



# Southwest Seventh

## DEPARTMENT OF TRANSPORTATION HEADQUARTERS BUILDINGS

No. 44

January 15, 1972



### DOT HEADQUARTERS BUILDING TO HAVE GSA SUPPLY STORE

Negotiations, for a GSA store in the DOT Headquarters Building, which were initiated as far back as pre-construction days, have at last solidified. Construction of the facility has begun and completion is estimated at mid-March. Allowing three to four weeks for stocking and staffing the store, the facility should be ready for operation by mid-April 1972. It will be located on P-1 in the S.E. corner next to the Cafeteria.

### CHANGE IN OST DUTY OFFICER FUNCTION

Arrangements have been made with USCG to have their Flag Plot Duty Officer receive OST weekend, holiday, and after-hours emergency requests. Please correct your DOT Telephone Directory (under "Directory of Services," page 1) to show "OST Duty Officer - Room 7402 - extension 61830." Pre-planned weekend requirements will continue to be submitted to the Support Services Division, TAD-44, who will keep the Duty Officer informed. Unforeseen requirements will be handled by the Duty Officer to the extent practicable.



## COMMUTER BUS SERVICE - DALE CITY, VA.

Bus service is now available from Dale City to the District with a stop at 7th and D Streets. Commuting time is about 30 minutes, using the express lane on I-95. For schedule and rate information call LT A.F. Durkee, ext. 61345.

## INFORMATION

Do you want to know how to:

- . Get clearance for posting items on the bulletin boards?
- . Report malfunctioning telephones?
- . Order copies of publications from stock?
- . Request photographic services?
- . Locate the health services clinic?
- . Locate your Credit Union?

These and many other "How's" and "Where's" and "Who's" can often be answered by checking the "Directory of Services" in your DOT Telephone Directory (beginning on page 1). Under each Administration heading are listed phone numbers and locations of the most-needed service functions in DOT. Try it next time you have a service requirement.

## NASSIF BUILDING CAFETERIA

DOT Employees are reminded that the Drug Fair cafeteria located on the P-1 level of the DOT Headquarters Building is open for breakfast during the hours of 7:30 a.m. thru 10:00 a.m. - lunch from 11:00 a.m. thru 2:00 p.m. - and coffee and snacks from 2:00 p.m. thru 3:00 p.m., Monday thru Friday.

Bakery goods including pies, cakes, cookies, and pastries can be purchased during the hours of 7:30 a.m. thru 10:00 a.m. and 11:00 a.m. thru 3:00 p.m. each weekday. Special orders can be placed for decorated cakes for any occasion. Catering services are available for group meetings and office functions. Arrangements for catering services can be made by calling 484-7020.