



# Southwest Seventh

DEPARTMENT OF TRANSPORTATION HEADQUARTERS BUILDINGS

No. 130

April 1, 1975



TO  
Secretarial Officers  
Heads of Operating Administrations  
Office Directors

In his memorandum of March 6, 1975, to Heads of Departments and Agencies, President Ford called for vigorous affirmative action in support of equal employment opportunity and for renewed commitment to assuring that the American ideal of true equal employment opportunity is a reality in the Federal Government.

I enthusiastically support the President's objectives, and I expect each of you to exert maximum effort to bring the Department of Transportation into full compliance with his wishes. My expectations for the Department are spelled out in the attached Civil Rights Policy Statement.

Please see that copies of both statements are given wide distribution within your organizations.

*William T. Coleman, Jr.*

William T. Coleman, Jr.



THE SECRETARY OF TRANSPORTATION  
WASHINGTON, D.C. 20590

CIVIL RIGHTS POLICY STATEMENT

Discrimination against minorities and against women imposes unacceptable social, economic and manpower losses on this Department and on the nation as a whole. Such losses must be eliminated through vigorous enforcement of the equal opportunity laws and regulations applicable to the Department and to those organizations both public and private which receive DOT financial assistance. Delay in this critical area of public responsibility cannot be countenanced.

The Department of Transportation is committed to effective enforcement of civil rights laws and responsibilities, to hiring significant numbers of minorities and women, and to placing such persons in policy-making positions throughout the Department. To achieve these objectives, we will look to the spirit as well as the letter of the civil rights laws.

This positive effort to increase and upgrade employment of minorities and women will not be done at the expense of other employees. I shall initiate innovative programs that make optimum use of the skills of every employee of the Department and at the same time give credibility to the expression "equal opportunity employer."

I shall look to the heads of all offices for leadership, for imaginative action, and for definite results. I shall place primary emphasis on accountability. I expect this Department to become a model in the provision of equal rights and opportunity for all persons, without regard to race, color, sex, age, religion, or national origin.

A handwritten signature in dark ink, reading "William T. Coleman, Jr.", is positioned above the printed name.

William T. Coleman, Jr.

March 11, 1975



## BLOODMOBILE AT TRANS POINT APRIL 2

As mentioned in the last issue of Southwest Seventh, the Bloodmobile will be at the Trans Point Building on April 2, in room 3201 from 9:15 a.m. to 2:45 p.m. If you have not already done so, arrange with your recruiter for an appointment. Help meet this vital need!

## PLEASE DO NOT SMOKE IN DOT ELEVATORS

Despite our best efforts to keep "No Smoking" signs posted in DOT elevators and to encourage employees to observe this courtesy, the signs are stolen and many passengers suffer the discomfort and discourtesy of being forced to inhale someone else's cigarette smoke. If you must smoke, please be thoughtful, don't make others suffer.

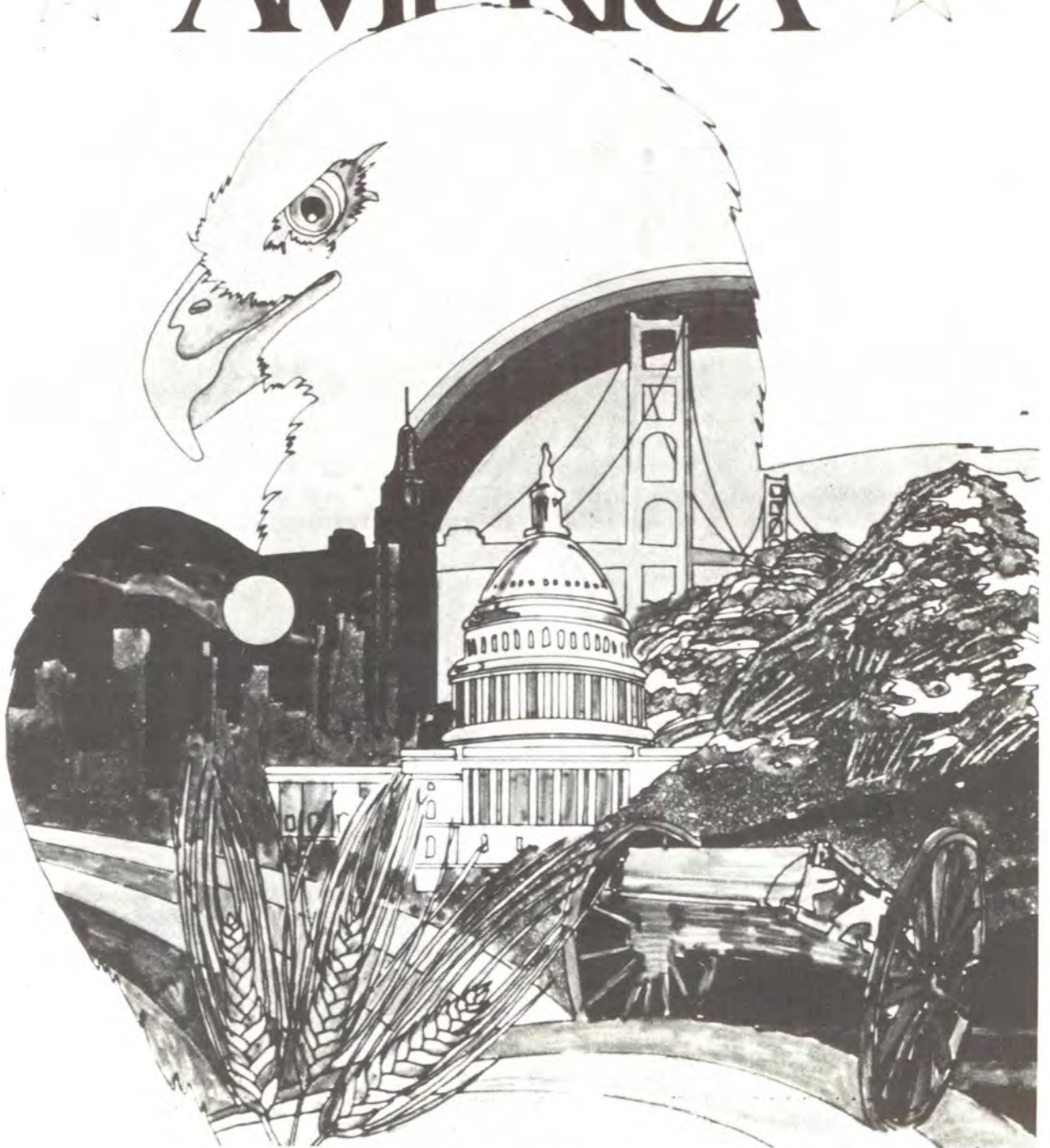
## DOT EMPLOYEE RECREATION ASSOCIATION

The DOT Employee Recreation Association is pleased to announce an extension of the deadline date for enrollment in the Group Dental Insurance Plan. Because many of you did not receive brochures and applications at the time of distribution, the deadline date for enrollment has been extended from March 31 to April 15, 1975. Applications are still available in room 4338, Nassif Building.

## 1975 SAVINGS BOND CAMPAIGN

On the basis of information available in time for this publication, 75% of the Department's personnel were signed up as regular bond buyers. The top three participating elements to date are USCG, FAA, and PHWA with 82.7%, 72.5%, and 70.4% of their respective staffs participating. It is also noteworthy that, since the start of the campaign (March 10), a total of 1,615 DOT bond buyers increased their allotments. The campaign will soon be over, so if you haven't already done so, now is the time to sign up or increase your allotment.

# TAKE STOCK IN AMERICA



Buy U.S. Savings Bonds