). HQ-438 receives 30 to 35 letters a day asking for these circulars.

SUPPORT SERVICES CONSOLIDATED. On February 1, the manager, Office of Headquarters Operations, assumed responsibility for support services for the assistant administrator, Europe, Africa, Middle East. All functions previously performed by EU-3 will now be handled by HQ-1.

CAVEAT EMPTOR. A minimum of 125,000 Americans will die in 1965 from the effects of cigarette smoking, according to the National Interagency Council on Smoking and Health. This figure tops by 34,000 the estimated 1964 fatalities from work accidents--14,500; household accidents--28,500; and traffic accidents--48,000, reported by the National Safety Council. It also exceeds the total U. S. battle losses in Korea and Viet Nam.

SRDS OFFICIALS INVITED TO ISRAEL. Joseph D. Blatt, director of Systems Research and Development Service, and SRDS Deputy Director Albert Brown, are in Israel this week on invitation of U. Michaely, director general of the National Council for Civil Aviation. They will address the annual meeting of the advisory board to the Ministry of Transportation and Communications. Meetings will be held during the week of February 1 in Tel Aviv. Mr. Blatt will speak on the role of government in aviation research and development and Mr. Brown on research and operational analysis for air traffic system planning.

NEW COMMERCIAL FREIGHTER. Administrator Halaby presented a type transport certificate for Lockheed's C-141 Starlifter fanjet in ceremonies at Dulles International Airport Jan. 29. Certification of the large airfreighter, first ever developed to serve the dual roles of military airlifter and commercial freighter, climaxed a unique cooperative program between the FAA and the Air Force which began when the plane was being designed and continued through development, production and testing.

NEW MEDIC AT HQ. Dr. Frank K. Raymond, WE regional flight surgeon since May 1960, has been appointed chief, Aeromedical Standards Division, Office of Aviation Medicine.

HAUGAN TO TEACH PERT COURSE. Gregory T. Haugan, Planning and Control Specialist, Office of Supersonic Transport Development, was selected by the American Management Association to be an instructor in a PERT/Cost course given at AMA headquarters in New York City, Jan. 25-29. PERT (Program Evaluation and Review Technique) is a computerized system designed to give detailed cost and schedule information to all levels of supervision.

WELCOME TO FAA! ROBERT M. WOHLFARTH, legal assistant, Airworthiness Branch, Office of General Counsel; clerk-stenographers SANDRA L. BRADY, Documentation Staff, Air Traffic Service, DORIS A. FRAZIER, Employment Branch, Office of Personnel and Training, and GERALDINE M. MECKLEY, Planning and Control Branch, Airports Service; policeman JOSEPH M. DOUGHERTY and NOEL S. McPHERSON, Washington National Airport; ALLAN G. ANDERSON, policeman, JAMES M. STEWART and RANDOLPH L. BLALOCK, firefighters, Dulles International Airport; DUDLEY C. HOFFMAN, JR., illustrator, Visuals Section, Office of Headquarters Operations. And welcome back GORDON E. JENKINS, Command Control Systems Branch, Communications Staff, Air Traffic Service.

ACHIEVEMENT AWARDS. Quality Within Grade Increases were awarded recently to David Sheftel, Navigation Development Division, Richard Frakes, Environmental Development Division, Robert Weir and Jay W. Rabb of the Air Traffic Control Development Division, all of the Systems Research and Development Service.

WASHINGTON CHANGES. Selected to positions filled under the FAA promotion plan, Jan. 18-22 were: (AT-159) Elsie Cummings, Lois Ireland, Clara Turner and Sue Ann Jackson, all secretaries in the Regulations & Procedures Division of the Air Traffic Service and (IA-166) George Sink, Ass't Chief, International Organizations Division of the Office of International Aviation Affairs.

CONNECTING LINK. Even closer liaison is expected between FAA and the Weather Bureau on aviation weather research and development plans and requirements with the recent appointment of FAA's William E. Eggert as staff advisor to the director, Systems Research and Development Service, and the director, Systems Development Office, USWB. Eggert is the aviation weather support member of the SRDS System Design Team.

INCIDENTAL MONETARY INTELLIGENCE. Employees on the headquarters payroll received 27 pay checks during 1964 because there were three months in that calendar year that had three pay days. In 1965 it's 26 checks as only two months--June and December--have three pay days.

SUGGESTION FORMS REFORMED. An improved suggestion form is being issued without the name of the suggester appearing on the evaluation portion unless the employee so wishes. Instead, a new numbering system, adopted Agency wide, will help identify the originator of a suggestion especially when it is referred across regional lines.

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Branch, HQ-610

R. H. Halaby
Administrator

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PRESIDENTIAL CITATIONS AWARDED. Presidential Citations have been sent from Washington Hq. for presentation to 22 individual employees and 18 groups of employees "in special recognition of an outstanding contribution to greater economy and improvements in Government operations during the tenth anniversary year of the Federal incentive awards program."

Tangible savings represented by these awards totaled \$7,519,448. Individual citations go to Central Region employees George W. Fischer, Frank A. Platner, Thomas E. Purnell, Edgar B. Johnson and Louis J. Helback; Eastern Region's Richard H. Behrens and Allen Snyder; Southern Region's John E. Stringer, Richard W. Ladzinske and John P. Scarboro; Aeronautical Center's Robert L. Sicard; Alaskan Region's James G. Rogers; and the following Headquarters personnel: Arthur K. Waale, OMS; Edward M. Burstein, OPT; Edwin D. Mitchell and Edward Downey, IM; Francis J. Taylor, George S. Fox, Kurt H. Schilling, Richard G. Brown, and John R. Cranage, FS; and Eugene R. Cordes, AU.

Groups receiving the citations are: Pacific Region's Personnel and Training Division, Materiel Management Branch, and Management Analysis Division; Eastern Region's New York ARTCC, Systems Maintenance Division, Cleveland Systems Maintenance Area Office and Systems Maintenance Sectors No. 377 and No. 182; Southwest Region's Control Branch of P & T Division, and Systems Maintenance Division; Central Region's Systems Maintenance Sectors No. 801, 605, 704, 403 and Sub-Sector 501, and Electronic Systems Section of the Systems Maintenance Division; and AC's Equipment Services Division of I&M Depot; and Washington Hq. I&M Service.

CRYSTAL BALL. Airline revenue passenger miles will increase by almost 60 per cent during the next five years and the general aviation fleet will top the 100,000 mark. These forecasts were made by FAA for its own use in developing equipment and budget requirements. The air carrier fleet is expected to stay close to its present level of 2,100 aircraft, but by 1970 at least half of them will be jets and 520 of the jets will be two and three-engine jet transports. More jets will be in general aviation by 1970, but the bulk of GA aircraft will still be piston engine type. Twenty-six per cent more GA hours will be flown for a total of 19.5 million hours for fiscal year 1970.

USAF AERO CLUBS TO GET FAA AWARDS. A representative from Flight Standards Operations Division met recently with Air Force officials at Randolph AFB, San Antonio, Tex., to discuss an annual flight safety award program for USAF aero clubs. Some 60 USAF aero clubs will be eligible for the 1964 Agency awards which are given for having had an accident/incident-free year. The plaques will be ready for presentation by the Administrator in early March.

ADMINISTRATOR HEADS DELEGATION TO ENGLAND. Administrator Halaby and Roy Jenkins, Minister of Aviation for the United Kingdom, will meet Feb. 15 in London to discuss flight safety, air traffic control and aviation research and development. The London talks are one of a series of Anglo-American technical policy meetings held alternately in the United States and United Kingdom to advance cooperation in civil aviation. The last meeting was in Washington in March, 1964. The Halaby-Jenkins discussions will be preceded by a five-day working group meeting of Anglo-American aviation officials beginning Feb. 8. Conclusions reached at the meeting will be presented to Halaby and Jenkins as a basis for reaching policy decisions. Heading the group of FAA officials meeting with their British counterparts prior to the "summit" meeting is Raymond B. Maloy, assistant administrator for Europe, Africa and the Middle East, effective Feb. 19. Maloy will be accompanied by Edmond V. Shores, chief, International Organizations Division, Office of International Aviation Affairs; James F. Rudolph, chief, Operations Division, Flight Standards Service; and Clifford P. Burton, acting director, Air Traffic Service. In addition, the FAA delegation will include a four-man research and development team headed by Joseph D. Blatt, director, Systems Research and Development Service. The team includes Albert Brown, Alexander B. Winick and Lawrence E. Shoemaker, all members of the FAA Systems Design Team.

HONORS FOR TWO OUTSTANDING EMPLOYEES. The Administrator has recommended George E. Andreason, management analyst in the Southwest Region's headquarters, as Agency nominee for the Career Education Award sponsored by the National Institute of Public Affairs. Winners receive a fellowship for an academic year of graduate study at a university participating in the program. The Administrator also approved a Meritorious Service Award for James Oksoktaruk, general mechanic in the Alaskan Region, for his extraordinary courage in leading a rescue party into the rough surf and dangerous current of the Duktoth River to save the lives of two men whose boat had capsized.

SST ROUNDTABLE IN WASHINGTON. The second round of meetings between representatives of the United States, Britain and France to discuss certification programs for future commercial supersonic transports was held at Agency Headquarters in Washington Feb. 1-5. U. S. representatives were headed by George S. Moore, director of Flight Standards Service. Chairman of the five-day meeting was Richard S. Sliff, assistant chief, Engineering and Manufacturing Division and chairman of FAA's Flight Standards Service Committee. The British delegation was headed by Mr. A. E. Woodward-Nutt, Ministry of Aviation, and Mr. Colin Black, Air Registration Board. Jean Delacroix from the Direction des Transports Aeriens headed the French contingent.

\$75 MILLION AVAILABLE FOR FAAP. The Agency announced last week that requests for financial assistance for development and improvement of airports under the Federal-aid Airports Program (FAAP) are now being accepted. Congress has appropriated \$75 million for the FY '66 program. Present plans call for the announcement of the initial program about June 30.

REPORT ON REPORTS. Twenty-six FAA reports have been eliminated, 14 simplified and 19 scheduled for simplification as a result of a review of requirements for public recordkeeping and reporting directed by the President for all Agencies. Only 53 FAA reports remain unchanged. These are forms used for certification purposes, enforcement of safety regulations, records used by the aircraft industry in connection with FAA programs, etc. Tangible benefits: an estimated annual savings of 6,642 man-hours to the public and 13,117 man-hours to the Agency.

BLATT THROWS THE SWITCH. The Agency's new Alpha-numeric Simulation Display System at NAPEC was officially added to FAA's inventory on Jan. 25 when Joseph D. Blatt, director, Systems Research and Development Service, "threw the switch" to put the unit into operation. The highly automated system will be used to simulate current and future air traffic control problems on radar displays featuring electronically generated alpha-numeric tags. It provides a laboratory environment similar to that designed in the NAS stage "A" system, scheduled for operation in the Jacksonville ARTCC. Thomas S. Wonnell, NA-160, is the manager of the project.

HIGH VOICE. The Quito, Ecuador, VOR, located atop Condorococha Mountain at an altitude of 11,729 feet, is publicized as the world's highest. Know any higher?

REQUEST FOR REQUESTS. The Procurement Division of the Installation and Materiel Service has received forecasts from headquarters Offices and Services of an estimated 2089 Procurement Requests, totaling \$76,362,000 for the second half of fiscal year 1965 (Jan. 1-Jun 30). The procurement information has been tabulated to avoid costly end-of-the-year peaking of the obligation program. Production can be controlled and a more orderly workflow can be assured. Cutoff date for submitting Procurement Requests -- March 1, 1965.

LENGTH OF SERVICE AWARDS. Robert H. Willey, assistant administrator for Personnel and Training, recently presented Russell B. Kunz and Rosamond B. McManus with pins signifying 30 years of Federal service. One for 25 years went to Jack Embrey and 20-year pins to Joseph Hornsby, Benjamin Zvolanek, Donald L. Cooney, Ellis A. Woody, Thomas Jaenicke and Victor Onachilla. Ludwood R. Ramos, John T. Harsch, William Vandergriff, Richard Alfultis and Ray N. Brickey received 15-year pins, and Richard J. Carney, Helen C. Lavenia and Daniel M. Holliday 10-year pins. At Dulles International Airport, Manager Paul F. Steiner presented 25-year length of service awards to Joseph K. Huffaker, equipment maintenance foreman, and Chief Paul F. Benarick of the fire-rescue squad.

WELCOME TO FAA! MARY E. PACHEO, illustrator, Publishing and Graphics Division, Office of Headquarters Operations; IRMGARD K. DAHLE, accounting technician, Accounting Operations Division, Office of Headquarters Operations; RAYMOND M. JARRAD, auditor, Office of Supersonic Transport Development; ROBERT C. MCGUIRE, aerospace engineer, Engineering and Safety Division, Aircraft Development Service; LYLE W. WEST, Air Traffic/Air Defense Command liaison officer, Plans Division, Air Traffic Service, Colorado Springs.

FOR WHOM THE BELL TOLLS. Your next telephone call on the FTS network could be selected for survey in the sampling now in progress to determine allocation of costs of the service. Greater usage of the network by Government agencies has resulted in increased costs, so the General Services Administration will conduct sample surveys over the next six weeks to determine where the costs should be placed. Sampling will be done by special equipment installed for this purpose and by operators who will ask for your code and FTS number. FAAers should answer "69" for the code and the seven digit number on the telephone for the FTS number. The privacy of conversations will be maintained. If you have trouble completing your FTS call, dial "0" and ask for assistance.

LADIES' NIGHT. The 5th annual Federal Woman's Award Banquet will be held March 2, at the Statler-Hilton Hotel at 8:00 p.m. FAA employees are invited and may get tickets from James Mulcahy (Ext. 27811) at \$7.50 per person.

EMPLOYEE SELECTIONS. In the period January 25-29, nine persons were selected to fill positions under the FAA promotion plan. They were: Sam Clyburn, craft attendant leader, Aircraft Services Division, Flight Standards Service; also in Flight Standards, as clerk-stenographers Sara Dishong and Mary P. Jernbert, Operations Division, Barbara Pair, Maintenance Division and Janet Blagdon, Aircraft Services Division; Marian I. Hipple, secretary-stenographer, Office of the Executive Director, Regulatory Council; Robert McGuire, aerospace engineer, Aircraft Development Service; David F. Muller, general engineer, Program Management Division, Installation and Materiel Service; and Lee V. Noble, electronic engineer, Air Traffic Control Division, Systems Research and Development Service.

PRE-SEASON BASEBALL WARM-UP. Both a Little League and a Junior Federation for sons of FAA employees is proposed by the FAA club for the fast approaching baseball season. The coaches are anxious to find out how much interest there will be among parents and boys. Little League is for boys from 7 to 12 years of age and Junior Federation takes them from 13 to 17. Contact Coach Kenneth Kelley, HQ-438 or Assistant Coach Eugene Williams on Ext. 25285 or 26234.

HEALTH BENEFITS OPEN SEASON. The open season on health insurance plans announced by the Civil Service Commission began on Feb. 1 and will close on Feb. 15. During this period employees may enroll or change plans and/or options. This may be done by submitting form SF 2809 to the Personnel Operations Division, attention HQ-140. Forms may also be secured there. A CSC leaflet explaining the open season in detail has already been distributed throughout the Washington area.

SUGGEST -- IT PAYS CASH. Robert Rhoades, locksmith at Dulles International Airport, is richer by \$70 for suggesting a way to improve the design of panic bar locks to reduce maintenance costs on doors at DIA. Look around your own shop; there may be gold hiding somewhere, or at least the makings of a check.

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J. R. Halaby
Administrator

FEB 17 1965

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BRUSSELS SPROUTS NEW FAA HQ. Raymond B. Maloy assumes his new duties as Assistant Administrator, Europe, Africa, Middle East (EU) on Friday, succeeding George C. Prill. The headquarters office will be shifted from London to Brussels as part of a general reorganization which will be completed by June 30, 1965. The Brussels headquarters will have 27 people, and the New York office will have 40. Two major branch offices, one in Frankfurt, the other in Beirut, will perform flight inspection functions. Smaller branch offices will be located in London, Paris, Rome and at an African location yet to be selected. The Washington executive staff for EU has already been dissolved and its functions assumed by the manager of HQ Operations. As finally constituted, EU will have 160 people.

SPEEDY SERVICE FROM AIRMEN'S RECORDS. A newly adopted Speed Card will help field personnel get rapid information from airmen's records. An Aeronautical Center order now available in Flight Standards Service spells out procedures for using FAA Form 3596, Airman Information Speed Card. A similar system for aircraft information will be adopted in the near future.

PERSONNEL TO SURVEY FIELD. A team from the Office of Personnel and Training will make a personnel management survey of Central Region headquarters, Feb. 1-19. This completes the first full cycle of surveys which began with the Southern Region in July 1962. Team members also will evaluate personnel management in a number of CE field facilities.

REGIONS BRIEFED ON ESIS AND FARE. Personnel and Training's Ethel P. Cohen and Robert H. McGuigan are visiting regions to familiarize staff members with the Executive Selection Inventory (ESIS) and Foreign Assignment Resources Systems (FARE). The briefing includes procedures for requesting information from the automation system and what results to expect from their operation.

AIRCRAFT REPORT. Aircraft registered with the FAA as of Jan. 1, 1965, totalled 137,189, an increase of six per cent over Jan. 1, 1964. Only 90,935 of those registered have current airworthiness certificates. Of this total, air carriers accounted for 2,193 and 88,742 are registered for general aviation operations.

PRESIDENT ENDORSES RED CROSS CAMPAIGN. The emergency relief and recovery assistance given to disaster victims throughout the nation by the Red Cross was lauded by the President in a memorandum in which he asked all Government agencies to support the campaign beginning March 1965 except in those communities where the Red Cross raises its funds in partnership with federated and combined campaigns.

FAA PARTICIPATES IN AERONAUTICS FUTURE SEMINARS. Business leaders will be given a conducted tour of the current state of aviation and its probable direction in the near future through a series of seminars revolving around the theme: The Coming Revolution in Aeronautics. At the first meeting, on Feb. 23 in Garden City, Long Island, Administrator Halaby will share the platform with Dr. Raymond L. Bisplinghoff, NASA associate administrator and Gen. Bernard A. Shriever, commander of the Air Force Systems Command. The series is a joint undertaking by FAA, NASA and the Air Force Association. Follow-on meeting will be held in Los Angeles on Mar. 31; Chicago, Apr. 27 and Dallas, May 13. Up for discussion: New aircraft materials and manufacturing techniques; vastly bigger passenger planes; SST; V/STOL; aircraft development abroad and how it affects the United States.

SONIC BOOM STUDIES RELEASED. The first two volumes of a comprehensive five-part report on the sonic boom public-reaction study conducted in Oklahoma City in 1964 were released last Thursday. Three additional documents related to the tests will be released in the next few weeks. One of the reports, prepared by the NASA Langley Research Center, Langley, Va., covers community response in the Oklahoma City area to six months of sonic boom exposure. The other, prepared by the Boeing Company under FAA contract, covers the meteorological aspects of the sonic boom.

BAN ON NEPOTISM. The Civil Service Commission has announced that it will continue its ban this year on the hiring of the children of Government employees and military personnel for summer Federal jobs in the agencies where their parents work. The CSC made one exception to the ban. It will not apply to children of employees and former employees who are being adversely affected by the Government cutbacks, particularly the military base closings and consolidations. Also in connection with summer employment, the CSC reiterated that all such appointments must be made without regard to race, religion, sex, or political or personal favoritism.

REPORT WHAT'S WRONG WITH REPORTS. Those who are concerned with preparing, reading or using reports are urged to comment through appropriate channels on how to improve reports or eliminate unnecessary ones. Agency Order OA 1340.2 gives details of a reports management procedure which encourages regional offices to comment on reports compiled by Headquarters. Comments of this type have already resulted in the cancellation of 36 reports and the improvement of 27. Eighteen more are being studied for improvement and another is awaiting cancellation.

BROTHERHOOD WEEK BEGINS FEB. 21. In a memorandum to the heads of executive departments and agencies, President Johnson called for "all citizens to work throughout 1965 toward the fuller realization of a decent society, respectful of differences of ethnic background, race and religion." Brotherhood Week is observed annually during the week of George Washington's birthday. It was the first President who set forth the principle, "To bigotry no sanction, to persecution no assistance." The 36th President declared, "Strong differences among our people have made our democracy dynamic. But when disagreement degenerates into discrimination, when firm conviction corrodes into bigotry, when healthy differences become the basis for sick divisions, America's strength is sapped and our cause is crippled." Secretary of Labor W. Willard Wirtz was named as Government Chairman for Brotherhood Week 1965.

IDEAS SOUGHT FROM CONTROLLERS. Both the Air Traffic Control Association and the military services have been invited to provide members on FAA's Air Traffic Controller's Procedures Committee (COPCOM). The committee, which is made up of controllers actively engaged in control of air traffic, provides ideas and recommendations directly to Air Traffic Service on matters concerning air traffic control procedures and phraseologies. The second meeting of COPCOM is planned for March 15-26 in Washington.

TELETYPE EQUIPMENT STANDARDIZED. A three-year program to standardize teletypewriter equipment configuration was agreed on during a meeting in late January at the I&M depot at the Aeronautical Center, Oklahoma City. After Feb. 1, all equipment shipped from the depot in the exchange and repair program will conform to the new standards. The conference, hosted by the depot and chaired by Jack Farrance, SMS Electronic Engineering Division, was attended by regional I&M and SMS personnel as well as representatives of SRDS and the depot.

NO SMOKING HERE. The Western Region reports that none of the personnel at the Concord (Calif.) Tower, smoke. Chief Bernard A. Ill thinks this may be some sort of record and wonders if there are any other 100 per cent non-smoking facilities in the Agency.

SARDA BAILS OUT OREGON. During recent floods in the Oregon-California area, Oregon activated its State and Regional Defense Airlift (SARDA) plan to provide emergency airlift. The operation was successful in all respects and especially in integrating the civil and military participation at both state and local level. An analysis of Oregon's Board of Aeronautics report revealed that the State plan conformed closely to the principles outlined in the Agency's SARDA Advisory Circular 00-7.

GENERAL AVIATION JET SET MEETS. A meeting of the General Aviation Jet Pilot Training Standards Board has been scheduled for Apr. 19-22 in Oklahoma City in conjunction with the National Business Aircraft Association/FAA Physiological Course being held at the Civil Aeromedical Research Institute at the Aeronautical Center. The board is made up of jet-qualified general operations inspectors.

CAUSE FOR ALARM. Three guards will be able to monitor all 12 doors to the Hq. building at night after Feb. 18 with the help of a newly installed alarm system. Attempts at unauthorized entrance or exits from the building will be detected by an American District Telegraph Alarm system. Between 7:00 p.m. and 7:00 a.m. all pedestrian traffic must use the center doors off the main lobby where guards are stationed. In the garage, the alarm system will not go on until 7:15 p.m. on the lower garage doors and 11:30 p.m. on the upper garage doors. If you accidentally trip one of the alarm switches while trying to leave from a favorite fire exit and you do not hear a bell, never fear that the system isn't working. The bell rings in the guard's office and he will be there shortly to greet you.

NEW BEACON SYSTEM CHIEF. Comdr. Joseph T. Sower, USN, assumed duties on Feb. 1 as project manager of the newly-formed SRDS Beacon Systems Section. Commander Sower will be the principal liaison between the Navy and the FAA in implementing radar beaconry in the common system of ATC and navigation. The commander comes to FAA from Whiting Field, near Pensacola, Fla., where he was commanding officer of VT-6 instrument training squadron.

