

INTERCOM

F E D E R A L A V I A T I O N A G E N C Y

FAA Library

R. H. Halaby
Administrator

63-27 September 4, 1963

ALASKA GETS NEW DEPUTY DIRECTOR. Col. Ralph G. Taylor, Commander of the 1st Fighter Wing of the Air Defense Command since June, 1962, has been named Deputy Director of the Alaskan Region. The combat-ready F-106 jet interceptor pilot, who served in both World War II and the Korean conflict, will assume his new duties on September 24. During his 21-year military career, Col. Taylor was Squadron Commander, Group Commander, Director of Operations and Training, Chief of Air Defense Requirements Division, Headquarters USAF, and Wing Commander. The former Deputy Director, Col. William E. Geyser, has been reassigned by the Air Force to Hanscom AFB in Massachusetts, following his one-year tour of duty with the FAA.

MINIMUM WAGE RAISED. On September 1, the minimum wage for Government employees was upped to \$1.25 per hour, a raise of 10 cents. The Agency will automatically make the pay adjustment.

NEGOTIATIONS AND RECOGNITION. The Agency, for the first time, is preparing to enter into negotiations leading to a written agreement with an employee organization. The agreement will relate to the employees of the Aircraft Maintenance Base, Atlanta, Ga., where a lodge of the American Federation of Government Employees has exclusive recognition. AFGE has also been granted formal recognition by the Eastern Region in the Manufacturing Inspection Section of the Engineering and Manufacturing Branch, Flight Standards Division. In addition, AFGE is being considered for exclusive recognition at the Norfolk, Virginia, control tower and for formal recognition in Eastern Region headquarters. The Eastern Region has granted formal recognition to the National Association of Government Employees at the Washington Air Route Traffic Control Center. The International Association of Machinists which now holds formal recognition at the Aeronautical Center has requested their recognition be raised to exclusive and, on August 30, presented authorization cards from over 50 per cent of employees of the Aircraft Services Base.

ALASKA'S AIRPORTS INSPECTED. Cole Morrow, AS-1, inspected 29 airports in Alaska in 10 days. The DC-3 in which he was flying landed at all fields but three (where construction work made it impossible), one of these, the settlement of Barrow above the Arctic Circle where a new airport is being built. Accompanying Mr. Morrow were Larry Johnson, Director of Alaska's Division of Aviation; Mac Emerson, Weather Bureau Regional Administrator; Allen D. Hulen, FAA Regional Director; G. O. Kempton, Chief, Airports Division, and Don Wilcox, Airport Development Programs Branch, AL.

SAVINGS TO THE AGENCY. Effective September 1, press releases emanating from headquarters will no longer be distributed to facilities, such as towers, stations, centers and district offices. They will continue to be sent to area coordinators. This step was taken by the Office of Information Services following receipt of an employee suggestion and a study of the effectiveness of INTERCOM.

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HEALTH BENEFITS. Employees eligible to participate in health benefit plans will be provided an opportunity to change their registration during an "open season" October 1-15. During that period any employee not enrolled may enroll, and those already enrolled may change from one plan to another or change their option and coverage. Employees will be furnished updated brochures explaining the benefits available under different plans and the costs.

FAA ALERT IN HUMAN CRISIS. When a young boy suffered critical burns near Scranton, Pa., recently, FAAers responded so effectively that the youth's life was saved. Frank Shapelle, an air traffic controller at the Scranton-Wilkes Barre tower expedited a mercy flight for the boy, who was attended by Dr. John J. Malina, Assistant Flight Surgeon for the Eastern Region. The two men were gratefully thanked by Congressman Joseph McDade and the local citizens.

AIRPORT BILL PASSED BY SENATE. By a voice vote, the U. S. Senate last week approved the Federal Aid to Airports bill to extend the annual \$75 million allocation three years beyond its expiration date on June 30, 1964. It has been sent to the House for approval.

FAA SPOTLIGHTED. The Agency's approach to Occupational Safety and Recognition and Awards was given national and world-wide publicity recently through publications of the Civil Service Commission and the National Safety Council. Reprints of both articles will be distributed within the Agency.

