



Southwest Seventh

DEPARTMENT OF TRANSPORTATION HEADQUARTERS BUILDINGS

No. 48

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HONORS FOR HARPER

Clarke Harper, FAA, Associate Administrator for Administration, was selected to receive the 1972 National Civil Service League Award. This award is granted annually to ten outstanding Federal Career employees for their efficiency of service and special achievements. The NCSL Award will be presented to Harper on April 28, at a banquet beginning at 7:30 p.m., at the Washington Hilton Hotel. Mary Healy, HQ-1, Room 500W, x68002, is handling reservations and ticket sales--\$15 for Government employees and their guests, \$25 for companies, corporations, etc. Checks should be made payable to the National Civil Service League. Prior to the awards banquet, a reception will be held in the Executive Dining Room of FOB-10A, beginning at 5:15 p.m. This will give Harper's DOT friends and colleagues a chance to extend personal congratulations.

ATTENTION "HOT COPY" CUSTOMERS!

One of the operational day-to-day problems in the hot copy rooms arises from customers removing staples and/or paper clips at the machines from material to be copied. Frequently these staples or clips fall into the machinery and scratch the drum, causing lines and blind spots on the reproduced copies. Replacement of these drums is expensive and also puts the machine temporarily out of service.

A table has been provided in each copying room with a sign posted there asking that staples and clips be removed from material only at these tables and not at the machine. Please observe this requirement; it will help maintain the quality of copies and availability of machines.

POLITICAL ACTIVITY OF FEDERAL EMPLOYEES

In our March 1 article on this subject, a typographical error altered the intended meaning of an item listed under things that Federal employees may not do. We printed:

"Serve as an officer of a political party or as a member or officer of a committee or a political club, or be a candidate for any of these positions;"

The underscored word should have been of, not or.

Membership in a political party, organization, or club is permitted, but an employee may not hold office in the party, organization, or club, or be a member of any of its committees. He may attend meetings open to the general membership and vote on candidates and issues, but he may not take an active part in the management of the club, organization, or party.

CHANGE IN FOB-10A FOOD SERVICES

The cafeteria and snack bar services in FOB-10A have been combined, and GSI is changing the pattern of serving lines. There will be a delicatessen line, serving hot meat sandwiches (sliced to order), along with soups, salads, and desserts; a grill line; and two lines with the usual choice of entrees and side dishes. The grill line will be self-service, and beverages will be self-service in all lines. As a result of the streamlining operation, the second floor snack bar has been closed, but morning and afternoon coffee and snacks will be served in the cafeteria.

BLOODMOBILE IN THE DOT HEADQUARTERS BUILDING

The response to the visit of the Bloodmobile in the DOT Headquarters Building on January 31 was so good that steps have been taken to arrange two more Bloodmobile visits. The first will be on April 3, 1972, and the second on June 9, 1972. Employees throughout the Headquarters Building will be given more information about the April 3 operation by their respective organizations' blood donor coordinators. Do your share and give!

EMPLOYEES HEALTH BENEFITS INFORMATION AND INSTRUCTIONS

1972 premium increases for many plans were postponed because of the economic stabilization program. These increases, as well as an increase in the standard Government contribution become effective during April 1972. The Civil Service Commission has therefore scheduled a new open season which starts on March 15, and ends on April 14, 1972.

You may change from "not enrolled" to enrollment in any plan or from one plan to another, from one option to another, and/or from self only to self and family.

Premium and enrollment changes are effective the first day of the first pay period beginning on or after April 15, 1972. New open season enrollments are also effective on this day if you were in a pay status in any part of the preceding pay period.

Deductibles are applied on a calendar-year basis. Therefore, if you change plans during the open season, you may have to meet two deductibles. If you have covered expenses on or after January 1, but before the effective date of a change, you have to meet the deductible of the old plan. For expenses incurred on or after the effective date of the change, you have to meet the new plan's deductible.

Coverage after a change in plan or option will not begin for a person (or family member) confined in a hospital on the effective date of a change until (1) he is discharged from the hospital, or (2) the 92nd day after the effective date of the change in enrollment, whichever occurs first. Check the brochure of your new plan for benefit limitations on persons confined in the hospital on effective date of the change.

If you wish to make an open season change, employees of OST, FRA, and UMTA may obtain Standard Form 2809 from the Personnel Operations Division, Room 9405. Completed forms should be returned to that same office as soon as possible but no later than April 14, 1972.

Plan benefits for 1972 are the same as for 1971. Therefore, 1971 or 1972 brochures previously distributed should be referred to for plan benefits. The premiums shown in these brochures, however, are subject to change. The new premiums for the plans in which most OST, FRA and UMTA employees are enrolled are shown below. Premiums for any other plan available to DOT Washington area employees may be obtained from the Personnel Operations Division, along with the descriptive brochure.

If you decide not to make a change, do nothing.

An open season from April 1 through April 30, 1972, is also provided for enrolled annuitants but this will be handled by the Civil Service Commission.

NEW BIWEEKLY PREMIUM RATES

PLAN	TOTAL NEW PREMIUM	GOVMT. PAYS	EMP. PAYS	CHANGE IN EMPLOYEE PAYMENT
SERVICE BENEFIT-BG/BS				
HIGH SELF	11.06	3.79	7.27	-0.20
HIGH FAMILY	26.98	9.48	17.50	-0.52
LOW SELF	4.80	2.40	2.40	0.00
LOW FAMILY	11.76	5.88	5.88	0.00
INDEMNITY BENEFIT-AETNA				
HIGH SELF	9.79	3.79	6.00	-0.20
HIGH FAMILY	24.26	9.48	14.78	-0.52
LOW SELF	5.36	2.68	2.68	0.00
LOW FAMILY	12.80	6.40	6.40	0.00
AMER. FEDER. GOVT. EMPL.				
HIGH SELF	8.58	3.79	4.79	+0.43
HIGH FAMILY	22.57	9.48	13.09	+1.16
LOW SELF	4.74	2.37	2.37	0.00
LOW FAMILY	13.82	6.91	6.91	0.00
GROUP HEALTH ASSN-D.C.				
HIGH SELF	12.26	3.79	8.47	+0.81
HIGH FAMILY	31.27	9.48	21.79	+2.06
LOW SELF	8.72	3.79	4.93	+0.52
LOW FAMILY	22.60	9.48	13.12	+1.34
COLUMBIA (MARYLAND) MEDICAL				
HIGH SELF	8.99	3.79	5.20	+1.83
HIGH FAMILY	27.96	9.48	18.48	+6.33