FALL GUYS WARNED. Winter is far from past and the skid season lasts all year long, so use extra caution when entering the building on wet days. Snow or rain on your shoes can make the floor as slippery as an ice rink. The floors in the Headquarters building are polished with non-skid wax but water cancels this safety factor.

PHONE-etically SPEAKING. If you find yourself all alone by your telephone and wondering why no one is calling you, there is a possibility that your phone is "busy" -- because you didn't make sure the handset was properly replaced the last time you used it. Aside from personal inconvenience, a receiver left off the hook ties up dial equipment that might be needed for other calls. 'Bye.

BOSS HONORED BY SECRETARIES. Airports Service's Walter A. Haas, chief, International Coordination Staff, was chosen last week as "Our Boss for the Evening" at the 13th annual Boss Night Dinner given by the National Secretaries Association. He presented an engraved silver bowl to Lois T. Edmunds, secretary in the office of the Public Housing Administration.

EAST MEETS WEST IN HQ. Haruo Matsushita, personnel director of All-Japan Airways, and K. Katsuyama of the Japan Productivity Center (JPC), recently met with Robert H. Willey, assistant administrator for Personnel and Training, and Carroll D. Heath and Lynn I. Jones of the Office of International Aviation Affairs. The visitors are members of a personnel management study team on a 30-day tour of 22 leading United States institutions and industrial concerns. The tour is sponsored by the JPC to provide exchange of information concerning the United States' and Japanese personnel systems.

CASHIER RELOCATED. The cashier for travel funds and small purchases has been relocated from Room 337 to Room 535 effective today, Feb. 15. Their telephone is Ext. 25638.

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FEB 25 1965

W. H. Halaby
Administrator

65-8 February 23, 1965

*Technical Processing
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PRESIDENT LAUDS ENGINEERS. President Johnson chose National Engineering Week, Feb. 21-27, as the occasion to call on professional engineers to take an even more active interest in the young people who will bear the engineering responsibilities of the future. In a proclamation the President stated, "The position of the United States as the foremost industrial power rests, in considerable measure, on technological leadership. Our engineering prowess is second to none -- and we must keep it that way." He called on the engineering societies and their membership to help provide guidance and disseminate information on engineering careers to students, parents and school counselors as a way of nurturing technical talent in America's youth and helping to build a better society. FAA has more than 2,000 engineers.

DOUBLEHEADER FOR APPRAISERS. Administrator Halaby has designated Installation and Materiel and the Bureau of National Capital Airports as the next program areas to be appraised by the Office of Appraisal (AP). These projects will run concurrently and will get under way as soon as AP completes its report on Agency training programs. Some regions will be visited as a part of the I&M appraisal and regional directors will be notified in advance.

FLIGHT ENGINEER CLASS RATINGS PROPOSED. Three class ratings covering reciprocating, turboprop and turbojet aircraft are proposed by the Agency as part of a program to modernize the flight engineers career field and bring it in line with technical developments in transport type aircraft. Requirements for the new type certificate would be revised so that the aeronautical skill and experience requirements would be compatible with the three class ratings. The new plan, now out for comment from the industry, would be phased in to enable holders of existing certificates to convert to the new class or classes compatible with their individual skills and area of employment.

COMMENDATIONS, CASH FOR NINE. A check for \$500 and a commendation went to each of nine members of an Air Traffic Service group which saved the Government more than \$1.6 in programmed funds. Acting on instructions from the Administrator, the group reviewed more than 6,000 work projects and recommended changes in such projects as the installation of control towers, instrument landing systems, navigation aids, radars and other facilities and equipment. Recipients were A. Maxine Ball, J. Griff Edwards, William J. Evans, James V. Flanagan, Raymond L. Goodman, Felton E. Jackson, Dayton Jenkins, John P. Keenan, and Lenville O. Maxwell. In presenting the awards, David D. Thomas, Associate Administrator for Programs, noted that the review of work projects will continue.

DUAL HEALTH PLANS BANNED. Dual health benefits enrollments occur when both a man and his wife are Federal employees and both apply for Federal health benefits coverage. Cases turn up where an employee is enrolled in his own name and at the same time is covered by his spouse's self-and-family enrollment. Such enrollments are illegal and the unlawfully covered employee must pay back any benefits received. Employees in doubt about their status should contact their personnel office.

FIX IT, PLEASE. If you have ever noticed something wrong with a gadget, procedure or general situation and you have wondered who to tell about it, an order has been written for you. Agency order OA 1800.6, "Unsatisfactory Condition Report," provides employees with a direct and simple means of advising management of conditions or practices which in their judgment are hazardous, ineffective or inefficient and which are not within their capability or responsibility to correct. Copies of FAA Form 3708 for this purpose will be distributed throughout the Agency prior to March 15. The order encourages employees to submit reports on conditions outside their responsibility and to act quickly on reports which do fall within their responsibility.

FAA HOLDS THAT LINE. For the first time in the Agency's history, its average grade was held constant with no grade increase during December and January. This was accomplished in compliance with President Johnson's desire to control grade escalation in the Executive Branch of the Government and was a result of efforts by FAA managers to hold average grades at the Sept. 30, 1964, level.

1,300 MILES PER GALLON. A 1,300-mile pipeline snaking diagonally across the country from the Gulf Coast to the New Jersey-New York area is now supplying a million gallons of aviation fuel per month to Dulles International Airport. The line, operated by Colonial Pipeline Co., Atlanta, Ga., is tapped by a spur line in the vicinity of Fairfax, Va. A second spur, to be completed later this year by Plantation Pipe Lines, also of Atlanta, will deliver an additional three to four million gallons of fuel per month to the five-million gallon capacity tank farm at DIA.

VISA FOR A QUEEN. The Agency's Washington-based Queen Air 65 will be reassigned to the Office of the Assistant Administrator, Europe, Africa, Middle East next month following installation of navaid check equipment by Aircraft Services Division, Oklahoma City. The plane has been fitted with a pictorial computer/course line computer and will be used for flight checking VORTAC and VOR installations and for other administrative uses.

AERO CENTER ORGANIZATION STUDIED. The role of the Center Manager and the organizational relationships at the Aeronautical Center will be studied during the next 90 days by a survey team from the Office of Management Services under the leadership of Chalmers F. Frazer. Agency order OA 1100.14 states that the growth of the Center and the organizational changes which have taken place since the Center Manager concept was established five years ago warrant a reexamination of the functions, organizational concepts and relationships of organizations at the Center with each other and with offices, services and regions.

TV SERIES FEATURES AIR SAFETY. Nebraska Aeronautics Commission is sponsoring a series of four TV programs on aviation safety. The first show this month covered "Weather and Safe Flying" in which Ansel H. McAllaster, general aviation operations inspector at Lincoln's GADO #12, played the role of a pilot asking for preflight information on a proposed flight from Lincoln to St. Louis. John Faltermeir, an air traffic control specialist at Lincoln FSS, acted as a flight service station specialist and gave the briefing using actual displays of weather maps, navigational charts, and teletype weather sequences and forecasts.

VETERAN CONTROLLER PROMOTED. William M. Flener, a veteran air traffic controller and a June 1964 graduate of the year-long course at the Air War College began his duties last week as staff assistant to the director of Airports Service. Flener entered Federal service with the CAA June 17, 1943, as an air traffic controller. He was previously assistant branch chief, Operations Branch, Air Traffic Division, Western Region. He holds a current commercial pilot license and is instrument rated.

"IN THE KNOW" SAVES DOUGH. Discounts on insurance may become an incentive for following FAA policies and training procedures. During a recent meeting of Agency personnel and the Aviation Insurance Underwriters Committee, one company representative remarked, "We give ten per cent discount to applicants who have a certificate of graduation showing completion of the refresher course outlined in AC 61-10." He was referring to FAA's Advisory Circular Private and Commercial Pilots Refresher Courses. Another representative stated that his company charged applicants an additional ten per cent on policies if the applicants had not completed the refresher course. Discounts also are offered by several companies for following recommendations in other AC's such as The Proposed Use of ILS Minima by General Aviation Operators.

OBSTRUCTION RULES REVISED. Under a general revision of Part 77 of Federal Aviation Regulations to become effective May 1, reporting procedures about proposed construction which might affect air navigation have been consolidated and simplified. As amended, FAR Part 77 will require notification on any proposed construction or alteration which would extend more than 200 feet above ground level. Regulations now require notification on all proposed structures rising more than 150 feet. Amended Part 77 provides for exceptions "where it is evident beyond all reasonable doubt that the structure...will not adversely affect safety in air navigation."

FREAK 'FREQS' FERRETED OUT. An improved method of riding herd on radio frequency behavior has been successfully tested by SRDS at NAFEC. Called Radio Frequency Interference Locator System, it is designed to detect, identify and locate sources of interference that affect the performance of FAA communication and navigation signals in the ILS, VOR and TACAN bands. Gear in the flight inspection aircraft records signal data which may be played back later to reconstruct the situation so that mobile ground vans may pinpoint the offending transmissions. Recent tests of the prototype airborne system displayed locating accuracy well within 1,000 feet. The system has been transferred to Flight Standards for operational use.

EMPLOYEE SELECTIONS. In the first two weeks of February, 13 employees were selected to fill positions under the FAA promotion plan. They were: THEODORE ZAEMES, electronic engineer, Electronic Engineering Division, SMS; JAMES D. COOKE, electronic engineer, Communications Development Division, SRDS; EDWARD J. FOSTER, secretary, Office of International Affairs; HAROLD V. HOLMES, budget analyst, Airways Programs Division, Office of Budget; JOSEPH CUCINELLI, personnel staffing specialist, Personnel Programs Division, OPT; MARY HARRISON, secretary-stenographer, Materiel Management Division, I&M Service; DONALD F. HERNDON, aerospace engineer, Regulations Staff and J. MELVIN MILLER, technical assistant, Flight Standards Service; WILLIAM HENRY, engineering equipment operator and RUDOLPH H. SHIRLEY, electro-mechanics repairer, Dulles International Airport; ERMA CONWAY, clerk-stenographer, Employee-Management Cooperation Staff, OPT; DANIEL MAXFIELD, civil engineer, Systems Planning Division and MARIAM BURON, secretary-stenographer, Development Programs Division, Airports Service.

PEANUTS, POPCORN, CRACKERJACKS. Discount tickets to Ringling Brothers Circus at the Washington Coliseum are available for the 4:15 p.m. and 8:15 p.m. shows Wednesday and Thursday, March 3 and 4, and Monday and Tuesday, March 8 and 9, courtesy of the Federal Aviation Club. There is a \$1.00 reduction on \$3.85 and \$3.00 tickets for adults and on all children's tickets. Deadline for orders is Feb. 25, 1965. Contact Toni McIntyre, Ext. 27604 if interested.

OVERDUE BOOKS SLOWS LIBRARY. Library service could be improved considerably if everyone returned borrowed materials on time. During a recent drive, 198 people were contacted by telephone or memo to recover 399 overdue books.

WELCOME TO FAA! WILLIAM I. STIEGLITZ, consultant, Aircraft Development Service; JAMES G. BRIANAS, management analyst, Validation Branch, OMS; CLYDE N. PARTHREE, aircraft dispatcher, Hq. Aircraft Management Branch, FS; clerk-typists EDNA C. BURT, Accident Investigation Branch, AM, and RUTH O. HARRISON, Library Services Division, HQ; clerk-stenographers BEVERLY E. WINFIELD, Airspace Branch and ELSIE J. HAIST, Obstruction Evaluation Branch, ATS; JOSEPH SERPER, mail clerk, Driver and Messenger Section, ANTHONY C. SPADA, cryptographic operator, Telecommunications Center, CHRISTINE S. SMITH, illustrator, Visuals Section, JAMES R. TURNER, offset press operator, Production Section, all HQ; JOHN A. FRANKLIN and JESSE L. CAMERON, laborers DIA and EARL C. SMITH, laborer, WNA.

SNOW FARE. If you muddle in a puddle in the garage because of snow; investigate, examine, contemplate the flow. You'll find you can eliminate the damp and dreary scene, if just before you leave for work, you'll sweep your car top clean.

MAIL CALL. Mail room operations are being hampered by incoming official mail (particularly periodicals) which is incorrectly addressed and by personal mail which should not be received at the office. Employees are requested to cooperate by correcting official addresses, canceling periodicals no longer needed, and giving personal correspondents an address other than the Agency to which mail can be sent (see HQ notice 1760.13, Feb. 9, 1965).

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FEDERAL AVIATION AGENCY

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J. R. Halaby
Administrator

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HAVE YOUR SAY ON PAY. FAAers are invited to comment on any aspect of Federal salaries by writing to: President's Special Panel on Federal Salaries, Executive Office of the President, Room 252, Executive Office Building, Washington, D. C. 20503, All letters received will become part of the panel's records; none will be returned. Deadline is March 12.

SNARE FOR CHEATERS. Cheating and other irregularities committed in connection with airmen tests and related records will disqualify the offender for one year in obtaining a certificate or rating, according to new regulations to become effective March 20. They apply to the examination and records of pilots, flight instructors, ground instructors, flight engineers, tower operators, aircraft dispatchers, mechanics, repairmen and parachute riggers. Prohibitions include copying or removing test material, receiving or giving assistance, taking the test for another person and using any unauthorized material while taking the test.

LEVELING ON LEVELS. In order for air traffic control facilities to be raised to the next level it will be necessary for them to report qualifying activity for three six-month reporting periods. Changes in types and sizes of aircraft, in military operations and related base locations, in general aviation operations and in airline activities, all can affect activity count at Agency facilities. In view of these factors, the review period must be long enough to assure that the new activity level will continue and that a stable grade structure will be established.

MONEY IN THE TANK. Annual savings of \$781,000 will be realized from new Agency procedures for the purchase of aviation fuel and oil. The procedures recommended by the Audit Staff and developed by IM, FS and MS will result in an increased portion of the Agency's fuel and oil supplies being purchased at lower prices through the Department of Defense. The Agency will also take more systematic advantage of refunds and exemptions from Federal and state fuel taxes and use lower priced fuels in Agency aircraft to the extent technically feasible.

HELIPORT GUIDE REWRITTEN, EXPANDED. Airports Service has issued a new advisory circular providing design guidance for heliports serving small and large helicopters operating under visual flight rules. Heliport Design Guide (AC 150/5390-1), updates and expands material contained in the former guide published in December 1959, which it supersedes.

TRAILER-TYPE TVOR'S SAVE. The first of nine trailers ordered by Central Region for housing TVOR equipment will be delivered in late March. Manufactured by Garland Trailer Company of Tyler, Texas, the trailers cost approximately \$5,000 each. This compares to costs for built-in-place housing for TVOR's of approximately \$12,000. Both Central and Eastern Regions are adopting the trailer-type TVOR housing in appropriate locations because they offer, in addition to a savings in construction costs, the advantage of mobility and further savings on costs of installing electronic equipment. Instead of installing electronic equipment at the site, FAA technicians make the installation in the trailers at Regional Headquarters with a considerable savings in travel time and per diem.

FAA/DOD FORM ATC TRAINING COUNCIL. The Agency and the Department of Defense have formed an Air Traffic Controller Training Council under a joint agreement effective Dec. 1, 1964. The six member (three FAA and three DOD) council will make recommendations on matters involving the combined effort of FAA and DOD in the training of civilian and military air traffic controllers. A Secretariat, located at the FAA Academy, will be made up of one FAAer and one representative from DOD. Details are contained in OA 3121.3.

INSTRUMENTS ON THE UP AND UP. A new advisory circular, AC 60-4, has been issued by FS Operations Division pointing out hazards of spatial disorientation or vertigo. To a pilot, vertigo simply means the inability to tell which way is up. Recommendations to prevent loss of control include proficiency in the aircraft and in instrument procedures. The free advisory circular is available through normal distribution channels.

ACCIDENT HANDBOOK PUBLISHED. Flight Standard's accident investigation staff reports that its handbook Aircraft Accident/Incident Investigation and Reporting, FS P 8020.1B, was distributed to the field last week.

DEAR SRDS... Systems Research and Development Service has invited air traffic control personnel to write up their problems and suggestions for discussion at the Air Traffic Control Simulation Program Conference at NAFEC May 11-12. The conference, expected to be attended by some 100 experts from the Agency, industry and the military, has three goals: bring present users and potential users up to date with SRDS simulation laboratory capability; update SRDS personnel with present and future problems in the operational air traffic control environment; and explore ways of using the simulation laboratory to help in solving the problems.

HEALTH PLANS DON'T COVER JOB INJURIES. An employee with a job-related injury for which workmen's compensation benefits are payable may not receive benefits under a health plan. When a job-related injury or illness occurs, application for workmen's compensation benefits must be made immediately in accordance with FAA Handbook PT P 3800.3, Injury Compensation.

SECOND TIME AROUND. If you missed the editorial Who Are The Spokesmen in the October FAA HORIZONS you have another shot at it in the Quotable department of the January/March issue of the Civil Service Journal. Frank J. Clifford, IS-40, is the author.

ATCA DIRECTOR HONORED. In a surprise ceremony held on February 23, Deputy Administrator Grant presented Joseph A. Gascoigne, executive director of ATCA, with an Oak Leaf Cluster to the Air Force Commendation Medal. The award was made in recognition of his activities as an Air Force Lieutenant Colonel on duty with SRDS from Sept. 21, 1963 to Oct. 31, 1964. The citation: "Colonel Gascoigne's proven managerial ability and demonstrated technical competence contributed vastly to improved nationwide air traffic control systems with resultant Federal savings in excess of \$1 million."

ANSWER MAN. When a new runway was constructed recently at Tokyo International Airport, Japan Civil Air Bureau electronics personnel had trouble positioning their ILS monitoring system because of space limitations. But FAA lent a hand. In a letter to Robert S. North, RD-66, Tadashi Koichibara, chief of the radio section, expressed appreciation for advice which helped solve their problems. "The flight inspection report revealed that the performance of the ILS is excellent," Mr. Koichibara reported.

VETS BENEFIT BOOKLET AVAILABLE. The 1965 edition of the Veterans Administration's perennial best seller, Federal Benefits for Veterans and Dependents, is now available. This tightly-written, fact-packed 45-page pamphlet should be part of the personal papers of every person who spent as little as one day in the armed forces. For your copy send 20 cents to: Superintendent of Documents, U. S. Government Printing Office, Washington, D. C., 20402.

SKY-DIVING MOVIE PURCHASED. Copies of the award-winning parachute film, Sport of the Space Age, were acquired by FAA from the Parachute Club of America for showing at GADO-sponsored safety meetings. The 21-minute, 16mm, color and sound film is available from the Aeronautical Center film library.

FAA NOMINATES THREE FOR AWARDS. From the many employees recommended by regional directors, the Administrator has approved the following nominees for non-Agency awards: John M. Cyrocki, chief of the FS Accident Investigation Staff, for the William A. Jump Memorial Foundation Award; Jefferson Cochran (principal) and Robert L. Faith (alternate) for the 1965-66 Educational Program for Federal Officials at Mid-Career at Princeton University. Cochran is chief, Systems Maintenance Division, SO, and Faith is assistant chief, Environmental Development Division, R&D Service, Hq.

PAPER SHORTAGE. Secretaries should exercise extreme prudence in the use of carbon manifold sets. GSA reports a critical shortage of this type paper throughout the nation and it will be 45 days before any major relief can be expected.

TOWER MAN HONORED. Murray E. Smith, chief of IM's towers program section, was recently awarded a Certificate of Recognition as an outstanding young engineer by the D. C. Council of Engineering and Architectural Societies and the Washington Academy of Sciences. Smith was FAA's nominee for one of the three Golden Keys given annually by these organizations to an engineer, an architect and a scientist under 35 years who have "exhibited exceptional performance and extraordinary promise" in their fields.

30-YEAR AVIATION VET RETIRES. Albert A. Vollmecke, veteran aeronautical engineer with 31 years of continuous Federal aviation service, retired last week. He was chief of the Airframe Branch, Engineering and Manufacturing Division, Flight Standards Service. Vollmecke plans to continue his aeronautical activities locally in private industry.

EMPLOYEE PROMOTIONS. Seven persons were selected to fill positions under the FAA promotion plan in the period February 15-19. They were: ELIZABETH MOORE, auditor, Audit Staff; SAM J. CORSO, general aviation maintenance specialist, FS; ALBERT L. HAIGHT, tractor operator, JESSE L. CAMERON, warehouseman, and JOHN W. DRUMGOOLE, equipment maintenance mechanic, all Dulles International Airport; ANGELA DOMINIC, secretary-stenographer, Materiel Management Division, IM; and LOUIS N. MILLION, civil engineer, Systems Planning Division, AS.

SPEECH, SPEECH! Plans are under way to establish a Toastmistress Club at Washington headquarters, similar to those presently active in several FAA regions. These groups meet periodically, usually at lunch, for the purpose of teaching members to think and speak clearly "on their feet." Call Donnell Becker, Ext. 25658, for further information.

BUSINESS CARD BUSINESS BOOMS. More than 20,000 business cards have been ordered by FAA personnel in the two weeks the cards have been on sale at cost through the Agency's non-profit Federal Aviation Club. The Club is offering quality cards, 2" x 3½" with the FAA Seal engraved in gold, at a low price made possible by the Club's large volume orders of the engraved card blanks. Orders are still being taken by Norma Campbell, AT-550. The price for 100 cards is \$2.75; for 200, \$4.00. Orders should be accompanied by a check or money order and the printed information -- not to exceed five lines -- which is desired on the card.

WELCOME TO FAA! SANDRA LEE CAMPAGNA, clerk-stenographer, Electronic Engineering Division, SM; RODNEY O. WATSON, Publishing and Graphics Division, HQ; ERNESTINE C. BARNETT, clerk-typist, Executive Staff, IA; CARTER L. SAUNDERS, budget analyst, Airways Programs Division, BU; MILTON SIROTA, operations analyst, Performance Standards Division, SM; and WILBUR A. SMITH, library assistant, Law Library, HQ.

GROUND SCHOOL SET UP. Agency pilots whose jobs require proficiency in multi-engine aircraft and who are not qualified in the Queen Air Model 80 should contact Central Aircraft Dispatch at Ext. 25405/6. A Model 80 ground school course will be given March 2 and 3 at Hangar 6.

PLACE AT THE TOP. Robert K. Friedman, chief, Program Support Division, Office of Supersonic Transport Development, has been named a member of the All-AMA Planning Council of the American Management Association, an international organization devoted to management improvement in government and industry. Friedman was named to the blue-chip council, which is headed by Frederick G. Atkinson, vice president of R. H. Macy & Co., " ...in recognition of outstanding service to management." He previously served for five years on the Administrative Services Division Planning Council of AMA.

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CIVIL AIRCRAFT FLEET CLIMBS. In the past nine years active civil aircraft registered with the FAA have increased 48 per cent from 58,994 in 1955 to 87,267 in 1964. Included in the total are 41,000 planes manufactured ten or more years ago. This and other aircraft information is reported in a Statistical Study of U. S. Civil Aircraft as of January 1964 released by the Agency last week. Another FAA study, U. S. Active Civil Aircraft by State and County as of January 1964, discloses that ten states had more than half of all U. S. active civil aircraft. California leads with 11,389, followed by Texas with 7,205 and Illinois, 4,044. Both publications are available from the Superintendent of Documents, U. S. Government Printing Office, Washington, D. C. 20402. Statistical Study of U. S. Civil Aircraft costs 55 cents; U. S. Active Civil Aircraft by State and County sells for 60 cents.