SIP-1 RECOMMENDATIONS APPROVED. April 1, 1964, will see automatic data processing equipment used extensively in the Agency's field requisitioning and inventory management systems. Basically, the new system provides for the use of punch card requisitioning with I&M Depot machines performing most of the routine calculations and paperwork. The punch card would be pre-printed, requiring manual entry of a few items of data by field personnel. Demand ordering procedures, i.e., requisitioning materiel as needed, will replace the present scheduled allowance replenishment system. Economic order quantity principles will be applied and anywhere from 2 to 36 months supply of an item will be shipped to the ordering facility.

MECHANICS GET INTO MOTION PICS. Aviation mechanics have become movie stars on location in Bethany, Oklahoma. To bring additional public attention to "Maintenance Year" a film is now in production with the tentative title, "The Aviation Mechanic."

CRIMES ABOARD AIRCRAFT. International agreement on which nations will be responsible for the punishment of offenders who commit crimes on aircraft in flight is expected to result from a diplomatic conference which began August 20 in Tokyo. The varying systems of law used in the many nations of the world have made this problem particularly difficult. Robert P. (Pat) Boyle, Deputy Assistant Administrator for International Aviation Affairs, heads the five-man American delegation to the ICAO Diplomatic Conference.

ALASKAN SURVEY POSTPONED. The personnel management survey of the Alaskan Region, scheduled to begin September 9, has been postponed because the survey team members are being used on high priority work in redeployment and adjustment of personnel assignments in Washington Headquarters.

RETIRING THIS YEAR? TAKE NOTE. If you are leaving Federal service at the end of this calendar year, check to see how you can do it to your best advantage. December 30 is the last day you can retire and still get the 4% increase in your annuity. If you retire December 31, your annuity will be increased by only 3%. However, if you retire on January 1, 1964, you can receive the higher pay rate for your accumulated annual leave, inasmuch as classified salaries will go up as of that date. Therefore, it is possible that you might collect more by foregoing the 1% annuity increase and working two more days, but in most cases you would probably do better by retiring before December 30 to avoid the percentage drop.

HQ CONFERENCE ROOMS. General purpose conference rooms at 800 Independence Avenue, large enough to hold 100 persons, are located on floors 5 through 9; each of these may be divided into three rooms. The executive staff conference room on the 10th floor will seat 20 at the table and an additional 27 can be accommodated around the perimeter. The auditorium, centrally located on the 3rd floor, has a seating capacity of 211.

OPT EMPLOYEES HONORED. Ten awards were recently given to Office of Personnel and Training employees, including a Quality Within-Grade Pay Increase Award given to Laura Butler, the first such award made in OPT at Washington Headquarters. Marcia Shannon and Beverly Byrd received Sustained Superior Performance Awards while Kenneth Chandler, Thomas Creswell, Joseph Sellick, W. R. Vandergriff, Ruth Krug, Carol Metallack, and Beverly George received Special Act Awards.

HQ AWARDS. Henry C. DeSeguirant, HQ-110, and Priscilla Snyder, HQ-6, each received a Sustained Superior Performance Award last week. At the same time Ralph Morton, HQ-353, was presented with a check for \$30.00 for an employee suggestion.

FAA CLUB PICNIC. An authentic red barn is on the site for the FAA Club's festive picnic on Saturday, September 14, at the Smokey Glen Farm near Rockville, Md. For only \$1.25 more than last year (75¢ more for the kids), a savory char-broiled chicken dinner will be served right off the spit. As usual, free beer, soda pop, ice-cream, and popcorn, etc., will be distributed. Ticket prices for the whole shabang are a bargain: \$2.25 for members, \$2.75 for guests over 12 years; \$1.25 for children 2-12. Tickets are available from your FAA Club representative.

NOW HEAR THIS. Commander John W. Hinkelman, USN, meteorological expert, and Acting Program Area Manager, Weather Area, SRDS, retired on August 30 after 20 years in the Navy, the past 5 with FAA. After Sept. 3 he will be associated with the National Center for Atmospheric Research, Boulder, Colorado.

INTERCOM

F E D E R A L A V I A T I O N A G E N C Y

Arthur H. Halaby
Administrator

63-28 September 11, 1963

NAUMAN ACTING DEPOT MANAGER. Warren E. Nauman has been named Acting Manager of the I&M Depot at the Aeronautical Center, replacing Ronald W. Pulling who was chosen by Princeton University for a year's study as a Fellow of Public and International Affairs.

