

U. S. Department of Transportation news:



Office of Public and Consumer Affairs

Washington, D.C. 20590

FOR RELEASE FRIDAY
December 15, 1978

UMTA Technical Notice No. 11

The Urban Mass Transportation Administration (UMTA) and the Federal Highway Administration (FHWA) announced their Fiscal Year 1979 schedule for a jointly-sponsored training program concerned with computer software for urban transportation planning. Three different courses are offered, each designed to fulfill a specific training demand of urban transportation planners and managers, and each available to state, local and other transportation planners.

The three courses are:

- (1) a 1-day Management Forum on the Urban Transportation Planning System (UTPS);
- (2) a 5-day Training Session on the use of UTPS; and
- (3) a 2-3 day Users' Symposium on urban transportation planning computer software

In an effort to reduce the travel costs to participants, different locations throughout the United States have been selected. All courses are free-of-charge, and neither FHWA nor UMTA can provide special funds to assist in travel costs, lodgings or personal expenses.

A separate application form for each course is attached. Past experience has shown that these courses are usually oversubscribed. The policy of the Department of Transportation is to give preference to state and local transportation planners when selecting applicants for the training sessions. To be sure an application is considered, it should be submitted before the indicated closing dates. Notification as to whether space is available will be sent to applicants at least one month prior to the date of the course for which application is made. A synopsis of each course follows:

1. UTPS MANAGEMENT FORUM

This is a 1-day course which is oriented to the needs of non-technical, management-level staff from agencies that use or desire to use UTPS.

It covers the capabilities and limitations of UTPS. The purpose of the forum is to assist those not using the UTPS package in assessing its merits relative to their current planning methods, and to familiarize management-level staff with the UTPS package in cases where their technical staff may already be using it. This seminar does not include instruction in the immediate use of UTPS, but utilizes case studies and user experiences to indicate the scope of the package's usefulness.

The locations and dates for this seminar are:

<u>Location</u>	<u>Date</u>	<u>Closing Date</u>
New Orleans, Louisiana	February 13, 1979	January 10, 1979
Philadelphia, Pennsylvania	April 17, 1979	February 17, 1979
Detroit, Michigan	May 22, 1979	March 22, 1979
San Francisco, California	August 21, 1979	June 21, 1979

2. UTPS TRAINING SESSION

This is a 5-day course oriented to the needs of experienced transportation planners who are using or intend immediate use of the UTPS package. The purpose of the Training Session is to provide intensive instruction and workshop practice in the logic and application of the computer programs in the UTPS package to urban transportation planning problems. The schedule does not permit instruction in transportation planning in general nor in computer usage. It is, therefore, necessary that the attendee have a background in these subjects which permits one to focus directly on the application of UTPS. (Those lacking a background in transportation planning might apply to their UMTA or FHWA regional office to attend the course "Introduction to Urban Transportation" offered in Washington, D.C., several times annually.)

The locations, dates, and closing dates for the UTPS Training Session are:

<u>Location</u>	<u>Date</u>	<u>Closing Date</u>
Portland, Oregon	January 22-26, 1979	January 2, 1979
Austin, Texas	March 12-16, 1979	January 12, 1979
Chicago, Illinois	June 18-22, 1979	April 18, 1979
Boston, Massachusetts	October 15-19, 1979	August 15, 1979

3. TRANSPORTATION PLANNING COMPUTER USERS' SYMPOSIUM

This symposium, for experienced users of transportation planning computer software, provides a forum where those familiar with the programs may: (1) discuss problems with the current UTPS and PLANPAC programs, (2) outline ideas for innovative applications, and (3) suggest improvements which might be built into forthcoming software.

The agenda includes: (1) participant presentations of unique procedures, shortcuts, new techniques or analysis methods, (2) FHWA/UMTA staff presentations of the status and future developmental efforts of the UTPS package, (3) FHWA staff presentation of the status of the PLANPAC package, and (4) general discussion.

Attendees should have experience in using at least some portion of transportation planning computer programs in order to both contribute to and learn from the discussions.

