



Southwest Seventh

DEPARTMENT OF TRANSPORTATION HEADQUARTERS BUILDINGS

No. 84

June 15, 1973



JUNE 25 - OST BLOOD DONATION DAY

The end of the year for our OST blood donor program is near. However, to date, we have achieved only 50 percent of our blood donor quota. Our last big chance to reach our quota is June 25, 1973. On that day, a Red Cross Bloodmobile will be set up in Rooms 8332 and 8334 of the DOT Headquarters Building for the benefit of OST employees. Please help in this worthwhile cause. Contact your office coordinator or Ms. Rita Morgan in personnel on extension 64114, and make an appointment to donate.

1973 SAVINGS BONDS CAMPAIGN

The 1973 Campaign ended on June 1st with a DOT showing of 83.9% employee participation. Final returns for individual reporting elements are as follows: USCG - 90.6%, FAA - 81%, FHWA - 76.3%, NHTSA - 79.6%, FRA - 63.6%, ARR - 29.6%, SLS - 81.9%, UMTA - 60%, NTSB - 74%, OST (including TSC) - 68.2%. According to a Treasury Department progress report as of May 25, DOT was second (among non-defense agencies) in terms of New E Bond Buyers, New Dollars Allotted and Old Buyers who Increased their Allotments. These results reflect a dedicated effort on the part of all who participated in this creditable achievement. Congratulations to all on a job well done.

DOT TENNIS NEWS

Lessons will begin on July 19 for beginners, advanced beginners and intermediates. Deadline for signing up is July 2.

Tennis Shirts with the DOT emblem will be obtained at a cost of \$4.00, if there is sufficient interest. For information contact your agency representative:

OST	Jerry Persh x69517	FRA	Ned Ahmed x69664
USCG	Gary Partenheimer x61603	NHTSA	Ezio Cerrelli x61503
FAA	Carl Schulten x63684	UMTA	Joyce Kirnan x64039
FHWA	Constantine Ben x64856	NTSB	Dave Kelly x63976

DOT League. The teams from NHTSA and UMTA are now leading. All intermediate players are encouraged to contact their agency team captain in order to participate in matches:

OST	Jerry Persh x69517	FHWA	Chris Fleet x60153
USCG	Gary Partenheimer x61603	FRA/NTSB	Ned Ahmed x69665
FAA	Bill Miller x68082	NHTSA	Al Gladola x62102
	UMTA Ron Fisher x64035		

Department Team. The DOT team is now in fifth place (out of nine teams) in the A Division of the Departmental League. All good players who would like an individual tryout should contact the team manager Ezio Cerrelli on x61503.

POSTAL CHARGES INSTITUTED FOR OFFICIAL MAIL MESSENGER SERVICE

The U.S. Postal Service has announced that during FY-74 regular postal charges will be made for envelopes sent by the previously free Official Mail Messenger Service (Stop-Run Mail). The charges will be as follows:

<u>Envelope</u>	<u>Postal Charge</u>
SF 65-A (4-1/8 x 9-1/2 inches)	\$.08
SF 65-B (9-1/2 x 12 inches)	.24
SF 65-C (12 inches x 16 inches)	.65

There is now available a new small (4-1/8 x 9-1/2 inches) multi-use U.S. Government Messenger Envelope, SF 65-A, designed to transmit folded documents. Use of this small envelope will reduce mail processing costs when transmitting documents by Stop-Run mail. SF 65-A can also be used in the internal mail service of an agency.

Whenever it is practical to use the small SF 65-A envelope instead of the SF 65-B, a saving of \$.16 in postage is gained. Similarly, use of the SF 65-B envelope instead of the large SF 65-C provides a \$.41 postage saving. Since the new SF 65-A envelope can be used 12 times, agencies can also save on envelope procurement and stocking costs by using it instead of a blank No. 10 envelope (same size as SF 65-A) for each transmittal. (No postage is charged when a U.S. Government Messenger Envelope of any size is transmitted solely within the internal mail facilities of an agency.)

The new SF 65-A U.S. Government Messenger Envelopes are available as a GSA Federal Supply stock item, FSN 7540-117-8424, and are issued in units of 200 at a price of \$3.00. Supplies of SF 65-A should be obtained from the nearest GSA supply distribution facility.