GENTLEMEN FROM FRANCE. M. Rene Aucouturier of Aeroporte de Paris arrives in Washington September 15 to begin a survey of U. S. air traffic facilities before new construction at Orly and LeBourget airports begins. He will be accompanied by M. Allard and M. Lecurieux who head the traffic and telecom services at Orly. The visitors will observe operations at WNA, Dulles, the Washington Center, NAFEC and several small towers before they leave for New York to join a group from LeBourget for a tour of Idlewild, Islip, and O'Hare.

CARF MOVE UNDERWAY. The Central Altitude Reservation Facility is in process of moving from antiquated quarters in Kansas City to newly designed quarters at Bailey's Crossroads. The first of CARF'S personnel reported August 8; the last will be here by October 5. The service will not be interrupted by the transfer. September 23 will see one half of the function assumed at Washington with fully operational capability accomplished on October 5. CARF is responsible for reserving airspace for certain military flight activities and eventually will be integrated into the National Flight Data Center.

EXPLOSIVE NEWS. There are over 5000 amateur rocket clubs in the U. S. with over 40,000 active members. These rocketeers boast an exceptionally good safety record. FAA regulations, which govern the firing of amateur rockets, help reduce possible hazards to persons and aircraft on the ground and in the air. If your community enjoys the fun of rockets that weigh more than 17 ounces, including the propellant, authorities are most likely acquainted with Part 101 of the FARs. These rules prohibit the firing of rockets within five miles of any airport boundary or within controlled airspace; prohibits rocket firing into any cloud, or during hours of darkness, or to altitudes where clouds or other phenomena cover more than five-tenths of the sky, or at any altitude where the horizontal visibility is less than five miles; or within 1500 feet of any person or property not associated with the operations. An additional requirement calls for a 24-48 hour prior notice by the rocket operator to the nearest FAA air traffic control facility.

ATTENTION, LEGAL BEAGLES! If you are licensed to practice law in the State of New York, please note. The State has passed a law requiring every attorney admitted to practice in New York to file with the Court of Appeals by January 1, 1964, a certificate of registration and a fee of \$15. Requests for registration forms should be directed to the Clerk of the Court of Appeals, Albany, New York.

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HQ 620

DIVISION AT AC MOVES TO WASHINGTON. The Aeromedical Standards Division of the Aviation Medical Service is being transferred from the Aeronautical Center to Washington. The move, which is to be completed by October 12, involves 14 positions. Of these, one is now filled in Washington and six persons will move with the positions to Washington, leaving seven vacancies to be filled. Of the vacancies, two are for MD's, another is for a medical regulation officer. The remainder are in the secretarial and clerical field. This move is being made after a 15-month experiment of having the division located at the Aeronautical Center. Based on operational experience, it was found that the functions of this division be physically located in close proximity to the Federal Air Surgeon and other elements of his staff located in Washington.

MORE ON RETIREMENT. INTERCOM, September 4, mentioned that if you are retiring within the next few months, you probably can take advantage of the annuity increase of 4% if you leave the Government before December 30. If you are affected, you should talk to the personnel officer in your region to see if it would be more beneficial to get the annuity increase before December 30 or to wait until the first pay period after January 1, under the new pay scale, to get more for your accumulated days of annual leave. Employees may refer to Civil Service Commission Bulletin 831-2 and Attachment for a more detailed explanation of the annuity increases.

FLIGHT TIME LIMITATIONS. The present flight time limitation rules governing maximum hours of service for airline crewmembers have remained essentially unaltered for some time despite many changes in the nature of airline operations. These rules, however, have been subject to numerous interpretations over the years in response to specific questions applicable to specific situations. The FAA is considering revising the rules to bring them more in line with operational conditions.

TAKE YOUR PLACE, ACTION, CAMERA. One would almost think that the FAA is competing for Oscars. Besides the films already available for both training purposes and the general public, two new pics will soon be shown in your friendly, neighborhood offices. The new Merit Promotion Plan which goes into effect October 1, 1963, comes to the living screen soon in animation, and in twelve minutes explains the Program's principal features. The film will be shown to employees throughout the Agency. In another flick just produced, "Aviation Maintenance Year" gets top billing. The last half of the picture was shot in Miami at the end of August at Eastern Air Lines facilities. The Florida location handled the air carrier portion of the film; the general aviation segment was completed a week earlier in Oklahoma.