NEW COST SYSTEM INTRODUCED. A new concept of financial management and accounting is expected to save the Agency more than \$100,000 a year in construction and installation costs. Cooperatively developed by IM, BU, and MS, the system is an integration of the budget process, construction accounting, general accounting, and facilities equipment inventories which produce accurate and timely cost data on work in process and on completed facilities.

NEW INCENTIVE TO LOWER COSTS. Value engineering incentive clauses will be included in all contracts over \$100,000 originating in IM's Program Management Division. Under the incentive clause recently authorized by the Administrator, the contractor gets a share of the money saved by FAA approved cost reduction proposals which the contractor suggests.

PRIVATE AIRCRAFT OKAYED FOR ECONOMICAL TRAVEL. Qualified Agency pilots are authorized and encouraged to pilot private, rented or club aircraft on official travel when it is at least as economical as other available means. The policy is covered in Order OA 4030.2 dated Feb. 12, 1965. Qualifying standards and recency of experience requirements for Agency pilots are being developed by Flight Standards Service for incorporation in pertinent travel handbooks.

GADO STAFFING STUDIED. The Office of Management Services and Flight Standards Service have scheduled a joint project to study staffing standards for General Aviation District Offices (GADO's). The GADO study is scheduled to start this month and end in June.

BOYLE NAMED ACTING IA HEAD. Administrator Halaby named Robert P. Boyle as acting assistant administrator of the Office of International Aviation Affairs, effective Feb. 19, replacing Raymond B. Maloy who now is assistant administrator EU.

FAA/AOPA SWAP SHOP TALK. More data on general aviation mechanical troubles is the goal of a cooperative educational program between the Agency and the Aircraft Owners and Pilots Association (AOPA). Copies of FAA Advisory Circular AC 20-23, Interchange of Service Experience -- Mechanical Difficulties, were distributed by AOPA to its 100,000 members. Data gathered through the program will be issued by Flight Standards.

IMPROVED FLIGHT RECORDERS ADVOCATED. Under proposed rule changes flight recorders will be painted bright orange or yellow, will be more accurate and will be better protected from crash damage by more explicit instruction as to where they are to be located. The proposed rule would require compliance after June 1, 1966. Under the new plan flight recorders, which automatically record on tape such aircraft operating data as headings, altitudes, vertical acceleration (gravity forces), airspeed and elapsed time, will be mounted in the tail section or elsewhere to the rear of the plane's pressurized compartment and away from aft-mounted engines. Accuracy would be increased by requiring airspeed, altitude and heading data to meet accuracy limits prescribed for the first pilot's flight and navigation systems. Recorders would be tested for ability to give intelligible readout after being subjected to impact shocks of 100 G=force peak acceleration, impact shear force equal to a 500-pound steel bar dropped from a height of ten feet, and static crush forces of 5,000 pounds.

BUILDING DESIGN SEMINAR SLATED. Standards for carrying the Agency's concept of decor and design to field level will be presented to regional administrative services chiefs and their space planners in a seminar arranged by the Office of Management Services for March 15-17. The nationally known space-utilization consultants, Werbe/Shaefer, will conduct the seminar in Washington.

HEADQUARTERS HONORS AWARD WINNERS. The Administrator has approved a proposed Roll of Honor plaque to be mounted in Washington headquarters lobby. A model is now on display in the foyer of Mr. Halaby's office. The plaque carries the names of those who have won FAA Honor Awards, the Administrator's Public Awards to non-employees, local Washington Honor Awards and National Honor Awards.

HEADQUARTERS PICKETED BY DAYTONIANS. An orderly file of some 29 pickets marched in a light drizzle in front of FAA Headquarters last week in a two-hour protest against alleged discrimination by the city government of Dayton, Ohio, while that town's mayor and city manager conferred with Agency officials about a Federal-aid Airports grant. The low-key demonstration, aimed at Dayton and not the FAA, was carried out by Dayton residents to dramatize their plea while FAAP negotiations were under way.

AGENCY UP FOR SAFETY AWARD. FAA has been nominated for the President's 1964 Safety Award for improved occupational safety as compared with the three preceding years. Three award winners will be picked in April by a panel of non-Federal Government judges. Separate awards will go to agencies with 75,000 or more employees; agencies with 10,000 to 75,000 and less than 10,000. This year the Agency is competing with NASA, and the Departments of Commerce and Interior.

DIA GOES ON GOLD STANDARD. The placid waters of Dulles International Airport's famed reflecting pool, which thousands of globe-trotting travelers regularly bombard with coins from the far corners of the world, are now being gently agitated by a pair of gold fish who have set up housekeeping there. How they got there no one knows, but these liquid assets may very well multiply.

NEW LOOK IN DIRECTIVES. Beginning April 1, 1965, Agency-wide directives will be identified by subject classification and sequential numbers only. (Example: OA 1300.1 would appear as 1300.1). Signatures on Agency-wide directives will be replaced by the FAA seal and the word "approved," except when signed personally by the Administrator or Deputy Administrator. Internal office, service, and regional directives will use signatures and symbols, as before. Details of these and other changes affecting directives are contained in OA P 1320.1, Change 7.

PICK NEW EU HEADQUARTERS BUILDING. The Office of the Assistant Administrator Europe, Africa, Middle East (EU) will occupy the eighth floor of the newly erected Tour-Madou building at 1 Place Madou, Brussels 3, Belgium. Office layout details are being developed by Headquarters Operations in Washington. Partial occupancy is expected by April 15; full occupancy, May 1.

PILOT TRAINEES GET HIGH GRADES. A prototype group of 14 private pilots, trained under a trial project and financed under the Government's Manpower Redevelopment Program, achieved above average grades in their private pilots examinations. The program, administered by the Helena, Mont., public school system, was recently evaluated by FS's Operations Division on request of the Helena General Aviation District Office.

BIRTHDAY CHEERS. INTERCOM celebrates its second birthday on March 12. Since the original issue -- a single page printed back to back -- INTERCOM has appeared regularly every week, with an occasional "special" for good measure. The IS-40 staff responsible for producing INTERCOM thanks everybody at Headquarters for their fine cooperation in keeping employees informed on Agency activities.

FIFTEEN ATTEND LABOR SEMINAR. Fifteen Agency executives recently attended a three-day session in Labor-Management Relations in Columbus, Ohio, as part of a series in Advanced Executive Seminars. The course was conducted by Dr. Rehms, co-director of the Institute of Labor and Industrial Relations, University of Michigan and Wayne University.

FS MANAGEMENT WORKSHOP SLATED. A Flight Standards Program Management Workshop is scheduled for 9:00 a.m. March 10-12 at Washington Hq. in Rooms 810 A, B, and C for regional and Hq. FS personnel. Management improvement problems related to FS technical programs will be discussed. Topics will include program guidelines, call for estimates, and career planning.

WILEY R. WRIGHT DIES. Wiley R. Wright, 68, former Assistant Administrator for the Northwest Region when CAA was in the Department of Commerce, died at his home in Arlington, Va., on March 2. Wright retired from the CAA in 1957.

FLAG SERVICE FOR A QUARTER. Minibus service between 27 Government buildings is now available at ten minute intervals between 9:30 a.m. and 3:30 p.m. Fare on D. C. Transit Company's new Flag Service Minibuses is only twenty-five cents and four tokens are available for eighty-five cents. FAAers going to the State Department can catch the minibus at 7th and Independence and those going toward the Capitol should board at Sixth and Independence. Complete route and time schedules are available at the receptionist desk, Hq.

YOUR MOVE. The move of some 140 Flight Standards personnel on the 9th floor has been rescheduled for the weekend of March 19-21.

AWARDS AND REWARDS. Quality-within-grade increases were awarded recently to Martha L. Murphy and Mary Alice Bartock, Executive Staff, FS, and to Mollie C. Rockwell and Richard Keen, both HQ. HQ also presented Special Service Awards to Willis E. Greenstreet and Harry B. Neufield. At Dulles, checks were awarded to William B. Rollins, Mobile Lounge Branch, Harold M. Itnyre, Police Branch, for suggestions. Also at DIA Letters of Commendation were presented by Manager Paul F. Steiner to John B. Moats, Equipment Maintenance Branch, John W. Vanarsdall, Aircraft Rescue and Firefighting Branch, Ashton N. McKenney, Fire Inspector, William B. Rollins, Mobile Lounge Branch, and to Frank F. Blessington, Police Branch.

WELCOME TO FAA! GLEN F. ADKINS, general supply assistant, Flight Standards Service, WNA; RITA V. MISLEVY, secretary-stenographer, Standards and Evaluation Staff, BNCA; PRICILLA L. ALEXANDER, clerk-typist, Personnel & Training Branch, IM; LLOYD B. CADLE, linotype operator, Publishing and Graphics Division, JAMES C. HUFFMAN and JAMES S. GRANT, mail clerks, Mail Services Branch, HQ.

TRAVEL SERVICES. The headquarters travel services center is being moved to Room 536A effective March 8th. All travel services including cashier, tickets, passports, and routine travel voucher examination will be consolidated at the one location. Current telephone numbers (20744, 25889) will be in effect until March 15th. After that date the numbers will be: 37585, 37586 and 37587.

PAYDAY STREAMLINED. BNCA employees will notice a difference in the amount of their paychecks beginning March 10 because their payroll is now being processed by computer along with the Hq. payroll. The system computes withholding taxes by percentage rather than by standard deduction. It also prepares a concise earnings statement for each employee showing pay and deductions, annual and sick leave balances and leave used during the pay period. The statements will be distributed to Hq. and BNCA employees several days after payday. Hq. checks will not change because the electronic accounting method by which they were previously handled computed withholding in the same manner as the computer. BNCA employees will continue to receive bonds in the usual manner, but Hq. personnel will receive both their bonds and their checks simultaneously and directly from the Treasury after March 24. The payroll section requests that employees hold their questions until after the earning statements are received.

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SPAN AND ARTS DEMONSTRATED. The forerunners of "alpha-numeric" (aircraft identity and altitude displayed automatically on radar scopes in centers and towers) was demonstrated successfully last week to representatives of the Bureau of the Budget, the President's Office of Science and Technology, and the Administrator's Technical Advisory Board. Both the Administrator and Deputy Administrator participated. The center version (Stored Program for Alpha-Numerics) at Indianapolis and the tower version (Advanced Radar Traffic System) at Atlanta both performed well when put through their paces by facility personnel.

LOSS REIMBURSEMENT CEILING MAY RISE. Congress is considering legislation which would raise the dollar limit for compensating employees who suffer job-related property losses from the present \$6,500 to \$10,000. Robert H. Willey, assistant administrator for Personnel and Training, testified last week before the Claims Subcommittee of the House Judiciary Committee in support of the proposed legislation. Willey told the committee that the change was proposed in the interest of maintaining employee morale and well-being. He stated that when an employee is asked by the Agency to serve in a remote area, it reassures him to know that if he suffers a loss of personal property incident to that service he will be quickly and fully compensated. The proposed legislation awaits action by the committee.

MISSION 'SAFETY -- 70.' President Johnson recently issued a comprehensive Safety Policy Statement asking each Federal agency to review and report the status of its current safety program. Along with this, he launched Mission "Safety -- 70," a campaign to reduce waste in manpower and materials. The goal is a 30 per cent reduction in injuries to Government employees and losses to Government property by 1970. The Office of Personnel and Training is preparing guidelines to assure Agencywide cooperation.

CARI HAS A GO AT VERTIGO. A cockpit simulator complete with engine noise, rotating beacon and fog and clouds is being used in studies of flicker vertigo now being carried out at the Civil Aeromedical Research Institute under the direction of Dr. Carleton E. Melton. Illness similar to grand mal and petit mal have been induced by the flicker of rotating propellers and helicopter blades. This study seeks to determine the degree of sickness from these causes by exposing a subject to "flicker rotation" from the simulator's rotating beacon while an electroencephalograph records his reactions.

ADMINISTRATOR TO PRESENT USAF AERO CLUB AWARDS. The Administrator will present the first flight safety awards to Air Force Aero Club representatives on March 18 at Washington headquarters. Future awards will be made annually to each USAF Aero Club that has had an accident/incident-free year.

CLIMB AND DESCENT. Among all Federal agencies, the FAA holds an enviable record in having one of the lowest rates of employee grievances, sick leave usage, and personnel turnover, according to figures for the first half of FY'65. On the other hand, the adopted suggestion rate places the Agency mid-range when compared with all other agencies.

PERSONNEL MANAGEMENT SURVEY SLATED FOR SOUTHERN REGION. The Office of Personnel and training will conduct a personnel management survey of the Southern Region March 22-April 9, beginning the second cycle of such Agency surveys. SO was first surveyed on an experimental basis July 1962. The current one will concentrate on personnel management in facilities such as Puerto Rico, Canal Zone, southeast Florida, Mississippi, North Carolina and Georgia which are away from major hubs.

A WAY OUT. Air carriers last week were given a new set of Agency rules aimed at increasing passenger safety in the event of landing or takeoff accidents or emergencies. Demonstrations of evacuation procedures will be required before July 6, 1965, for each type and model passenger plane having more than 44 seats. (Some of today's jets have been approved to carry as many as 189 passengers.) Two minutes is considered a reasonable time for evacuation considering the speed at which fires have been known to develop following landing and takeoff accidents. Other provisions in the rules: minimum of four flight attendants on planes with more than 149 seats; one attendant for planes with 10-44 seats; two for 45-99 seats; three for 100-149 seats and at least four for 150-189 seats. In the demonstration at least 30 per cent of the passengers to be evacuated must be female, five per cent of the total must be over 60 years of age, five to 10 per cent must be children under 12. Three or more life-sized dolls will be used to simulate infants. Effective date of the rules is June 7, 1965; minimum requirements must be met by July 1, 1966, which allows ample time for any required changes.

NON-SMOKERS TOUCH OFF CONFLAGRATION. Rub two non-smokers together and the result is a heated discussion on who is the non-smokingist. The Feb. 15 issue of INTERCOM carried a claim from Concord (Calif.) Tower Chief Bernard A. Ill that none of his tower crew smoked, and he wondered if this was an FAA record. Comes now Alaskan Region's Alfred K. Young, operations specialist in FSD, huffing and puffing to claim that neither he nor his four colleagues in the General Aviation Branch need the weed. Any other 100 per cent non-smoking facilities in the Agency who want to get on record?

THE BITTER LIFE OF MR. X. Branch Chief "X", a veteran supervisor who over the years managed a wan smile and a stiff upper lip as a procession of pretty young secretaries he painstakingly trained succumbed to matrimony and bid him adieu, thought he had a solution. He hired a male stenographer a few months ago. Here was a secretary that would be marriage-proof, he thought. Alas, Uncle Sam blew his bugle and Branch Chief "X" is exercising his stiff upper lip anew -- his secretary was drafted.

DME INTEREST HIGH. Popular interest in Distance Measuring Equipment (DME) has depleted Flight Standard's original 16,100 stock of Advisory Circular AC 170-3. FS Operations Division is ordering a reprint to satisfy individual requests.

DUSTERS MEET IN HURON. The Seventh Annual North Central Aerial Agricultural Convention and Short Course (SANCAACSC) sponsored by the South Dakota Aviation Trades Association will be held in Huron, S. D., March 18-19. CE and Fargo GADO personnel are scheduled to speak at the convention.

MERITORIOUS SERVICE AWARD FOR MINOR. For his work in simplifying Agency Regulations, James B. Minor, Associate General Counsel, has been awarded the Meritorious Service Award. Under his direction, his Regulations and Codification Division restated, in simplified form, the sprawling mass of aviation regulatory material which existed prior to the establishment of the Federal Aviation Agency. The program reduced the volume of the regulatory material by sixty per cent in addition to simplifying and recodifying it for easier use. The citation read in part, "These accomplishments are the direct result of Mr. Minor's perseverance, integrity, and outstanding professional ability, and provide a service to this Agency and our country duly worthy of this recognition." Presentation will be made by the Administrator.

DEPUTY DIRECTOR FOR SOUTHWEST REGION NAMED. A. Leighton Coulter has been named as Deputy Director of the Southwest Region to replace Phillip Swatek when the latter reports to Honolulu as Director, Pacific Region on March 28. He will assume his new duties immediately, vacating the position of Chief, Flight Standards Division in the same region. Coulter moved to his present division chief position from the Washington headquarters where he had been serving as Chief, Safety Regulations Division, FS. He initially joined FAA/CAA in 1946 from the Navy.

OTHER SELECTIONS ANNOUNCED. Mervyn M. Martin, chief of the Systems Maintenance Service, SW, has been selected for assignment to the position of chief, Airport Standards Division, in Washington headquarters effective June 6. He will replace Clyde W. Pace, Jr., currently attending the Mid-Career Fellowship Program at Princeton University whose new assignment is being considered at this time. Martin, a graduate of Oklahoma City University, joined FAA/CAA in 1955. He served in several positions at the Aeronautical Center and Washington headquarters prior to his assignment to his present position in SW in 1963.

AUTOMATIC LANDING SYSTEM APPROVED FOR VFR. Western Region issued a type certificate for the Boeing 720-B with the Bendix "Automatic Approach and Landing System" installed, but the approval covers only landing under VFR conditions with a pilot as monitor. This limited approval gives users of the system the opportunity to train air crews to meet FAA requirements for lower weather minimums while service history of the system is being developed. The crew experience and the system service history are requisites for FAA approval of air carriers for new minimums as low as 100 feet and 1200 feet runway visibility range. These new minimums, known as Category II, are part of a continuing Agency program for developing standards for operations down to zero-zero.

PARKING SUGGESTIONS SOLICITED. In June 1965 construction will begin on a new building at 7th and D Streets. This raises a parking problem for the 800 FAA employees using 280 parking spaces on that lot. The Agency has considered a number of solutions to this problem, including installing a commercial operation in the basement of our building with a fee to pay the cost of attendant parking. No plan for meeting future FAA parking requirements has been finally adopted so if you have any good suggestions, write them down and send them to HQ-300.

NEW EMPLOYEES' HEALTH NOTE. Eligible employees who elect not to enroll in the Federal Employees' Health Benefits Program as of the first opportunity (31 days after entering on duty), are nevertheless required by civil service regulations to complete the Health Benefits Registration Form (SF 2809), Parts A, D and E, and return it to the Personnel Operations Division, HQ-140. Each eligible employee receives a copy of this form when he enters on duty.

EMPLOYEE SELECTIONS. Eight persons were recently selected to fill positions under the FAA promotion plan. They were: CARTER L. SAUNDERS, budget analyst, Airways Program Division, BU; ADOLPHUS P. LONG, physical security specialist, CU; JUDY WATERS, clerk-typist, JAMES L. MAUDLIN, labor leader, and RICHARD W. WATKINS, foreman assistant, all Maintenance Division, WNA; LOSSIE BALLENGE, groundskeeper, and RUTH M. BRADLEY, mail and file clerk, DIA; and JANET BLAGDON, secretary-stenographer, Operations Division, FS.

AWARDS AND REWARDS. Glenn M. Kassing, William G. Covell, Herbert I. Brody and Thomas E. Armour of the ATC Development Division, RD, received Sustained Superior Performance Awards; Albert Ridenour of that Division received a Quality Within Grade Increase as did John Easton and Melville Roth, Environmental Development Division; Dorothy A. Wells, Frequency Management Division; Karl F. Bierach, Mildred B. Phillips and Joseph Hermann, Communications Development Division. A Quality Within Grade Increase also went to Thressa Surdick, Maintenance Division, FS.

WELCOME TO FAA! RUTH M. BRADLEY, mail and file clerk, DIA; LINDA G. HOGBERG, clerk-stenographer, Executive Staff, FS; ELIZABETH L. MOORE, auditor, Audit Staff; JAMES R. BROWN, MARVIN LEE CARR and WILLIAM T. MORTON, laborers, Office Services Division, HQ.

'ERE, 'ERE NOW, 'ENRY 'IGGINS. The Federal Aviation Club is offering tickets at a 10 per cent discount for "My Fair Lady," appearing at the Warner Theater. Loge, orchestra and balcony tickets for all performances are available. Contact Toni McIntire, Ext. 27793.

AIG 607. Sounds like something out of James Bond, but it's the Address Indicating Group (AIG) number assigned to FAA by the Defense Communications System (DCS). "AIG 607" on messages originating at headquarters and going via DCS to all regional offices (except EU) obviates the necessity for typing individual addresses and saves the Agency time and money. However, it's all or nothing; the message has to go to all seven regions or the AIG cannot be used.

INTERCOM

F E D E R A L A V I A T I O N A G E N C Y

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MAR 31 1965

J. Halaby
Administrator

65-13 March 29, 1965

Technical Processing
Branch, HQ-610

NEW TOWER FOR ANCHORAGE INTERNATIONAL. Alaskan Region Director James G. Rogers, representing the Administrator, last Saturday dedicated the new air traffic control tower at Anchorage International Airport. The ceremony coincided to the day a year ago when the Good Friday earthquake destroyed the old tower and carried air traffic control specialist William G. Taylor to his death in the wreckage. The new structure, a slender, pentagon-shaped, metal sheathed white shaft rises 60 feet above the field and is topped by a 300 square foot air-conditioned cab. Construction included an 11-foot cement "basement" which raised the standard 49 foot tower to its 60 foot elevation. The substructure provides room for a 75 kilowatt generator which provides standby power to the tower making it self-sufficient in emergencies.

CAR RENTAL RULES REVISED. Central control of credit cards used for official rental of commercial vehicles will be exercised in each major FAA organization. Agency order MS 4600.14, dated Mar. 5, establishes two separate control systems for credit cards so that each major organization can choose the one best suited to its needs. Employees are reminded that use of commercial rental vehicles is limited to situations when: an FAA or GSA vehicle is not available or their use is impractical, or a common carrier schedule is not available or is impractical.

NEW MAILING SYSTEM TESTED. The relative advantages of direct mail distribution of Agency material to field offices versus bulk shipment to a regional center for redistribution, will be tested in the Western Region between March 29 and June 30. During the test period, all Agency issuances except those affecting safety and control of air traffic movement will be diverted from field offices or facilities in WE to the regional distribution center. The expected advantages are (a) better coordination in the issuing of implementing regional directives and (b) regional screening for excess copies and unnecessary distribution. Offsetting these advantages are the delays and costs incurred by a second handling and mailing at regional headquarters. Test data will be evaluated for a comparison of benefits and costs. Originating offices need make no changes in distribution instructions or coding because of this test. The distribution section of Headquarters Operations will automatically divert all WE requirements to the regional distribution center during the test period.

ADMINISTRATOR OK'S COURSE NOMINEES. Administrator Halaby approved the following Executive Personnel Board recommendations: USAF Air War College, Maxwell Air Force Base, Aug. 9 - June 3, 1966, C. A. Commander, Air Carrier Branch, SO; Industrial War College, Washington, D. C., Aug. 18 - June 1, 1966, Robert L. Faith, Environmental Development Division, SRDS, Hq.