EMPLOYEE NOTICE ON FEDERAL GROUP LIFE OPTIONAL INSURANCE

The Civil Service Commission has reduced premiums for the \$10,000 optional Life Insurance held by some employees. This reduction is effective the first day of the pay period that begins on or after July 1, 1973, and will be reflected in pay checks due July 30, 1973.

Premium rates for the \$10,000 optional Life Insurance are based on the employee's age group. The old and new rates are:

<u>AGE GROUP</u>	<u>BIWEEKLY</u>	
	<u>OLD</u>	<u>NEW</u>
Under 35	\$1.30	\$.80
35 to 39	1.70	1.20
40 to 44	2.40	1.90
45 to 49	3.60	2.90
50 to 54	5.50	4.50
55 to 59	17.00	10.50
60 and over	19.00	14.00

TRAVEL AND IMPREST FUND SERVICE IN BUZZARD POINT BUILDING

A unit of the Travel and Imprest Fund Section will begin service in Room 3602 of the Buzzard Point Building on June 18, 1973. As presently planned, the hours of operation will be:

<u>Travel Service</u> (x69103)	8:00 a.m. to 12:00 noon and 1:00 to 4:30 p.m.
<u>Imprest Fund</u> (x69101)	8:15 a.m. to 12:00 noon and 1:00 to 3:30 p.m.

CHANGE IN LOCATION OF DOT SHUTTLE BUS STOPS

The METRO construction activity has made it essential to relocate the originally designated stops for the shuttle bus. Please see the bus schedule on the next page which also lists the new bus stop locations.

SHUTTLE BUS SCHEDULE

Leave FOB-10A *	Leave HQ Bldg.**	Arrive Buzzard Pt.***	Leave Buzzard Pt. ***	Leave HQ Bldg.(*)	Arrive FOB-10A (**)
<u>DOT Bus</u>					
7:00 a.m.	7:06 a.m.	7:13 a.m.	7:00 a.m.	7:07 a.m.	7:13 a.m.
7:15	7:21	7:28	7:15	7:22	7:28
7:30	7:36	7:43	7:30	7:37	7:43
7:45	7:51	7:58	7:45	7:52	7:58
8:00	8:06	8:13	8:00	8:07	8:13
8:15	8:21	8:28	8:15	8:22	8:28
<u>DOD Bus</u>					
8:29	8:35	8:43	8:24	8:31	8:38
8:59	9:05	9:13	8:54	9:01	9:08
9:29	9:35	9:43	9:24	9:31	9:38
9:59	10:05	10:13	9:54	10:01	10:08
10:29	10:35	10:43	10:24	10:31	10:38
10:59	11:05	11:13	10:54	11:01	11:08
11:29	11:35	11:43	11:24	11:31	11:38
11:59	12:05	12:13	11:54	12:01	12:08
12:29	12:35	12:43	12:24	12:31	12:38
12:59	1:05	1:13	12:54	1:01	1:08
1:29	1:35	1:43	1:24	1:31	1:38
1:59	2:05	2:13	1:54	2:01	2:08
2:29	2:35	2:43	2:24	2:31	2:38
2:59	3:05	3:13	2:54	3:01	3:08
3:29	3:35	3:43	3:24	3:31	3:38
3:59	4:09	4:13	3:54	4:01	4:08
<u>DOT Bus</u>					
4:15	4:21	4:28	4:15	4:22	4:28
4:30	4:36	4:43	4:30	4:37	4:43
4:45	4:51	4:58	4:45	4:52	4:58
5:00	5:06	5:13	5:00	5:07	5:13
5:15	5:21	5:28	5:15	5:22	5:28
5:30	5:36	5:43	5:30	5:37	5:43
5:45	5:51	5:58	5:45	5:52	5:58
6:00	6:06	6:13	6:00	6:07	6:13

- * Southwest corner of Independence and 7th Street.
- ** West side of 6th Street between D & E Streets.
- *** Adjacent to the "V" Street entrance to the building.
- (*) East side of 6th Street at School Street.
- (**) North side of Independence Ave. opposite FOB-10A.