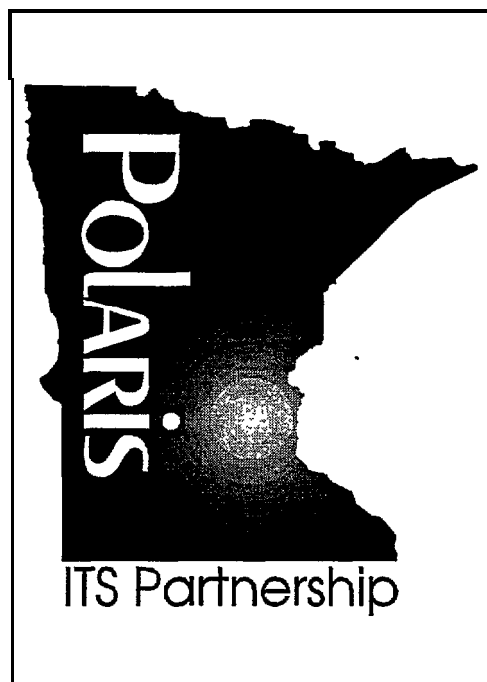


Minnesota Department of Transportation Agreement Number: 73807P

Minnesota Intelligent Transportation Systems

Statewide Intelligent Transportation Systems As-Is Agency Reports for Minnesota



Volume 3 Operational Tests

Prepared for the Minnesota Department of Transportation by:

Lockheed Martin Federal Systems-Owego
Intelligent Transportation Systems
Mail Drop 0 124
1801 State Route 17C
Owego, NY 13827-3998

SRF Consulting Group, Inc.
One Carlson Parkway North
Suite 150
Minneapolis, MN 55447-4443

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Statewide ITS As-Is Agency Report for Minnesota

Volume 3

Operational Tests

- Volume 1 Mn/DOT Metropolitan Division
 - 1.1 Generic Closed Loop Traffic Control Signal System
 - 1.2 Mn/DOT Advanced Portable Traffic Management System
 - 1.3 Mn/DOT Portable Traffic Management System
 - 1.4 Mn/DOT Metro Division Lane Closure Information System
 - 1.5 Mn/DOT Metro Division Construction Information System

- Volume 2 Mn/DOT Traffic Management Center
 - 2.1 Mn/DOT TMC Ramp Meter System
 - 2.2 Mn/DOT TMC Video Surveillance System
 - 2.3 Mn/DOT TMC Changeable Message Sign System
 - 2.4 Mn/DOT TMC Communications System
 - 2.5 Mn/DOT TMC Highway Helper AVL System

- Volume 3 Operational Tests
 - 3.1 AUSCI - Adaptive Urban Signal Control and Integration System
 - 3.2 ICTM - Integrated Corridor Traffic Management System
 - 3.3 DIVERT Incident Management System
 - 3.4 Advanced Parking Information System

- Volume 4 Metropolitan Council Transit Operations and Metro Mobility
 - 4.1 MCTO Trapeze Scheduling/Planning System
 - 4.2 MCTO Automated Passenger Counting System
 - 4.3 MCTO Electronic Fare Collection System
 - 4.4 MCTO TIC Bus Line System
 - 4.5 MCTO TIC Customer Phone Line Service System
 - 4.6 Metropolitan Council Metro Mobility Reservation/Scheduling/Dispatch System
 - 4.7 MCTO Construction Information System

- Volume 5 City of Minneapolis
 - 5.1 City of Minneapolis Fortran Traffic Signal Control System
 - 5.2 City Of Minneapolis Parking Management System
 - 5.3 City Of Minneapolis Construction Information System

- Volume 6 City of St. Paul
 - 6.1 City of St. Paul Computran Traffic Signal Control System
 - 6.2 City Of St. Paul Construction Information System

- Volume 7 Minnesota State Patrol
 - 7.1 Minnesota State Patrol Mobile Data Terminal System
 - 7.2 Minnesota State Patrol Laptop Mobile Data Terminal System
 - 7.3 Minnesota State Patrol Emergency 911 Dispatch System

- Volume 8 Miscellaneous
 - 8.1 Minnesota Travel Partners Kiosk System
 - 8.2 Mn/DOT Pavement Condition And Weather Reporting System
 - 8.3 Hennepin County Medical Center Emergency Vehicle Dispatch System
 - 8.4 Metropolitan Airports Commission Parking Management and AVI System
 - 8.5 Gopher State One-Call Excavation Notification System
 - 8.6 Mn/DOT Statewide Construction Information System
 - 8.7 Hennepin County Construction Information System
 - 8.8 Ramsey County Construction Information System
 - 8.9 Mn/DOT ESS Gopher State One-Call Access System

**Statewide ITS As-Is Agency Report for Minnesota
Volume 3
Operational Tests**

1	Introduction	1
2	Scope	2
2.1	Document Overview	2
2.2	Methods, Assumptions and Procedures	2
2.2.1	System Identification	2
2.2.2	Data Collection Guide	3
2.2.3	Field Data Collection	3
3	As-Is Baseline System Documentation	5
3.1	Operational Tests	7
3.3.1	AUSCI - Adaptive Urban Signal Control and Integration System	9
3.3.2	ICTM - Integrated Corridor Traffic Management System	25
3.3.3	DIVERT Incident Management System	45
3.3.4	Advanced Parking Information System	63

Appendices

Appendix A As-Is Agency Report for Minnesota Pre-Survey Candidate List

Appendix B As-Is Agency Report for Minnesota Data Collection Guide

1. INTRODUCTION

The purpose of the Polaris Project is to define an Intelligent Transportation Systems (ITS) architecture for the state of Minnesota. An architecture is a framework that defines a complex system, in terms of a set of smaller, more manageable systems which are fully defined in terms of their individual boundaries, functions, physical components, and interfaces. They illustrate how each of the systems interrelate and contribute to the overall ITS objectives and requirements.

A well defined architecture provides many benefits for a complex system. It defines and optimizes the location of system functions. It identifies critical interfaces, and illustrates how associated systems can be integrated to share resources and information. It establishes standards for communications and physical components so that inter-operability can be maintained as the system evolves to incorporate new capabilities and technologies.

The Minnesota Statewide ITS Architecture is a tailored version of the National ITS Architecture. Tailoring incorporates the prioritized wants and needs of the state's transportation users and stakeholders, as well as its existing ITS infrastructure. The functional architecture, physical architecture, system requirements and implementation plan are fully documented in the following project deliverables:

ITS Traveler Wants/ Needs - Information obtained from Minnesota residents in ten end user sessions held across the state. Used to establish and prioritize end-user requirements.

ITS Transportation Wants/ Needs - Information obtained from ITS stakeholder institutions. Used to establish and prioritize ITS service provider requirements.

ITS Wants/Needs Analysis - Final results and recommendations of the wants and needs research.

Statewide ITS As-Is Agency Reports for Minnesota - Information about existing transportation systems that establish the starting point for the Architecture Implementation Plan.

ITS System Specification - Incorporates the results of the functional and physical architectures into specification format. The specification will clearly identify ITS system level requirements for the identified Minnesota ITS services.

ITS Component Specification - Incorporates the results of the functional to physical allocation in specification format. The specification will clearly identify the Minnesota ITS component systems requirements.

ITS Architecture Implementation Plan - A recommended ITS deployment strategy for future state initiatives.

2. SCOPE

This document, *Statewide ITS As-Is Agency Reports for Minnesota*, consists of a collection of individual system survey reports related to transportation systems. The Polaris Project will use the survey information collected to derive the existing architectural framework. After the existing architectural framework is derived, this information will be used as the baseline for developing the Minnesota Statewide ITS Architecture.

Agencies identified and contributed to this document were:

- Minnesota Department of Transportation Office of Advanced Transportation Systems
- Minnesota Department of Transportation Traffic Management Center
- Minnesota Department of Transportation Metropolitan Division
- Minnesota Department of Transportation Electrical Services Section
- St. Paul Department of Public Works
- Minneapolis Department of Public Works
- Hennepin County Department of Public Works
- Ramsey County Department of Public Works
- Minnesota State Patrol
- Hennepin County Medical Center
- Metropolitan Council Transit Operations
- Metropolitan Airports Commission
- Gopher State One Call
- Minnesota Office of Tourism

2.1 Document Overview

This document presents the methods, assumptions and procedures used to collect the baseline information. The documentation of systems that were inventoried is presented in Section 3.

2.2 Methods, Assumptions, and Procedures

2.2.1 System Identification

Agency and system candidates were based upon several factors prior to survey. Through market research, the highest wants and needs priorities for traveler and transportation related agencies identified the functional areas to be improved (i.e. Travel Conditions). The Polaris Project took the functional wants and needs and associated the wants and needs functions to current Minnesota Agencies. Another factor that contributed to identifying the candidate agencies was the presence of existing Intelligent Transportation Systems infrastructure that has been deployed to support integrating open systems for travelers, inter-agency and intra-agency needs.

One hundred twenty one pre-survey candidate systems identified by the process described previously, are listed in Appendix A. The pre-survey candidate list represents systems that were known by members of the Polaris Architecture working team, Mn/DOT Guidestar, and SRF

Consulting Group, Inc. Of the 121 candidate systems, 38 system surveys were performed and included in this document. The 38 systems were selected as “best representatives” of the 121 pre-survey candidates and provided a diverse base of information to use for developing the Minnesota Statewide ITS Architecture.

2.2.2 Data Collection Guide

The survey of systems required that a standard data collection approach be applied for the *Statewide ITS As-Is Agency Reports for Minnesota*. A data collection guide was prepared to help this effort.

The data collection guide was developed to provide interviewers with an overview of relevant information that needed to be collected during the survey for each system. The data collection effort focused on the following:

- A block diagram of the system and interfaces to external users and systems.
- All hardware elements that are interconnected to form the bounds of the system.
- All software components used by the hardware elements.
- All system interfaces that connect hardware components together and external systems to the system.
- All personnel using the system.

The Data Collection Guide is presented in Appendix B.

2.2.3 Field Data Collection

The survey collection activities were completed by two teams of interviewers. Prior to an on-site interview, an agency or system contact person was briefed as to the nature of the survey. In some cases, generally where agencies knew little of the Polaris project, a follow-up letter was sent to further outline the desired level of information.