AFRICAN AVIATION OFFICIAL VISITS NAFEC. I. O. Dafe, Chairman of the Federally-operated Nigerian Airways, Republic of Nigeria, visited NAFEC August 22 where he was welcomed and briefed by Manager William Harrison on the latest technical developments. He later toured the center and discussed activities with project personnel. Dafe is in the U. S. as a participant in the Department of State Leader-Grant Program at the personal invitation of Administrator Halaby. He expressed special interest in jet transport operations and equipment being evaluated in support of such operations.

RECOGNITION REQUESTED. The National Association of Government employees has requested exclusive recognition at the Quonset Point, Rhode Island Radar Air Traffic Control Center. This would include Providence Tower.

EXECUTIVE SEMINAR CENTER. FAA has reserved 26 spaces in FY-64 for participation in the 10 seminar courses developed by the Civil Service Commission. The objective of the Center, located in Kings Point, N. Y., is to provide promising employees who have already demonstrated high competence in their particular field with broader understandings about the relationships of national goals and problems to governmental responsibilities and operations. Courses are two weeks long and are designed for the GS-14 and GS-15 management levels. GS-13s and those above GS-15 may attend for special purpose courses. First classes are scheduled for early October.

OFF TO THE BUCKEYE STATE. FAA representatives, headed by David D. Thomas, will participate in a day-long meeting to discuss the Agency's planned modernization of the air traffic control system and its effect on general aviation. The meeting will be held at Port Columbus Airport, Columbus, Ohio, on September 21. It will focus on various projects now being implemented: expansion of geographical areas in which aircraft are under positive radar control; expanded reliance on radar for separation and control of aircraft; and development of general aviation transponder equipment.

FREEDOM MARCHERS TAKE THE HIGHROAD. In the opinion of at least 1325 Freedom Marchers nothing beats the airways for safe, swift, comfortable travel. This is the number that flew into Washington National Airport in the early hours of Aug. 28 aboard eight chartered scheduled carriers and four chartered non-scheduled carriers. At about the same time additional hundreds were disembarking at Dulles International Airport from five chartered planes. National Capital Airports officials estimated many thousands of additional marchers arrived in D. C. singly or in small, unobtrusive groups flying regularly scheduled flights.

CANNONEERS, GRENADIERS, TO THE FRONT. Cannon-cocking, gun-plumbing, and grenade throwing do not usually come to mind when airport management is discussed but Washington National Airport is not a usual airport. Installed several years ago in the wake of several accidents nation-wide involving birds, WNA's 18 "cannon" (actually venturi-shaped tubes in which a mixture of acetylene and air is detonated automatically at 30-second intervals during daylight hours), apparently are proving their worth according to the Operations Division, Bureau of National Capital Airports, which keeps the artillery in operating condition. The "cannons," strategically located, are supplemented by two ordinary, off-the-shelf, hand-carried 12-gauge shotguns which propel an explosive projectile into areas not covered by the "cannons" field of fire. The latter are used to disperse sudden concentrations of birds, a situation commonly encountered during migratory periods, or as reported by pilots or the control tower.

NEW HEAD FOR UK AIR MISSION. Norman V. Lindemere arrived in Washington this week to assume direction of the three-man United Kingdom Air Mission to the Agency. He replaces Commander Harry I. Wood who died earlier this year. No military member is scheduled to replace Wing Commander Robert C. Simpson who left the Mission in late August en route to his new assignment as a Wing Commander in Germany.

SOMETHING NEW ON THE INTERNATIONAL SCENE. AT-400 has issued a manual of reference for use of ICAO and its member nations which, for the first time, compiles into a single volume all the necessary data relating to international civil flights into this country. Title: U. S. Aeronautical Information Publication (AIP). Distribution will be limited to U. S. international airports, International Flight Service

Stations, Notam Offices and other FAA installations and government agencies having a requirement for the book.

PASSENGER, VISITOR TRAFFIC BRISK AT DIA. A preliminary tally for August shows passenger traffic at Dulles International Airport to be 64,000, a figure not far below June's record of 66,000. Visitor interest also remains high with 46,000 "paid parked" cars logged in August.

49 TO GO. Systems Maintenance newest technical handbook -- "Maintenance of ILS Localizer Equipment" (SM-P 6750.1) -- is off the presses and ready for distribution. It is the 25th in a series of 74 SM publications aimed at supplying field technicians with timely technical information on maintenance policies, procedures, standards and tolerances.