O'HARE IS STILL THE BUSIEST. The five busiest airports in the United States during 1964, in terms of total operations, were all repeaters from 1963. Counting every takeoff and landing, Chicago O'Hare led with 460,227 operations, followed by Long Beach (Calif.), 422,620; Van Nuys (Calif.), 386,063; John F. Kennedy International (N. Y.), 367,139, and Los Angeles International, 365,536. When only itinerant operations are considered, O'Hare is still in the lead, and followed in order by Kennedy, Los Angeles International, Washington National and Dallas Love Field. Traffic during 1964 at 278 airports with FAA towers increased by ten per cent over 1963 for a total of 34.2 million operations. A similar increase occurred for instrument approaches at ARTCC areas (1.005 million) and IFR aircraft handled by ARTCCs (11.7 million).

NO ESCAPING THE STUFF. A \$100 cash award followed Archie L. Millhollon, Communications Development Division, SRDS, across the country from the San Francisco I&M District Office. The money was his slice of a \$300 Special Service Cash Award pie cut up equally with two West Coast colleagues for their development of a new TVOR building design that halved the cost of the standard facility design.

NASA TO GET CANTON ISLAND. The National Aeronautics and Space Administration (NASA) will take over FAA activities on Canton Island necessary for continued support of the island tracking station. The Agency was requested to leave the Canton VOR in operation for NASA use. Date of changeover is July 1, 1965.

CONTROLLERS CONFER. The Air Traffic Controllers' Procedures Committee (COPCOM) held its second workshop March 15-26 at Washington headquarters. Twenty-nine controllers from the seven regions and from the Air Force attended sessions. Improvement and standardization of air traffic control procedures and phraseologies are the primary goals of the workshops.

INTERNATIONAL SHOWCASES. The 16 large showcases flanking Dulles International Airport's famed "wishing well" reflecting pool will become windows to the world during ceremonies April 1 unveiling a display of foreign exhibits. Attending will be the ambassadors of the participating nations. Administrator Halaby and G. Ward Hobbs, Director, Bureau of National Capital Airports, will represent the Agency. The Dean of the Washington Diplomatic Corps, the Ambassador of Nicaragua, will head the diplomatic contingent.

THREE LITTLE WORDS. Knowledge -- Judgment -- Skill, are emphasized as the "Three Key Words to Safety" in a new safety education pamphlet being distributed by General Aviation District Offices as free handouts to pilots. The pamphlet is one of a series being distributed at safety meetings, flight clinics and symposiums.

COST-OF-LIVING BREAK EYED. Legislation to repeal cost-of-living allowances has been proposed by the Civil Service Commission to the Bureau of the Budget. Areas affected would be Alaska, Hawaii, Puerto Rico, and the Virgin Islands. The proposal, however, provides for possible higher base rates under the Salary Reform Act, based on private enterprise salary levels in each area, as well as a phase out of the allowance, to minimize employee hardships.

ONE FOR THE ROAD. A prototype self-contained vehicle is now being evaluated for use in trouble shooting ATC and navigation radio signals. Called a Radio Frequency Interference and Measurement (RFIM) vehicle, it is capable of measuring signal strength over the spectrum from 14 kcs to 10,000 mcs, including visual display and graphic recording. Equipped with two-way communications and a built-in generator for power, measurements can be made while the vehicle is in motion. It is expected to be extremely valuable in controlling interference and in measuring and verifying radiation characteristics. This should result in more efficient spectrum planning and utilization, as well as increased reliability of the service provided by FAA facilities. The equipment is packaged in a production model Corvair station wagon furnished under contract to the Frequency Management Division, SRDS, by Stoddard Electro Systems, Gardena, Calif.

BATTER UP. The Federal Aviation Club has 100 tickets for the Washington Senators-Boston Red Sox opener at the D. C. Stadium on Monday, April 12. All are reserved and available at \$2.50 (no discount) to members and non-members alike on a first-come, first-served basis. Contact Russ Williams, Ext. 20817.

FEDERAL LIBRARY COMMITTEE STUDY. FAA is one of the six independent agencies selected by the Library of Congress and Bureau of the Budget for membership on the newly established Federal Library Committee. The committee will study the most effective ways and means of utilizing the resources of Federal libraries to meet the expanding national needs for information. Wilmer H. Baatz, Chief, Library and Information Retrieval Staff, HQ, is the Agency's representative.

ELECTRONIC TECHS HEAVY IN FAA. The Office of Personnel and Training estimates that there may be a potential excess of about 350 electronic maintenance technicians by July 1, 1965, primarily in grades GS-7 and 9. Systems Maintenance Service reports the surplus is primarily due to facilities and equipment program reductions, lower turnover, and increased employee efficiency. SM and PT are studying possible solutions. Every effort will be made to avoid formal RIF action.

MOVIES. Motion pictures for FAA employees will be shown in the auditorium each Wednesday from March 31 through April 28. The prize winning film, "Flight," first of the series, will be shown this coming Wednesday at 11:30, 12:15 and 1:00. The order of films for the next four Wednesdays will be "A Traveler Meets Air Traffic Control," "The Best Investment We Ever Made," "Private Pilot" and "Aviation Mechanic." Each of the Agency-produced color films tells a different aspect of the FAA story. Times for each of the scheduled showings will be posted on a bulletin board in front of the cafeteria.

AWARDS AND REWARDS. A quintet from the Installation and Materiel Service recently received Quality Within Grade Increases. They are: Frank W. Marzec Jr., program manager, Communications Branch; Carl McCullough, Reliability and Product Control Branch; Eugene O. Cooley, Procurement Division; Beatrice Holton, Program Management Division, and M. Rosalie Smith, Engineering Management Procedures Branch.

CLOSED DOOR POLICY. People meeting in any of the all-purpose conference rooms are asked to close the doors of adjacent coat closets when they stow coats, hats, umbrellas, briefcases, etc. A closed door adds a measure of security to whatever has been placed in the closet; it also lends a neat appearance to the corridors.

EMPLOYEE SELECTIONS. During the week March 15-19 three employees were selected to fill positions under the Merit Promotion Plan. They were: Ronald M. Sypolt, digital computer systems operator, Data Processing Division, HQ; Vivian Chandler, secretary, NAS Special Projects Office, and Phyllis J. Krisko, clerk-stenographer, FS.

WELCOME TO FAA! DORIS J. FLEIG, clerk-stenographer, National Flight Data Center, AT; JANICE M. RUSSELL, secretary-stenographer, Technical Assistance Division, IA; EVELYN T. RYLES, card punch operator, and JOHN E. CREMEANS, chief, Data Processing Division; ANNE-MARIE SCHLEGEL, illustrator, LENOX S. DINGLE, clerk, Publishing and Graphics Division, and PETER L. CULLATI, accounting technician, Internal Review Staff, all HQ.

ALL ABOARD. Below is a ready-reference schedule for FAA Minibus riders indicating the approximate time required to reach the various buildings served along the route. Schedules are also available at the lobby reception desk. The Minibus runs at 10 minute intervals from 9:30 a.m. to 3:30 p.m., and remember, it has to be flagged.

<u>7th & Independence Ave. Bus Stop</u>		<u>6th & Independence Ave. Bus Stop</u>			
<u>West from FAA:</u>	<u>Min.</u>	<u>West from FAA:</u>	<u>Min.</u>	<u>East from FAA:</u>	<u>Min.</u>
National Gallery of Art.....	3	Treasury Department..	10	Health, Education, Welfare....	3
Federal Trade Commission....	4	White House.....	10	House Office Building.....	4
Archives Building.....	4	American Red Cross...11		Library of Congress.....	4
Justice Department.....	4	Constitution Hall....	13	U. S. Capitol.....	4
Bureau of Internal Revenue..	6	Interior Department..	13	Supreme Court Building.....	5
Post Office (Ben Franklin)..	7	Pan American Union...13		Senate Office Building.....	6
Labor Department.....	8	Navy Department.....	14		
District Building.....	8	Munitions Building...14			
Commerce Building.....	10	State Department....	15		

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FEDERAL AVIATION AGENCY

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APR 8 1965

J. H. Halaby
Administrator

C-2
65-14 April 5, 1965

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Branch, HQ-610

EXPOSITION PROPOSAL GOES TO CONGRESS. The Administrator announced last week that Congress would be asked to provide enabling legislation to carry out the Federally-sponsored International Aerospace and Science Exposition authorized by the President March 31. The 10-day exposition, to be held at Dulles International Airport in the summer of 1966, is expected to provide a major showcase for the display of U. S. and selected foreign aerospace products and related science equipment. Objective of the exposition is two-fold--to stimulate export sales of U. S. products, thereby helping to stem the gold flow, and to graphically demonstrate to the world U. S. development, accomplishments and leadership in the aerospace sciences and related sciences. An appropriation of \$2.5 million will be required to conduct the exposition, but revenues are expected to make the exposition self-sustaining.

PRO BONO PUBLICO. President Johnson has asked CSC Chairman John Macy to review Federal agencies' practices in handling written, telephone, and in-person contacts with the public. Each agency is submitting a report on its headquarters activities in providing training courses in writing, interviewing techniques and telephone courtesy, as well as written material describing agency programs, history and activities. Also included is a review of handbooks and directives issued to employees regarding an agency's policy in dealing with the public. CSC regional offices are contacting a random sample of agencies' field installations to learn of their activities in building better public and community relations. This is not an inspection nor will agencies be identified as to individual strengths or weaknesses.

EVERYBODY'S JOB: COST CUTTING. Cost cutting is everyone's responsibility, says recently published Order OA 1300.3 (Cost Reduction Program) which spells out details on how to get "more" FAA for the same or less money. Supervisors and supervised alike should seek better ways to improve performance of personnel, materiel and methods.

SOLID STATE AMPLIFIERS ORDERED. Air traffic control facilities will be equipped with highly reliable, solid-state, transistorized communications amplifiers under a \$647,859 contract awarded to Orbitronics, Inc. of Denver, Colo. The 4,235 four and six-channel amplifying units and associated equipment ordered from Orbitronics will replace older tube-types now used in air route traffic control centers, radar approach control facilities, airport traffic control towers, flight service stations and remotely controlled air/ground facilities.

HIGHER EDUCATION. Two \$500 scholarships will be awarded by Butler Aviation Company to writers of the best 1,000-word essays on the topic: "Aviation as a Career." One \$500 award will be open to any high school student in the U. S. Another \$500 grant will be restricted to the son or daughter of a Butler Aviation Company employee. The scholarships will be applicable toward tuition, books, laboratory fees and other legitimate education costs at any accredited college, junior college or trade school. Essays must be submitted with an entry blank before June 1, 1965. Winners will be announced in July. Entry blanks can be obtained from any Butler office in the U. S. or from either the Public Relations Department, Butler Aviation Company, 29 Broadway, New York, N. Y., 10006, or the Chairman, Department of Aviation, Ohio State University, Box 3022, Columbus, Ohio.

COMMUNICATIONS SECURITY ASSURED. A system to provide security for transmission of sensitive or classified military aircraft movement information was completed in February following a three-year joint effort with the Air Force and the Defense Communication System. FAA cryptographic equipment at the last of Agency tributary stations was connected to the DCS teletype network through relay centers, most of which are operated by the Air Force. To back up this new national capability, which denies flight movement information to unfriendly forces, the Air Force is providing FAA with distribution channels, accounting and logistics support and cryptographic training.

SST DESIGN CONTRACTS EXTENDED. Design contracts for development of the U. S. supersonic transport were extended by the Agency through April, 1965. The extensions apply to contracts awarded to Boeing, Lockheed, General Electric, and Pratt & Whitney. All of the firms involved were awarded SST design contracts on June 1, 1964. Dollar amount of each one-month airframe contract extension is \$1 million (\$750,000 contributed by the Government, \$250,000 by the contractor); dollar amount of each one-month engine contract extension is \$835,000 (\$626,250 Government, \$208,750 contractor).

TAKE A BOW, MEMPHIS AND JACKSON. Administrator Halaby last week extended a hearty "well done" to FAA personnel at the Memphis, Tenn., air route traffic control center and the Jackson, Miss., airport control tower for helping a scheduled airline flight with 45 aboard which lost all communications and navigation capability because of complete electrical failure while operating IFR. The Memphis center radar-vectored an Air National Guard C-121, en route from Memphis to Jackson, to intercept the stricken Convair 440 which had left its assigned course in search of clear weather. Upon intercept, the C-121 attracted the attention of the airliner by flying alongside and raising and lowering the landing gear and flaps. Both planes proceeded to Jackson where the C-121 led the Convair down through a hole in the clouds to a landing approach. Mr. Halaby said the incident "reflected credit not only on FAA air traffic control but also on the crewmembers of the two aircraft involved.

TWO TIME WINNERS. Each winner in FAA's 1965 Annual Aviation Mechanic Safety Award Program will be offered his choice of any maintenance training course at the FAA Academy. Notice FS 1210.3 and Agency Order OA 1210.3A cover the program.

MORE HELP FOR SEPARATED CAREER EMPLOYEES. The Civil Service Commission has improved its Separated Career Employee program. Major changes will make employees eligible for agency and Government-wide out-placement assistance before they are separated, instead of waiting until they actually are off agency rolls. Previously, the program sought to place workers only after separation from Federal service. It has been renamed the "Displaced Employee" program to reflect its broadened objectives to provide a more uniform placement service for all displaced career or career-conditional employees. The new program also recognizes that career or career-conditional employees who resign during a reduction-in-force notice period do not forfeit their eligibility for CSC assistance, nor are their names dropped from their agency's reemployment priority list as previously. In addition, career or career-conditional workers who are separated for failure to accompany a transferred function to another commuting area, or for failure to accept a new assignment in another commuting area, will be eligible to receive priority and regular certification under the new Displaced Employee program.

EXPERIENCE IS BEST TEACHER. A project to identify Agency positions which will provide the most beneficial work experience for developing the managerial skills of FAA management trainees will be completed in June. Regional directors, office and service heads will take part with PT in the identification process.

EMPLOYEE TRAINING AVAILABLE. The Agency solicits applications from qualified employees to participate in the Administrative-Management Development Program. The program provides formal training in staff and administrative skills with academic training, on-the-job projects and counseling. Applicants must be experienced in one or more of the Agency's operational fields, e.g., air traffic control, flight standards, systems maintenance, installation and materiel or airports. They must be in grades GS-13 through 15 and must be recommended by their supervisors. Also, the candidates must be willing to spend a year in concentrated and arduous study and training during which they will be away from their home duty station for a considerable portion of time. Notice AD 3110.1, March 11, gives detailed information.

MEET FAA IN ST. LOUIS. An official FAA team will participate for the first time in the annual National Science Fair-International to be held in St. Louis in May, serving as judges of teenagers' aviation exhibits. The fair is the culmination of a series of nation-wide local and regional science fairs in which more than a half million young people compete. Plaques will be awarded to three winners in such categories as engineering, medicine, electronics, etc. This opportunity to associate the Agency with one of the liveliest educational projects in the country came as the result of an employee suggestion made by John Sims of AM's Research and Education Division.

RE THE FTS. If, after a reasonable effort to complete a long distance call through the Federal Telecommunications System, you are still getting nowhere, DO NOT PLACE THE CALL COMMERCIALY. Instead, dial "0" and refer the problem to your local FTS operator; she now has alternate means of completing calls and will be happy to help.

PUT IT ON THE RECORD. A recording device has been installed on a test basis for requesting publications from the Distribution Section, HQ-438. The device is geared to receive requests up to five individual items. To use it call ext. 28067. You will hear a recorded message requesting your name, routing symbol, telephone extension, title or identifying number of publication and the number of copies of each item. Be careful to speak clearly. Requests for more than five items should be submitted on FAA Form 2805, available in the GSA store in the lower garage.

MERIT PROMOTION SELECTIONS. The following employees were selected recently to fill positions under the Merit Promotion Plan. Raymond Trainor and James Childers, electronics engineers, Program Management Division, IM; James P. Riley, special assistant, Personnel Operations Division, HQ; Frances Afton, clerk-stenographer, MS; Shirley McCloskey, secretary-stenographer, ATC Development Division, RD; and Johnny M. Sands, SST flight operations officer, Technical Operations Division, SS.

FORE! The Federal Aviation Club starts its first round of sponsored golf Wednesday, April 14, on the B and D courses at East Potomac Park. The second is scheduled for Rock Creek Park April 28. Everybody is welcome to play but only club members are eligible for prizes. Call Lt. Col. Gene A. Wolz for further information.

LADIES SPEAK UP. The headquarters Toastmistress Club, the Aeronettes, will hold their first bi-weekly meeting on April 14 at noon in Rooms 910 A and B. The program will be limited to 45 minutes and does not include luncheon. Distaff FAAers interested in attending and possibly becoming members should call the club president, Mrs. Donell Becker, ext. 25658.

WELCOME TO FAA! DARLENE E. BOYCE, clerk-stenographer, Personnel Operations Division, MARGARET V. KEIMIG and BEVERLY P. NEAL, clerks, Distribution Section, OZELLA M. McDUFFIE, clerk-typist, Executive Staff and HERBERT E. DARNELL JR., illustrator, Visuals Branch, all HQ; BERNARD E. MENAPACE, operating engineer, DIA; BETTIE J. ADAMS, clerk-typist, Research and Education Division, AM; DIANE S. STRAFALACE, secretary, International Organizations Division, IA.

WELCOME BACK, AUDREY. Our five-star recruiter, Mrs. Audrey C. Mills, is back on temporary duty in the Employee Utilization Branch of Personnel. When Mrs. Mills retired in October, 1963, she was honored by some 500 young men and women still working in the Agency as a result of her good judgment in selecting them. In her comparatively short tenure with FAA--6½ years--Mrs. Mills tested and offered jobs to more than 1,300 young people, 850 of whom reported for work in Washington.

NEW SILVER FOR OLD GOLD. A recently released U. S. Air Force Headquarters promotion order lists the names of two majors now serving in FAA headquarters. Major Verus A. Yon (DA-1) and Major Thomas D. Alexander (AT-210) will exchange their gold leaves for silver April 15.

WEDNESDAY MOVIE. The feature for Wednesday's mid-day matinee is "PRIVATE PILOT." Auditorium showtimes are 12:45 p.m., 1:10 and 1:35.

INTERCOM

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APR 20 1965

J. R. Halaby
Administrator

65-16 April 19, 1965

Technical Processing

Branch, HQ-610

FROM THE WHITE HOUSE. President Lyndon B. Johnson made the following statement to his Cabinet March 25:

I want to make one thing unmistakably and indelibly clear to every Department, every Agency, every office and every employee of the Government of the United States. The Federal service must never be either the active or passive ally of any who flout the Constitution of the United States. Regional custom, local tradition, personal prejudice or predilection are no excuses, no justification, no defense in this regard. Where there is an office or an officer of this Government, there must be equal treatment, equal respect, equal service -- and equal support -- for all American citizens, regardless of race, or sex, or region, or religion. Public service is a public trust. I would call upon every Federal civilian employee to remember that he bears a high and solemn trust to the Constitution under which he serves. If all about him -- neighbors, friends, fellow townsmen, even family -- falter or fail in respect for the Constitutional rights of others, the public servant in the service of his country has a duty to protect, defend and uphold those rights by word and deed. The Federal service asks no conformity -- no uniformity of thought and no unanimity of vote. But where Constitutional rights are concerned, the country can ask no more -- and accept no less -- than uncompromising devotion to the Constitution itself. I am asking the heads of each Department and Agency to communicate this to every office and officer, whatever their rank or position, of the Federal service and to take all appropriate measures to assure full compliance with the spirit of the law that governs and guards us all.

HALABY TO RECEIVE SAFETY AWARD. The Administrator has been named the recipient of the 1964 Monsanto Aviation Safety Award by the Aviation/Space Writers Association. The award is given annually to the individual "making the most significant and lasting contribution to aircraft operating safety" during the previous year. The award will be presented at the AWA convention May 18 in Albuquerque.

"ART" JENKS A WINNER. Arthur E. Jenks, long-time FAA'er who retired last year, was selected by an international board of the Flight Safety Foundation to receive the Laura Taber Barbour Air Safety Award for 1965. The award, a gold medal, certificate and honorarium, was made for Jenks' contributions to the increased safety of the air navigation system and terminal landing aids.

THREAT REPORTING SYSTEM ESTABLISHED. The Secret Service is interested in learning about any threats of physical harm, or even threats of embarrassment, directed against the President as well as high Government officials. FAA officials covered include the Administrator as well as his Deputy, associate and assistant administrators, office or service directors, regional directors, center managers, etc. If time permits, information should be reported through the appropriate compliance and security staff. In more urgent circumstances, the local office of the Secret Service should be contacted and a follow-up report made to Agency compliance and security officials. Agency order 1400.2, dated March 25, provides guidelines.

BIDS INVITED FOR NEW TOWERS. The Agency has invited bids for the construction of the first ten concrete-shaft airport control towers to be built by the FAA at U. S. airports. All will be one standard design adopted by the FAA for airports which provide, or are expected to provide, radar air traffic control. Tower shafts will range from 60 to 120 feet. They will house an elevator, stairway and control cable shaft, and be topped by a prefabricated control cab with floor space of either 300 or 400 square feet. The base structure will house terminal radar control facilities, training room, ready room, administrative offices, workshops and electro-mechanical areas. Sacramento, Andrews Air Force Base, Md., and El Paso will get 120-foot towers; Lambert Field, St. Louis, and Houston will get 105-foot towers; 60-foot towers are planned for Indianapolis and Detroit City Airport; 90-footers will be erected at Great Falls, Mont., White Plains, N. Y. and Columbia, S. C.

DIAGNOSIS SAFETY, PROGNOSIS GOOD. Eleven medical doctor-pilots from six northeastern states and one from Zurich, Switzerland, attended a safety education program last month for the Safety Committee on the Flying Physicians Association at Dulles International Airport. Conducted by FS's James H. Prendergast, Operations Division, the presentation included recommendations for the conduct of recurrent pilot training, general aviation accident prevention and safety education programs.

STOL DEMONSTRATED AT DULLES. Operating from the 550-foot heliport at Dulles International Airport, a McDonnell 188 (U. S. Version of the Breguet 941) made a series of highly successful STOL (short landing and takeoffs) flights last week in an Agency sponsored long range study on interurban air transportation. The demonstration was under the direction of Robert B. Meyersburg, chief of Aircraft Division, Aircraft Development Service. Artificial barriers, representing small buildings and other structures, were placed strategically around the heliport to simulate a realistic STOL port in a busy downtown city center. The plane made a series of landing approaches at speeds as slow as 50 knots (55 mph) on a glide slope of about eight degrees, clearing a 25-foot barrier just prior to touchdown.

QUICK DRAW AT PORT ISABEL. Seventeen Flight Standards inspectors designated as FAA Peace Officers attended a 5-day refresher course last week with the Immigration and Naturalization Service, U. S. Department of Justice. The course, held at the Border Patrol Academy, Port Isabel, Tex., included use of firearms; unarmed self-defense; arrest, search and handling of prisoners; constitutional law of arrest and other subjects important to Agency peace officers.

CONTROLLER SPOTS TWISTER, ALERTS TOWN. Fifteen minutes advance warning of an approaching tornado was given to Conway, Arkansas, last week because controller Billy J. Evans saw the approaching twister on the Little Rock Tower radar. Casualties included five dead, 200 injured and damage to 40 parked aircraft. Another Agency employee, Benard J. Jucharak, radar controller at Cleveland ARTCC, was one of nine persons to die of injuries when a tornado struck Ohio the night of April 12.