The on-site interview was generally a free format discussion of the specific system elements. The data collection guide was only used to ensure all components were discussed. The interviewers recorded the audio portion of the interview in order to help with the documentation of the system. Where possible, the actual system components were also recorded on videotape, again, to help with the system documentation. In some cases, written documentation from the agency was reviewed to help describe the system.

A report of the surveyed system followed a standard format and consisted of two basic parts: 1) a system block diagram and 2) a data collection template. The block diagram is intended to depict the system components and interfaces while the template thoroughly describes the system configuration. The template is organized to step through the system related personnel, hardware, software and interfaces. All systems documented for the project used this standardized approach. The system documentation was separated by agencies into eight volumes.

The system reports contained in this volume follow in Section 3.

3. As-Is BASELINE SYSTEM DOCUMENTATION

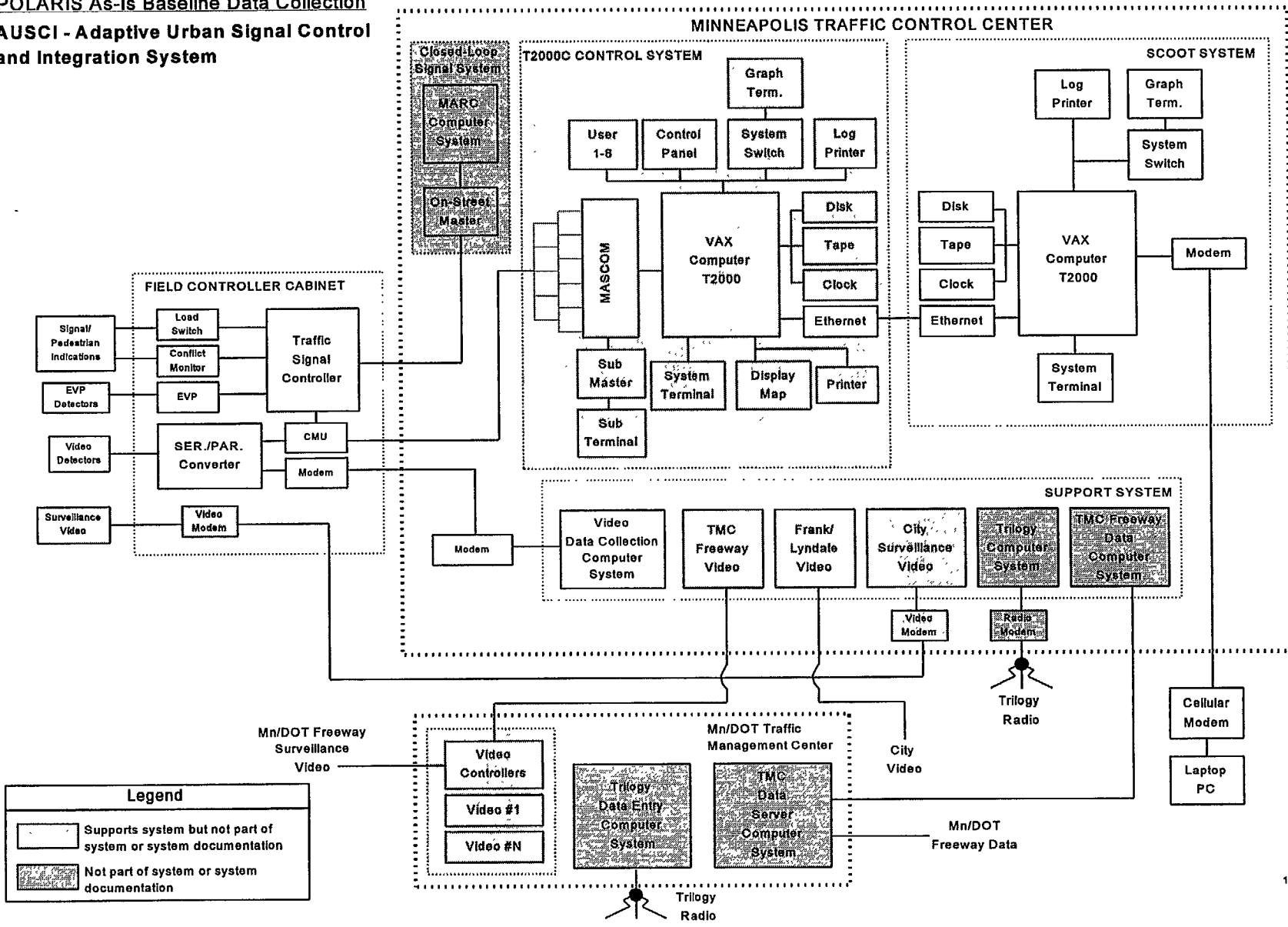
3.3 OPERATIONAL TESTS

- 3.3.1 AUSCI - Adaptive Urban Signal Control and Integration System
 - 3.3.2 ICTM - Integrated Corridor Traffic Management System
 - 3.3.3 DIVERT Incident Management System
 - 3.3.4 Advanced Parking Information System
-

3.3.1 AUSCI - ADAPTIVE URBAN SIGNAL CONTROL AND INTEGRATION SYSTEM

**POLARIS As-Is Baseline Data Collection
AUSCI - Adaptive Urban Signal Control
and Integration System**

POLARIS As-Is Data Collection
AUSCI - Adaptive Urban Signal Control and Integration System



AS-IS DATA COLLECTION TEMPLATE

1.0 AGENCY “CITY OF MINNEAPOLIS”

- Agency Type Department of Public Works/Transportation Division
- Agency Functions Manage Traffic Operations and Data
- Agency Location(s) Border Avenue Facility
300 Border Avenue North
Minneapolis, MN 55405-1528
- Contacts Michael J. Monahan
Director of Transportation and Special Projects
City of Minneapolis
233 City Hall
Minneapolis, MN 55415-1318
(612) 673-5750 (voice) - (612) 348-7383 (fax)

2.0 SYSTEM “ADAPTIVE URBAN SIGNAL CONTROL AND INTEGRATION”

- Date of As-Is Data Collection 2/21/96
System documentation based on information provided by Westwood Professional Services, Inc.
 - Purpose Test the effectiveness and suitability of using Split Cycle Offset Optimization Technique (SCOOT) adaptive operation in an urban Central Business District (CBD) setting.
 - Hours of Operation 7 days a week, 24 hours per day
 - Geographic Coverage City of Minneapolis CBD including 56 intersections in the area bounded by:
Hennepin Ave on the south, Lyndale Avenue on west,
3rd Avenue North on the north and 1st Street South on the east.
-

- Contacts
 - Marilyn Remer
Minnesota Guidestar
Mail Stop 320
117 University Avenue Room 320
St. Paul, MN 55155
(612) 282-2469 (voice) - (612) 215-0409(fax)
 - Mike Belrose
Westwood Professional Services, Inc.
14180 West Trunk Highway 5
Eden Prairie, MN 55344
(612) 937-5150 (voice) - (612) 937-5822 (fax)
 - Dallas W. Hildebrand. P.E.
Planning, Programming & Design Engineer
City of Minneapolis
Department of Public Works-Traffic Division
300 Border Avenue North
Minneapolis, MN 55405-1 528
(612) 673-5750 (voice) - (612) 348-7383 (fax)
- Status
 - Phase 1 concept development completed and submitted for approval, Phase 2 implementation to begin April 1, 1996. System installation to be completed in December 1997.
- Policies
 - Developed using Minnesota Guidestar and FHWA design policies. Implementation guided by City of Minneapolis operation philosophies.
- Constraints
 - Implementation involves a new application effort, concept development with limited system information and implementation using Canadian and British contractors.
- Block Diagram
 - See attached

- Typical Operational Scenario

The test area intersections will be able to be controlled by both the existing city of Minneapolis Fortran system and the SCOOT system. Once the SCOOT system is operational, it will measure real time traffic flows (using video detection devices), model the operation of the network and traffic flows, attempt to minimize the total system delay under the given conditions and generate traffic signal timing plan(s) representing the minimum delay solution. The new traffic signal timing plan(s) will then be implemented in real time by the Fortran computer system. The process is repeated continuously with small but regular timing changes.

(1) The Fortran traffic control system will perform all necessary functions for traffic control. See System 1.2 - City of Minneapolis Fortran traffic signal control system documentation.

(2) The SCOOT system will supply optimized adaptive timing information to the Fortran system test.

- Other

(1) 140 video detection devices will be installed to support SCOOT operation and to aid in evaluation of the system test. Approximately 4-6 of the video detection devices will be used to test the ability of the device to provide full motion video.

(2) Eight video cameras will be installed in the test area for surveillance purposes. The video surveillance system will use twisted pair wire for communication to the traffic control office (This video surveillance system has similar hardware and software components as the St. Paul DIVERT System Operational Test - see System 3.4.2 documentation)

NOTE: There was no indication that the city of Minneapolis traffic signal system staff would change when the SCOOT system is operational. This description of personnel is the same as the system personnel that is operating and maintaining System 1.2 - Fortran Traffic Signal Control System.

2.1 PERSONNEL “PLANNING, PROGRAMMING AND DESIGN ENGINEER”

- Personnel Function Oversee traffic operations, planning, design and operational tests.
- Quantity 1
- Location City of Minneapolis, Department of Public Works - Transportation Division
- Workload 40 hours/week - Does not work directly with day to day operation of the Fortran system.
- Working hours Normal business hours
- Status Existing
- Contact Dallas W. Hildebrand, P.E.

