



Southwest Seventh

DEPARTMENT OF TRANSPORTATION HEADQUARTERS BUILDINGS

No. 71

January 1, 1973



1973 1973 1973 1973 1973 1973 1973 1973 1973 1973 1973 1973 1973 1973 1973

1973 HAVE A HAPPY, SAFE NEW YEAR!! 1973

1973 Remember these important points to keep the arrival of 1973
1973 1973 a truly happy event: 1973

1973 Alcohol: Don't mix drinking and driving. Drive defen- 1973
1973 sively so you'll have a safety margin if the other driver 1973
1973 has been drinking. 1973

1973 Bad Weather: Make sure your car is in good condition. 1973
1973 Keep your windshield and windows clear. On snow or ice, 1973
1973 use chains, studded tires or snow tires. When the going 1973
1973 really gets bad, delay your trip. 1973

1973 Early Darkness: Don't over-drive your headlights. Use 1973
1973 your low beam in traffic. Make sure all your lights are 1973
1973 working, and use your turn signal lights. When you're 1973
1973 driving, watch for pedestrians. When you're walking, help 1973
1973 drivers see you; wear light-colored clothing and carry 1973
1973 something reflective or bright. 1973

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BUZZARD POINT BUILDING - WORKING ENVIRONMENT

Many detailed questions have been asked, some of which, regarding general-use facilities, can be answered here; others, regarding more specific details such as furnishings, office decor and arrangements, etc., will be determined for the most part by each administration for their own areas of the building.

Eating Facilities

- . A commercial cafeteria is planned for the Buzzard Point Building and is scheduled to open when the first occupants are moved in.
- . There will be several vending rooms dispensing the usual selection of beverages, snacks, and cigarettes.
- . In addition, the Department of Defense organization housed in the adjacent Temporary Buildings A, D, and C, has eating facilities which include a GSI cafeteria (in "B" Building) and snack bar as well as vending rooms.

Duplicating/Copying Facilities

- . A duplicating facility with platemaking, press, collating, drilling, and stapling capability will be located on the third floor adjacent to the west elevator bank.
- . Copying facilities will be located as follows: first and fifth floors adjacent to the east elevator bank; third and fourth floors adjacent to the west elevator bank. All locations will have high-speed copy machines with sorters.

Communications

- . Telephones: The Buzzard Point Building will be on the same IDS code (118) as the Headquarters Building and FOB-10A. This means that calls between buildings will require only the five-digit extension. The commercial incoming calls will use the '42' prefix.
- . There is no Communications Center planned for the building.
- . There will be a mailroom in the building on the first floor providing mail service within and between DOT buildings.

General

- . There will be a travel ticket office and an imprest fund cashier.
- . A branch of the McLachlen National Bank is located across the street in the DOD complex.
- . A branch office of the DOT Credit Union is planned for the third floor.
- . Complete support services, including shipping and receiving will be available in the Buzzard Point Building.