CLOCKWATCHERS TAKE NOTE. Daylight Saving Time goes into effect in many parts of the country next Sunday, April 25. If your area is affected, set your clock AHEAD one hour and you'll be with it. Keep in mind that certain locations -- Atlanta, much of the mid-west, including Kansas City, Fort Worth and Oklahoma City, and all of Hawaii and Alaska stay on their local standard times.

IT WON'T COST YOU A DIME. The Comptroller General has ruled, in effect, that neither the Federal Government nor a Government employee will have to pay for tickets issued by municipalities for parking meter violations in connection with use of Government vehicles on official business. Also, he ruled that if Federal Employees driving Government cars use their own money for parking meters, they cannot be reimbursed. Federal employees driving their own cars on Government business, however, can be reimbursed for money spent on parking meters.

PIKE NAMED GENERAL CHAIRMAN. Walter N. Pike, chief, SRDS Environmental Development Division, last week was named 1965 general chairman of the Research and Engineering Management Roundtable. The organization is jointly sponsored by the Armed Forces Management Association, American Institute of Chemists, American Institute of Industrial Engineers, American Society of Mechanical Engineers, American Society for Public Administration, Institute of Electrical and Electronic Engineers, Instrument Society of America, Metropolitan Washington Science Bureau, and Society for Advancement of Management.

VOR/DME GROWTH POTENTIAL ASSESSED. The VOR/DME navigational system has the inherent growth potential needed to meet the expanding needs of air traffic control for years. This message is carried in the current issue of "Transactions on Aerospace and Navigational Electronics" published by the Institute of Electrical and Electronics Engineers (IEEE). Articles by Agency personnel in this issue are: "VOR/DME Frequency Technology" by William B. Hawthorne and Leon C. Daugherty, RD; "Calibration, Flight Inspection and Performance Assurance of VOR/DME/VORTAC Facilities" by P. DeForrest McKeel, SM, and Loring G. Craymer, FS; "Accuracy Improvement of Present VOR" by Sterling R. Anderson, RD; "VOR Evolutionary System Improvements in the United States" by Robert B. Flint, RD.

LEND A HAND. Names of the physically handicapped on each floor should be submitted immediately to the respective floor wardens so that authorization to use the elevators during actual or practice emergencies can be issued. Floor wardens and phone numbers are: 1st floor -- Francis G. Quander, 25604; 2nd -- John F. Nolan, 24740; 3rd -- Frank J. Clifford, 25574; 4th -- Dominic J. Rosi, 20997; 5th -- Marie M. Doak, 25768; 6th -- Robert M. Colling, 21754; 7th -- Paul F. Long, 27084; 8th -- Salvatore Lardiere, 25468; 9th -- Rueben H. Van Alst, 25954; 10th -- John R. Gessley, 25367; Bldg. 159 -- Bernard Wool, 26175.

MODEL AIRPLANE NEWS. Airplane models entered by approximately 500 Washington school children in the District of Columbia Recreation Department's Model Plane Contest will be on display in the lobby and exhibit room the rest of this week. At noon Saturday, in ceremonies to be held in the auditorium, the Administrator will award prizes of helicopter rides over Washington to the two winners of the best model and the best original design. Other winners -- some 60 in all -- will be awarded a tour of Washington National Airport. At the conclusion of the ceremonies the FAA movie FLIGHT will be shown. Contest judges are Mr. Halaby, George Bates, DS-2 and Marshall Benedict, IS-40.

FLYING CLUB SPONSORS GROUND SCHOOL. A Private/Commercial Ground School sponsored by the FAA Flying Club will meet on 11 consecutive Wednesdays from 7:30 p.m. to 10:00 p.m., beginning April 21 in the Conference rooms 910 A, B and C. A fee of 50 cents per student will be charged to cover janitorial service and related costs. Over 400 persons have attended four ground schools conducted by the FAA Flying Club over the past two years. Parking privileges via the 9th street entrance are available after 5:30 p.m. Full information is available at Ext. 25333.

SUBREGIONAL ORGANIZATION PLANS STILL PENDING. Plans submitted by the five continental regions for subregional organization vary widely. Since greater uniformity and standardization are desired, staff comparison of the plans was delayed, but the Administrator's decision and initial implementation is expected shortly.

WELCOME TO FAA! JOHN COMER, policeman, DIA; NANCY A. FORTUNATO, clerk-typist, Audit Operations Branch, Audit Staff, and DELMA P. RUSSELL, payroll clerk, Payroll Section, both HQ; JOSEPH D. JEFFREY, attorney advisor, Airworthiness Branch, GC; and GWENDOLYN BROCKENBROUGH, clerk-typist, Executive Staff, HQ.

BOND DELAY. The headquarters payroll office explains that the delay in delivery of Savings Bonds is due to the Treasury's converting FAA's bond account into a new computerized system. When the changeover is complete, bonds will be mailed with pay checks. Bonds should be current early in May and will bear the appropriate issue dates.

AWARDS AND REWARDS. Quality Within Grade Pay Increases were recently awarded to three employees of RD's Communications Division: Mary J. Jouver, Voice Communications Branch; Carl H. Stadler and Catherine I. Wittman, Frequency Assignment Branch. Edward M. Burstein of PT's Survey Branch also received a Quality Within Grade Pay Increase for planning and conducting personnel management surveys in four regions, two centers and Washington headquarters.

MID-DAY MATINEE. A 30-minute FAA movie, "A Traveler Meets Air Traffic Control," will be shown in the Auditorium Wednesday at 11:30, 12:15 and 1:00.

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FEDERAL AVIATION AGENCY

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MAY 2 1965

J. E. Halaby
Administrator

65-18 May 3, 1965

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McKEE TO SUCCEED HALABY. President Johnson has nominated Gen. William Fulton McKee to succeed Najeeb E. Halaby as Administrator of the Federal Aviation Agency. Mr. Halaby stated in September, 1964, (INTERCOM 64-38) that he hoped to be relieved of his duties with FAA on completion of four years. He assumed office March 3, 1961. Gen. McKee, now Assistant Administrator of NASA for Management Development, joined NASA Sept. 1, 1964, a month after retiring from the Air Force. At the time of his retirement, he was Vice Chief of Staff of the Air Force with the rank of full general. Gen. McKee, 58, is a native of Virginia, and a West Point Graduate (1929). In 1957, Gen. McKee won the first annual Distinguished Management Award for outstanding contributions in Air Force logistics assignments. Immediately prior to becoming Vice Chief of Staff of the Air Force, he was commander of the Air Force's multi-billion dollar world-wide logistics operations, the Air Force Logistics Command. He was awarded three Distinguished Service Medals during 35 years of active military service. Gen. McKee's nomination will go to the Senate for confirmation.

FAAP '66 TO BE ANNOUNCED IN AUGUST. With some 549 requests amounting to \$143,000,000 in from the States and Territories participating in the Federal-aid Airport Program (FAAP), Airports Service officials in Washington and the regions are busy putting the 1966 program together. Scheduled announcement is early August. Congress has made \$75,000,000 available to FAAP, and this, along with unexpended funds from last year, will be parceled out to users. Participation is on a 50-50 basis -- with certain exceptions -- with States expected to match Federal funds dollar for dollar.

COCKPIT WORKLOAD WILL DETERMINE CREW SIZE. New rules issued by the Agency last week scrap the mandatory requirement for flight engineers on transport aircraft with a maximum certificated takeoff weight over 80,000 pounds provided they were certificated after Jan. 1, 1964. The rules establish cockpit workload as the dominant factor in determining crew complements. Basis for amending the rules lies in the improved designs which are being made in cockpits and flight instruments. These are expected to lead to reduced crew workload because of greater accessibility of instruments and ease and simplicity in operating flight controls, power, equipment and emergency controls. Cockpit functions dealing with flight path control, collision avoidance, navigation and communications, operating and monitoring aircraft engines and systems, and command decisions will be of greater importance in determining crew requirements than the inflexible criterion of aircraft weight. Under the new rules, the crew complement will be determined during the type certification process.

OVERSEAS ALLOWANCE MAY BE SCUTTLED. The Comptroller General has asked the Civil Service Commission to take immediate action to reduce cost-of-living allowances that are paid Federal employees in Puerto Rico and the Virgin Islands. The CSC last year had asked for a delay in action in order for Congress to act on legislation that would gradually terminate these benefits which cost the Government \$2 million a year.

EMPLOYEE-MANAGEMENT TRAINING COURSE SET. A special Employee-Management Cooperation Training Course directed by PT's William W. Heimbach, chief, Employee Management Cooperation Staff, will be held for 25 supervisors from EA, CE and NAFEC May 3-5, at High Point Inn, Mt. Pocono, Pa. Assisting Heimbach will be Drs. Charles Rehmus and Dallas Jones of the University of Michigan.

EU ADDRESS CHANGE. Mail for EU headquarters, which shifted from London to Brussels on May 1, should be addressed as follows: Assistant Administrator, Europe, Africa and Middle East, EU-1, Federal Aviation Agency, c/o American Embassy, APO New York, N. Y., 09667. TWX address will be: EU-1, FAA, AMEMBASSY, BRUSSELS, BELGIUM. Mail and TWX messages for the chief, Systems Research and Development Division, EU-900 and the FAA representative in London will continue to be sent c/o American Embassy, London, England.

AWARDS FOR NON-EMPLOYEES. Persons not employed by the FAA may receive Agency recognition and awards under a program recently set up by the Administrator. Its purpose is to honor individuals who have made aviation safer, more economical, or more efficient, or whose contributions have markedly benefitted the entire aviation community and are compatible with the Agency mission. The awards have been established in three categories. Highest is the Award for Extraordinary Service consisting of a gold medal, a lapel ribbon and a citation certificate; **second** is the Award for Distinguished Service, a silver medal, lapel ribbon and a citation, and third is the Certificate of Commendation consisting of a certificate with a multi-color, embossed seal and an appropriate citation. (Detailed information on the program is contained in Order 1210.5, April 24, 1965).

AIRPORT LISTING GROWS. More than 600 civil and joint use airports, seaplane bases and heliports were added to FAA records during 1964 bringing the total to 9,490. The increase, up from 8,814 for 1963, resulted primarily from a more extensive airport reporting system adopted during 1964 by Airports Facilities Records, AS-43, which covered many existing airports not previously reported. The list shows Texas leading in number of airports with 812, California second with 627 and Alaska third with 549. Of the 9,490, 5,846 are privately owned, and 3,006 of the privately owned airports are open to the public.

AGENCY FINANCIAL MANAGEMENT RECOGNIZED. The Treasury Department report, "Improvement of Financial Management in the United States Government," carries an article by FAA Associate Administrator for Administration Alan Dean on "Development of a Financial Management Improvement Program in the Federal Aviation Agency." The report highlights some of the more significant actions toward achieving better financial management. Mr. Dean's article traces FAA's financial management improvement from the signing of the Federal Aviation Act in 1958 to sophisticated present day systems of productivity measurement and facilities maintenance cost accounting.

TO TELL THE TRUTH. John J. Ryan, a project pilot assigned to the Aviation Services Branch, Technical Services Division, NAFEC, will appear on the program "To Tell the Truth," CBS television, on May 5 at 3 p.m. E.D.T. Ryan, who has 9,000 flying hours, 2,000 of them in "copters, builds helicopters in his basement. He built his first one from the wreckage of a "copter, his second from scratch, using certificated parts, and he is working on his third.

KOOKOUT KING CROWNED. NAFEC electronics engineer Glen D. Adams is the Escoffier of the cookout set. When the smoke and flame subsided, and with the air heavy with the aroma of barbecued food at the final cookout at Waikiki Beach, Hawaii, Adams emerged as king of the backyard cooks and winner of the \$10,000 first prize awarded by Kaiser Aluminum. The national contest, which began last summer and was restricted to men only, arrived at the moment of truth last Monday when 25 amateur chefs battled it out amid a welter of aromatic barbecue sauce. Hawaii Governor John A. Burns made the award. (Adams' \$10,000 recipe is available from IS-40.)

LET'S STAY FRIENDS. While tickets for parking meter violations issued by municipalities will not be paid for Government vehicles on official business (INTERCOM 4-19-65), FAA drivers are urged to keep in mind the purpose of the metered areas, generally in the business districts. When official business will take longer than one hour, consideration should be given to the use of any nearby unmetered areas. Abuse of this parking privilege will obviously not make many friends for FAA in the concerned community.

HOW TO RETIRE GRACEFULLY. Unless you know how to go about it, retirement can add up to a lot of work -- and possible disappointment. Aimed at making things as pleasant and profitable for retirees and those contemplating retirement is "YOU - the LAW - and RETIREMENT," just published by the Department of Health, Education and Welfare. Available from the Superintendent of Documents, U. S. Government Printing Office, Washington, D. C. 20402, for 25 cents, it discusses the need for legal help before and after retirement in connection with earnings and pensions, and gives tips on developing a small business, signing contracts, making a will and scores of related subjects.

SNUFF AND BLOW. FAAers should use extreme caution at this time of year to help prevent fires in fields and woods. Most fires still are caused by people; smokers, especially, are urged to use car ashtrays instead of the windows. Blow out the match, snuff your cigarettes and cigars and stomp on your dottle.

CHANGES SLATED FOR MAINTENANCE HANDBOOK. Revisions concerning proving flights, weight and balance control and operations specifications covered in FS's "Maintenance Certification Procedures" handbook (FS P 8310.1A) are being printed and will soon be available.

OFFICE OF AUDIT ESTABLISHED. The Administrator has approved the establishment of an Office of Audit under the administrative supervision of the Associate Administrator for Administration, but reporting to the Administrator on substantive matters. The Office of Audit succeeds the Audit Staff, and this action reflects the increased status and responsibility accorded the audit function in recent Agency orders. Seymour Blum, who has been serving as the Director of the Audit Staff, will become Director of the new office. Charles McKeon will serve as Deputy Director.

RSVP FOR ALAN DEAN DINNER. The National Civil Service League has invited FAA staff members to their Career Service Award dinner at the Sheraton Park Hotel on May 19. Alan Dean, FAA Associate Administrator for Administration, will be honored by the NCSL as one of ten career civil servants who made outstanding contributions to the Government during the past year. Reservations may be made by calling James MulCahy on Ext. 27808 before May 10. On relaying the invitation to his staff, Mr. Halaby remarked, "I am sure you share with me the pleasure of his having been selected for this high honor. It is a well-deserved recognition...and means a great deal to the Agency. It is hoped that you and as many of your staff as possible will attend this dinner in expression of appreciation for Al's splendid career service."

BIRTHDAY GIFT. Last week, on the day Carol Lencki, IS-40, became 21 years old and eligible to donate blood to the Red Cross, she promptly did so. This was her birthday gift to someone in need. As a participant in the Agency Blood Donor Program she is eligible to receive blood free of charge for herself, members of her immediate family and any relative living in the same household who is economically dependent upon her. These benefits apply to all employees who participate. The same benefits are available to non-participating employees provided the Agency has met, or is relatively close to meeting, 20 per cent of its established yearly quota of 400 donors. Every Thursday is FAA Day at the Red Cross blood bank and volunteers are always welcome. Group and Office Chairmen, listed in the attachment to Order AM 9000.5, 3/8/65, will be glad to make the arrangements for you. Call today.

WELCOME TO FAA! ANNIE W. BARR, card punch operator, Data Processing Division, HQ; NANCY E. NORWALK, clerk-stenographer, Special Staff, SST; JOSEPH H. SEAL, laborer, Structures & Grounds Branch, DIA; BETTY M. SEAMAN, personnel staffing specialist, Employee Utilization Branch, HQ; SANDRA M. MARTIN, clerk-typist, Personnel & Training Branch, IM; JOHN A. HUSOVSKY, accountant, Operation Branch, Audit Staff.

"PEG" NEVINS HONORED. Margaret M. Nevins, Editorial Branch, HQ-410, was presented an award for "Excellence" at the annual dinner of the Federal Editors Association on April 27 for her editing of the Private Pilot's Handbook of Aeronautical Knowledge, which was entered in the Association's Government-wide publication contest. The handbook, a best seller at the Superintendent of Documents sales store, is being featured in the U. S. Government exhibit at the New York World's Fair for the second year.

JUST LIKE A DRILL. Last Thursday's fire drill went off without a hitch. Employee cooperation was excellent and the building was evacuated within ten minutes after the bell rang at 3 p.m. Traffic down the four corner staircases was heavy while internal stair traffic was light. In building evacuations it is recommended that employees should use the stairs closest to them in order to avoid congestion which could lead to panic.

MID-DAY MATINEE. Wednesday's lunch-time movie will be "Aviation Mechanic." Auditorium showtimes: 11:30, 12:15 and 1:00.

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R. Halaby
Administrator

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HOUSE COMMITTEE REPORT 1966 APPROPRIATION BILL. The House Appropriations Committee reported the Independent Offices Appropriation Bill on Thursday, May 6, with relatively small reductions in FAA total appropriation request. However, the reduction in the Operations appropriation would require a reduction from current operating levels and make it difficult to provide for new facilities and programs. The Committee did not specify an employment or position ceiling. House action is expected during the week of May 10. Senate Hearings with appropriate appeal are scheduled for May 14.

	<u>President's Budget Request</u>	<u>House Committee Allowance</u>	<u>Reduction</u>
<u>New Obligational Authority</u> (in thousands)			
Operations	\$553,500	\$542,600	\$10,900
Facilities and Equipment	51,000	48,800	2,200
Research and Development	40,000	37,500	2,500
Operation and Maintenance			
Washington Nat'l Airport	3,730	3,625	105
Operation and Maintenance			
Dulles Int'l Airport	4,720	4,379	341
Construction, Washington			
Nat'l Airport	1,100	1,000	100
Construction, Dulles			
Int'l Airport	200	180	20
Grants-in-aid for Airports (FY '67)*	62,500	62,500	--
<u>Total New Obligational Authority</u>	<u>\$716,750</u>	<u>\$700,584</u>	<u>\$16,166</u>

* 1966 appropriation of \$75 million for grants-in-aid was included in the 1965 appropriation bill.

AIAA TAPS FIVE IN FAA. Five Agency executives have been chosen for membership on technical committees of the American Institute of Aeronautics and Astronautics. Harold D. Hoekstra, DS-40, became chairman of the aircraft operations committee. Other appointments were Jerold M. Chavkin, SS-120, to the air breathing propulsion committee; Joseph H. Tymyszyn, SS-300 (Los Angeles), flight testing; Herbert W. Anderson, FS-23, reliability and maintainability; and Isaac H. Hoover, PD-2, to the structures committee. These committees are the technical backbone of the AIAA and membership in them recognizes the individual's eminence in his professional specialty.

IFR CLEARANCE RULES RELAXED. Under a new rule adopted by the Agency, alternate airports need not be designated on IFR flight plans provided the destination airport has a published instrument approach and a favorable weather forecast. The rule extends to general aviation pilots a prerogative which has been available to air carrier and military pilots for some time. Also lifted was the fuel requirement associated with the designation of an alternate airport. The rule applies when IFR qualified pilots file for airports having an approach procedure published in Part 97 of FAA Regulations, "Standard Instrument Approach Procedures" and when the weather forecast at the destination for two hours before and after the ETA provides a ceiling of at least 1,000 feet above the lowest initial approach altitude and visibility of at least three miles, or two miles over the visibility minimums. The new rule is based on a Notice of Proposed Rule Making (Notice 64-45) issued October 5, 1964.

SAUNDERS PILOTS AAAE. Arven H. Saunders, Deputy Director, Bureau of National Capital Airports, was elected president of the American Association of Airport Executives in Fort Worth last week. Prior to his appointment as manager of Dulles International Airport in 1963, Saunders served as manager of the Greater Cincinnati, Ohio, and Raleigh-Durham, N. C., airports. AAAE is a professional society founded in 1928.

BY THE LIGHT OF THE SILVERY MOON. Government employees do more "moonlighting" than any other group of workers in the country. A Bureau of Labor Statistics survey shows that 9.8 per cent of Government workers hold other jobs compared with 5.2 per cent of all employed persons in the United States.

ONE FUND DRIVE EXTENDED. The Civil Service Commission has decided to make permanent the "one fund" charity drive among Government employees. The test plan, tried in Washington and in five other cities last year, was so successful that the CSC now plans to extend the program to 60 more cities this year. This all-charity organizations drive will replace the two and three solicitations a year in most cities.

INTERNATIONAL SEMINAR IN SESSION. A 13-week Government-industry "International Air Systems Seminar" got underway in Washington Monday with approximately 25 international aviation officials in attendance. Two national assets common to all countries -- airspace and a market for air transportation -- will be discussed by representatives from American University, Brookings Institute, Civil Aeronautics Board, U. S. Air Force, Pan American World Airways, Piedmont Airlines and the FAA. Field trips are planned to NAFEC and the Aeronautical Center as well as to an aircraft factory, airports and to airline operations and maintenance bases. In his announcement of the seminar, Administrator Halaby observed that, "Each nation has a market...for both the direct and the indirect benefits which aviation readily supplies. We in the United States -- the Government, the aviation industry, the airspace users -- believe we know something about the actual process of air system development. We are delighted that AID and the American University have chosen to present this aviation theme in the early months of our International Cooperation Year."

PAT. PENDING. Last month the Commissioner of Patents granted the first Letters Patent (U. S. 3,179,358), ever issued to the FAA or its predecessor, the Civil Aeronautics Administration. The patent covers a "self-braking swivel for aircraft arresting units with cross-runway arrest cables" which was invented by William R. Schlegel, an employee of the All American Engineering Company. The invention was assigned to the FAA under contract provision with All American.

PACE STEPS AHEAD TO APPRAISAL. The Administrator has announced the reassignment of Clyde W. Pace from chief, Airports Standards Division, Airports Service, to Deputy Assistant Administrator for Appraisal. Pace will take over his new job when he completes the Princeton Fellowship Program for mid-career executives in June.

GREASE JOB. New procedures for preventive maintenance and safety inspections of Agency-owned general purpose motor vehicles soon will be provided user organizations. Changes are outlined in Agency Order 4600.4, April 22.

MIM'S THE WORD. Top management in Washington headquarters and regions will receive Transmittal Sheet No. 100 this week for the Management Information Manual (MIM). This marks the one-hundredth consecutive week that MIM charts have been distributed since the June 7, 1963, initial issue.

'STAR-SPANGLED SAVINGS PLAN' BEGINS. The FAA program in support of the Treasury Department's 1965 Savings Bond Campaign, the "Star-Spangled Savings Plan," will be conducted on an area basis by regions in the period from May 1 to July 1. The FAA goal is the same as the national goal; to sign up a minimum of 25 per cent of those employees not buying savings bonds at the beginning of the campaign. A special effort is being made to acquaint prospective bond buyers with the tax advantages on earnings from U. S. Savings Bonds, especially for those who are saving for education.

FAA-CAP LIAISON IMPROVED. In recognition of the support the Civil Air Patrol provides during real and simulated emergencies, the Agency has agreed to provide CAP flight instructors and maintenance personnel with orientation programs that will benefit flying safety through improved techniques of operation and maintenance. In a letter to Colonel Joe Mason, CAP Commander, the Deputy Administrator said: "The Federal Aviation Agency, both here in Washington and especially in the field, has studied the results of Exercise Survival East and South 1964. Despite the weather and other problems, our over-all evaluation of the project emphasizes the many contributions Civil Air Patrol continues to make to SARDA. Quite frankly, it is my hope that we can share our responsibilities and resources in a way that will enable us to make even greater use of Civil Air Patrol's operational support capabilities in SARDA planning and activities."