The locations, dates and closing dates for this symposium are:

<u>Location</u>	<u>Date</u>	<u>Closing Date</u>
New Orleans, Louisiana	February 14-15, 1979	January 10, 1979
Washington, DC	April 18-20, 1979	February 18, 1979
Detroit, Michigan	May 23-24, 1979	March 23, 1979
San Francisco, California	August 22-23, 1979	June 22, 1979

NOTICE PURSUANT TO THE PRIVACY ACT OF 1974

Section 3 of the Privacy Act of 1974 (5 U.S.C. 552a) requires each agency of the Federal Government to "inform each individual whom it asks to supply information, on the form which it uses to collect the information or on a separate form that can be retained by the individual --

"(A) the authority (whether granted by statute, or by executive order of the President) which authorizes the solicitation of the information and whether disclosure of such information is mandatory or voluntary;

"(B) the principal purpose or purposes for which the information is intended to be used;

"(C) the routine uses which may be made of the information, as published pursuant to paragraph (4) of this subsection; and

"(D) the effects on him, if any, of not providing all or any part of the requested information." (U.S.C. 552a(e)(3))

We have determined that section 3 of the Privacy Act may apply to the information requested. Therefore, the purpose of this notice is to furnish you the following information about the use of the information requested by UMTA.

(A) The authority that authorizes the solicitation of this information is section 6 of the Urban Mass Transportation Act of 1964, as amended, 49 U.S.C. 1605, which authorizes the Secretary of the Department of Transportation to undertake research, development and demonstration projects in all phases of urban mass transportation which he determines will assist in the reduction of urban transportation needs, the improvement of mass transportation service, or the contribution of such service toward meeting total urban transportation needs at minimum cost. In carrying out the provisions of this section, the Secretary is authorized to request and receive such information or data as he deems appropriate from public or private sources.

(B) The principal purpose for which the information solicited is intended to be used is to compile a mailing list to be used for (1) administrative support for UTPS training courses and/or (2) transmittal of follow-up UTPS and planning technology transfer materials. In accordance with the Department of Transportation's regulations implementing the Privacy Act, 49 C.F.R. Part 10, none of the personal information provided can be sold, rented or otherwise disclosed unless such action is specifically authorized by law.

(C) The effect, if any, of not providing the requested information may be your failure to receive future general UTPS information and/or various technical and course announcements. You may retain this notice.

UTPS MANAGEMENT FORUM APPLICATION FORM

I would like to attend the 1-day UTPS MANAGEMENT FORUM

<u>Location</u>	<u>Date</u>	<u>Closing Date</u>
() New Orleans, LA	February 13, 1979	January 10, 1979
() Philadelphia, PA	April 17, 1979	February 17, 1979
() Detroit, MI	May 22, 1979	March 22, 1979
() San Francisco, CA	August 21, 1979	June 21, 1979

NAME _____ NICKNAME _____

TITLE _____

AGENCY/FIRM _____

ADDRESS _____

ZIP _____

PHONE ____ () _____

I ☐ do wish to be on the UTPS Address List (see purposes below).
☐ do not

Return this form to:

Robert B. Dial, Director
Office of Planning Methods and Support (UPM-20)
Urban Mass Transportation Administration
U.S. Department of Transportation
Washington, D.C. 20590
Telephone (202) 426-9271

The above information will be used for the purposes of: (1)
the administrative support for UTPS training courses and/or
(2) transmittal of follow-on UTPS and planning technology
transfer materials.

UTPS TRAINING SESSION APPLICATION FORM

I meet the prerequisites below and would like to attend the
5-day UTPS TRAINING SESSION in:

<u>Location</u>	<u>Date</u>	<u>Closing Date</u>
() Portland, OR	January 22-26, 1979	January 2, 1979
() Austin, TX	March 12-16, 1979	January 12, 1979
() Chicago, IL	June 18-22, 1979	April 18, 1979
() Boston, MA	October 15-19, 1979	August 15, 1979

NAME _____ NICKNAME _____

TITLE _____

AGENCY/FIRM _____

ADDRESS _____

PHONE () _____

Prerequisite

The UTPS Training Session is a very technical and fast-moving one-week course that assumes preparation of the type below. Attendees who are not prepared find the course confusing and frustrating.