2.2 PERSONNEL “TRAFFIC SIGNAL SYSTEMS ENGINEER’

- Personnel Function Oversee day to day Fortran system operation.
- Quantity 1
- Location City of Minneapolis, Department of Public Works - Transportation Division
- Workload 40 hours/week
- Working hours Normal business hours
- Status Existing
- Contact Roger Plum

2.3 PERSONNEL “TRAFFIC SYSTEMS OPERATORS”

- Personnel Function Monitor system operation in addition to other administrative duties.
- Quantity 2
- Location City of Minneapolis, Department of Public Works - Transportation Division
- Workload 75 percent of time on Fortran system
- Working hours 6:00 am - 7:00 pm, Monday - Friday
The operator shifts overlap from 10:00 am to 2:00 pm.
The city does staff the control center during some special events that do occur during their normal working hours.
- Status Existing

2.4 PERSONNEL "TRAFFIC SYSTEMS ANALYST"

- Personnel Function Works on Fortran system database and computer system.
- Quantity 1
- Location City of Minneapolis, Department of Public Works - Transportation Division
- Workload 25 to 50 percent of time on Fortran/SCOOT system
- Working hours Normal business hours
- Status Existing

2.5 PERSONNEL "ELECTRICIAN"

- Personnel Function Maintain traffic control signal systems and lighting systems.
- Quantity 23 Total
 - 5 Foreman
 - 2 Signal service personnel
 - 1 Technician
 - 15 Electricians
- Location City of Minneapolis, Department of Public Works - Transportation Division
- Workload Normal work week
- Working hours Normal business hours
- status Existing

3.1 HARDWARE "DEC VAX COMPUTER"

- Hardware Type Computer
- Functions Runs SCOOT traffic signal control optimization software application.
- Location Minneapolis traffic control center
- Data Type Data
- Status New
- Other Digital Equipment Corporation VAX computer

3.1.1 SOFTWARE "SCOOT Version 3.1"

- Software Type Transportation software application
- Functions Traffic control application and control, receives vehicle detection inputs and generates optimized timing plans for real time implementation to traffic signal controllers
- Application Language Assembly code and other languages.
- Status New
- Constraints The SCOOT system has an implementation capacity of 300 intersections.
- Issues Proprietary software. Owned and licensed to Mn/DOT by Siemens, no rights to observe or modify programs under limits of license, no distribution rights.
- Contacts Supplier - Fortran Traffic Systems Limited
470 Midwest Road
Scarborough, Ont.
M1P 4Y5, Canada
(416) 288-1320 (voice)
(416) 288-9914 (fax)
1-800-265-1197 (toll free USA)
Developer - Siemens Plessey Controls Limited
Sopers Lane;Poole, Dorset,
United Kingdom, BH17 7ER
44-202-782000 (voice)
44-202-782331 (fax)

3.1.2 SOFTWARE "VMS OPERATING SYSTEM"

- Software Type Operating system
- Functions Control VAX CPU
 - 1) Run software application, manages disk space and memory.
 - 2) Perform data backups.
 - 3) Control hardware resources, printers, displays and controllers.
- Status New
- Policies None

3.2 HARDWARE "CLOCK"

- Hardware Type Clock
 - Functions Send time data to CPU.
 - Location Minneapolis traffic control center
 - Data Name/Contents Time
 - Data Type Data
 - status New
-

3.3 HARDWARE “GRAPHICAL TERMINAL”

- Hardware Type Terminal/Workstation
- Functions
 - 1) Displays system information.
 - 2) Reports system events including coordination errors and controller failures.
- Location Minneapolis traffic control center
- Data Name/Contents System information
- Data Type Data
- Status New

3.4 HARDWARE “SYSTEM SWITCH”

- Hardware Type Switch
- Functions Enable system
- Location Minneapolis traffic control center
- Data Type Data
- status New

3.5 HARDWARE “SYSTEM TERMINAL”

- Hardware Type Terminal/Workstation
- Functions
 - 1) Displays traffic count and timing plan data.
 - 2) Displays current timing plans.
 - 3) Receives parameters for creating timing plans.
 - 4) Used to control SCOOT and VAX operating system.
- Location Minneapolis traffic control center
- Data Name/Contents System and computer information
- Data Type Data
- status New

3.6 HARDWARE “LOG PRINTER”

- Hardware Type Printer
 - Functions Prints data
 - Location Minneapolis traffic control center
 - Data Name/Contents System information and timing plan data
 - Data Type Data
 - Status New
-

3.7 HARDWARE “LAPTOP PC COMPUTER”

- Hardware Type Laptop PC computer
- Functions Allows access to SCOOT computer from remote locations.
- Location Remote locations
- Data Name/Contents System operation and status data
- Data Type Data
- Status New

3.8 HARDWARE “COMMUNICATION MODIFICATION UNIT (CMU)”

- Hardware Type Communication unit
- Functions Special communication device used to interface the Fortran system and the traffic signal controller.
- Location Field controller cabinet
- Data Name/Contents Timing coordination information, traffic counts and controller status.
- Data Type Data
- Status Existing

3.9 HARDWARE “TRAFFIC SIGNAL CONTROLLER”

- Hardware Type NEMA traffic signal controller
- Functions Operates traffic control signal system
- Location Field controller cabinet
- Data Name/Contents Timing information, traffic counts and controller status.
- Data Type Data
- Status Existing
- Other Eagle EPAC NEMA

3.10 HARDWARE “VIDEO DETECTOR”

- Hardware Type Video detector system
- Functions Vehicle detection device, supplies count and occupancy information to SCOOT computer system.
- Location In field
- Data Name/Contents Traffic count and occupancy data
- Data Type Data
- Status New
- Other This video detection system is still under development but is very similar in operation to the Autoscope package.

3.11 HARDWARE “SERIAL/PARALLEL CONVERTER”

- Hardware Type Converter
- Functions Converts serial communication to contact closure output.
- Location Field controller cabinet
- Data Name/Contents Traffic count detector information
- Data Type Data
- Status New

3.12 HARDWARE “VIDEO DATA COLLECTION COMPUTER SYSTEM”

- Hardware Type PC
- Functions This computer will poll video detection devices at regular intervals to download detector data. The polling interval depends on the storage capability of video detection devices and what type of detector data is being collected. All image recognition and conversion to detector output is completed in the hardware that is located in the field.
- Location Minneapolis traffic control center
- Data Name/Contents Traffic count detector information
- Data Type Data
- Status New

3.12.1 SOFTWARE “VIDEO DATA COLLECTION SOFTWARE?”

- Software Type Traffic count data
- Functions Store, analyze and report traffic count data
- Status New

3.1.2 SOFTWARE “OPERATING SYSTEM”

- Software Type Operating system
 - Functions Control PC
 - 1) Run software application, manages disk space and memory.
 - 2) Perform data backups.
 - 3) Control hardware resources, printers, displays, and controllers.
 - Status New
 - Other Most likely DOS or Windows
-

3.13 HARDWARE “ETHERNET CARD - SCOOT COMPUTER”

- Hardware Type Communications
- Functions Sends and receives information from the Fortran computer system.
- Location Minneapolis traffic control center
- Data Name/Contents Receives controller status and detector data from the Fortran computer. Sends table of timing parameters to the Fortran computer.
- Data Type Data
- Status New

3.14 HARDWARE “ETHERNET CARD - FORTRAN COMPUTER”

- Hardware Type Communications
- Functions Sends and receives information from the SCOOT computer system.
- Location Minneapolis traffic control center
- Data Name/Contents Sends controller status and detector data to the SCOOT computer. Receives table of timing parameters from the SCOOT computer.
- Data Type Data
- Status New

4.1 INTERFACE

- Connects to . . . VAX computer (SCOOT system)
VAX computer (Fortran system)
- Interface location Minneapolis traffic control center
- Interface Type Data
- Interface Direction Both
- Interface Component High speed ethernet data channel
- Protocol/Standard Custom drivers form computer to computer communication
- Information Direction Both
- Information Standards Proprietary

4.2 INTERFACE

- Connects to . . . VAX computer
Clock
- Interface location Minneapolis traffic control center
- Interface Type Data
- Interface Direction Both
- Interface Component RS-232
- Information Type/Content Time
- Information Direction Input

4.3	INTERFACE	VAX computer
- Connects to . . .		Graphical terminal
- Interface location		Minneapolis traffic control center
- Interface Type		Data
- Interface Direction		Both
- Interface Component		RS-232
- Information Type/Content		System data
- Information Direction		output
- Information Frequency		Continuous
- Information Standards		Proprietary

4.4	INTERFACE	VAX computer
- Connects to . . .		System switch
- Interface location		Minneapolis traffic control center
- Interface Type		Data
- Interface Direction		Both
- Interface Component		RS-232
- Information Type/Content		None
- Information Direction		Input
- Information Frequency		As needed
- Information Standards		Proprietary

4.5	INTERFACE	VAX computer
- Connects to . . .		Log printer
- Interface location		Minneapolis traffic control center
- Interface Type		Data
- Interface Direction		Both
- Interface Component		RS-232
- Information Type/Content		System errors
- Information Direction		output
- Information Frequency		Continuous