BOOK REVIEW. "Maintenance of Engine Generator Plants," an updated version of the 1955 edition it replaces, incorporates multi-color diagrams to illustrate normal and abnormal operating conditions of spark plugs, operation of complicated fuel injection pumps and hydraulic governor circuits. Use of color is a first for Systems Maintenance Service publications.

LADY BIRD COMMENDS AGENCY DESIGN PROGRAM. In a letter to Administrator Halaby, Mrs. Lyndon B. Johnson described the Agency's brochure, "Venture into Modern Design and Decor," as evidence of one of the most rewarding activities to come to her attention since initiation of the President's program of beautification. The brochure outlines the Agency's design concept and decor for its Hq. building in Washington. She described the FAA program as a fine example for other Federal agencies and for employers everywhere and added, "You, your associates, and your distinguished Design Advisory Committee are setting a standard whose effects will be long lasting."

YOU'RE INVITED. Reservations for the National Civil Service League Career Service Award dinner at the Sheraton Park Hotel on May 19, may be made by calling James MulCahy on Ext. 27808. Alan Dean, FAA Associate Administrator for Administration, will be honored by the NCSL as one of ten career civil servants who made outstanding contributions to the Government during the past year.

JOHN DOAR TO ADDRESS ADMINISTRATORS. "The Administrator and Equal Opportunity" is the subject of an address on Wednesday, May 19, before the National Capital Area Chapter of the American Society for Public Administration by John Doar, Assistant Attorney General, Civil Rights Division, Department of Justice. Reservations for the luncheon, to be held at the Presidential Arms, 1320 G Street, N.W., at 12:15 p.m. should be made by Monday noon, May 17, with Eugene Weithoner, Ext 25344. Price is \$2.50 for members and \$3.00 for all others..

WELCOME TO FAA! PATSY J. ANDREWS, clerk-stenographer, Occupational Health Division, AM; DONALD S. KAGLE, aircraft and engine mechanic, Aircraft Maintenance Unit (Gravelly Point, Va.), FS; JOHN T. MCGOWAN, aircraft and engine mechanic (Gravelly Point), FS; JOHN W. CUNNICK, air traffic control specialist, Plans Division, AT; MARY J. PATRONICK, telephone operator, Operations Division (Gravelly Point, Va.), BNCA; MALCOLM R. SPARKES, laborer, BNCA.

LET YOUR FINGERS DO THE WALKING. The 1965 edition of the Washington area classified telephone directory is now available for pickup in the lower level garage, directly opposite the entrance to the GSA retail store. Each office and service is requested to take only the number of books necessary to its operation. While no turn-in of last year's edition is required, this is a good opportunity to get rid of the out-of-date book -- bring it with you.

MID-DAY MATINEE: BOFFO OR BOMB? For the past five consecutive Wednesdays, employees have had the opportunity to view FAA movies during lunch hour. The Special Projects Division, Office of Information Services, would like to know whether it should continue to sponsor this program. The mid-day matinee series could be extended to films produced by other Government agencies on a variety of informative subjects. The movie program will be continued only if enough Headquarters employees indicate their support. Please address your comments to IS-30, or telephone Ext. 25568.

INTERCOM

FEDERAL AVIATION AGENCY

FAA Library

MAY 19 1965

John Halaby
Administrator

65-20 May 18, 1965

Technical Processing

Branch, HQ-610

SUBREGIONAL ORGANIZATION ANNOUNCED. Administrator Halaby today announced implementation of an Agency subregional organizational plan affecting the five regions contained in the continental United States. Culminating two years of study, planning and field testing, the plan is designed to provide better service to the aviation public by placing the decision-making authority at the lowest practicable level and calls for establishment of managers with comprehensive authority in each of 18 area offices. Lines of supervision will be from the Regional Director, to the area manager, to the area branch chiefs, to the field activities. Regional headquarters divisions will serve in staff capacity to the Regional Director. The plan will be fulfilled over a period of time and in a flexible manner to provide the most effective service at least cost to the public.

Area offices will be located at: Eastern Region - Boston, New York, Washington, Cleveland; Southern Region - Atlanta, Memphis, Miami; Central Region - Kansas City, Chicago, Minneapolis; Southwest Region - Fort Worth, Houston, Albuquerque; Western Region - Los Angeles, San Francisco, Seattle, Salt Lake City, Denver.

The five major operating programs represented at each area office are Air Traffic, Flight Standards, Systems Maintenance, Installation and Materiel and Airports, along with necessary staff and supporting services. Co-location of the area supervision of these programs will be accomplished as rapidly as suitable arrangements can be made.

Implementing this plan will not entail the closing at this time of field offices outside of area headquarters cities. The Agency will continue its present effort to co-locate or combine field offices at single locations so as to provide one FAA, multiple service.

Full implementation of the area management plan will result in transfer of some 600 employees, primarily from the five regional headquarters to the area offices, within existing personnel ceilings. It will enlarge the opportunities of qualified employees to obtain posts involving general management responsibilities. Instructions to employees desiring consideration for such managerial positions which may become available as a result of this plan will be sent to all GS-14s and above. Applications will be submitted in memorandum form to the employing office stating why the employee believes he is a good candidate for such positions. Area Managers selected will have been nominated by appropriate Regional Directors; Managers, Aeronautical Center and NAFEC or Office and Service Heads. They will also have taken written tests and have had personal interviews by special interview teams. It is anticipated that most of the new positions will be filled by in-grade selections.

Regional Directors have been told to move ahead with this plan as rapidly as possible so as to take advantage of the school vacation period in scheduling employee transfers.

THOMAS NAMED DEPUTY ADMINISTRATOR. President Johnson announced last week that he will nominate David D. Thomas to succeed Lt. General Harold W. Grant as Deputy Administrator of FAA. Thomas, an aviation veteran with 27 years of civil service, is now Associate Administrator for Programs. He was a 1963 recipient of the President's Award for Distinguished Federal Civilian Service and the Laura Taber Barbour Award for Air Safety. General Grant became Deputy Administrator in February 1962 after a distinguished career in the Air Force during which he held, successively, all of the top Air Force positions in the fields of communications and electronics and aircraft control. In December 1964, when he completed 35 years military active duty, he was retired in accordance with military policy, but he was recalled by order of the President to continue his service with FAA. Both the Administrator and the Deputy Administrator are Presidential selections which must be confirmed by the Senate.

PRESIDENT PROPOSES PAY BOOST. President Johnson last week sent the House and Senate proposed bills which would raise salaries for Government civilian and military personnel and empower the President to adjust salaries of top Government positions every four years without special legislation. The proposed pay scales, to take effect next Jan. 1, were recommended after a Presidential study on Federal salaries conducted by a special panel. The legislation would increase Federal civil service salaries by 3 per cent, salaries of uniformed personnel by 4.8 per cent, except enlisted personnel with less than two years' service who would receive 2.7 per cent. In a special message to Congress accompanying the bill, President Johnson told Congress that "These proposed adjustments will restore the relationships between civilian and military pay established in 1963." His pay proposal contained a provision to establish a Federal Salary Review Commission which would examine Government compensation in relationship to salaries in business, the professions, in university life and in all other occupations. "There can be no class system separating the men and women who are committed to the service of their fellow men or to the defense of their country," the President said in his special message. Top classifications in the executive, legislative and judicial branches of Government were not included in the three per cent pay increase proposal. The plan provides that salary schedules for this group can be recommended by the President, no more often than each four years, and they go into effect at any given date unless specifically disapproved by the House or Senate.

CONTROLLED VISUAL FLIGHT (CVR) PROPOSED. Under an advance proposal on which the public has been invited to comment, general aviation aircraft operators may be required to have additional communications and navigation equipment in the next 10 years. The rule would apply to those who expect to fly in the modernized airways system under instrument flight rules or a proposed new set of rules, controlled visual rules. The Advance Notice of Proposed Rule-making published recently by the Agency proposes Controlled Visual Rules -- CVR -- as a category of flight which would permit general aviation pilots to operate VFR in area positive control (APC) airspace. CVR pilots would be expected to be proficient enough to receive and comply with air traffic control instructions while operating in APC airspace as IFR pilots do, but they would not be required to hold IFR ratings.

QUIET, PLEASE. An Agency sponsored national symposium of aviation leaders will consider current and proposed programs to alleviate aircraft noise and related problems during a one-day meeting, June 9, at Kennedy International Airport, New York City. On the agenda will be: Federal Government responsibilities, policies and programs relating to aircraft noise; present and planned research aimed at reducing problems created by aircraft noise; effectiveness of noise abatement procedures; supersonic transport noise criteria and noise studies; and air pollution from jet aircraft.

CANADA'S IN'S AND OUT'S. Some United States general aviation pilots flying over remote areas in Canada have become involved in emergencies for which they were unprepared. To keep pilots out of trouble or help them once they're in, Flight Standards has issued Advisory Circular "Flight by U. S. Pilots Into and Within Canada" (AC No. 00-14). The circular includes a map of sparsely settled Canadian areas and other useful information.

MOMENT OF TRUTH. "The National Drivers Test," an exciting hour-long TV program using spectacular photography, will be presented by CBS News on May 24 at 10 p.m. (check local listing for time and station in your area) to test your driving judgment, right in your living room. On view will be high-speed, head-on collisions -- staged by experienced stunt drivers -- as they develop and occur. In another dramatic part of the test, you are again in the driver's seat and faced with a number of potentially serious driving hazards and asked: "How many did you spot"? The program is being presented in support of President Johnson's Mission SAFETY = 70.

TELL IT TO THE BOSS. Discontented with inefficient and wasteful practices, unsafe or awkward working conditions? Then Agency Order OA 1800.6 and FAA Form 3708 which provide for the submission and prompt action on unsatisfactory condition reports are for you (INTERCOM 65-8). You needn't have a solution to the problem. Just point out to management the conditions which should be corrected. Already more than 100 employees have used the form to call attention to conditions and practices that require examination.

ON LAND, ON SEA AND IN THE AIR. President Johnson has proclaimed the third Friday of May of each year, beginning with May 21, as National Defense Transportation Day and the week in which that Friday falls as National Transportation Week. The President said, in part, that this will "...provide a way that will give the citizens of each community the opportunity to recognize and appreciate fully the vital role our great and modern transportation system plays in their daily lives and in the defense of our Nation."

SST DESIGN CONTRACTS EXTENDED. Supersonic transport design contracts with two airframe makers, Boeing and Lockheed, and two engine manufacturers, General Electric and Pratt & Whitney, have been extended through May 1965. Dollar amount of each one-month airframe contract extension is \$1 million (\$750,000 Government, \$250,000 contractor). Dollar amount of each one-month engine contract extension is \$835,000 (\$626,250 Government, \$208,750 contractor).

GET ON THE BOND WAGON!

OBITUARY. Leon Funk, chief of the Statistical Services, MS-350, died following a heart attack on Sunday, May 9. Mr. Funk, 51, a career Government employee with 27 years service, transferred to FAA from the Navy Department in April 1962.

NEW YORK - WASHINGTON VIA EXHIBIT. The role the Agency plays in insuring the safety of a typical air carrier flight from New York to Washington is graphically presented in an exhibit now on display in the lobby. A three dimensional model of the airways system of the route is augmented by lighted pictures which are synchronized with the sound. Models of all types of aviation are shown on the model airways system in the relative location they occupied on a typically busy day in June.

CHERCHEZ LA FEMME. "Miss Washington FAA" will be "certificated" at the Federal Aviation Club dance on Saturday, June 12, from 9:00 to 12:00 p.m. at the 14th Street Marriott Motel. Whoever the young lady is -- and she is working right now in one of our offices or services -- she will wear her crown for a year and during that time will represent the Agency in certain official and semi-official functions.

TWO FOR TV. Administrator Halaby and Associate Administrator Dean will appear on the Mark Evans show, "Opinion in the Capital", Sunday, May 30, at 8:00 p.m. on Channel 5. The program will pay tribute to the ten Federal Government employees who won the National Civil Service League Award, with Alan Dean serving as an example of the outstanding caliber of the winners.

GOOD BEGINNING. Our star-spangled bond campaign got off to a running start. In the first two days five offices -- RC, AP, BU, HQ and IM -- went over the top of their goals. Bonds for pay period #9 (4/11-24/65), salary check dated May 5, 1965, were mailed May 12, 1965. Bonds for the following pay period #10 (4/25 - 5/8/65), pay day May 19, 1965, will be mailed the same day as salary checks. Thereafter, bonds and checks will be mailed the same day.

WELCOME TO FAA! WALTON L. KIMBLE, operating engineer, Maintenance Division, WNA; JOHN H. LAMBERT, laborer, Maintenance Division and CHARLES L. REINIER, firefighter, Operations Division, DIA; OSVALDO D. ESPADA, clerk-stenographer, Budget/Personnel Office, SS; HARRY D. LATTA, editorial clerk, Publishing and Graphics Division, HQ.

MUSICAL ENCORE. Again, for two limited periods, tickets to "The Sound of Music" may be obtained at discount prices through the Federal Aviation Club. The first is May 23 - May 27, and for these performances, orders must be received by May 19; the second runs June 6 - June 10, with the deadline for orders May 26. Blanks are available at the reception desk in the lobby.

TEAM NEEDS SUPPORT. The FAClub girls' softball team is hurting for one or two coaches. Manager Bud McAllister, CA-123, claims it'll be a real swinging outfit with a little more support. First game is today, so contact Bud or his wife Marie, FS-405, and give the girls a hand. Those wishing to join the team need only phone the McAllisters -- there's always room for one more.

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FEDERAL AVIATION AGENCY

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JUN 10 1965

N. E. Halaby
Administrator

65-22 June 1, 1965

Technical Processing

CONTROLLERS HAVE THEIR SAY. An editorial in the May 1965 issue of the Journal of Air Traffic Control lauds the administration of N. E. Halaby: "Facing tremendous pressures at every turn, Halaby had to call upon all of his considerable talent. He demonstrated keen ability as a diplomat, referee, judge, arbitrator, politician, executive, juggler -- and incidentally -- as an acknowledged expert in almost every phase of civil and military aviation. His hallmark was the "hangar session." In the best American tradition," the ATCA Journal said, "he used this method to reach airspace users for informal, shirt sleeve exchanges and feedback. Few Government administrators have gone to the field as often or as effectively." The National Aviation Symposium was cited as "another Halaby first." "These two 'Halabyisms'," the editorial continues, "did much to restore harmony in aviation -- something that was sorely lacking on the day he stepped in as Administrator of the world's largest civilian aviation system. Halaby undoubtedly will be remembered as one of the ablest and most eloquent leaders ever to head up the Nation's civil aviation authority. He had remarkable ability to articulate and communicate with his fellow members in the aviation community."

SUMMER STOCK GOES UP. In accordance with President Johnson's Youth Opportunity Campaign, the Agency will appoint at least 500 summer trainees by June 30. These employees will be over and above the regular full time workforce and the previously planned summer hiring program. Those selected will be between the ages of 16 to 21 years and, depending on the qualifications and assignments, will be paid not less than \$1.25 an hour. FAA's quotas are: EA, 90; SO, 60; SW, 50; CE, 70; WE, 80; AL, 20; PC, 20; AC, 40; NAFEC, 20 and Hq., 50.

AREA MANAGER APPLICANTS SCREENED. The procedures by which employees GS-14 and above may request consideration for executive positions under subregional decentralization plans have been sent to personnel in the regions, centers and headquarters. All candidates for area manager positions who are ranked in the top group will be interviewed by a three-member interview team. Schedules and locations of interviews are:

	<u>TEAM A</u>	<u>TEAM B</u>	<u>TEAM C</u>
June 17-18	NAFEC	Aeronautical Center	Kansas City
June 21-22	New York	Fort Worth	Los Angeles
June 23-24	Washington	Atlanta	Los Angeles

Top candidates from AL and PC will be interviewed in Los Angeles June 22 and EU's choices in Washington June 23-24. (INTERCOM, 65-20)

COST OF LIVING ALLOWANCES CHANGED. The Civil Service Commission is ordering a reduction in the cost of living allowances for Puerto Rico and the Virgin Islands following a review of living-cost relationships. Puerto Rico's 12.5 per cent allowance and the Virgin Island's 15 per cent will be reduced to five per cent in early July. The current rate of 25 per cent for Alaska (the legal limit) and 15 per cent for Hawaii will remain unchanged. Surveys made in October-November 1964 showed cost of living indices as follows: (Washington, D. C. = 100) =- Juneau Alaska, 129.3; Anchorage, 137.8; Fairbanks, 142.4; San Juan, Puerto Rico, 104.5; Honolulu, 115.8; and, in the Virgin Islands, St. Croix, 104.5, St. Thomas, 106.3. Wage board employees are not affected because they do not receive such allowances. In addition, legislation has been proposed by the Civil Service Commission which would discontinue all cost of living allowances for Alaska, Hawaii, Puerto Rico and the Virgin Islands and authorize higher pay rates under section 504 of the Salary Reform Act in those areas where the prevailing pay rates in private industry justify increases. The bill also provides for phasing out the cost of living allowances gradually in order to minimize any hardship on present employees. Those hired after the law became effective would not be paid the allowance. Not affected by the proposed legislation are allowances paid in foreign areas. Also unaffected are the post differentials that are not based on cost of living which are paid in certain non-foreign areas to compensate for sub-standard living conditions or isolation.

NEW JOB STANDARDS FOR SOME. Within the next month the Civil Service Commission will issue new job standards involving thousands of Government employees. The new standards will include the following jobs: nurses, electronic technicians, mathematicians, time and leave clerks, and auditors.

AWARDS PROGRAM BROADENED. FAA employees, as well as anyone outside the Agency, may nominate candidates for the Agency's new recognition and awards program for individuals not employed by FAA. (Intercom 65-18) Procedures for making the nominations are described in Agency Order 1210.5, April 24, 1965.

AUDIT DIRECTOR ADDED TO STEERING COMMITTEE. The Agency Steering Committee for Financial Management Improvement was enlarged May 1 to include the Director, Office of Audit. This committee, chaired by Alan Dean, Associate Administrator for Administration, provides top level guidance and support for development and improvement of FAA financial systems. Other members are the Director of Budget, Director, Office of Management Services and Director, Installation and Materiel Service. A working group, headed by the Deputy Director of Management Services, provides day-to-day guidance and coordination. Included in the working group are technicians from the offices and services having principal staff responsibilities with respect to financial management in the Agency. High-level counsel is furnished the working group and the Steering Committee by a representative of the Office of Financial Management, U. S. Bureau of the Budget, on detail to FAA for this purpose.

REVISED WEATHER HANDBOOK PUBLISHED. A new advisory circular now available, "Aviation Weather = AC 00-6," is a joint publication of Flight Standards Service and the Weather Bureau. The up-to-date expanded text replaces the "Pilots' Weather Handbook" and is for sale by the Government Printing Office, Washington, D. C., at \$2.25.

E PLURIBUS UNUM. Administrator Halaby has approved a plan for applying the "One Agency" concept to the identification markings used on FAA buildings, offices and installations. All signs, external and internal, will follow a standard design. External signs will be painted in FAA red; the lettering will be white and uniform in design. Interior building signs will be manufactured of white, black or vari-colored plastic discs, five to eight inches in size, engraved in a standard lettering style.

AERONAUTICAL CENTER CLEARS THE AIR. A four-legged invader at AC's new Records Building caused an unscheduled decontamination exercise last month. A skunk dug under the building near a fresh air intake, and the scent hit the fan during efforts to remove him. While no emergency evacuation was called, several people took this opportunity to "walk through building evacuation procedures." AC reported that key personnel remained steadfast at their posts.

FAA, NAVY FORM LIFESAVING DUET. Two Washington Center controllers and a Navy pilot brought a non-instrument rated pilot safely down through an overcast last week with an assist from Morgantown (W. Va.) Flight Service Station. Washington ARTCC coordinator George Ricker and radar controller Ed Collins received a call from Morgantown FSS that a pilot, en route to Washington, D. C., from Connecticut in a Tri-Pacer was lost atop a 7,600-foot overcast. When the plane was located about 40 miles southwest of Linden, Va., a Navy pilot shooting "touch and goes" at Dulles International Airport offered to guide the Tri-Pacer in after he overheard FAA offering calm assurances to the lost pilot. Directed by the radar controllers, the Navy pilot flew close to the plane, led the craft toward Washington and down through a small hole in the clouds. After he broke out at about 3,000 feet, the pilot ceased acknowledging radio calls. Asked about it later, he said that he had been crying for joy -- for the help and the sight of the ground -- and couldn't trust himself to respond in a clear voice.

BOND DRIVE PROGRESS REPORTED. Seven of ten Savings Bond Campaign coordinators have reported results that show the Agency with 75 per cent of its combined goal at the end of the first week. Standings of the seven in percentages were: Washington headquarters, 164; CE, 93; Aero Center, 85; SO, 71; PC, 58; NAPEC, 54; and EA, 15. The Agency campaign runs through June 30.

ATC SERVICE TO INTERCEPTOR AIRCRAFT INCREASED. Newly released Agency Order 7610.2 provides for an increase in ATC services to interceptor aircraft on both training and active air defense missions. Commencing in July, all training flights within Area Positive Control (APC) are to be conducted to the maximum possible extent within the ATC system and in airspace coordinated with an air route traffic control center. Training flights outside APC will also be coordinated to determine assignment of airspace and ATC services to be rendered. Active air defense missions will use ATC services to the extent circumstances allow. Continental Air Defense Command and Air Defense Command have issued similar directives concurrent with the Agency release.

GOVERNMENT EMPLOYEES TO GET MORE RECOGNITION. President Johnson wants more recognition for outstanding Government employees. CSC Chairman John W. Macy announced that procedures for identifying individuals deserving the President's personal recognition at his press conference will be outlined soon.

RADARS TO BE UPDATED. A \$342,000 contract has been awarded by the FAA to Texas Instruments, Inc., Dallas, for supplementary radar equipment to modernize 26 airport surveillance radar systems. The new equipment, including parametric amplifiers, cross section sensitivity equipment and cross channel blankers, will raise operating performance of the 26 ASR-3 and 4 systems to the level of the later model radars, ASR-5s and 6s.

OPERATION SHOWCASE. The 16th National Maintenance and Operations Meeting, often called the most diversified aviation show, will be attended by Flight Standards' Operations and Maintenance Division who will exhibit "Flight," the Agency's air traffic audio-visual presentation. To be held June 3, 4 and 5 at the Reading, Pa., Municipal Airport, the show will be attended by the country's foremost aircraft manufacturers and producers of associated products.

SENATOR ANDERSON SENDS ACCOLADE. Joining the President and a host of others who congratulated Administrator Halaby on receiving the Monsanto Aviation Safety Award was Senator Clinton P. Anderson, Chairman, Committee on Aeronautical and Space Sciences, with a telegram stating, "My sincerest best wishes to you on the receipt of the Monsanto Aviation Safety Award. You have been a fine pilot and a fine Administrator and have done much for American aviation. I am particularly delighted that Albuquerque should be the scene of this award." Senator Anderson is from New Mexico.

'MIRROR, MIRROR ON THE WALL...' Entries in the Miss FAA contest, sponsored by the FA Club, have been selected by eleven Washington Offices and Services. They are: Linda Atkins - PT, Joan Barriage - DS, Judith Bloom - MS, Sonja Diethrich - RD, Marian Hipple - RC, Kathleen Johnson - SS, Mary Carol Ketchock - CS, Rosalie Latoche - AT, Jean Micale - AM, Patricia Myers - SM, Phyllis Lee Unger - AS. The FAA Queen will be selected at the June 12th, FA Club Spring Dance to be held at the 14th St. Marriott Motel.

