



Southwest Seventh

DEPARTMENT OF TRANSPORTATION HEADQUARTERS BUILDINGS

No. 89

September 1, 1973



NEW DEPUTY UNDER SECRETARY NAMED

Secretary Brinegar has announced the appointment of Robert H. Clement as Deputy Under Secretary of Transportation. Mr. Clement joins the Department after having been Senior Vice President of Luminall Paints, Inc., a national manufacturer of consumer paints with headquarters in Los Angeles. Mr. Clement, 46, is a native of New Jersey. He received his Bachelor of Engineering degree from Yale University in 1952 and his Masters of Business Administration from Harvard University in 1957.

NEW DEPUTY ADMINISTRATOR OF THE URBAN MASS TRANSPORTATION ADMINISTRATION NAMED

The Secretary also named Mr. John E. Hirten as the new Deputy Administrator of the Urban Mass Transportation Administration. Mr. Hirten has served the Department since April 1971. Most recently, he was Assistant to the Secretary, and previously was the Deputy Assistant Secretary and Assistant Secretary for Environment and Urban Systems. He brings to his new assignment an expertise in urban matters having previously served as the Executive Vice President of the San Diegans, Inc.; Executive Director of the San Francisco Planning and Urban Renewal Association; and Executive Director of the Stockton Redevelopment Agency.

ACCIDENTS DON'T HAPPEN - THEY ARE CAUSED!

Local METRO construction adjacent to the Headquarters and FOB 10A Buildings has created unusual environmental exposures which affect each of us as we travel to and from work. Frequent changes of walkways-stairs-crosswalks, and temporary construction barricades occur and while every effort is being taken to safeguard pedestrian/vehicular traffic, changes in our physical surroundings can cause accidents.

Over 30% of Federal employee accidents result from slips, trips or falls, with the primary cause attributed to a personal lack of awareness. Every member of the Department of Transportation team can support the Occupational Safety program through a daily awareness in observing these changing environmental conditions and controlling our actions to insure a "Freedom From Harm."

CONSERVATION OF MOTOR VEHICLE FUEL

GSA Bulletin FPMR G-82 sets forth a recommended program for the conservation of motor vehicle fuels. The Bulletin suggests that the Federal Government take the lead in the conserving of fuel by curtailing government vehicle usage to the maximum extent practicable and by giving wide publication to those driving techniques which contribute to fuel economy. These guidelines for the operation of official vehicles contain suggestions which you may find worth following in your own pursuit of economy and conservation.

- Travel at reduced speeds. Fuel consumption generally increases significantly above 60 miles per hour.
- Avoid sudden bursts of speed and pumping the accelerator pedal while the vehicle is not in motion.
- Avoid sudden stops; plan ahead.
- Do not idle engine for long periods of time.
- Avoid over-filling the fuel tank so as to permit expansion of the air pocket without forcing gasoline out of the vent.
- Use the air-conditioner sparingly (disconnecting will damage seals and cause excess maintenance), but operate at least once each week during the year.
- Maintain tire pressures to tire manufacturer's recommendations to reduce rolling resistance.
- Check and adjust wheel alignment to manufacturer's specifications. This will also reduce rolling resistance.
- Have the engine tuned to manufacturer's specifications with attention given to the air cleaner, choke setting, muffler, etc.

ELEVATORS TO DOT HEADQUARTERS BUILDING PARKING LEVELS

Several more Headquarters Building elevators have been programmed to convey personnel from the plaza to the parking levels after 4:30 p.m. on workdays. In each corner the elevators to the garage are:

Northwest and Southeast Corners - Elevators No. 2 (NW) and 17 (SE) operate between the plaza and P3 from 4:30 p.m. to 6:00 p.m.

Southwest Corner - Elevators No. 9 and 10 operate between the plaza and P3 from 4:30 p.m. to 7:00 a.m. on weekdays and 24 hours on weekends and holidays.

Northeast Corner - Elevators No. 14 and 15 operate between the plaza and P3 from 4:30 p.m. to midnight on weekdays.

ARE YOU USING YOUR CORRECT BUSINESS ADDRESS?

A recent survey of the DOT Washington Headquarters mail services showed that all properly addressed mail was being moved promptly and efficiently with only the very late afternoon deliveries to the mail room being held over for dispatch the next morning. The one exception to the above routine is that mail which is incorrectly or incompletely addressed. Such mail must be set aside during peak workload periods until time is available to identify the intended addressee. You can help speed the receipt of your mail by providing your correspondents with your full title and routing symbol. When sending mail within the Department, be sure to mark the chain envelope clearly and to cross out the previous addresses. Help the mail service to help you!

"NO SMOKING" IN DOT ELEVATORS

A number of employees have complained that despite the "no smoking" signs in the elevators, there are still individuals who persist in making their fellow passengers uncomfortable and unhappy by puffing away in those close quarters. If you must smoke, please use consideration for others in when and where you smoke ... contaminate your own lungs if you must, but please don't pollute the air for others!

DOT SHUTTLE BUS SERVICE

Leave FOB-10A ¹	Leave HQ Bldg. ²	Arrive Bz. Pt. ³	Leave Bz. Pt. ⁴ *	Leave HQ Bldg. ⁵	Arrive FOB-10A ⁶
7:00 a.m.	7:06 a.m.	7:13 a.m.	7:00 a.m.	7:07 a.m.	7:13 a.m.
7:15	7:21	7:28	7:15	7:22	7:28
7:30	7:36	7:43	7:30	7:37	7:43
7:45	7:51	7:58	7:45	7:52	7:58
8:00	8:06	8:13	8:00	8:07	8:13
8:15	8:21	8:28	8:15	8:22	8:28
8:29 *	8:35	8:43	8:24 *	8:31	8:38
8:30	8:36	8:43	8:30	8:37	8:43
8:45	8:51	8:58	8:45	8:52	8:58
8:59 *	9:05	9:13	8:54 *	9:01	9:08
9:00	9:06	9:13	9:00	9:07	9:13
9:15	9:21	9:28	9:15	9:22	9:28
9:29 *	9:35	9:43	9:24 *	9:31	9:38
9:45	9:51	9:58	9:30	9:37	9:43
9:59 *	10:05	10:13	9:54 *	10:01	10:08
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10:29 *	10:35	10:43	10:24 *	10:31	10:38
10:45	10:51	10:58	10:30	10:37	10:43
10:59 *	11:05	11:13	10:54 *	11:01	11:08
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11:29 *	11:35	11:43	11:24 *	11:31	11:38
11:45	11:51	11:58	11:30	11:37	11:43
11:59 a.m.*	12:05 p.m.	12:13	11:54 a.m.*	12:01 p.m.	12:08
12:15 p.m.*	12:21	12:28	12:00	12:07	12:13
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5:30	5:36	5:43	5:30	5:37	5:43
5:45	5:51	5:58	5:45	5:52	5:58
6:00	6:06	6:13	6:00	6:07	6:13

1. SW corner 7th & Independence.
2. West side 6th between D & E.
3. At v St. entrance to building.

* DOD bus line #6

4. DOT at V St. entrance to building.
- * DOD across from V ST. entrance.
5. East side 6th at School
6. North side Independence opposite FOB-10A.