HOME FROM HOLLAND. William W. Mood, SM-130 has returned from six months in Hilversum, Netherlands. He, along with seven technicians and engineers from the Alaskan Region completed a course of training in maintenance of the fully automatic switching system being manufactured for FAA by the N. V. Philips Telecommunicatie Industrie. By next May the system is scheduled to be handling the teletype machines in Anchorage.

VOICE RECORDER REPORT. The final report on Project 337-11-V, covering evaluation of three cockpit voice recorders developed for use in large aircraft under an FAA contract by United Data Controls, Inc., Fairchild Camera and Instrument Corp., and Spec Tool Co., (all of the Los Angeles area) is now available from RD-554 Washington. Fred B. Kemery, DS-43 was Program Manager and James E. Dong of NAFEC directed and coordinated the evaluation tests.

MACH-3 TRAINING COURSE. FAA representatives were among those attending a training course presented by North American Aviation on the advanced technology of MACH-3. The course, given in Los Angeles, was designed to acquaint participants with techniques of development and manufacture of the XB-70A Air Vehicle.

REWARDS AND AWARDS. J. F. Teunisson, SM-10, C. P. Marcum, SM-20, and Mary Minnick, SM-25, recently received Quality Within-Grade Increases, and Carlton K. Keys, SM-20, a Superior Performance Award from the SM Director, B. J. Vierling. Marlene A. Bassetti, Division of Aviation Education, was presented a Sustained Superior Performance Award by William J. Schulte, Assistant Administrator for General Aviation Affairs.

CMDR. SMITH COMES TO WASHINGTON. Commander B. E. (Bill) Smith, USN has reported for duty with AT-20. A 20-year pilot of jets, conventional aircraft and helicopters, one of his new assignments will be the high-altitude evaluation of air traffic facilities. He comes to FAA from a tour with a jet attack squadron on Whidbey Island, Washington state.

INTERCOM

FEDERAL AVIATION AGENCY

Richard H. Halaby
Administrator

September 12, 1963

SPECIAL EDITION

DECENTRALIZATION AND STAFF ADJUSTMENTS

Further developments in decentralization and adjustment of staffing levels have recently taken place. This special edition of INTERCOM is a progress report on those developments.

NOTIFICATION COMPLETED. Employees who were selected for placement on the reassignment roster were notified in person and in writing by September 10 and the reasons for their selection were explained to them.

NUMBER AFFECTED. Primarily due to volunteers taking the place of those presently selected and as a result of changing requirements in Washington and field organizations, it is expected there will be a few changes made to the roster. The present roster contains approximately 400 Washington staff members plus 105 NAFEC employees who will be asked to accept reassignment or relocation.

NAFEC INCLUDED. The Agency has determined that a number of NAFEC employees can be better utilized in other parts of the Agency and that Headquarters FAA and NAFEC employees should be handled similarly. The initial order implementing the staffing adjustment program has been revised to include NAFEC employees and reissued as Agency Order OA 3330.2A. Agency Notice AD 3330.2 which outlines the procedures to be used in achieving this adjustment has also been issued.

PROGRAM ADDITIONS. Major program additions made by Agency Order OA 3330.2A and Agency Notice AD 3330.2 are: (1) Employees who must be relocated will be given as much advance notice as is possible, at least 30 days. A reporting date in excess of 60 days from the date of notice of selection may be permitted only with the concurrence of the gaining organization, (2) When employees are tentatively selected for reassignment to a particular position but do not fully meet the prescribed qualification requirements for that position, personnel offices are authorized to negotiate with the Civil Service Commission for approval of a training agreement or a waiver of qualification requirements.

MEETINGS WITH BRANCH CHIEFS AND EMPLOYEE ORGANIZATIONS. In seeking to clarify policy and procedures of the adjustment to staffing and to give employees a chance to present their views, the Administrator recently met with supervisory personnel from Headquarters. He also had a second meeting with representatives of employee organizations. Organizations represented were the Airways Engineering Society, National Federation of Federal Employees, National Association of Air Traffic Specialists, Inc., American Federation of Government Employees and Air Traffic Control Association.