AREA MANAGERS, DIVISION CHIEFS SOUGHT. Candidates are now being solicited for the positions of Area Manager and Division Chief under the approved Agency subregional plan. Individuals must apply by memo. Office heads must review, approve and submit to HQ-100 by June 6. GS-14s and above are eligible, so act now if you want consideration for these jobs.

WELCOME TO FAA! RUBY J. CLOWERS, clerk-stenographer, National Airspace Systems' Special Projects Office; STANLEY E. HOLDEN, physical security specialist, Physical and Industrial Security Branch, CS; IRWIN G. MEISLEMAN, attorney advisor, Airport & Administrative Rules Branch, GC; JOHN W. G. NOGGLE, management analyst, Directives Management Branch, MS; DONALD B. GATLING, hand compositor helper, Printing Branch, and FRANK R. PALUMBO, buildings and materiel management officer, Buildings and Materiel Management Branch, both HQ.

EMPLOYEE SELECTIONS. In the period May 17 to May 21, 1965, the following employees were selected to fill positions under the FAA promotion plan: Rita L. Molnar, clerk-stenographer, from FS-180 to IM-155; Elaine Basista, secretary, from IM-130 to SM-201; Thomas E. Rigdon, supervisory air traffic control specialist, from EA to AT-400. Within-division promotions: Frederick E. Berry, supervisory document control clerk, HQ-214; William Goss, document control clerk, HQ-214; Milton S. Myers, staff assistant, IA-4.

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JUN 8 1965

R. H. Halaby
Administrator

65-23 June 7, 1965

Technical Processing

Branch 10-810

LBJ KICKS OFF YOUTH PROGRAM. President Johnson kicked off his Youth Opportunity Campaign (YOC) by speaking to 20 participants of the program at the White House last Thursday. Darlene Reese, Jose Abbey and Ronald Tomis, who will participate in the FAA Washington headquarters YOC program this summer, were among those present. President Johnson's YOC program is aimed at providing extra work and training opportunities this summer for at least ½-million young people throughout the country (INTERCOM 65-22). Agency personnel receiving YOC inquiries should refer applicants to the nearest State Employment Service office.

LAST ROUNDUP. Final recommendations for area manager positions (INTERCOM 65-22) will be made at a joint meeting of Regional Directors and members of the Executive Personnel Board July 6-7 in Washington headquarters.

ICELAND AIR SAFETY GETS AID. Thirty-five tons of air/ground and teletype communications equipment made surplus when FAA and the military adopted use of the same communications circuits in Alaska, is en route to Iceland as part of a continuing program of international cooperation in air safety. Similar equipment has been installed during the past five years under an Icelandic air safety program started in 1959 by the FAA, the U. S. Air Force and Iceland's Civil Aviation Administration. In earlier phases of the program, FAA also provided technical assistance. The Air Force supplied funds and support service and Iceland paid for installation and supplied labor, land and buildings.

EMPLOYEES MOVED BY NEW PROPOSAL. The Civil Service Commission has submitted to the Congress draft legislation which would revise Government employee reimbursement for moving expenses. The proposed legislation provides, in part, that the transportation and storage of household goods for which reimbursement is made would be raised from the present 7,000 pounds to 11,000. Also, the employee would be repaid for travel and subsistence expenses for himself and his immediate family while en route to the new official station (in addition to the cost of their transportation, which is already provided), round-trip travel for the employee and his wife to seek permanent quarters, and expenses while occupying temporary quarters up to 30 days (or 60 days for certain locations where shipment of household goods takes more than 30 days). Reimbursements would be made for certain costs of real estate transactions in accordance with regulations to be established by the President. Employees would receive a flat allowance to cover miscellaneous expenses of their move not otherwise provided for. Single employees would receive an amount equal to one week's pay, while married ones with an immediate family would receive the equivalent of two weeks' pay. The new rules would apply to transfers for the convenience of the Government and those resulting from closing facilities.

TASKFORCE TO SCAN FAA MANPOWER. A meeting to develop a system for determining current and long-range manpower needs and the procedures for handling imbalances and personnel surpluses will be held in Washington headquarters, June 7-9. Subjects to be discussed by attending Regional Directors, Center Managers, office/service heads and personnel officers will include: forecasting manpower needs; identification and reporting relevant information; use of information developed, and public relations and communications.

FAA STUDIES 'GLOMET' BALLOONS. Safety hazards posed by approximately 14,000 balloons to be part of the Global Meteorological Program (GLOMET) will be determined in an Agency-wide study. Purpose of GLOMET, which was endorsed in June 1964 by President Johnson, is "to devise a world-wide weather system -- using the satellite and facilities of all industrialized countries." The system currently envisioned involves the release of approximately 14,000 super pressure horizontal sounding balloons which will be airborne continually on a global basis. The balloons will report data to a Nimbus type satellite as it orbits the earth. The satellite will, in turn, pass the data to a ground listening station for integration into the meteorological system. An FAA working group with representation from RD, AD, FS, AT and BU will determine the various aspects of the safety problems prior to implementation of the program. John W. Cunnick, AT-130, represents the Agency in working with the Weather Bureau. The Weather Bureau is responsible for coordinating the support of U. S. Government agencies. Deadline for developing the test program is July 15.

AIR SEMINAR HEARS TOP FAA TALENT. Top Agency executives last week addressed international aviation officials from 18 countries meeting in the U. S. in a 13-week Government-industry International Air Systems Seminar sponsored by American University and the Agency for International Development (AID). Among those addressing the group were Deputy Administrator Lt. Gen. Harold W. Grant, USAF; Associate Administrator for Administration, Alan L. Dean; Associate Administrator for Development, Robert J. Shank; and Associate Administrator for Programs, David D. Thomas. The 22 members represent Afghanistan, Argentina, Burundi, Costa Rica, Finland, Guinea, Honduras, Kenya, Laos, Lebanon, Liberia, Pakistan, Panama, Peru, the Philippines, Sudan, Thailand and Zambia. The group will visit NAFEC on June 7 and the Aeronautical Center, Oklahoma City, on June 8. Handling details for the Agency are: Charles R. Myers, Office of International Aviation Affairs, and Raymond A. Shepanek, Flight Standards Service.

PROBLEMS INVITED. Aircraft Development Service is looking for trouble -- and hoping to find it before the trouble causes trouble. They've invited field personnel to submit aeronautical safety problems and ideas on how to solve them to headquarters. Details are in Agency Order OA 9550.1A.

RESERVISTS ROLE SPELLED OUT. Actions to be taken to report to the appropriate military services those Agency employees filling key positions who also hold military Ready Reserve Status are outlined in Agency Order 3300.4, "Ready Reserve Participation." The order will be available for distribution in the very near future.

NEED A \$5,000 NEST EGG? Buy a \$100 "Series E" Savings Bond, once a month, (purchase price, \$75). In five years, you'll have \$4,856 in cash value.

TRANSPORTATION COURSE STUDENTS NAMED. The Administrator has approved the following candidates for participation in the Air Transportation Systems Specialist Development Program: Robert L. Paullin, William I. Fallon Jr., Donald R. Geoffrion, Arthur L. Webster II and Jesse Tonner, all from Washington headquarters; James A. Moreland, EA and Thomas P. Messier, AL. Applications for the candidates have been forwarded to the University of California, Stanford University (Calif.) and the Massachusetts Institute of Technology. They will be enrolled September for one year in courses which will develop their analytical skills in air transportation systems.

GOOD WILL FROM BIG BLOW AT O'HARE. A rumbling cold front packing thunderstorms and wind gusts up to 46 knots ripped through O'Hare Airport (Chicago) May 26 in the midst of the morning rush of inbound jets. It knocked out two huge windows in the terminal building, blew a roof off an associated building, and severely damaged several large parked airplanes; but all airborne aircraft got safely around the violent weather thanks to shrewd planning by controllers in the O'Hare tower and TRACON Room. The work of controllers Glenn A. Bales and Roger W. Gaultz in vectoring two jets around the weather caused the two airline captains concerned to telephone the tower and express their appreciation to the controllers personally. Others instrumental in minimizing the effects of the big blow are: controllers Richard J. Geisenheimer, Paul L. Jackson, U. W. Gay, Philip M. Deethardt and Joseph N. Naimo, and crew chiefs Chester A. Anderson and Eugene S. James. There was no damage to FAA facilities, but tower personnel ducked below the glass level when they felt the tower rock slightly.

MESSAGE RECEIVED. The campaign to reduce long distance telephone costs has paid off in a big way. Use of the Federal Telecommunications System (FTS) rather than commercial lines, will save FAA approximately a quarter of a million dollars in the fiscal year ending June 30. While certain agencies use of FTS increased as much as 700 per cent, FAA has held to an economical 18 per cent. The Administrator extends a WELL DONE to all employees for their cooperation and encourages continued good judgment when making long distance calls, confining them to those that are absolutely essential.

*NO WOMEN OVER 39. A recent personnel study brought to light the following FAAer age groupings: * 29 and under, 15 per cent; 30 to 39, 34 per cent; 40 to 49, 34 per cent and 50 and over, 17 per cent. Selected occupational groups show these percentages of male employees age 50 and over: airways engineers, 42 per cent; flight standards inspectors, 32 per cent; ATC personnel in flight service stations, 21 per cent; control towers, 7 per cent; air route traffic control centers, 3 per cent and electronic technicians, 11 per cent.

ARMY AIDS NAFEC TESTS. The U. S. Army Electronics Laboratories, Ft. Monmouth, N. J., has offered a CH-34 "HUEY" helicopter for flight tests on the new microwave low approach and landing system for V/STOL operations, developed by Systems Research and Development Service and now under evaluation. In a letter to Joseph D. Blatt, SRDS director, the Army said: "The Adcole Helicap I, helicopter landing system being developed by your Agency, uses an interesting technique which has a potential applicable to our requirements." (More details on this program will appear in the July FAA HORIZONS.)

SHORT COURSE IN NAVAIDS. A 20-hour course in the maintenance, operation and inspection of air navigation facilities is being given June 7-11 in Washington headquarters by Gale Smith, of the instruction staff at the FAA Academy. The class is made up of 14 non-technical employees whose jobs require an understanding of FAA's NAVAIDS, radar equipment and communications facilities; how they operate and are kept running, and how each contributes its part to form the whole system. A field trip to Dulles International Airport and the Washington Air Route Traffic Control Center is included in the schedule.

MUSIC FAIR BEGINS JUNE 11. Through the good offices of the FA Club, discount tickets for the Shady Grove Music Fair will be available again this year at a 20 per cent discount for Tuesday, Wednesday and Sunday nights. Tickets for any other night may be purchased at regular prices. The season leads off with South Pacific. Check bulletin boards for a complete list of showings; see Toni McIntyre, Room 430, Ext. 27793, for more information.

WELCOME TO FAA! MARGARET A. DAY, secretary, Analysis and Control Division, SS; NANCY L. CRIMMINS, clerk-typist, Office of the General Counsel; BENIA C. FILIPCZYK, clerk-typist, Office of the Director, MS; BARBARA J. HOGBERG, information receptionist, Buildings and Materiel Management Branch, HQ; DIANA G. DEMME, information retrieval specialist, PATRICIA C. HOPSON, information retrieval specialist, and CLIFFORD B. WOODWARD, library assistant, all Library Services Division, HQ; MARCELLA L. NERI, clerk-stenographer, Editorial Branch, HQ.

AWARDS AND REWARDS. Mrs. Edna McBride, Janitor Branch, WNA, received a certificate and cash award for a suggestion that improved the sanitary conditions in the public restrooms of the Washington National Airport; Walton L. Kimble of the Utilities Branch, received a certificate and a cash award for a suggestion that eliminated a safety hazard and reduced maintenance and cleaning requirements on boilers at WNA.

MARK YOUR BALLOT, PLEASE. The FA Club asks everyone to vote for their favorite candidate for Miss FAA. Voting begins today and ends Thursday on the second floor mezzanine. The queen will be crowned at the June 12th FA Club Dance. The dance, by the way, is from 9:00 p.m. to 1:00 a.m. -- not 9 to 12 as printed on FA Club posters.

BAATZ HONORED. The Agency's Certificate of Achievement was awarded to Wilmer Baatz, chief, Library Services Division on June 4 "for his effective planning and leadership in developing a coordinated library program..." Presented by Associate Administrator Alan Dean, Baatz' award was the third such award made in Agency headquarters. Baatz leaves the Agency June 11 to accept a position with the University of Indiana.

KING SIZED FESTIVITIES IN OFFING. The Sky Room of Bolling Air Force Base Officers' Club has been reserved for Tuesday evening, June 22, 1965, to give FAAers the opportunity to say good-bye to Mr. and Mrs. Donald S. King and to celebrate Don's appointment as Deputy Director of the Central Region.

INTERCOM

F E D E R A L A V I A T I O N A G E N C Y

FAA Library

JUN 14 1965

R. Halaby
Administrator

65-24 June 14, 1965

Technical Processing
Branch, HQ-610

MANPOWER POLICY REVIEWED. Future Agency manpower needs and planning policies were reviewed in a conference at Agency headquarters June 7-9 by regional directors, center managers, field P&T officers and Agency staff officers. Their primary concern was to find ways to stabilize the career work force and provide continuing employment to productive employees who have chosen a career with the Agency. Particular attention was given to improving means of integrating all of the factors which affect manpower requirements. This would include organization, fiscal and personnel considerations. Emphasis was placed on keeping first-line supervisors, as well as all managers at all levels, fully informed. The committee concluded that existing staff communications systems (reports, budgets, program statements, etc.) could be used to communicate the necessary information for better forecasting of manpower requirements. It also recognized the need to communicate to the workforce all significant information on personnel policies to minimize misunderstanding and the spread of misinformation. This group of top managers reaffirmed as Agency policy: (1) the need to stabilize the career workforce; (2) use of Agency training resources to retrain employees for reassignment when necessary; (3) continuing the policy of separating personnel only when all other resources fail; (4) adjusting staffing needs through broader utilization of vacancies throughout the Agency; (5) strengthening the FAA Reemployment, Restoration and Return Rights program (OA 3330.6, 6/1/65) to overcome some of the problems associated with returning overseas employees to temporary positions.

TRANSITION AT THE TOP. Administrator Halaby, accompanied by his designated successor and six of his predecessors, inaugurated Washington's first rooftop helipad atop Agency headquarters June 7. The event capped a luncheon meeting at which Halaby introduced six previous Administrators to General William F. McKee, President Johnson's selection to be new head of the FAA. General McKee and Mr. Halaby have been conferring on Agency matters daily during the past two weeks. The purpose of last week's luncheon meeting was to enable previous Agency heads to pass on to General McKee ideas based on their experience in aviation development and regulatory activities. The Administrators, in the order in which they served the Agency since World War II, and their present business affiliation are: T. P. Wright, aircraft engineer, D. W. Rentzel, Vice President, Martin Marietta Corporation; D. W. Nyrop, President, Northwest Airlines; C. F. Horne, President, Pomona Division, General Dynamics Corporation; F. B. Lee, Director, Olin Mathieson Chemical Corporation; and E. R. Quesada, Lt. General, USAF, (Retired). The entire group accompanied Mr. Halaby on the first helicopter flight to be made from the 160 by 65 foot helipad atop the FAA building. Halaby told newsmen who were taken on a subsequent flight that the flight demonstrated the feasibility of air transportation from city-center to city-center. FAA's helipad is designed for service to Government officials who may be called upon to make sudden trips during emergencies.

PURDUE PLUGS PROFESSIONAL PILOT PROGRAM. Purdue University, Lafayette, Ind., recently announced a four-year flight training program beginning in September. High school students without previous flight training may enter the course which leads to a Bachelor of Science degree with a major in professional pilot technology.

SST DESIGN CONTRACTS EXTENDED. Supersonic transport design contracts with two airframe makers, Boeing and Lockheed, and two engine manufacturers, General Electric and Pratt & Whitney, have been extended through June 1965. Previous design contracts with the four companies ran from June 1, through Dec. 31, 1964. They were previously extended for the months of March, April and May. (INTERCOM 65-20.)

SEVERANCE PAY BILL STUDIED. The Civil Service Commission has submitted to the Congress draft legislation to provide severance pay to certain Federal employees who are separated from their jobs through no fault of their own. The need for severance pay has recently been emphasized by the plight of many long-service employees who are losing their jobs in shutdowns of military establishments. For many of them, no similar jobs are available in the commuting area which would use their special skills. The new proposal would give involuntarily separated employees severance pay on the basis of one week's pay for each year of service through the first 10 years, two weeks' pay for each additional year of service, and an additional 10 per cent of this total for each year by which the employee's age exceeds 40. Total severance pay could not exceed one year's salary. Payments would not be lump-sum but would be made at regular pay period intervals. No employee would receive severance pay if his separation resulted from his misconduct, delinquency or inefficiency. Also, none would be given to employees eligible for immediate annuity under the Civil Service Retirement Act.

DOOR TO OPPORTUNITY OPENED AT FAA. Summer employees hired under President Johnson's Youth Opportunity Program will exceed the Agency quota of 500 set by the President by almost 40 per cent. An Agency report to the Vice President, who is Chairman of the Cabinet Committee on Employment, shows that as of June 9, there were 216 summer trainees "on board," 45 per cent of whom were minority group members. In addition, commitments had been made to 114 students scheduled to enter duty when school is out. The goal for summer hiring throughout the Agency is 639, or 1.4 for every 100 employees on FAA rolls as of April 30. The President requested that each Agency employ at least one summer trainee for each 100 employees. Following a meeting on May 25 in which the Vice President outlined the President's program to officials of Federal Agencies, the wheels of the Agency program were set in motion with a conference telephone call to regional directors. The program was recognized as an excellent means to train future breadwinners, and officials enthusiastically agreed to give special attention to careful indoctrination of the summer trainees and their supervisors. Periodic follow up and counseling will be made to insure that both the Agency and the trainees obtain the maximum benefit from the program.

DOUBLE TIME...HAARCH! FAA's Ready Reservists who have been designated key employees in Agency Order 3300.4, "Ready Reserve Participation," must transfer to the Active Standby Reserve prior to June 30 to continue eligibility for retirement and promotion point credit. Agency personnel officers have DD Form 1286 required to complete the action.

ON THE HORIZON. The June issue of FAA HORIZONS is in the mail and should be available for take-home to the family before the end of the week. In the kick-off article, an Alaskan housewife, Mrs. Yule Chaffin, wife of Darrell F. Chaffin, Area Manager at Kodiak, writes an engaging tale of life on the frontier. In "Saigon's Tan Son Nhut," the reader gets an inside look at what the Agency is doing for civil aviation in Viet Nam. For an explanation of when "flying" is not really flying see " 'Canned' Flying...at the FAA Academy." In "They Make the Chips Fly at NAFEC," the lead gives a hint of what follows: "Make it big, make it light. Make it small but make it tight. Make it match the existing frame. And at the bottom, engrave its name." It's all about a band of skilled craftsmen at NAFEC. For the low-down on a high-up subject, see the article of the same title and for a vicarious trip join the "Alabam" Travelin' Man" on a swing through his 64,000-square-mile domain. And there's a double page of goodies under the banner "17 Beauties -- Count 'Em -- 17, showing a bevy of FAA gals entered in the Miss (Mrs.) Federal Civil Service contest at the World's Fair. And all the other popular departments are represented: "FAA Newsreview;" "On the Scope;" "After Hours" (both now photo pages -- to get more of you in); "Tech Talk;" "Your Health and Safety;" "Personnel Pipeline;" and "FAAers On the Job." There's 32 pages of good reading about you and your Agency in the June FAA HORIZONS.

EASY ON THE SALT. Use of salt to remove ice and snow from airport landing and taxiing surfaces might become a thing of the past if chemical agents now under test work out as expected. Tests conducted under FAA contract by the Monsanto Research Corp., have shown that a mixture of 75 per cent tripotassium phosphate and 25 per cent formamide is the best mixture for melting snow, ice and slush on airport runways. Nine de-icing chemicals were tested and then combined in various mixtures, with corrosion inhibitors added to minimize chemical reaction on metal aircraft parts. The tripotassium and formamide mixture was found less corrosive than salt mixtures currently used. An estimated \$900,000 was spent in snow, ice and slush removal from runways, taxiways and ramps at eight major airports in the 1962-63 season.

TO A DEGREE. Maj. Allan B. Cowart, Air Traffic Control Division, SRDS, was awarded a Master of Arts degree in Government administration at George Washington University commencement exercises, Sunday, June 6. Major Cowart, who is Military Assistant for Systems Programs, began a military tour with the Agency two years ago after a tour with Headquarters, Air Defense Command, Colorado Springs, Colo.

WELCOME TO FAA! TELEMACHOS J. MANOLATOS, digital computer programmer, Data Processing Division, HQ; GEORGE W. KAMINS, electronic equipment repairer, Maintenance Division, DIA; MURRAY S. BORIS, mechanical engineer, Mechanical Systems Section, RD; HAROLD W. SCHWARTZ, cryptographic equipment operator, Telecommunications Center, HQ; clerk-stenographers KATHY M. WRIGHT, Executive Staff, IM; GERALD R. KOPP, Flight Test Branch, FS; ELAINE I. MANION and PATRICIA M. TOATH, Management Services Staff, RD; FRANCIS T. SUPER, Executive Staff, HQ. With us for the summer are: JOHN T. ANDREWS JR., legal clerk, GC; PATRICIA E. WENGER, clerk-stenographer, Executive Staff, AT; MILDRED M. NEITZEY, clerk-typist, AM; JANET L. ROSS, clerk-typist, Office of the Director, MS; MATTHEW B. MERKLE, RONALD W. PENNEY JR., DAVID D. SHAW, JAN J. SOLGA, all laborers, Maintenance Division, DIA.

PETER CAPORALE. On June 5, Peter Caporale died following a heart attack at his home in Chevy Chase, Md. "Pete," as he was known throughout the Agency, was a 28-year CAA/FAA veteran and only recently had been appointed Deputy Director of the Systems Maintenance Service. Before that he was chief of I&M's Procurement Management Division and previously held a variety of engineering and supervisory positions. Mr. Caporale served as an airways system advisor to Italy, France, Germany, Greece, England and Ireland. During World War II he played a vital role in assisting the United States and its allies to establish aeronautical facilities in the various combat theaters. He is credited with the preparation of the basic technical documents on air navigation and communications for the historic 1944 meeting of the International Civil Aviation Organization (ICAO) in Chicago. He was a graduate of the University of Pennsylvania, with two degrees in electrical engineering and also held the Department of Commerce's Gold Medal for Exceptional Performance. Mr. Caporale is survived by his wife, Alma, an uncle and four sisters.

FAREWELL SALUTE. All FAAers and their wives are invited to attend the farewell get-together for Associate Administrator for Development Robert J. Shank and Mrs. Shank at 6 p.m., Wednesday, June 16, in the Washington Room of the Army-Navy Club, 17th and I Streets, N.W. Tickets are \$3, which includes a buffet. A pay-as-you-go bar will be available. Tickets may be obtained from: Mary Mantos, DD-2, 25444; Marg Brooks, IM-1, 26444; Kay O'Brien, RD-1, 27001; and Tommy Welch, DS-1, 25511.