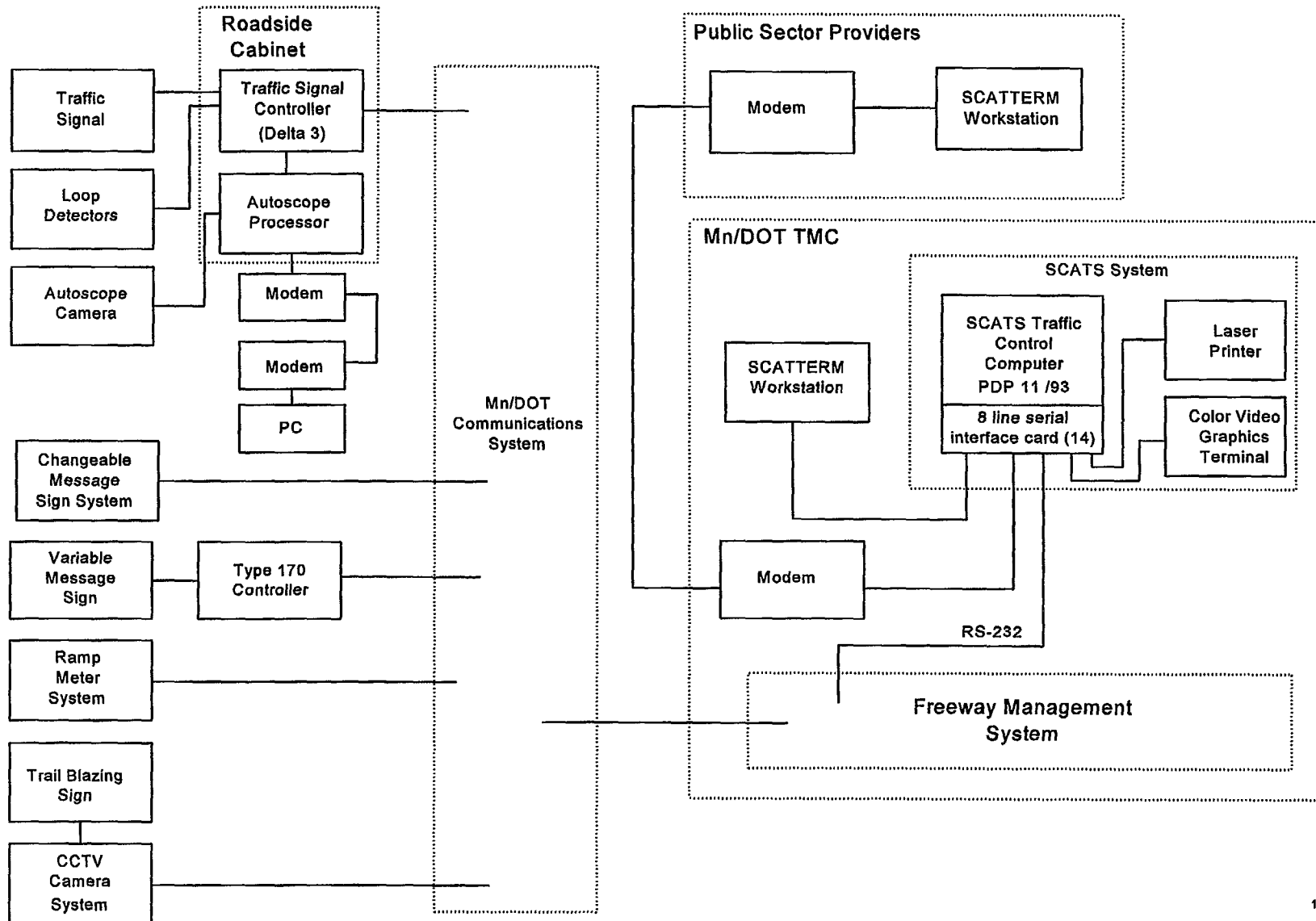
4.6	INTERFACE	VAX computer
- Connects to . . .		System terminal
- Interface location		Minneapolis traffic control center
- Interface Type		Data
- Interface Direction		Both
- Interface Component		RS-232
- Information Type/Content		System information
- Information Direction		Both
- Information Frequency		As needed
- Information Standards		Proprietary
4.7	INTERFACE	Master communication unit (MASCOM)
- Connects to . . .		Communication management unit (CMU)
- Interface location		Minneapolis traffic control center and field controller cabinet
- Interface Type		Data
- Interface Direction		Both
- Interface Component		Twisted pair wire
- Protocol/Standard		Proprietary
- Information Type/Content		Signal coordination parameters, traffic count data and system status information.
- Information Direction		Both
- Information Frequency		Once per second
- Other		The city has six 50-pair trunk lines (300 pair total) running into the traffic control center. The city is currently using 70 pair for this system.
4.8	INTERFACE	Communication management unit (CMU)
- Connects to . . .		Traffic signal controller
- Interface location		Field controller cabinet
- Interface Type		Data
- Interface Direction		Both
- Interface Component		Wire
- Information Type/Content		Signal coordination parameters, traffic count data and system status information.
- Information Direction		Both
- Information Frequency		Once per second

<p>4.9 INTERFACE</p> <ul style="list-style-type: none"> - Connects to . . . - Interface location - Interface Type - Interface Direction - Interface Component - Information Type/Content - Information Direction - Information Frequency 	<p>Communication management unit (CMU)</p> <p>Serial/parallel converter</p> <p>Field controller cabinet</p> <p>Data</p> <p>Both</p> <p>Twisted pair wire</p> <p>Video detector count data</p> <p>Both</p> <p>Once per second</p>
<p>4.10 INTERFACE</p> <ul style="list-style-type: none"> - Connects to . . . - Interface location - Interface Type - Interface Direction - Interface Component - Information Type/Content - Information Direction - Information Frequency 	<p>Serial/parallel converter</p> <p>Video detector device</p> <p>Field controller cabinet and video detector camera device</p> <p>Data</p> <p>Both</p> <p>Twisted pair wire</p> <p>Video detector count data</p> <p>Both</p> <p>Once per second</p>
<p>4.11 INTERFACE</p> <ul style="list-style-type: none"> - Connects to . . . - Interface location - Interface Type - Interface Direction - Interface Component - Information Type/Content - Information Direction - Information Frequency 	<p>Serial/parallel converter</p> <p>Field controller cabinet modem</p> <p>Field controller cabinet</p> <p>Data</p> <p>Both</p> <p>Twisted pair wire</p> <p>Video detector count data</p> <p>Both</p> <p>Frequency of information is a function of storage capacity of video detection system and amount/type of data being stored.</p>

4.12	INTERFACE	Field controller cabinet modem
- Connects to . . .		Traffic control center modem
- Interface location		Field controller cabinet and traffic control center
- Interface Type		Data
- Interface Direction		Both
- Interface Component		Twisted pair wire
- Information Type/Content		Video detector count data
- Information Direction		Both
- Information Frequency		Frequency of information is a function of storage capacity of video detection system and amount/type of data being stored.
4.13	INTERFACE	Traffic control center modem
- Connects to . . .		Video data collection computer system
- Interface location		Traffic control center
- Interface Type		Data
- Interface Direction		Both
- Interface Component		RS-232
- Information Type/Content		Video detector count data
- Information Direction		Both
- Information Frequency		Frequency of information is a function of storage capacity of video detection system and amount/type of data being stored.
4.14	INTERFACE	VAX computer
- Connects to . . .		VAX computer modem
- Interface location		Traffic control center
- Interface Type		Data
- Interface Direction		Both
- Interface Component		RS-232
- Information Type/Content		SCOOT system information
- Information Direction		Both
- Information Frequency		As needed

3.3.2 ICTM - INTEGRATED CORRIDOR TRAFFIC MANAGEMENT SYSTEM

POLARIS As-Is Baseline Data Collection
ICTM - Integrated Corridor Traffic Management System



AS-IS DATA COLLECTION TEMPLATE

- 1.0 AGENCY “MINNESOTA DEPARTMENT OF TRANSPORTATION”
- 2.0 SYSTEM “ICTM - INTEGRATED CORRIDOR TRAFFIC MANAGEMENT”
- Date of As-Is Data Collection 3/1/96
 - Purpose
 - 1) Alleviate congestion in the I-494 corridor
 - 2) Reduce ramp queue/cross street conflicts due to queue backup into intersections
 - 3) Reduce short (less than 2-mile) trip usage of I-494
 - 4) Coordinate traffic management across jurisdictional boundaries
 - Hours of Operation Continuous
 - Geographic Coverage I-494 from 34th Avenue in Richfield to East Bush Lake Road in Edina
 - Contacts Linda Taylor, ICTM Project Manager
Mn/DOT, Waters Edge Offices
 - Status Currently in deployment phase. Final deployment in 1997
 - Block Diagram See attached
 - Typical operational scenario There are a wide variety of possible scenarios due to the complexity of the system. A typical scenario involves congestion detection through loop detectors or Autoscope video detection systems. The location and severity of the congestion is fed to the SCATS system computer which has built-in algorithms for ramp meter timing and intersection signal timing based on congestion levels. The intersection controllers are instructed to alter timing plans based on SCATS input and the Mn/DOT Freeway Management System (FMS) alters ramp metering rates based on SCATS data.

Additionally, traffic can be diverted using changeable message signs and “trailblazer” signs along alternate routes. This typically would be done as an incident management scenario and not as a congestion management mechanism
- 2.1 PERSONNEL “ICTM PROJECT MANAGER”
-

3.1 HARDWARE “TRAFFIC SIGNAL HEAD”

- Hardware Type Intersection signal device (red./ yellow/ green)
- Functions Displays stop /caution /go lights to motorists
- Location At 21 intersections in the I-494 ICTM corridor
- Data Name/Contents N/A
- Data Type Indicator light
- Status Existing
- Recommended Improvements The number of intersections will be increased to 46 during the summer of 1996

3.2 HARDWARE “LOOP DETECTOR”

- Hardware Type Inductive vehicle detection device
- Functions Detects the presence of vehicles
- Location The ICTM System has loops in pavement on I-494 and receives loop detector data from the Freeway Management System (FMS) for the 27 ramps in the test corridor
- Data Name/Contents Vehicle present / not present. This can be used to compute lane or ramp volume and occupancy.
- Data Type On/off pulse
- Status Existing

3.3 HARDWARE “AUTOSCOPE CAMERA”

- Hardware Type Vehicle detection video camera
- Functions This unit is aimed and focused at a specific area of roadway. The video signal is sent to an Autoscope processor which analyzes the incoming video for vehicle detection. The processor sends a signal to a traffic signal controller interprets it as though it were a loop detector input.
- Location Penn Ave., 24th Ave., and 34th Ave. near their I-494 crossings
- Data Name/Contents Real-time video of detection zones
- Data Type Video
- Status Existing
- Policies It is a general policy of Mn/DOT not to use video surveillance systems for law enforcement purposes

3.4 HARDWARE “AUTOSCOPE CONTROL UNIT”

- Hardware Type Modular Intel 486SX based video signal processor
- Functions Receives incoming signal from video cameras and emulates a loop detector signal to the Delta 3 Controller
- Location At intersections (see HARDWARE 3.3)
- Data Name/Contents
 - 1) Incoming video of pre-defined segment of road.
 - 2) Outgoing video of pre-defined segment of road to supervisor computer (when connected)
 - 3) Loop detector signal to Delta 3 Controller
- Data Type Data
- status Existing
- Other The Autoscope system requires a “Supervisor Computer” to be set up and monitored. This computer must be a 386 or faster processor, which can be permanently attached via RS-232 connection or connected by dial up modem. The computer may also be a portable computer which is carried to the Autoscope Controller and manually connected through its serial port. It is not clear which method Mn/DOT uses in this system.

