



# Southwest Seventh

## DEPARTMENT OF TRANSPORTATION HEADQUARTERS BUILDINGS

No. 25

April 1, 1971



### EXHAUST GASES WITHIN THE GARAGE AREA

A continued concern of a great number of our employees is the exhaust gas caused by running automobiles within the confines of the garage. In FOB-10A, we have in the past had checks made and have found that the emissions are obnoxious but not dangerous. The employees there have learned to live with the problem, and the complaints from that area are not as numerous as those from the Nassif Building.

The Nassif Building garage ventilation system is comprised of four 12-ft. louvered exhaust fans, one located in each corner of the building on the penthouse level. These fans are driven by 70 h.p. electrical motors and each has a capacity of 240,000 cubic feet per minute. The inlet for the system is in the approximate center of the garage down through all three levels. Complete air change within the garage proper is substantially under ten minutes.

With this seemingly quite adequate exhaust system, the only time that gas emissions get particularly obnoxious is during the exit rush in the afternoon. This could be minimized if employees avoid an extended warm-up period in order to activate either the heater or the air conditioner. Your thoughtful consideration and cooperation in keeping warm-up periods to a minimum will be appreciated.

**This bulletin will be issued periodically during the consolidation of the Department of Transportation headquarters into two buildings -- 400 Seventh Street, S.W., and 800 Independence Avenue, S.W.**



### OVERDUE PARKING PAYMENTS

Parking permit holders are reminded that their parking fee is due to Doggett Parking Company the first, and is delinquent after the fifth, of each month. The delinquent list for March contained about 250 names. Please establish a reminder system for yourselves to submit your payment promptly each month. Continued or repeated delinquency may cost you your parking privilege.

### MOTORCYCLE PARKING

Since the operation of the garage has been controlled by DOT, no charge has been made for motorcycle parking and no permits have been issued. With the advent of warm weather we anticipate a great increase in employees riding motorcycles and intend very shortly to control and charge for motorcycle parking. Control will be instituted by decalcomania, furnished by the contractor, to be affixed to the bike. Spaces will be set aside and lined for control parking. The charge will be \$2.00 per month.

### "OFFICE OF THE GENERAL MANAGER," NTSB IS THE NEW ORGANIZATIONAL TITLE OF FORMER "OFFICE OF THE EXECUTIVE DIRECTOR," NE-1

The General Manager, NTSB, has asked that all Departmental offices be notified of this change in organizational title and in the related changes as follows:

<u>New Title</u>	<u>Former Title</u>
General Manager	Executive Director
Deputy General Manager	Deputy Executive Director

In all instances in NTSB Orders, delegations of authority, personnel and financial documents or other official references where the former titles appear, the new titles should be substituted.

### OFFICIAL PASSPORTS

The DOT Travel Services Section has been advised by the State Department that during the tourist season (April 1 through September 1) processing of official passports will require approximately three weeks. Official travelers are reminded to allow for this requirement and to make their applications at the earliest possible date.