



# Southwest Seventh

DEPARTMENT OF TRANSPORTATION HEADQUARTERS BUILDINGS

No. 59

August 15, 1972



## BLOOD DONOR PROGRAM - GOOD NEWS!!

The final and official Red Cross figures for the year ending June 30, 1972, show that for the first time ever, DOT has reached its yearly quota! CONGRATULATIONS! The total DOT quota was set at 1604 pints; 1659 pints were donated. This means that all DOT Washington Headquarters employees (and their immediate families) are covered for this year should they require blood transfusion. The individual administration figures are shown below.

|             | <u>Quota</u><br><u>(pints)</u> | <u>Donated</u><br><u>(pints)</u> | <u>Percent</u><br><u>of Quota</u> |
|-------------|--------------------------------|----------------------------------|-----------------------------------|
| UMTA        | 40                             | 78                               | 185%                              |
| FHWA        | 225                            | 272                              | 120%                              |
| FAA         | 500                            | 551                              | 110%                              |
| NTSB        | 40                             | 42                               | 105%                              |
| FRA         | 32                             | 32                               | 100%                              |
| NHTSA       | 109                            | 105                              | 96%                               |
| Coast Guard | 400                            | 360                              | 90%                               |
| OST         | 258                            | 219                              | 85%                               |
| DOT         | 1604                           | 1659                             | 103%                              |



## FEDERAL WOMEN'S PROGRAM

The Federal Women's Program Coordinators present Mr. Herbert Scurlock, Chief, Personnel Programs Division, OST, on Wednesday, August 30, 1972, at 12:00 Noon, Room 2230, Nassif Bldg., to speak on the subject "Careers/Women and DOT". All are welcome to attend.

## TELEPHONE TECHNIQUES

How is your telephone personality? The impression you are presently making over the telephone may surprise you. Do you answer the phone promptly? Are you courteous? helpful? friendly? These are telephone techniques we should all practice and if you are not, maybe this little reminder is all that is needed.

The OST Training Staff will conduct a Telephone Techniques Course in the month of September. Any OST, FRA, UMTA or NTSB supervisor interested in scheduling someone to attend may do so by contacting the Training Office on 61177.

Remember - everytime you answer the telephone the spotlight is on you. Are you a star?

## DOT TENNIS TOURNAMENT

The second annual DOT Departmentwide tennis tournament will be conducted during September by the DOT Tennis Council. The tournament will include competition in Men's Singles, Women's Singles, and Men's Doubles, with trophies being awarded to the winners and runnersup in each division. Entry fees are \$2 for singles and \$2 per team in doubles. Entry deadline is Thursday, September 7. To enter, contact your agency representative: USCG: Rolf Wulfsberg, Chairman, x60890; FHWA: Bill Evans, x60512; OST: Adam Peak, x64172; NHTSA: Steve Wood, 69511; FAA: Carl Schulten, x63688; FRA, UMTA, NTSB: Bill Gossard, x60865.

Midway through the second half of the season, the standings in the Departmental Tennis League are:

|                   | <u>Won</u> | <u>Lost</u> | <u>Inc.</u> | <u>Pct.</u> |
|-------------------|------------|-------------|-------------|-------------|
| 1. Transportation | 19         | 1           |             | .950        |
| 2. GAO-HUD        | 14         | 3           | 3           | .824        |
| 3. NOS-HEW        | 11         | 8           | 1           | .579        |

Players on the team thus far have come from five agencies. OST: Tom Dashiell, Don Leavens, Jeff Morrow. USCG: Ralph Hill, John Howell, Rolf Wulfsberg. FAA: Dick Cullerton, John Irish, Johnny McQuaig. FHWA: Connie Ben, Bill Evans, Guenther Lerch. NHTSA: George Brandt, Ezio Cerrelli, Akira Kondo. New players interested in the weekly tryouts should contact the Manager, Ezio Cerrelli, at x61503. The final match of the regular season will be played at the Hains Point courts on Thursday, August 31. Spectators are welcome to the match which begins at 6:00 p.m., against the second place team, GAO-HUD.