3.5 HARDWARE “MODEM”

- Hardware Type Serial communications device
- Functions Sends video and other calibration data to a supervisor computer
- Location At intersections (see HARDWARE 3.3)
- Data Name/Contents Video of road, detection zone definitions
- Data Type Data
- status Existing

3.6 HARDWARE “MODEM”

- Hardware Type Serial communications device
- Functions Receives video and other calibration data to a supervisor computer
- Location At Mn/DOT TMC
- Data Name/Contents Video of road, detection zone definitions
- Data Type Data
- Status Existing

3.7 HARDWARE “SUPERVISOR PC”

- Hardware Type Computer with 80386 or faster processor
- Functions This computer is used to set up and monitor the operation of the Autoscope system. Functions include:
 - Defining detection zones on a video overlay
 - Defining vehicle types for detection
 - Visually verifying detections
- Location At Mn/DOT TMC
- Data Name/Contents Video of road, detection zone definitions
- Data Type Data
- status Existing

3.8 HARDWARE “DELTA 3 TRAFFIC SIGNAL CONTROLLER”

- Hardware Type Multifunction, multidrop intersection controller. These are designed to replace standard NEMA control units. They fit into standard NEMA cabinets and interface with NEMA load switches and conflict monitors.
- Functions
 - 1) Turns appropriate bulb in signal controller head on/off (using internally stored timing plans)
 - 2) Receives data from loop detector
 - 3) Receives data from Autoscope processor (as loop detector input)
 - 4) Communicates with FMS to report detector input and signal status. Can also receive revised/new timing plans.
- Location At intersections (see HARDWARE 3.3)
- Data Type Data
- Status Existing
- Constraints If operating in fixed, actuated, or time-of-day mode, the phase, red time, and maximum timings are held in a “Personality PROM Module” which is programmed off-site and installed into the unit.
If the unit is operating in adaptive mode, phase timing may be altered by the SCATS computer.

3.8.1 SOFTWARE "DELTA 3 CONTROLLER SOFTWARE"

- Software Type AWA proprietary operating system
- Software Standards Proprietary
- Functions
 - 1) Monitoring and data collection for vehicle detection
 - 2) Minimum cycle length and clearance times
 - 3) Pedestrian phase interval control
 - 4) Traffic light interval control
 - 5) Emergency vehicle signal pre-emption
 - 6) Communications
 - 7) Fall back modes
 - 8) Fault monitoring and flash Fall back
- Other This software receives operating parameters from the "Personality PROM Module" which is programmed with a utility called CGEN.

3.9 HARDWARE "CHANGEABLE MESSAGE SIGN SYSTEM"

- Hardware Type See documentation of system 2.3 "Mn/DOT TMC CMS Control System"
- Recommended Improvements The two changeable message signs will be upgraded to variable message (matrix) signs during the summer of 1996.

3.10 HARDWARE "VARIABLE MESSAGE SIGN"

- Hardware Type Outdoor message sign
- Functions Display information to motorists
- Data Name/Contents Pre-defined messages for motorists
- Data Type Text
- Status Existing

3.11 HARDWARE "RAMP METERING SYSTEM"

- Hardware Type See documentation of system 2.1 "Mn/DOT TMC Ramp Meter System"

3.12 HARDWARE "TRAIL BLAZING SIGNS"

- Hardware Type On/Off blank out matrix signs
 - Functions Displays an arrow indicating the proper direction for motorists following a detour to follow
 - Location At intersections along the arterial routes parallel to I-494
 - status To be installed January 1997
-

3.13 HARDWARE “CCTV CAMERA SYSTEM”

- Hardware Type See documentation of system 2.2 “Mn/DOT TMC Video Surveillance System”

3.14 HARDWARE “TYPE 170 INTERSECTION CONTROLLER”

- Hardware Type Intersection signal controller
- Functions
 - 1) Operate signal lights
 - 2) Monitor traffic using in-pavement loop detectors.
 - 3) Communicate intersection component status to a central management system.
- Location at each intersection near I-494 in the test corridor
- Data Type Data
- Status Existing

3.15 HARDWARE “Mn/DOT COMMUNICATIONS SYSTEM”

- Hardware Type See documentation of the Mn/DOT TMC Communications System

3.16 HARDWARE “SCATTERM WORKSTATION”

- Hardware Type Intel-based IBM PC (80486)
4 MB RAM
Color VGA Display
30 MB available disk space
- Functions Allows user to access the SCATS system through either a dial-up or dedicated connection to the serial interface on the PDP-11
Once connected, the user can view status of the system (i.e. receive system fault alarms, monitor operation, and access system log data). Based on security level, may be able to manually set ramp metering rates, activate the detour system, and change system parameters.
- Location Hennepin County
Edina
Richfield
MnDOT ESS (Direct Connect)
Bloomington
Mn DOT TMC (Direct Connect)
Mn/Dot Metro District Oakdale Office
- Data Name/Contents There are two types of displays available on the workstations:
Zone Display
Zone volume data
 1. Balancing multiplier
 2. Ramp target/ set/ actual volumes
 3. Ramp occupancy/ threshold parameters/ weighting factor
 4. Ramp red time and rateRamp Display
Similar to above but including:
 1. Downstream mainline detector volume and occupancy
 2. Degree of saturation for ramp volumes
- Data Type Data
- Status Existing
- Constraints For permanent connections, communication speeds should be at least 9600 bps. For dial-up connections, 4800 bps is the minimum with 9600 or faster recommended.

3.16.1 SOFTWARE “DOS”

- Software Type Operating system

3.16.2 SOFTWARE "SCATTERM"

- Software Type Communications/ control software to permit interface with SCATS Regional Computer (PDP-11)
- Functions The Operator can view the following:
 - 1) Intersection status
 - 2) Current faults/subsystem operation
 - 3) Ramp metering status
 - 4) Adaptive control parameters
 - 5) System and controller settings
 - 6) Traffic data
 - 7) Graphics of intersections, subsystems, and regional operationThe Operator can control/change the following:
 - 1) Intersection operation
 - 2) Ramp metering rates
 - 3) Adaptive control parameters
 - 4) System and controller settings

3.17 HARDWARE "FREEWAY MANAGEMENT SYSTEM"

- Hardware Type See documentation for systems under 2.1-2.4
- Other The software in this system will be modified to interface with the SCATS systems and local ramp meter controllers will have their communications hardware upgraded to the Type 170E specification.

3.18 HARDWARE “EIGHT LINE SERIAL COMMUNICATIONS CARD”

- Hardware Type	I/O interface hardware (8 ports/card)
- Functions	Allow communication between the PDP-11 and: 1) Remote dial-up SCATTERM PC's 2) TMC and ESS direct connect SCATTERM PC's 3) Freeway Management System 4) Video graphics terminal 5) Laser printer
- Location	TMC
- Data Name/Contents	These units send: 1) System status information to SCATTERM PC's 2) Display graphics to color graphics terminal 3) Control commands to the FMS to sent through the Mn/dot communication system to ramp meters, intersection signals, changeable and variable message signs, and trailblazer signs 4) System activity/error logs to Laser Printer These units receive: 1) System commands from SCATTERM PC's 2) System commands from color graphics terminal 3) Volume/Occupancy data from detector loops and Autoscope system through the intersection signal controller.
- Data Type	Data
- Status	Existing

3.19 HARDWARE “SCATS TRAFFIC CONTROL COMPUTER”

- Hardware Type Digital Equipment Corporation Minicomputer (PDP 11/93)
- Functions This unit:
 - 1) Provides information to the SCATTERM Workstations
 - 2) Uses pre-defined algorithms to determine appropriate ramp metering rates, or, in the case of an incident detour, appropriate signal timings on parallel arterial routes.
 - 3) Activates Changeable/Variable message signs and selects appropriate message.
 - 4) Activate Trailblazer signs in the event of a detour
 - 5) Provides coordinated, adaptive control of intersection traffic signals.
- Location TMC Computer Room
- Data Name/Contents See HARDWARE 3.15. Computer also has some management capabilities including the capability to collect traffic volume data, system operation data, and system fault reporting for maintenance.
- Data Type Data
- status Existing
- Issues ICTM Project Implementation Plan specifies that a second PDP-11 could be added to the system if the number of ramps/ intersections exceeds the capacity of the unit.

3.19.1 SOFTWARE ‘MICRO RSX-11, V4.4’

- Software Type Operating system

3.19.2 SOFTWARE “SCATS REGIONAL MASTER SOFTWARE V5.0”

- Software Type Traffic management and control software
- Functions Can be operated to minimize overall stops and delays or maximize throughput based on volume. System software adapts each signal cycle, thus allowing adaptation to non-recurring demand peaks.
- Constraints Software will support 128 intersection or ramp metering controller devices. Since ICTM supplies ramp metering connections through the FMS, 128 intersections plus ramp meters can be supported.
- Issues The software has several modifications in this application:
 1. SCATS will communicate with the FMS using an Roads and Traffic Authority of New South Wales (RTA)-supplied protocol
 2. SCATS display will include ramp metering information
 3. SCATS ramp metering algorithms will be modified to match TMC algorithms and then upgraded to allow differential rates within zones.
- Contact Neal Gross
AWA Traffic Systems, Inc.
Detroit, MI
(517) 349-6300
- Other Software was developed by the Roads and Traffic Authority (RTA) of New South Wales, Australia

3.20 HARDWARE “LASER PRINTER”

- Hardware Type Plain paper laser printer (8ppm simplex)
- Functions Produce hard copy system logs and reports
- Location TMC
- Data Type Data

3.21 HARDWARE “COLOR VIDEO GRAPHICS TERMINAL”

- Hardware Type Digital Equip. Corp. VT340-GA
 - Functions Allow operator to controVprogram system.
 - Location TMC computer room
 - Data Type Data
-

3.22 HARDWARE “MODEM”

- Hardware Type Dial-up Serial Communications Device
- Functions Allow communication between remote SCATTERM Workstations and the SCATS PDP-11 across voice grade telephone lines.
- Location Modem pool at TMC computer room and at each of 6 remote locations
- Data Name/Contents See SOFTWARE 3.13.2.
- Data Type Data
- Status Existing
- Other The modems are configured in a roll-over pool of six total ports. ICTM project staff have exclusive access to port 1, public sector partners will use ports 2 through 6, and a miscellaneous group (U of M, evaluation team members, and others as necessary) will have access to port 6 when not in use by a public sector partner.