SUGGESTIONS ADOPTED. As a result of suggestions offered by employees and representatives of employee organizations and of discussion with supervisory personnel, the overall plan has been altered in this manner: (1) Any employee is encouraged to discuss with his supervisor his interest in relocating. Supervisors will be responsible for assuring that such personal preferences are fully considered within their offices and services. However, the necessity of staffing every position with the best qualified individual will govern the release of such personnel from their present assignments, (2) Additional copies of pertinent Agency orders are being distributed. Project officers have been designated to answer employee questions. They are:

Service	Leader	Alternate
Installation and Materiel Service	C. E. Mayhall Ext. 2787 Rm. 2609, T-4	
Flight Standards Service	Stanley W. Henceroth Ext. 3938 Rm. 1319, T-4	
Air Traffic Service	Robert H. Cox Ext. 4003 B-511, 1711 NYA	
Systems Research & Development Service	Stanley Day Ext. 2092 5V-123, 1711 NYA	
Systems Maintenance Service	Edmund Longen Ext. 2375 Rm. 2036, T-4	
Office of International Aviation Affairs	Chas. C. Bennington Ext. 4831 Rm. 2310, T-3	D. Morrison Ext. 3580
Airport Service	Eric O. Stork Ext. 129-6046 Columbia Bldg.	Travis Watson Ext. 129-4395
Office of Personnel & Training	James Gillespie Ext. 2958 C3A-07, 1711 NYA	H. S. Seymour Ext. 5073
Office of General Counsel	Mary Ann Foreman Ext. 4450 A-205, 1711 NYA	
Headquarters Operations	Aaron Rothman Ext. 3489/2369 Rm. 1011, T-3	

HARDSHIP. The Agency realizes that an employee in certain instances may not be able to accept a particular reassignment or relocation continuing him in his present grade and salary due to personal hardship or other extenuating circumstances. Such an employee may, if he requests it, be considered for an alternate assignment possibly involving a loss of grade or salary.

INTERCOM

F E D E R A L A V I A T I O N A G E N C Y

*FAA Library
Reader Services Branch
HQ 620*

*R. Halaby
Administrator*

63-29 September 18, 1963

PERSONNEL OFFICERS' MEETING. Regional personnel officers are meeting in Washington today (September 18) and Thursday. Principal item up for discussion is the deployment of Headquarters and NAFEC personnel.

LANDING SYSTEM SYMPOSIUM DRAWS TOP AVIATION FIGURES. Some 400 of aviation's elite prepared to leave Atlantic City today at the conclusion of the Second International Aviation Research and Development Symposium. The three-day event, which got under way Sept. 16 with an address by Administrator Halaby, attracted high-level aviation figures from more than 20 foreign nations. Principal object: to examine progress made in developing automatic, all-weather landing systems for aircraft. Nineteen technical papers dealing with airborne systems, subsystems development, and operational aspects in the field of all-weather landing were presented. The symposium was conducted by FAA's SRDS Director Joseph D. Blatt. Technical Chairman was Alexander B. Winick, air navigation expert on the FAA System Design Team.

BENEFITS HANDBOOK. Information about all employee benefits including retirement, health and life insurance programs, social security, unemployment and other benefits has been consolidated into a single publication. Distribution will be made by the end of the month.

EMPLOYEE ASSIGNMENTS. The FAA is attempting to solve problems connected with the assignment of employees who desire to return to their former regions after a tour of duty overseas or as instructors at the FAA Academy. Agency goal is to assure placement of these people in positions utilizing the higher grades most of them have obtained while away from their regions.

SIX TO SUBMIT SST PROPOSALS. Three airframe and three engine manufacturers have notified FAA they intend to submit proposals for the development of the supersonic transport. The airframe companies: The Boeing Company; Lockheed Aircraft Corp.; and North American Aviation. Engine makers are: Pratt & Whitney Aircraft Division, United Aircraft Corporation; Flight Propulsion Division, General Electric Company; and Curtis-Wright Corporation. Next step: Submissions of proposals by the six companies by Jan. 15, 1964.

AIRCRAFT ACCIDENT COURSE. A prototype of the six-week-long Aircraft Accident Investigation Course the CAB and FAA plan to start offering in January will begin September 30 at the FAA Academy.

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COPCOM. Air Traffic Service has inaugurated a program, known as COPCOM (Controller's Procedures Committee), to acquire views and recommendations directly from representative groups of working-level controllers during developmental stages of national air traffic control procedures. The program provides a unique "pipeline" from the controller in the field district to Washington AT headquarters office through correspondence, field trips, and workshops. The Committee, which serves for a term of one year, will be composed of 24 controllers selected from the different regions to achieve balanced representation. A like number will serve a year as alternates and then promoted to a term of active membership.

