



# Southwest Seventh

## DEPARTMENT OF TRANSPORTATION HEADQUARTERS BUILDINGS

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### REISSUANCE OF DOT PARKING PERMITS

The recently published DOT Order 1700.19C announced changes in policy for issuance of DOT parking permits. The Order reflects the Government's increased emphasis on car pools to encourage more efficient use of fuel and parking facilities. DOT Notice 1700.30, dated March 9, 1978, gives details on how the Order will be implemented. In brief, the procedure will be as follows:

- . All DOT employees desiring a parking permit must file a new application by May 1, 1978.
- . Applications under the "Handicapped" category must be certified by a DOT medical officer and the duration of the handicap must be specified.
- . The number of permits issued on the basis of job requirements ("executive" or "overtime") has been drastically reduced. The appropriate official in each operating administration--usually the top administrative officer--will certify those applications that are felt to have priority in that organization.

- . Applications for permits in the car pool category may include as valid car pool members employees of organizations other than DOT; however, the prime permit holder must be a DOT employee.

Applications for parking permits may be obtained from, and completed applications should be returned to, the following places:

Nassif Building - Parking Management Office, Room 2322  
FOB-10A - Building Manager's Office, Room 114A  
Trans Point - Building Manager's Office, Room LW-1  
(Lobby West-1)

DOT employees may submit applications between March 15 and May 1. Applications incompletely or improperly filled out will be returned to the applicant, but applications received after the May 1 deadline, whether corrections or new submissions, will not be processed until after the initial distribution of the new permits has been completed.

No new permits will be issued to anyone whose parking fees are in arrears, nor will employees having delinquent accounts be counted as regular car pool members on new applications.