4.1 INTERFACE

- Connects to . . . Traffic signal head
- Interface location Delta 3 controller
- Interface Type At intersections
- Interface Direction Power lead
- Interface Component Input
- Information Direction Wire
- Information Frequency Input
- Information Frequency As required by timing plan

4.2 INTERFACE

- Connects to . . . Loop Detector
- Interface location Delta 3 controller
- Interface Direction At intersections
- Interface Component output
- Information Type/Content Wire lead
- Information Direction Vehicle present/not present
- Information Direction output

<p>4.3 INTERFACE</p> <ul style="list-style-type: none"> - Connects to . . . - Interface location - Interface Type - Interface Direction - Interface Component - Protocol/Standard - Information Type/Content - Information Direction - Information Frequency 	<p>Autoscope Camera Autoscope Controller At intersections Data (video signal) output RS-170 Composite video Live video of a predefined segment of road for vehicle detection output Continuous</p>
<p>4.4 INTERFACE</p> <ul style="list-style-type: none"> - Connects to . . . - Interface location - Interface Type - Interface Direction - Interface Component - Protocol/Standard - Information Type/Content - Information Direction - Information Frequency 	<p>Autoscope Controller Delta 3 Controller At intersection (in roadside cabinet) Data output Detector I/O port on Autoscope unit to Detector I/O port on Delta 3, Cable configuration not collected. Emulates in-pavement inductive loop detector Vehicle present/not present. output Continuous</p>
<p>4.5 INTERFACE</p> <ul style="list-style-type: none"> - Connects to . . . - Interface location - Interface Type - Interface Direction - Interface Component - Information Type/Content - Information Direction - Information Frequency - Other 	<p>Autoscope Controller Autoscope modem At intersection (in roadside cabinet) Data Both Serial connection, exact configuration not collected. Autoscope calibration/vehicle detection zone setup data. output Continuous This interface is primarily used as a maintenance facility and to verify autoscope operation</p>

<p>4.6 INTERFACE</p> <ul style="list-style-type: none"> - Connects to . . . - Interface Type - Interface Direction - Interface Component - Information Type/Content - Information Direction - Information Frequency - Other 	<p>Autoscope modem Supervisormodem Data Both Cable configuration not collected Autoscope calibration/vehicle detection zone setup data Both Continuous This interface is primarily used as a maintenance facility and to verify autoscope operation</p>
<p>4.7 INTERFACE</p> <ul style="list-style-type: none"> - Connects to . . . - Interface Type - Interface Direction - Interface Component - Information Type/Content - Information Direction - Information Frequency - Other 	<p>Supervisormodem Supervisor PC Data Both Cable configuration not collected Autoscope calibration/vehicle detection zone setup data Both Continuous This interface is primarily used as a maintenance facility and to verify autoscope operation</p>
<p>4.8 INTERFACE</p> <ul style="list-style-type: none"> - Connects to . . . - Interface Type - Interface Direction - Interface Component - Information Type/Content - Information Direction - Information Frequency 	<p>Mn/DOT Communication System Data Both Twisted pair in multidrop configuration 1) Reports: Intersection signal status and volume/occupancy data. 2) Receives: Commands to change signal timing Both Continuous</p>
<p>4.9 INTERFACE</p> <ul style="list-style-type: none"> - Connects to . . . - Other 	<p>Changeable Message Sign System Mn/DOT Communications System See documentation of system 2.3 “MnDOT TMC CMS Control System”</p>

<p>4.10 INTERFACE</p> <ul style="list-style-type: none"> - Connects to . . . - Interface location - Interface Type - Interface Direction - Interface Component - Information Type/Content - Information Direction - Information Frequency 	<p>Variable Message Sign MnDOT Communications System or Type 170 Controller</p> <p>It is not clear at this point whether the Type 170 controller will be integrated into the sign or will be located remotely in a free standing cabinet. If communication hardware is integrated, the sign unit will connect directly via twisted pair to the I-494 communications trunk. The precise configuration of this interface if the controller is external is not known.</p> <p>Data Input Twisted pair Command to display one of several predefined messages Input As Needed</p>
<p>4.11 INTERFACE</p> <ul style="list-style-type: none"> - Connects to . . . - Other 	<p>Ramp Metering System Mn/DOT Communications System</p> <p>See documentation of system 2.1 “MnDOT TMC Ramp Meter System”</p>
<p>4.12 INTERFACE</p> <ul style="list-style-type: none"> - Connects to . . . - Interface Type - Interface Direction - Interface Component - Information Direction 	<p>Trail Blazing Sign Type 170 Controller in CCTV Camera System</p> <p>On/Off signal Input Twisted pair Input</p>
<p>4.13 INTERFACE</p> <ul style="list-style-type: none"> - Connects to . . . - Interface Direction - Information Direction - Information Frequency - Other 	<p>CCTV Camera System Mn/DOT Communications System</p> <p>Both Both Continuous</p> <p>See documentation of system 2.2 “MnDOT Video Surveillance System”</p>

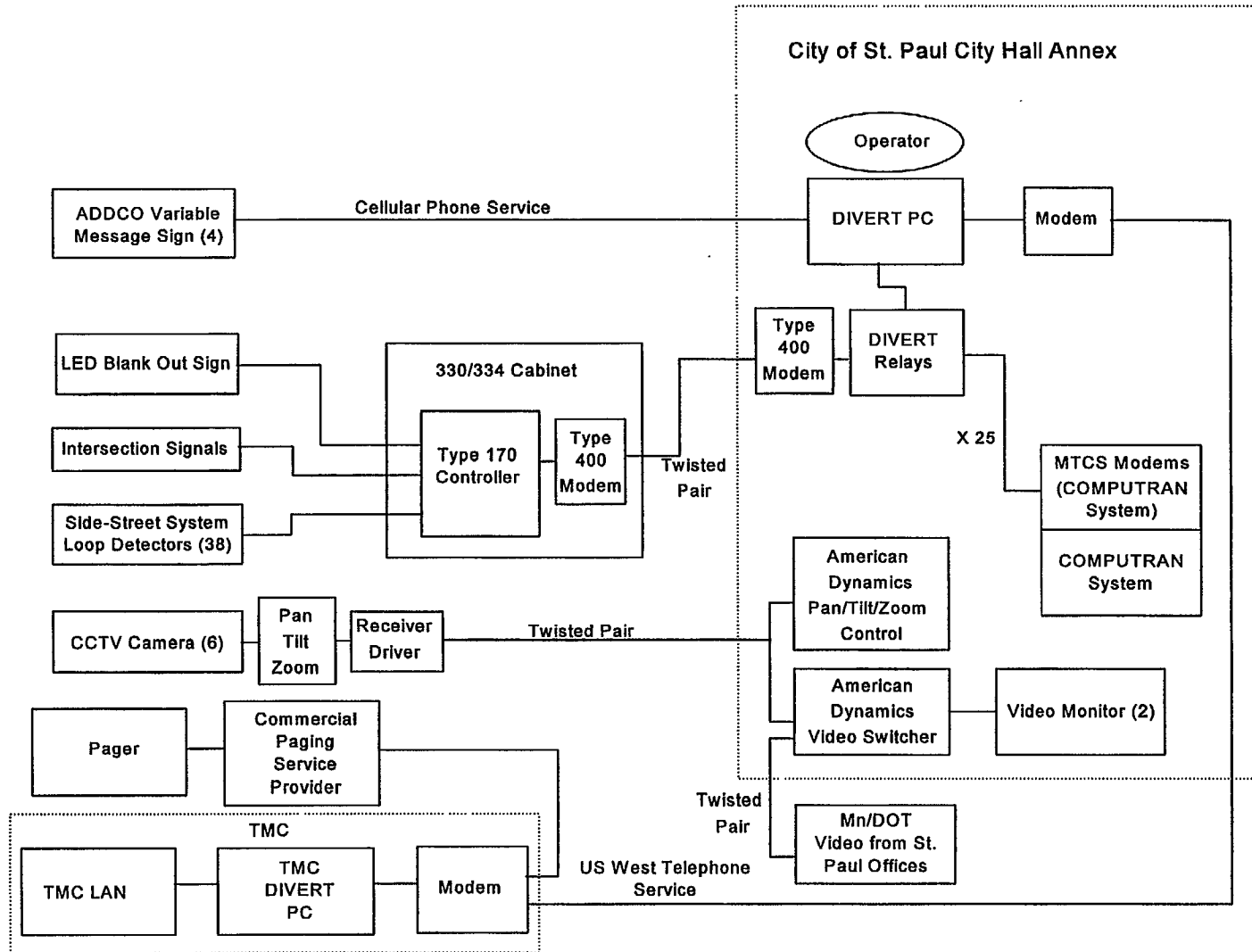
<p>4.14 INTERFACE</p> <ul style="list-style-type: none"> - Connects to . . . - Interface Direction - Information Direction - Information Frequency - Other 	<p>Mn/DOT Communications System Freeway Management System Both Both Continuous See documentation of the Mn/DOT TMC Communications system</p>
<p>4.15 INTERFACE</p> <ul style="list-style-type: none"> - Connects to . . . - Interface location - Interface Type - Interface Direction - Interface Component - Information Type/Content 	<p>Freeway Management System 8 Line Serial Interface Card TMC Computer Room Data Both RS-232 serial cable From FMS to SCATS: 1) Volume and Occupancy data, with a faulty detector flag, every 30 seconds +/- 10 seconds. 1) “All data for interval sent” message 3) Startup red times for each ramp for use in the SCATS algorithm 4) Details of any manual override to a ramp metering rate From SCATS to FMS: 1) Red time for each ramp. 1/10 second increments from .1 to 99.9. This is sent within 1/10 second of receipt of detector data. 2) Calculated metering rate number(0 to 7) for use in TMC terminal 3) Flags to indicate if downstream or ramp occupancy are active in the determination of the rate for the ramp. 4) Message indicating SCATS wants ramp metering control to be transferred between the two systems.</p>
<ul style="list-style-type: none"> - Information Direction - Information Frequency 	<p>Both Continuous</p>

4.16	INTERFACE	SCATTERM Workstation
- Connects to . . .		8 Line Serial Interface Card
- Interface location		TMC Computer Room
- Interface Type		Data
- Interface Direction		Both
- Interface Component		RS-232 Serial Cable
- Information Type/Content		See SOFTWARE 3.13.2 Functions
- Information Direction		Both
- Information Frequency		Continuous
- Other		This Interface uses port 8 on the serial interface card
4.17	INTERFACE	SCATTERM Workstations (6)
- Connects to . . .		Modem
- Interface location		TMC Computer Room
- Interface Type		Data
- Interface Direction		Both
- Interface Component		Serial dial-up connection (US West)
- Information Type/Content		See SOFTWARE 3.13.2 Functions
- Information Direction		Both
- Information Frequency		As Needed
- Other		This interface comes into a modem bank in roll-over configuration at the TMC. There are a number of modems equal to the number of workstations, so all workstations could be connected simultaneously.
4.18	INTERFACE	Modem
- Connects to . . .		8 Line Serial Interface Card
- Interface location		TMC Computer Room
- Interface Type		Data
- Interface Direction		Both
- Interface Component		RS-232 Serial Cable
- Information Type/Content		See SOFTWARE 3.13.2 Functions
- Information Direction		Both
- Information Frequency		As Needed
- Other		The SCATS system has enough ports (numbers 1 through 6) to support all authorized dial-in user connections simultaneously.