AIRPORTS AND NOISE. On August 27, the Senate passed and referred to the House S. 1153, the Administration bill to extend the Federal Airport Act for three years (through FY 1967) at an annual level of \$75 million. The Senate amended the bill by deleting Administration amendments relating to the apportionment of Federal funds and the making of grants for advance planning for airport development. An important Administration amendment was left in the bill, however, which would require the airport sponsors to give assurance (as a condition to a grant) that action has been taken, to the extent reasonable, to assure that the land around the airport will be used for purposes compatible with aircraft noise. The Agency now is undertaking to develop the necessary policy statement implementing this provision in anticipation of enactment by the Congress.

WHAT DOES IT COST? Cost accounting, data processing, and systems maintenance representatives from headquarters and all regions met in Washington September 5-6 to discuss a proposed handbook covering Phase I of the new facilities maintenance cost accounting system. This applies to the cost of manpower as distinguished from the cost of materiel which will be the subject of later studies.

PROMOTION PARTIALLY REOPENED. All FAA appointments and promotions had been in temporary abeyance to provide openings for the reassignment of Headquarters FAA and NAFEC employees affected by staff shifts to the field. Further evaluation now indicates that reopening positions will not interfere with the reassignment. Additional positions will be opened as the reassignment progresses. However, the following categories of positions are now exempt: (1) Air Traffic Controllers in towers and centers may be promoted GS-10, 11 or 12 non-supervisory positions upon completion of required time in grade if it does not involve filling a vacancy. Air Traffic Specialists in stations may be promoted to GS-6, 7, 8, or 9 under the same restrictions; (2) Employees such as electronic maintenance technicians who were assigned to higher grade duties by application of new standards, reorganization or formal reclassification of duties, but were held in grade only because they did not have the required time in grade for promotion, may be promoted to the grade of the position they perform if it does not involve filling a vacancy, provided their present assignment was documented in the personnel office before August 8. These are in addition to the exemptions made by Agency Notice OA 3330.2, which permitted promotion but no new appointment of Professional Engineers, GS-9 and Air Traffic Control Specialists, through GS-8. Other general exceptions are promotion under training agreements and the exercise of reemployment rights, teletype operators and clerks, GS-5 and below.

AUTOMATION. FAA participation in an inter-agency staff group to study automation and its impact on employment and personnel actions has been requested by the Civil Service Commission. Richard Alfultis, Chief, PT-23, has been named FAA representative.

EMPLOYMENT OPPORTUNITY OUTSIDE FAA. OPT has assembled a special staff under the leadership of John Godbold, OPT Deputy Assistant Administrator and a former U. S. Civil Service Commission regional director, to help FAA people who are unable to leave Washington to take a reassignment offered as a result of staffing adjustments at Headquarters and NAFEC. All employees who are on the reassignment roster and those who are being transferred with their functions may request aid in obtaining employment outside of the FAA in the Washington area. They will be provided with this outplacement service, if they request it, while still being considered for reassignment within the Agency. So far, about 100 have taken advantage of this help. Godbold is personally visiting personnel officers of other agencies to inform them of the availability of highly regarded FAA employees. The response has been most gratifying. Many requests have been received to fill interesting and responsible positions. Resumes of experience and background on FAA people have been forwarded in response to job orders and interviews are now being scheduled. Due to the interest shown in this service the announced cut off date has been waived. Anyone now on a reassignment roster who wants help to get a job outside of FAA in the Washington area, should call extension 3764.

NEW PILOT EXAMS. Flight Standards has distributed a new series of written exams for the Instrument Pilot Rating to field offices. Although the new tests do not change the contents of the exam, they have been prepared to improve readability and to reduce the time required for examination administration.

DONOHUE ATTENDING INDUSTRIAL COLLEGE. John A. Donohue, IM-200, began a 10-month course in The Economics of National Security given by the Industrial College of the Armed Services at Fort Leslie J. McNair, Washington, D. C., on August 15. The Industrial College is one of the Government's senior schools for military and civilian career executives. Donohue was chosen from a group of candidates representing all FAA Offices, Services and Regions.

NEW WAGE SCHEDULES. Revised wage schedules for FAA wage board employees in the Texas areas of Abilene, Amarillo, Big Spring, Lubbock, Pyote, San Angelo, and Wichita Falls went into effect September 1. The increases ranged from an average of 5½ cents at Abilene to 9 cents at Amarillo. The Agency usually uses the findings of the Army-Air Force Wage Board survey and pays accordingly.

