



Southwest Seventh

DEPARTMENT OF TRANSPORTATION HEADQUARTERS BUILDINGS

No. 90

September 15, 1973



LABOR MANAGEMENT RELATIONS IN THE FEDERAL SERVICE

Executive Order 11491, as amended, contains the Federal services policy for employee participation in certain labor management activities such as joining or not joining unions, assisting or participation in union activities, and selection of a union for representing the employee before management. The union so selected may represent an employee on such matters as personnel policies/practices and working conditions affecting such an employee. A DOT issuance recently distributed to all employees, entitled "Labor Management Relations - Department of Transportation," contains the Secretary's policy and philosophy concerning Labor Management Relations and also lists briefly the basic rights of employee and of management.

ADDED SERVICE FOR OST EMPLOYEES LOCATED AT FOB 10A

To provide the fullest service to OST employees, and avoid to the extent practicable the delays and inconveniences that may be associated with their separation from the DOT Headquarters Building, an Accounting Operations Center (TAD-29) representative will be on duty in the FOB 10A Imprest Fund Facility, Room 536A each work day from 9:15 a.m. to 9:45 a.m. for the purpose of facilitating cash payments to OST employees with respect to Travel Advances and Travel Voucher reimbursements. Travel Vouchers will continue to be submitted to TAD-29 in the normal prescribed manner. Travelers will be notified by TAD-29 when reimbursement is available. Requests for Travel Advances are to be submitted to Room 536A before 9:15 a.m. each day for review and payment.

MAKING IT EASIER TO GIVE BLOOD

To make it easier for busy DOT employees to donate blood, the Office of Personnel and Training (TAD-10) has established a coordinated series of visits by the Red Cross Bloodmobile to the three DOT buildings during the course of this fiscal year. For your convenience a pledge card is printed below. Fill in the requested data indicating your preferred date and time and send the pledge to your Blood Donor Program Coordinator. You will be scheduled for the visit of your choice and your coordinator will send you an appointment card specifying the time, room number, and other pertinent information.

The DOT Blood Donor Program needs you! It's bringing the facilities to you. Pick a date and sign up today!!

DOT Blood Donor Program Coordinators

<u>Operating Element</u>	<u>Coordinator</u>	<u>Routing Symbol</u>
OST	Sarah Adams	TAD-18
USCG	Robin Gaither	CGAS/81
FAA	Helen Wisner	AAM-410
PHWA	Dorine Trunnell	HPT-10P
FRA	Rose Boggio	RA-16
NHTSA	Janet Aikens	N48-20
UMTA	Milton Brooks	UPP-10
NTSB	Lois Ryan	BGM-20

DOT Blood Donor Pledge Card

I would like to join the many who are pledging their blood to meet the needs of the community and to build up credit for myself, my family, and my fellow employees.

Name: _____
(Last) (First) (Initial)

Location: _____
(Routing Symbol) (Telephone Number)

Preferred appointment:

<input type="checkbox"/>	BzPt. Bldg.	October 4, 1973	____ a.m. ____ p.m.
<input type="checkbox"/>	Hqs. Bldg.	October 30, 1973	____ a.m. ____ p.m.
<input type="checkbox"/>	FOB-10A	November 2, 1973	____ a.m. ____ p.m.



The Official 1973 United States Bicentennial Medal Commemorative



Available October 1-October 31, 1973



Actual Size

The *only* chance to own the official 1973 Bicentennial Commemorative Medal authorized by the Congress, approved by the President of the United States, and struck by the United States Mint in *silver* and *bronze*.

Revenues derived from the sale of medals will be used to provide matching grants to state, local and non-profit groups to finance specific Bicentennial projects.

The medal, second in the national series, honors Samuel Adams and Patrick Henry, who were largely responsible for the formation of the Committees of Correspondence, which began to appear in 1772.

Each medal is available in either silver or bronze and is packaged in an attractive gold and black display case.

Mail the order form, together with a check or a money order to

ARBC
Post Office Box 1976-M
San Francisco, Cal. 94101

AMERICAN REVOLUTION BICENTENNIAL ORDER FORM

Mail to:
ARBC
POST OFFICE BOX 1976-M
SAN FRANCISCO,
CALIFORNIA 94101



Please accept my order for: (Limit: \$15.00 per order form)

Bronze Medals		Silver Medal *
one \$3.50 <input type="checkbox"/>	two \$7.00 <input type="checkbox"/>	one \$10.00 <input type="checkbox"/>

three \$10.50 <input type="checkbox"/>	four \$14.00 <input type="checkbox"/>	*Sterling Silver of .925 fineness
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Price includes display case, shipping and handling.

Enclosed is my Check ☐

Money Order ☐
in the amount of \$ _____

Make check payable to ARBC—

Name _____
(print clearly)

Address _____

City _____

State _____ Zip _____

DO NOT SEND CASH

All orders must be postmarked by October 31, 1973 and are noncancellable and nonrefundable.

DOT SHUTTLE BUS SERVICE

Leave FOB-10A ¹	Leave HQ Bldg. ²	Arrive Bz. Pt. ³	Leave Bz. Pt. ⁴ *	Leave HQ Bldg. ⁵	Arrive FOB-10A ⁶
7:00 a.m.	7:06 a.m.	7:13 a.m.	7:00 a.m.	7:07 a.m.	7:13 a.m.
7:15	7:21	7:28	7:15	7:22	7:28
7:30	7:36	7:43	7:30	7:37	7:43
7:45	7:51	7:58	7:45	7:52	7:58
8:00	8:06	8:13	8:00	8:07	8:13
8:15	8:21	8:28	8:15	8:22	8:28
8:29 *	8:35	8:43	8:24 *	8:31	8:38
8:30	8:36	8:43	8:30	8:37	8:43
8:45	8:51	8:58	8:45	8:52	8:58
8:59 *	9:05	9:13	8:54 *	9:01	9:08
9:00	9:06	9:13	9:00	9:07	9:13
9:15	9:21	9:28	9:15	9:22	9:28
9:29 *	9:35	9:43	9:24 *	9:31	9:38
9:45	9:51	9:58	9:30	9:37	9:43
9:59 *	10:05	10:13	9:54 *	10:01	10:08
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10:29 *	10:35	10:43	10:24 *	10:31	10:38
10:45	10:51	10:58	10:30	10:37	10:43
10:59 *	11:05	11:13	10:54 *	11:01	11:08
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5:45 5:51		5:58	5:45	5:52	5:58
6:00 6:06		6:13	6:00	6:07	6:13

1. SW corner 7th & Independence.
2. West side 6th between D & E.
3. At v St. entrance to building.

* DOD bus line #6

4. DOT at V St. entrance to building.
- * DOD across from V ST. entrance.
5. East side 6th at School
6. North side Independence opposite FOB-10A.