CIRCUIT RIDER. The Agency recently received a letter from Col. John C. Evers, commander of the 3380th Technical School, USAF, Technical Training Center, Keesler Air Force Base, commending Vance J. Chipman of FAA's Central Altitude Reservation Facility for his presentation of the CARF Indoctrination Program to the faculty and students of the Center's air traffic familiarization course. To quote Colonel Evers: (the presentation) "...greatly increases the knowledge and understanding of our senior Air Force air operations officers in air traffic control matters. It not only advances a mutual cause, but also the image and understanding of the mission of the Federal Aviation Agency." This was the latest in a series of such letters received in the Agency since Chipman began circuit-riding some two years ago teaching various units of the Army, Navy, and Air Force the meaning of CARF, how it makes advance reservations of altitudes and airspace for military use and what these procedures mean to flying safety. Chipman also conducts his CARF course at air route traffic control centers and at Agency headquarters. He compresses into three days of instruction the 9-year development of CARF's sophisticated system of reserving airspace on a pre-planned basis.

FAREWELL MESSAGE TO HALABY. A scroll bearing a farewell message to the departing Administrator was signed by almost 1,000 employees during the past week. Those who have not had an opportunity to add their names to the scroll may do so in room 300 West (Information Services) during the balance of the week. The scroll will be presented by FA Club representatives in appropriate ceremonies.

OVER THE HUMP. The annual meeting of the Hump Pilots Association will be held at the Gramercy Inn, Washington, D. C., Aug. 27-29. For details contact Robert V. Reynolds, president, 632 Leesburg Pike, Falls Church, Va., or James Noe, secretary, 4203 Woodberry St., Hyattsville, Md. Reynolds is Deputy Assistant Administrator, Office of General Aviation Affairs.

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HQ-600

JUN 24 1965

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Raymond B. Miley
Assistant Administrator,
Europe, Africa and Middle East.

65-25 June 21, 1965

SENATE CLEARS WAY FOR MCKEE NOMINATION. A bill authorizing the President to formally nominate General William F. McKee to become the next Administrator of the Federal Aviation Agency was passed by the Senate June 17 after having been previously approved by the House. This Congressional action was necessary because of a clause in the Federal Aviation Act of 1958 which stipulates that the FAA Administrator shall be a civilian "at the time of his appointment." The President may now follow through on his announced intention to nominate McKee even though the General is on the retired rolls of the Air Force. Senate confirmation of General McKee will be necessary after the President makes the formal nomination as it must in the case of all such Presidential appointments. Under the provisions of the bill, General McKee will be subject to the same dual compensation regulations that apply to other retired military officers who accept civil positions in Government.

LABOR RELATIONS COURSE GOES SOUTH. A special Employee-Management Course for Southern Region's top field managers was held last week at Regional headquarters by William W. Heimbach, chief of PT's employee-management cooperation staff. The course acquaints Agency executives with labor relations philosophy and their role as FAA's representatives in the EMC program. Heimbach was assisted by Dr. Charles Remus and Dr. Dallas Jones of the University of Michigan.

PROFESSIONAL SOCIETIES ENCOURAGED. The role played by professional societies toward improving employee moral, prestige and professional competence is recognized in a new Agency order. "FAA Relationships with Professional Societies," 1210.7, dated June 4, 1965, encourages employee participation in professional societies and clarifies the Agency's relationships with these organizations.

CIRCUIT BREAKER CITED. A Meritorious Service Award, the Agency's second highest, was approved by the Administrator recently for Nevin D. Wherrell, an electronics maintenance technician at Orlando, Fla. Wherrell saved a co-worker from electrocution by freeing him from contact with a high potential electrical source while working on the runway lighting system. The award is granted for extraordinary courage and competence in an emergency.

HOUSTON ARTCC THROWS THE SWITCH. The new Houston Air Route Traffic Control Center will begin operation at 10 p.m., Saturday, June 26. At that time, it will take over all of the airspace now controlled by the New Orleans center together with a portion of the airspace now controlled by the San Antonio center. The rest of the San Antonio center's airspace will be transferred to the Houston center at 10 p.m., July 10. Dedication of the new facility is scheduled for September 19.

SHEEPSKINS FOR TWENTY. The first Administrative-Management Development Program was completed last Wednesday, with graduation ceremonies held in Washington headquarters. Alan L. Dean, Associate Administrator for Administration, presented certificates to the 20 graduates who had completed one year of administrative training which included courses at Syracuse University and field project reports. The graduates will be assigned various jobs throughout the Agency. See the upcoming July issue of FAA HORIZONS, page 19, for names and assignments.

FAA DISTAFFERS IN POWDER PUFF DERBY. For the second successive year Hazel McKendrick, training officer at the Dallas Flight Service Station, will compete in the All-Woman Transcontinental Air Race that takes to the air at 8:00 a.m. July 3 from Gillespie Field, El Cajon, Calif. She will be flying a 230-hp Cessna Skylane. Hazel has logged close to 900 hours, holds a commercial certificate with instrument and helicopter ratings. Entered in the AWTR for the first time is Dimps Ena Southard, assistant flight service specialist at the San Francisco IFSS, who will co-pilot a 160-hp Beechcraft Musketeer 23. Dimps also holds a commercial license with instrument rating and has logged 650 hours. Race rules call for flying a prescribed course under VFR rules and crossing the finish line at Lovell Field, Chattanooga, Tenn., by noon EST, July 7.

GSA DIGS UNDERGROUND PARKING. The Federal Government is considering a plan to provide more commuter parking for Federal employees around the country. John Byrne, information director for General Services Administration (GSA), confirmed recently that legislation enabling the Government to set up a self-supporting Federal parking system for its employees is being worked out. GSA lawyers have in mind a scheme that would allow underground parking facilities to be built near Federal office buildings and beneath Federally-owned lands.

CHEAP TALK. Without any loss in operating efficiency, FAA's communications costs were reduced by almost \$6 million in the first three quarters of FY '65 as a result of its participation in the joint civil-military telecommunications system (TELPAC). On the basis of this figure, supplied by the Defense Commercial Communications Office, the Agency can anticipate a total saving in excess of \$8 million for the entire fiscal year.

BOND DRIVE HAS VARYING SUCCESS. With only two weeks remaining in the Agency-wide Savings Bond drive, standings among FAA organizations varied from 27 per cent of the quota to 181 per cent. Percentages of goals reached as of June 16 were: Washington headquarters, 181; Aeronautical Center, 127; Southern, 117; Pacific, 117; Central, 113; NAFEC, 74; Eastern, 66; Southwest, 39; Western, 27; and Alaska, unreported. The overall Agency standing is 79 per cent of its goal of 4,167 new or increased subscriptions.

FAA MODELS CIVIL-MILITARY COOPERATION. The Agency demonstrated United States civil-military cooperation in air traffic control last week to 66 air attaches from 41 countries. A briefing at Washington headquarters preceded a tour of facilities at Dulles International Airport and the Washington ARTCC at Leesburg, Va.

FIT TO BE TIED. The proper way to tie down aircraft of all types when foul weather threatens is clearly explained in words and pictures in recently released FAA Advisory Circular AC 20-35, "Tie Down Sense." The circular, which gives the "reason why" whenever it makes a suggestion or recommendation, is brightened with clear, easy-to-follow drawings that eliminate the possibility of misunderstanding the text. It's available through normal publication channels.

BREATHIN' EASY. A new advisory circular (AC 71-8), "Use of Oxygen by General Aviation Pilots/Passengers," was issued recently by Flight Standards' Operations Division. In the absence of regulatory requirements for operations under FAR 91, the circular discusses operating unpressurized aircraft above 12,000 feet and makes suggestions on the use of oxygen and associated equipment.

FLIGHT STANDARDS EXHIBIT EXPLAINS AIRCRAFT FATIGUE. An animated exhibit designed for the general public by Flight Standards shows one of the methods used to test aircraft fatigue. Taped narration explains the display to viewers and describes FAA's role in civil aircraft engineering and manufacturing. Initial showing will be at the International Civil Aviation Organization meeting in Montreal, June 21 through July 19. Next showing is scheduled for the exhibit room in Washington headquarters.

IN THE WORKS. Decision to publish for the first time a teletypewriter standard handbook, due out in January 1966, was one of the results of the recently concluded second teletypewriter standardization conference at the Installation and Materiel Depot, Aeronautical Center, Okla. One section of the book will deal with installation standardization procedures for low speed teletypewriter equipment. The other will prescribe maintenance procedures for teletypewriter networks, terminals and systems. Chaired by Comer F. Jones, Program Management, Installation and Materiel Service, and hosted by the Depot, the session was attended by 40 persons representing all seven Regions.

STAGGERED WORK HOURS EYED. The Senate Civil Service Committee has approved a bill proposed by the Administration to permit Government employees who are going to school and taking educational courses to work staggered 40-hour workweeks at their own convenience to permit them to pursue their education. For example, under the bill employees who take day courses could make up the time at night or weekends.

FAA "SAFERRIES" DC-4 AIRCRAFT TO AFRICA. Under a bipartisan agreement EU flight crews from the Frankfurt Flight Inspection Group were detailed to ferry two Guinean registered DC-4 aircraft from Frankfurt to Conakry for service with Air Guinea. The flight route traverses France, Spain, Morocco, Mauritania, Senegal, Gambia and Guinea. The first aircraft is scheduled to depart Frankfurt not later than June 22, 1965. Robert H. Normoyle, Chief, Flight Inspection Group, Frankfurt will command the first DC-4 bearing Guinea registration 3X-KRS with Jerome R. Follas as co-pilot. A flight mechanic still to be selected will also serve as a crew member. The second aircraft will follow soon after with another hand-picked crew of FAA'ers. Both aircraft have undergone selective maintenance in Europe which was required to maintain their airworthiness status. (Source: EU-1)

DME FOR LONDON AIRPORT. After considerable spade work by EU-1 personnel the stage was set and an agreement for the loan of a model DTD DME Ground Station was concluded between the FAA and United Kingdom MOA early this year. BOAC provided transportation for the equipment from New York to London, and the MOA rushed completion of site preparation. The installation of the equipment is now complete. Mr. Ralph Link, FAA Representative, London and Mr. Ken Jenkins of EU-10 visited the facility on June 14 to observe the tune-up operations. Mr. Jenkins spent the balance of the week assisting MOA personnel in tune-up operations. A NOTAM has been issued announcing availability of this DME effective July 1. This is the first of several DME's scheduled to be placed in operation in the EU Region under the loan program. (Source: EU-1)

INTERCOM

FEDERAL AVIATION AGENCY

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JUN 24 1965

June 22, 1965

*Technical Processing
Branch, HQ-610*

R. Halaby
Administrator

SPECIAL EDITION

FAREWELL TO ADMINISTRATOR SCHEDULED. In expressing his desire to say "farewell and thanks" to as many headquarters employees as possible, Mr. Halaby said:

"During more than four years as FAA Administrator, I have met and worked personally with literally hundreds of people in the headquarters. I have also received the benefits of excellent staff work and the support of many hundreds of others whom I have not had the opportunity to meet face to face. I would like to visit with each of you before I leave the Agency and express my appreciation for the part you have played in the FAA's significant accomplishments during the past four years. So that I can at least shake the hands of as many of you as possible during the limited time available, I have reserved the time between 2:30 and 5 on Thursday, June 24, for this purpose. During that time, I will be in the 10th floor conference room, and I will be happy to see anyone who cares to come by."

In order to assure a more even flow of visitors through the 10th floor conference room, the following schedule by floors has been established:

1st and 3rd floors..2:30 to 2:50	7th floor...3:45 to 4:05
4th floor...2:50 to 3:10	8th floor...4:05 to 4:25
5th floor...3:10 to 3:25	9th floor...4:25 to 4:40
6th floor...3:25 to 3:45	10th floor...4:40 to 5:00

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JUN 28 1965

J. H. Halaby
Administrator

65-26 June 28, 1965

**Technical Processing
Branch, HQ-310**

REGIONS TO HAVE AIRWAYS FACILITIES DIVISION. All Agency facilities were notified by Telecom on June 23 of a decision to merge functions of Installations and Materiel Services and Systems Maintenance Service into one Airways Facilities Division at regional level. A single counterpart branch will be established at each area office. At Central Office, Washington, the IM and SM functions will remain separate organizational elements. The move to combine the functions was taken to promote better use of resources, to integrate all of the functions related to airways facilities and to fix overall responsibility for them at regional and area levels. The reorganization is also expected to improve personnel utilization by broadening career opportunities and flexibility of assignment.

NAMES WILL BE NAMED. Three three-member interview teams have completed the interviewing of qualified applicants for area manager positions under the subregional decentralization plans. Team recommendations will be given to Regional Directors, the Executive Personnel Board and the Administrator for approval. Final selections are expected mid-July.

CHANGE CHANGED. The appointment of Glenn E. Goudie to replace Donald S. King as Deputy Director of Installation and Materiel Service was rescinded by the Administrator because of the recent death of Peter Caporale who was slated to become Deputy Director of Systems Maintenance Service. Goudie will remain Deputy Director, SMS.

TOP STAFFERS HONORED. On June 28, the Administrator presented Meritorious Service Awards to Archie W. League, AT-1, Glenn E. Goudie, SM-2, and George S. Moore, FS-1, and the Navy Commendation Medal to Captain Frederick W. Snyder, DA-2, in recognition of outstanding services to the Federal Aviation Agency.

\$2.23 MILLION FOR NEW TOWERS. Contracts totalling \$2.23 million for the first three of 10 proposed new-type concrete shaft airport control towers were awarded last week to three firms -- Manhattan Construction Co., Houston, Tex., for construction of a 130-foot tower at the Houston International Airport -- \$914,000; Building Mart, Inc., El Paso, Tex., for a 120-foot tower at the El Paso International Airport -- \$720,303, and McLaughlin, Inc., Billings, Mont., for a 90-foot tower at the Great Falls International Airport -- \$598,400. All three towers are to be equipped with factory fabricated control cabs and all will be built to the standard design adopted by FAA for airports which provide, or are expected to provide, radar air traffic control service.

YOUNG HANDS JOIN AGENCY. The Youth Opportunity Campaign is moving forward Agencywide according to reports received in Washington headquarters last week. Of the 639 positions authorized for FAA, 591 persons already are on board and 47 are committed for a total of 638.

FOCUS ON TRAINING. The Western Region is the first to place professional training officers in the areas under the subregional organization. Paul Goforth goes to Salt Lake City, Utah; Richard Peterson takes over the Los Angeles training function; Richard Morris moves to San Francisco; Rex Lester goes to Denver and George E. Rugg already has moved to Seattle. Chester V. Stalker, regional training officer and Helen Swift, training assistant, will remain in the regional headquarters to manage the program.

BUZZERS, BEWARE. Vigorous enforcement action will be taken against pilots who violate the minimum altitude restrictions over beaches, resort areas, etc. In announcing the policy, the Administrator described such pilots as "a dangerous menace as well as a public nuisance..." "Buzzers" face revocation of their pilot certificate and a civil penalty of up to \$1,000 per violation. Anyone observing an aircraft in obvious violation of minimum altitude should record its registration number and report the incident to the nearest FAA facility.

INDIANAPOLIS WARM TO VISITORS. Interest in the alpha-numeric (SPAN) system of air traffic control at the Indianapolis Center has been so high that John F. Wubbolding, Center chief, has set aside Tuesday of each week to accommodate visitors. Those who plan to visit the Center, Wubbolding advises, should plan their arrival for a Tuesday morning. In addition, they should notify the Center in advance so security clearances can be prepared. Classified information will not necessarily be discussed, but visitors without clearances may be barred from security areas of the Center. Indianapolis utilizes joint-use radar. SPAN, a means by which aircraft identification and altitude are depicted on the radar scope, is being tested at the Indianapolis Center.

PERSONNEL INTERNS ASSIGNED. Morris J. Friloux and William J. Sasser, the two Personnel Management Trainees selected from over 200 applicants and 45 finalists for the Personnel Intern Program, have been given initial duty assignments: Friloux to the Personnel Operations Division, headquarters, and Sasser to the Personnel and Training office, Southwest Region.

NOW WE HAVE THREE. Ruth Fleisher, FAA controller at Biggs AFB, El Paso, will be co-piloting a 200 hp Mooney Mark Super 21 in the 1965 All Woman Transcontinental Air Race July 3-7. Mrs. Fleisher holds a commercial certificate with instrument and instructor ratings and has logged 1,600 flying hours. This is her first try at the AWRT, otherwise known as the Powder Puff Derby. Hazel McKendrick, Dallas FSS, and Dimps Southard, San Francisco IFSS, are entered also.

THREE STAR FINAL - JULY 2. All of General Grant's friends are invited to join the Administrator in honoring the departing Deputy Administrator and his family with a cocktail party and buffet on July 2 from 6:30 to 10:00 p.m. in the Skyroom, Bolling AFB Officer's Club. Tickets are available from Mary Healy's office, Ext. 25651. Reservations should be made by noon, Tuesday, June 29.

CHOPPERS WARM CHILI TOMATOES. Last month when a Joliet, Ill., farmer learned that a 31 degree low night temperature was forecast, he called Joliet Air Charter and inquired if helicopters could be used to keep the surface air stirred up and prevent frost forming on his young tomato plants. Two 'copters were pressed into service and their down-drafts raised the temperature some three to five degrees. This saved a \$15,000 crop, while adjoining farmers had extensive crop damage from heavy frost accumulation.

JET OPERATIONS AT WNA STUDIED UNDER \$70,000 CONTRACT. A study of the feasibility of allowing jets to use Washington National Airport will be made, under Agency contract, by Operations Research, Inc., of Silver Spring, Md. The \$70,000 contract carries a 155-day time limit during which use of WNA is to be investigated under three potential conditions: no pure jet commercial aircraft; two and three engine smaller jets; and all jet planes. The intention to have such a study made was announced originally in March by the Administrator. Jet transports coming to Washington at the present time must use Dulles or Friendship (Baltimore) airports. FAA considers current WNA facilities inadequate for jets.

DOWN UNDER LOW DOWN. Australia is experiencing many problems identical to those faced by the United States in the development of general aviation. Superintendent of Flight Crew Standards, L. P. Bond, of the Australian Department of Civil Aviation, visited Flight Standards Service last week to discuss American procedures relating to pilot certification, air taxi and aerial applicator operations, sport parachuting, pilot qualifications for new rotorcraft types and other aeronautical subjects.

CHART STUDY. The elimination of duplication in the production of Government charts is the goal of Interagency Air Cartographic Committee established at the behest of Congress and the Bureau of the Budget. Russel J. Brahmer, Flight Information Division, AT, was selected chairman of the committee which represents FAA, and the Departments of Commerce and Defense.

INCENTIVE AWARDS NOT TAX FREE. The U. S. Court of Appeals in Washington has reaffirmed that cash awards under the Government employee incentive awards act are subject to Federal income taxes. The Court bases its decision on the grounds that the services which led to the award were performed in the course of the worker's employment.

FAA HELPS THE BLIND. The Agency's arrangement with the Washington Society for the Blind is being studied by 25 state officials associated with rehabilitation programs for the blind. The group was in Washington last week to explore ways of accomodating the blind-operated vending stands and automatic vending machines. Here in headquarters, the dry goods stand on the 5th floor is operated by the Washington Society for the Blind, and the automatic food and beverage facilities on floors 3, 5, 7 and 9 are operated by the Macke Vending Company under subcontract from the Society. (Machines on floors 4, 6, 8 and 10 are subcontracted to Macke by GSI.)

FOOD FOR THOUGHT ONLY. Food and beverages in the conference and meeting rooms are prohibited by Agency Order HQ 4600.2, because of the likelihood of damage to rugs and upholstery. Please help HQ keep the building clean and presentable by consuming refreshments in the proper places.

WASHINGTON ONLY

SCHULTE SEND-OFF SOIREE SCHEDULED. On July 1, friends of William J. Schulte will gather with their spouses and guests at the Bolling AFB Officer's Club Sky Room to honor the departing Assistant Administrator for General Aviation Affairs. Beginning at 7:00 p.m. the event will feature music by the USAF VIP Combo, a buffet dinner and cash bar (drinks 55¢). Tickets for the buffet are available through extensions 25333 or 25171, until June 29.

READY ON THE RIGHT, READY ON THE LEFT... The crackle of gunfire will compete with the roar of airplane engines at the pistol ranges at Washington National Airport and Dulles International Airport this summer as Agency airport police begin the first of an annual series of pistol matches between the two airports. Bureau of National Capital Airports Director G. Ward Hobbs, who donated a trophy, has designated the matches as the Director's Cup. The first shooting match will take place at DIA in the first two weeks of September and will become an annual September event, alternating between the two airports. A trophy will go to the winning team for display at its police station.

WRONG NUMBER! If you have been dialing the barbershop and getting a "little old lady" instead of the tonsorial artist, try Ext. 34151 or 34088. The wrong number was published last week. The barbershop can be reached from the street level by using the outside entrance located on the 7th Street side of the northeast corner of the building; from inside the building by going to the 3rd floor and walking down stairway No. 4.

WELCOME TO FAA! GARY D. SMITH, illustrator, Publications Division, IS; NADINE BLACKMER, telephone operator, DIA; HEZEKIAH J. LEWIS, laborer, Maintenance Division, WNA; GALAN S. MARBURG and DOUGLAS L. SUCKLING, laborers, Maintenance Division, DIA; LILAS E. PERSONS, secretary-stenographer, SS. Clerk-stenographers: SHARON LEE BITTING, Employee Relations Branch, PT; LINDA PRINCE, AUDREY L. HARCHICK and PAMELA A. HAWKINS, Executive Staff, AT; EILEEN A. MARCINKO, Executive Staff, IM; SHARON L. SWANHART, Personnel Programs Division, PT; BARBARA L. YECKLEY, Interagency Staff, IA; GWENDOLYN P. BENNETT, GC; BARBARA J. JONES, DOROTHY J. HORTON, OLA D. JACKSON, PATRICIA A. TYSON, CAROLYN V. WHITE and CONSTANCE E. DOUGLAS, Executive Staff, RD; MARY L. FARROW, Administrative Branch, AS; BARBARA E. GRAHAM, Executive Staff, CS; PATRICIA A. HULL, Career Planning Division, PT; BETTY L. JAMES, Administrative Branch, AS; GLORIA JEAN MURPHY, Operations Division, FS; GAY P. SMALLWOOD, Executive Staff, FS; SANDRA L. WILLIAMS, Administrative Branch, AS. Clerk-typists: GLORIA B. PRIOLEAU, Training Division, PT; ARTISTINE R. LETHCOE, Programs Control Section, FS; CARRIE M. MARTIN, Executive Staff, HQ. Summertimers: Clerk-typists DAVID R. BRANDMAN, BARBARA A. FELLER, MARSHA J. RINALDI, MARY K. RYAN and SANDRA SAUNDERS, Executive Staff HQ; MARY P. HOLMBERG, Office of the Director, AU; REBECCA J. SHIEF, Engineering Staff, BNCA; MARY I. TRIPLETT, DS; MYRNA TANNENBAUM, Executive Staff, AT, and GERALDINE REBACH, Executive Staff, IA.

CALLING ALASKA. New telephone number for the Alaskan Regional Headquarters is now 272-5561, and for the Duty Officer, 272-8812. Alaska is NOT on the FTS system, so calls must be placed through the operator. The telephone should only be used sparingly. Teletype service can place your written message on the recipient's desk within an hour.