



Southwest Seventh

DEPARTMENT OF TRANSPORTATION HEADQUARTERS BUILDINGS

No. 45

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MORE ON THE BLOOD DONOR PROGRAM

Since our recent article on the Blood Donor Program in the January 1 issue of Southwest Seventh, blood donations have more than doubled! We are grateful for this response and hope that continued emphasis on this program will help us overcome the large deficit in our annual goal built up by our very slow start in FY-72.

Consider the long range benefits we may all enjoy as a result of a successful DOT team blood donor effort. DOT employees will be entitled to blood under this program whether at home or in travel throughout the nation. If we fail to meet our assigned organizational quota, the donors and their immediate families will still have that entitlement.

Have you given blood as yet? Let's make this a "crash project" throughout DOT to meet our group quota! Remember, it is insurance for yourself, your family, and your fellow employee. A list of blood donor coordinators, by administration, was published in the January 1 issue. Please contact your coordinator today.

P.S. OST could set a better example than meeting only 9% of their quota!

CAFETERIA HOURS

Since the reminder in our last issue concerning the cafeteria, the manager reported that, beginning February 1, he will no longer close between 10:00 and 11:00 a.m. He is also opening for breakfast at 7:00 a.m. instead of 7:30 a.m. For special arrangements, or for catering service for meetings, luncheons, parties, etc., call 484-7020.

NEW GREYHOUND BUS SERVICE: ANNAPOLIS--D.C.

Beginning February 1, 1972, Greyhound Lines is initiating an express "rush hour" bus service between Annapolis and D.C. Operating on weekdays, the new express bus will leave Annapolis at 6:50 a.m., arriving at Independence Avenue office buildings at 7:45 a.m. Return trip coaches leave 12th and Independence at 5:15, arriving in Annapolis at 6:10 p.m.

Greyhound is inaugurating the express service for the convenience of government employees working at the Bureau of Engraving and Printing, Department of Agriculture, Department of Defense, FAA, FBI, HEW, and other office buildings in the Southwest area.

For further information, call Greyhound's Washington terminal at 628-8000.

IT'S TAX FILING TIME

For your convenience, the Personnel Operations Division (OST) has secured a supply of 1971 Individual Income Tax forms for Federal, D.C., and the state of Maryland, plus the various schedules. Tax forms for the state of Virginia have been requested also and should be available soon. Any OST FRA, or UMTA employee who needs tax forms may pick up such forms between the hours of 9 a.m. and 5:30 p.m., Monday through Friday, in Room 9401, Nassif Building.

COMPLAINTS RELATING TO DOT HEADQUARTERS BUILDING FACILITIES

Employees in the DOT Headquarters Building are encouraged to report any problems concerning elevators, rest room plumbing, or other building facilities to the Facilities Management Branch of the Support Services Division (TAD-443), extension 62458. Even minor deficiencies should be reported since this often avoids their growing into major problems.