

Southwest Seventh DEPARTMENT OF TRANSPORTATION HEADQUARTERS BUILDINGS

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NEW PARKING CONTRACT SIGNED

The new contract for operation of the DOT parking facilities was signed late in October and was awarded again to Monument Parking Company. Because of the late awarding of the contract, there will be a delay of several weeks before payment coupons can be printed and mailed to permit holders. In the interim, the November payments should be mailed directly to Monument Parking Company, 1828 L Street, NW., Suite 501, Washington, DC 20036. Be sure to write your permit number on your check or money order and indicate that the payment is for the month of November.

<u>Parking Fees</u> - The parking fees remain at the rate of \$6.60 per month for four-wheel vehicles and \$1.65 for bicycles and other two-wheel vehicles.

Change of Address - If you have moved and have not notified the Parking Management Office, please do so immediately so that payment coupons can be mailed to you without delay. Please send your changes of address to the Parking Management Office, TAD-444.3, room 2322 of the Nassif Building or drop them off in person. Changes of address will not be accepted by telephone.

Garage Rules - Please review the "rules of the garage" issued to you at the time you received your permit. Problems are developing with employees who:

- Discharge passengers (or pick them up) on the ramps.
- 2. Do not turn on their lights when driving in the garage.
- 3. Speed in the garage.

CHECK YOUR "IN BOX"

Some readers who receive periodicals on routing have complained to the Library that others on the list are holding issues too long. Everyone likes timely information, so please pass the magazines on as soon as possible. Your help will be appreciated.

COMBINED FEDERAL CAMPAIGN

The 1978 Combined Federal Campaign is currently under way at the Department of Transportation. Secretary Adams has asked DOT employees to give serious consideration to the meaning of the CFC and to give their personal support to the campaign this fall.

This campaign means a great deal in the personal lives of millions of people who are touched by the services of the 162 voluntary agencies supported by the CFC.

More than a million of those people live right here in the National Capital Area. Many millions more live across the country and around the world.

When you give, you are reaching out in a very personal sense, since it's your decision to affect and to better the life of everyone served by CFC agencies.

We have a very challenging goal for this year's campaign. It represents our commitment this year to keep faith with those who need our help.

Please give your fullest support to the Combined Federal Campaign hopefully by a payroll deduction gift which will help people all year long in 1978.