4.19	INTERFACE	Laser Printer
- Connects to . . .		8 Line Serial Interface Card
- Interface location		TMC Computer Room
- Interface Type		Data
- Interface Direction		Input
- Interface Component		RS-232 Serial Cable
- Information Type/Content		System operation and status reports, as well as error/fault logs.
- Information Direction		Input
- Information Frequency		As Needed
- Other		The laser printer and color video terminal share port 0 on the eight line serial interface card
4.20	INTERFACE	Color Video Graphic Terminal
- Connects to . . .		Eight Line Serial Interface Card
- Interface location		TMC Computer Room
- Interface Type		Data
- Interface Direction		Both
- Interface Component		RS-232 Serial Cable
- Information Type/Content		System operation and status for graphical display, also displays error /fault messages. An Operator can also manually control the system and change algorithms from this terminal.
- Information Direction		Both
- Information Frequency		As Needed
- Other		The laser Printer and color video terminal share port 0 on the eight line serial interface card

3.3.3 DIVERT INCIDENT MANAGEMENT SYSTEM

**POLARIS As-Is Baseline Data Gathering Effort
 DIVERT Incident Management System**



AS-IS DATA COLLECTION TEMPLATE

1.0 AGENCY "CITY OF ST. PAUL"

- Agency Type Public Works, Traffic Division
- Agency Functions Manage traffic operations within the city of St. Paul.
This includes signal and incident management
- Agency Location(s) City Hall Annex
- Contacts Sammuel Boyd
Mn/DOTt Guidestar
(612) 282-5317

Paul T. Kurtz
800 City Hall Annex
St. Paul, MN 55102-1660
(612) 266-6203

Bob Sands/Gary Rylander
Edwards & Kelcey, Inc.
(612) 835-6411

2.0 SYSTEM "DIVERT INCIDENT MANAGEMENT SYSTEM"

- Date of As-Is Data Collection 1/25/96
- Purpose This system is designed to decrease the congestion impacts of incidents in the I-35E/ I-94 commons area (capital interchange) near downtown St. Paul by redirecting traffic to designated city streets acting as alternate routes. This system is a FHWA sponsored one year operational test and will be evaluated after test period to determine the effectiveness and potential future use.
- Hours of Operation 6:00am to 6:30pm to coincide with Traffic Management Center (TMC) hours of operation. The system will automatically page an operator during non-work hours (24 hours/day).
- Geographic Coverage City of St. Paul, Central Business District (CBD)
- Contacts See above
- Status To be activated 2/96
- Block Diagram See attached
- Policies The magnitude of incident which will warrant activation of the DIVERT system will be defined in an operations plan which is not yet complete

- Typical Operational Scenario

When an incident is detected in the pre-determined St. Paul freeway segment by the Mn/DOT Traffic Management Center (TMC) a telephone communication will go to the DIVERT operator at the St. Paul City Hall Annex. The operator will assess the incident using a video feed from the TMC camera system. If the incident is significant, the DIVERT System will be activated and variable message signs will be used to direct motorists off the freeways to local streets. Once on local streets, blank out signs along the alternate route guide diverted traffic to an entry point where they may get back on the freeway. Traffic signals along alternate routes will implement an alternate timing plan which provides longer green times for the diverted traffic. Any of four predetermined alternate routes may be activated by the DIVERT operator depending on the incident location and the associated traffic impacts.

2.1 PERSONNEL “DIVERT OPERATOR”

- Personnel Function Assess incidents in the DIVERT corridor and activate/deactivate the DIVERT message signs and timing plans.

- Quantity One

- Location St. Paul City Hall Annex

- Working hours 7:00 am to 4:00 pm

- Status Existing personnel

2.2 PERSONNEL “TMC PERSONNEL”

- Personnel Function Monitors TMC video system for incidents; will notify St. Paul DIVERT personnel if an incident is detected in the DIVERT corridor

- Quantity N/A

- Working hours TMC operation hours, 6:00am to 6:30pm

3.1 HARDWARE “VARIABLE MESSAGE SIGN”

- Hardware Type Outdoor changeable message sign, currently mounted on trailers,
- Functions Display messages telling motorists where to exit I-35E or I-94 during an incident
- Location Signs are located “upstream” of the last exit a motorist reaches before each of the following and they travel along I-35E or I-94:
I-35E NB
I-35E SB
I-94 EB
I-94 WB
- Quantity Four
- Data Name/Contents Instructions to motorists to exit the freeway and use alternate route
- Data Type Text
- Status Existing
- Recommended Improvements City is examining the possibility of using bridge/overpass mounted signs
- Other Manufactured by ADDCO and operated by proprietary ADDCO software

3.2 HARDWARE “LED BLANK-OUT SIGN”

- Hardware Type LED sign; on/off control lead connected to Type 170 signal controller
- Functions Display the alternate route to diverted motorists
- Location At intersections along pre-determined alternate routes
- Data Name/Contents “Trailblazer” info (i.e. indicates correct route)
- Data Type Text
- Status Existing
- Other Supplied by Warning Lights, Inc.

3.3 HARDWARE “INTERSECTION TRAFFIC SIGNAL”

- Hardware Type Red-Yellow-Green Traffic control signal
- Functions Control traffic flow through intersections. During DIVERT System operation, the signal will have longer green times along the alternate route and longer red times on the cross streets.
- Location At intersections along the alternate routes
- Data Name/Contents N/A
- Data Type N/A
- Status Existing

3.4 HARDWARE “SYSTEM LOOP DETECTORS”

- Hardware Type Wire-coil magnetic induction vehicle detection device
- Functions Send a signal indicating that a vehicle has passed over the loop
- Location At intersections along alternate routes
- Data Name/Contents Vehicle present/not present
- Data Type Data
- Status Existing
- Other A total of 38 loop detectors have been added to the system to facilitate detecton of congestion in the downtown St. Paul area. These detectors are located on city streets which intersect the DIVERT alternate routes. If a queue is building on one of these cross-streets the DIVERT system can be suspended to avoid congestion on local streets.

3.5 HARDWARE “CLOSED CIRCUIT VIDEO (CCTV) CAMERA”

- Hardware Type Panasonic Color Video Camera
- Functions Provides real-time visual monitoring of locations within the St. Paul CBD
- Location Selected intersections
- Quantity 6
- Data Name/Contents Images of intersections along the designated alternate routes
- Data Type Analog video

3.6 HARDWARE “PAN/TILT/ZOOM (PTZ) ACTUATOR”

- Hardware Type Electromechanical PTZ Device
- Functions Provides remote control pan, tilt, and zoom functions for the camera
- Location Attached to each camera.
- Quantity Six
- Data Name/Contents N/A
- Data Type N/A
- Status Existing

3.7 HARDWARE “330/332 INTERSECTION CONTROLLER CABINET”

- Hardware Type Environmental housing for Type 170 Intersection controller
- Functions Provides power and environmental protection for controllers and other at-intersection hardware components
- Location At intersections
- Data Name/Contents N/A
- Data Type N/A
- status Existing

3.8 HARDWARE “TYPE 170 INTERSECTION CONTROLLER”

- Hardware Type Traffic signal controller
- Functions Process, control, and log signal events. Also activates LED blank-out signs and receives data from loop detectors
- Location At each intersection. This hardware is part of field signal system
- Data Type Data
- status Existing

3.9 HARDWARE “TYPE 400 MODEM”

- Hardware Type Serial communication device
 - Functions Communicates intersection component status to the DIVERT PC and receives commands to change signal timing and turn blank out signs on/off
 - Location At each intersection-this HW is part of field signal system and at St. Paul City Hall Annex
 - Data Name/Contents Blank out sign on/off, loop detector presence, signal light status, and system commands to change sign status and change timing plan.
 - Data Type Data
 - Status Existing
-

3.10 HARDWARE “DIVERT PC”

- Hardware Type Desktop PC
- Functions
 - 1) Monitors and displays incoming loop detector data
 - 2) Activates and controls variable message signs(VMS).
 - 3) Communicates DIVERT system status to TMCDIVERT PC
- Location St. Paul City Hall Annex
- Quantity 1
- Data Name/Contents Communicating with:
 - 1) Loop detector: volume and lane occupancy
 - 2) VMS: Sign status and commands to display messages
 - 3) TMC: System active/inactive message
- Data Type Data
- Status Existing
- Other ZEOS Pantera with Intel Pentium CPU

3.10.1 SOFTWARE “MS-DOS OPERATING SYSTEM”

- Software Type MS DOS/ Windows
- Software Standards Win16Win32s
- Status Existing

3.10.2 SOFTWARE “ADDCO SIGN MANAGEMENT SOFTWARE”

- Software Type Sign control and management
- Software Standards Propriety ADDCO standard
- Functions Activates sign and selects message to display
- Status Being installed

3.10.3 SOFTWARE “EXCALIBUR DIVERT SOFTWARE”

- Software Type Multifunction system management software.
 - Functions Communicates instructions to Type 170 controllers for timing plans and blank out signs and receives loop detector data
 - Status Being installed
-

3.11 HARDWARE “CITY HALL ANNEX DIVERT MODEM”

- Hardware Type Dial-up serial communications device
- Functions Provide data communication between St. Paul City Hall Annex and TMC. Will Be used to notify TMC DIVERT PC of incidents, receive confirmation that the DIVERT System has been activated, and notify an off-hours DIVERT Operator through an automated dial-out to a paging service provider.
- Location St. Paul City Hall Annex
- Quantity 1
- Data Name/Contents Messages indicating DIVERT system activity
- Data Type Voice or data
- Status Existing

3.12 HARDWARE “DIVERT RELAYS”

- Hardware Type Electromechanical relay
- Functions Switches signal timing plan control from COMPUTRAN system to DIVERT system by switching control twisted pairs from Modified Traffic Control System (MTCS) modems to DIVERT PC
- Location St. Paul City Hall Annex
- Quantity 25
- Data Name/Contents N/A
- Data Type N/A
- Status Existing