- A. Urban Transportation Planning - One of the following is required. Check one or more.
- () Three or more years experience in analytical procedures used in urban travel demand estimation, network representation and evaluation of systems.
 - () University level instruction in the above subjects.
 - () The FHWA/UMTA one week basic course entitled "Introduction to Urban Transportation", or equivalent (Contact FHWA or UMTA Regional Office to apply for attendance to this course.)
 - () Other (specify) _____

B. Urban Transportation Software - Experience with the following is desirable. Check one or more.

- | | | |
|--|-------------|---------------|
| () UTPS | () PLANPAC | () Univac |
| () CDC | () HUD | () Burroughs |
| () Other (specify) _____ | | |
| () No prior experience with transportation planning computer programs | | |

I do (), do not () know IBM OS JOB Control Language (JCL)

I do (), do not () know FORTRAN

I ☐ do wish to be on the UTPS Address List (see purposes below).
☐ do not

Return this form to:

Robert B. Dial, Director
Office of Planning Methods and Support (UPM-20)
Urban Mass Transportation Administration
U.S. Department of Transportation
Washington, D.C. 20590
Telephone: (202) 426-9271

The above information will be used for the purposes of: (1) the administrative support for UTPS training courses and/or (2) transmittal of follow-on UTPS and planning technology transfer materials.

USERS' SYMPOSIUM APPLICATION FORM

I would like to attend the Transportation Planning Computer
USERS' SYMPOSIUM in:

<u>Location</u>	<u>Date</u>	<u>Closing Date</u>
<input type="checkbox"/> New Orleans, LA	February 14-15, 1979	January 10, 1979
<input type="checkbox"/> Washington, DC	April 18-20, 1979	February 18, 1979
<input type="checkbox"/> Detroit, MI	May 23-24, 1979	March 23, 1979
<input type="checkbox"/> San Francisco, CA	August 22-23, 1979	June 22, 1979

NAME _____ NICKNAME _____

TITLE _____

AGENCY/FIRM _____

ADDRESS _____

ZIP _____

PHONE () _____

I have experience with transportation planning program packages
using the following:

- | | | |
|---|----------------------------------|------------------------------------|
| <input type="checkbox"/> UTPS | <input type="checkbox"/> PLANPAC | <input type="checkbox"/> Univac |
| <input type="checkbox"/> CDC | <input type="checkbox"/> HUD | <input type="checkbox"/> Burroughs |
| <input type="checkbox"/> Other (specify) _____ | | |
| <input type="checkbox"/> No prior experience with transportation planning computer
programs. | | |

I will ☐ , will not ☐

give a presentation

Topic of Discussion _____

Time Needed _____

Description

Visual Aid Equipment Needed:

() Overhead Projector

() Slide Projector

() Movie Projector: () 8 mm () 16 mm

Other _____

I ☐ do wish to be on the UTPS Address List (see purposes below).
☐ do not

Return this form to:

Mr. Kevin E. Heanue, Chief
Urban Planning Division (HHP-22)
Federal Highway Administration
U.S. Department of Transportation
Washington, D.C. 20590
Telephone: (202) 426-0182

The above information will be used for the purposes of: (1)
the administrative support for UTPS training courses and/or
(2) transmittal of follow-on UTPS and planning technology
transfer materials.

UTPS MAILING LIST FORM

Due to the need to keep our UTPS mailing list (see purposes below) up-to-date, we ask that you return this form with the appropriate items indicated. If you are currently on the mailing list, please attach your mailing label, if available. IF WE RECEIVE NO REPLY FROM YOU, YOUR NAME WILL BE DELETED FROM OUR CURRENT MAILING LIST.

(YES) (NO) My agency/firm is currently using the UTPS package.
CHECK ONE

CHECK ONE:

- () I am currently on your mailing list and want to remain on it.
- () I am currently on your mailing list, but my address should be changed as indicated below.
- () I am not currently on your mailing list, but would like information on UTPS to be mailed as indicated below.

AGENCY/FIRM _____

NAME _____

POSITION _____

ADDRESS _____

PHONE _____

Please return this form to:

Robert B. Dial, Director
Office of Planning Methods and Support
UPM-20
Urban Mass Transportation Administration
U.S. Department of Transportation
Washington, D.C. 20590
Telephone: (202) 426-9271

~~~~~  
The above information will be used for the purposes of: (1)  
the administrative support for UTPS training courses and/or  
(2) transmittal of follow-on UTPS and planning technology  
transfer materials.

**U.S. DEPARTMENT OF TRANSPORTATION  
URBAN MASS TRANSPORTATION  
ADMINISTRATION**

**Washington, D.C. 20590**

**Official Business**

**PENALTY FOR PRIVATE USE, \$300**

**POSTAGE AND FEES PAID  
URBAN MASS TRANSPORTATION  
ADMINISTRATION**

**DOT 511**

**FIRST CLASS**