CHANGING OF THE GUARD. Two military officers left the Agency this week and two others signed in for duty. Colonel Ralph Kiser, USAF, concluded his tour with FAA where he was a prominent figure in the all-weather landing system program. He will enter George Washington University under "Operation Bootstrap" for a year to earn his masters degree in management. He later will be assigned to a Pentagon post. Lt. Col. Roy W. Haney, USA, who has been associated with International Aviation Affairs in FAA for the past three years, has been assigned to McDill AFB, Fla., for duty with U. S. Strike Command (STRICOM). Joining FAA: Major Tom Alexander, to AT-26 from Laon, France, where he was commanding officer of the 17th Tactical Reconnaissance Sq., flying F-101 Voodoos. Assigned to SRDS as Air Force Communications Service Liaison Officer is Lt. Col. William M. Beaven, USAF.

SECURITY CERTIFICATIONS FOR VISITING PURPOSES. Washington headquarters employees who wish security clearances for visiting purposes should forward their requests to HQ-10, the Compliance and Security Staff instead of CS-50.

HQ-620

B-2 S-2 T-1 E-2-6

BRANCH - 4 -

FOREWARNED IS FOREARMED. HQ-315, FAA's Motor Vehicle Section, wishes to call the attention of all employees to the following, quoted from a recent GSA Circular: "We have recently been plagued by thefts of automobiles and articles from automobiles in parking lots adjacent to Federal buildings in the Metropolitan area in Washington. We are exerting every effort to prevent such occurrences or to apprehend the persons who are perpetrating these offenses. We have had some success and are hopeful that through more concentrated efforts, we can eliminate the majority of these incidents. We believe it would be helpful if the agencies would cooperate by notifying their employees of the potential dangers and request them to lock their cars securely so that the stealing of cars or the contents thereof would be rendered more difficult." All employees are requested to secure personal belongings and check twice to be sure their cars are locked.

NOTICE OF A MOVE. The Office Services Division, HQ-300, moved on Friday, September 13, to Wing 2, second floor of T-5, in order to provide a staging area for carpet and furniture for the new headquarters building. Located in the following rooms, the phone numbers will remain the same:

<u>OFFICE</u>	<u>REFERENCE NUMBER</u>	<u>ROOM NUMBER</u>
Office of the Chief	HQ-300	2214
Equipment & Supply Branch	HQ-310	2212
General Services Section	HQ-340	2210
Telephone Services Section	HQ-345	2210
Motor Vehicle Section	HQ-315	2210
Space Management Section	HQ-335	2216

SORRY, BUT -- The building at 800 Independence Ave. has, of necessity, been declared off limits to all FAA employees except members of the authorized planning group. Reasons: Construction is still going on and there is danger of injury. Also, the building has not yet been turned over to the Government. The Office of Headquarters Operations, while glad of the interest shown in the building, asks everyone's cooperation for just a little longer.

X-TRA LOW FLYING ANNOYS DIA COPS. As far as the Agency's airport police at Dulles International Airport are concerned flying through the air is okay--what they object to is flying on the ground in an automobile through their area of jurisdiction. In the past two months they grounded 188 speeders on the DIA access highway; motorists zipping along at speeds in excess of 60 mph are the major offenders, the police say. Collateral rates, set in accordance with Virginia regulations are: \$15 for speeds from 61 to 70 mph; \$25 for 71 to 75 mph; and \$300 for speeds over 75 mph. The rap for crossing median strip and using exit and entry ramps in the wrong direction is \$25.

GENERAL GRANT SALUTES AIDE. During her last day at work with the Agency in Washington Miss Lovine W. Barnard, PT-74, was summoned to the Office of the Deputy Administrator where General Harold W. Grant presented her with a Special Act Award for her services with the Executive Compensation Board. Present at the ceremony were Associate Administrator for Administration, Alan L. Dean, Robert H. Willey, Assistant Administrator, OPT, and others. Miss Barnard, who is being assigned to Oklahoma City, is a veteran of 25 years of Government service, 15 of which were spent with the CAA/FAA.

SSPA FOR WILLIAMS. OPT presented a Sustained Superior Performance Award to Stanley R. Williams, PT-90, for his contributions in program evaluation awards.