3.13 HARDWARE “MODIFIED TRAFFIC CONTROL SYSTEM (MTCS) MODEMS”

- Hardware Type Serial Communications Modem
- Functions Communicates with Type 170 intersection controllers over dedicated twisted pair connections
- Location St. Paul City Hall Annex
- Quantity 25
- Data Name/Contents Timing plan selections, blank-out sign on/off, and loop detector data
- Data Type Data
- Status Existing

3.14 HARDWARE “AMERICAN DYNAMICS PAN/TILT/ZOOM CONTROL”

- Hardware Type American Dynamics PTZ Control Panel
- Functions Allows operator at City Hall Annex to interactively control the pan, tilt and zoom functions of the camera in real time
- Location St. Paul City Hall Annex
- Quantity 1
- Data Name/Contents N/A
- Data Type N/A
- Status Existing

3.15 HARDWARE “AMERICAN DYNAMICS VIDEO SWITCHER”

- Hardware Type American Dynamics Video Switcher and control panel
- Functions Allows operator at City Hall Annex to select any of six St. Paul cameras or any of the Mn/DOT-TMC cameras for display on the City Hall Annex video monitors
- Location St. Paul City Hall Annex
- Quantity 1
- Data Name/Contents N/A
- Data Type N/A
- Status Existing

3.16 HARDWARE “COLOR VIDEO MONITOR”

- Hardware Type Video Monitor
- Functions Displays incoming video signals from various outdoor cameras
- Location St. Paul City Hall Annex
- Quantity 2
- Data Name/Contents N/A
- Data Type N/A
- Status Existing
- Other Phillips color monitor

3.17 HARDWARE “TMC MODEM”

- Hardware Type Dial-up serial communications device
- Functions Provide data communication between St. Paul City Hall Annex and TMC. Will be used to notify TMC DIVERT PC of incidents, receive confirmation that the DIVERT System has been activated and notify an off-hours DIVERT Operator through an automated dial-out to a paging service provider.
- Location Mn/DOT Traffic Management Center
- Data Name/Contents Messages indicating DIVERT system activity
- Data Type Voice or Data
- Status Existing

3.18 HARDWARE “TMC DIVERT PC”

- Hardware Type Desktop Computer
- Functions Receives data from the DIVERT PC at the St. Paul City Hall Annex indicating system status
Automatically dials into the Commercial Paging Service Provider and sends an alert message/code to DIVERT personnel,
- Location Mn/DOT TMC
- Quantity 1
- Data Name/Contents DIVERT system active/inactive information
Message to page DIVERT personnel
- Data Type N/A
- Status Existing

3.19 HARDWARE “COMMERCIAL PAGING SERVICE PROVIDER”

- Hardware Type Service provider
- Functions Sends messages to pagers carried by DIVERT personnel
- Data Name/Contents Messages and/or codes which indicate the presence of an incident in the DIVERT corridor
- Data Type Data

3.20 HARDWARE “PAGER”

- Hardware Type Alphanumeric pager
- Functions Receives messages from paging service and displays them on an LCD screen
- Location Portable
- Data Name/Contents Messages an/or codes relating to incidents in the DIVERT Corridor
- Data Type Data

3.21 HARDWARE “TMC LAN”

- Hardware Type Local area computer network
- Functions Supplies loop detector data to the DIVERT system
- Location Mn/DOT TMC
- Data Name/Contents Lane volume/ occupancy data from loop detectors in the DIVERT corridor.
- Data Type Data

4.1 INTERFACE

VARIABLE MESSAGE SIGN

- Connects to . . . DIVERT PC
- Interface location N/A
- Interface Type Data
- Interface Direction Both
- Interface Component Commercial cellular telephone service
- Information Type/Content Instructions to signs to display a given message, confirmation signal back to DIVERT PC
- Information Direction Both
- Information Frequency As Needed

4.2 INTERFACE

LED BLANK OUT SIGN

- Connects to . . . Type 170 intersection controller
- Interface location At intersections
- Interface Type On/Off
- Interface Direction Input
- Interface Component On/Off lead wire
- Protocol/Standard N/A
- Information Type/Content N/A
- Information Direction Input
- Information Frequency N/A
- Information Standards N/A

4.3 INTERFACE

- Connects to . . .
- Interface location
- Interface Type
- Interface Direction
- Interface Component
- Protocol/Standard
- Information Type/Content
- Information Direction
- Information Frequency
- Information Standards
- Other

INTERSECTION SIGNAL

Type 170 intersection controller
At intersections
Power 110 VAC
Input
On/Off lead wire
N/A
N/A
Input
As Needed
N/A
Controls the Red-Yellow-Green signal head

4.4 INTERFACE

- Connects to . . .
- Interface location
- Interface Type
- Interface Direction
- Interface Component
- Protocol/Standard
- Information Type/Content
- Information Direction
- Information Frequency
- Information Standards

LOOP DETECTOR

Type 170 intersection controller (via detector card amplifier)
At intersections
Data
output
Lead wire
N/A
N/A
output
As Needed
N/A

4.5 INTERFACE

- Connects to . . .
- Interface location
- Interface Type
- Interface Direction
- Interface Component
- Protocol/Standard
- Information Type/Content

- Information Direction
- Information Frequency
- Information Standards
- Other

TYPE 170 INTERSECTION CONTROLLER

DIVERT relay bank
City Hall Annex
Data
Both
Twisted pair cable
RS-232 to a Type 400 Modem
This interface carries the following information:
1) Lane volume/ occupancy (via loop detection)
2) Intersection light status
3) Blank out sign on/off command and status (DIVERT route intersection only)
Both
Continuous
N/A
This interface uses a Type 400 modem at each end. The modems are integrated into the intersection controllers and into the DIVERT/COMPUTRAN systems.

4.6.1 INTERFACE

- Connects to . . .
- Interface location
- Interface Type
- Interface Direction
- Interface Component
- Protocol/Standard
- Information Type/Content
- Information Direction
- Information Frequency
- Information Standards

CCTV CAMERA/PTZ
American Dynamics Pan/Tilt/Zoom Controller
City Hall Annex
Data
Input
Twisted Pair (shared with video signal)
N/A
N/A
Input
As Needed
N/A

4.6.2 INTERFACE

- Connects to . . .	CCTV CAMERA/RTZ
- Interface location	American Dynamics Video Switcher
- Interface Type	City Hall Annex
- Interface Direction	Video
- Interface Component	output
- Protocol/Standard	Twisted Pair (shared with PTZ signal)
- Information Type/Content	N/A
- Information Direction	Real time color video signal from St. Paul CBD cameras
- Information Frequency	output
- Information Standards	Continuous
	N/A

4.7 INTERFACE

- Connects to . . .	DIVERTRELAYS
- Interface location	DIVERT PC
- Interface Type	City Hall Annex
- Interface Direction	Data
- Information Type/Content	Both
	Signal status and loop detector information from 170
	Controllers at intersections; also LED blank out sign
	on/off signals and timing plan select commands
- Information Direction	Both
- Information Frequency	As Needed

4.8 INTERFACE

- Connects to . . .	DIVERTRELAYS
- Interface location	MTCS Modems
- Interface Type	City Hall Annex
- Interface Direction	Data
- Interface Component	Both
- Information Type/Content	Twisted Pair cables
	Signal status and loop detector information from 170
	Controllers at intersections; also LED blank out sign
	on/off signals and timing plan select commands
- Information Direction	Both
- Information Frequency	As Needed
- Other	This is the default control information path connecting to the COMPUTRAN system

4.9 INTERFACE

- Connects to . . .
- Interface location
- Interface Type
- Interface Direction
- Interface Component
- Protocol/Standard
- Information Type/Content

- Information Direction
- Information Frequency

AMERICAN DYNAMICS VIDEO SWITCHER

Color Video Monitors
City Hall Annex
Composite video
output
RCA cable
RGB Composite Video
Video signal from video switcher, which selects the
camera whose output is to be viewed
output
Continuous

4.10 INTERFACE

- Connects to . . .
- Interface location
- Interface Type
- Interface Direction
- Interface Component
- Information Type/Content
- Information Direction
- Information Frequency

AMERICAN DYNAMICS VIDEO SWITCHER

Mn/DOT Central Office Video Feed
City Hall Annex
Data
Input
Twisted pair cable
Video from any of the TMC system cameras
Input
Continuous

4.11 INTERFACE

- Connects to . . .
- Interface location
- Interface Type
- Interface Direction
- Interface Component
- Information Type/Content

- Information Direction
- Information Frequency

ST. PAUL CITY HALL ANNEX DIVERT MODEM

DIVERT PC
City Hall Annex
Data
Both
RS-232 Serial
Communication about incident detection and DIVERT
System status
Also sends Mn/DOT loop detector data to St. Paul City
Hall Annex for loops in the DIVERT corridor
Both
As needed

POLARIS As-Is Data Collection
DIVERT Incident Management System

4.12	INTERFACE	ST. PAUL CITY HALL ANNEX DIVERT MODEM
- Connects to . . .		Mn/DOT TMC DIVERT MODEM (via US West)
- Interface location		City Hall Annex
- Interface Type		Voice/Data
- Interface Direction		Both
- Interface Component		Voice grade telephone service (US West)
- Information Type/Content		Communication about incident detection and DIVERT System status Also sends Mn/DOT loop detector data to St. Paul City Hall Annex for loops in the DIVERT corridor
- Information Direction		Both
- Information Frequency		As needed
4.13	INTERFACE	TMC DIVERT MODEM
- Connects to . . .		TMC DIVERT PC
- Interface location		Mn/DOT TMC
- Interface Type		Data
- Interface Direction		Both
- Interface Component		RS-232 Serial connection
- Information Type/Content		Communication about incident detection and DIVERT system status (active/inactive)
- Information Direction		Both
- Information Frequency		As needed
4.14	INTERFACE	TMC DIVERT MODEM
- Connects to . . .		Commercial Paging Service Provider
- Interface location		Mn/DOT TMC
- Interface Type		Data
- Interface Direction		Both
- Interface Component		US West voice grade telephone line
- Information Type/Content		Message or code sent to commercial paging service provider to be relayed to the pager devices
- Information Direction		Both
- Information Frequency		As needed

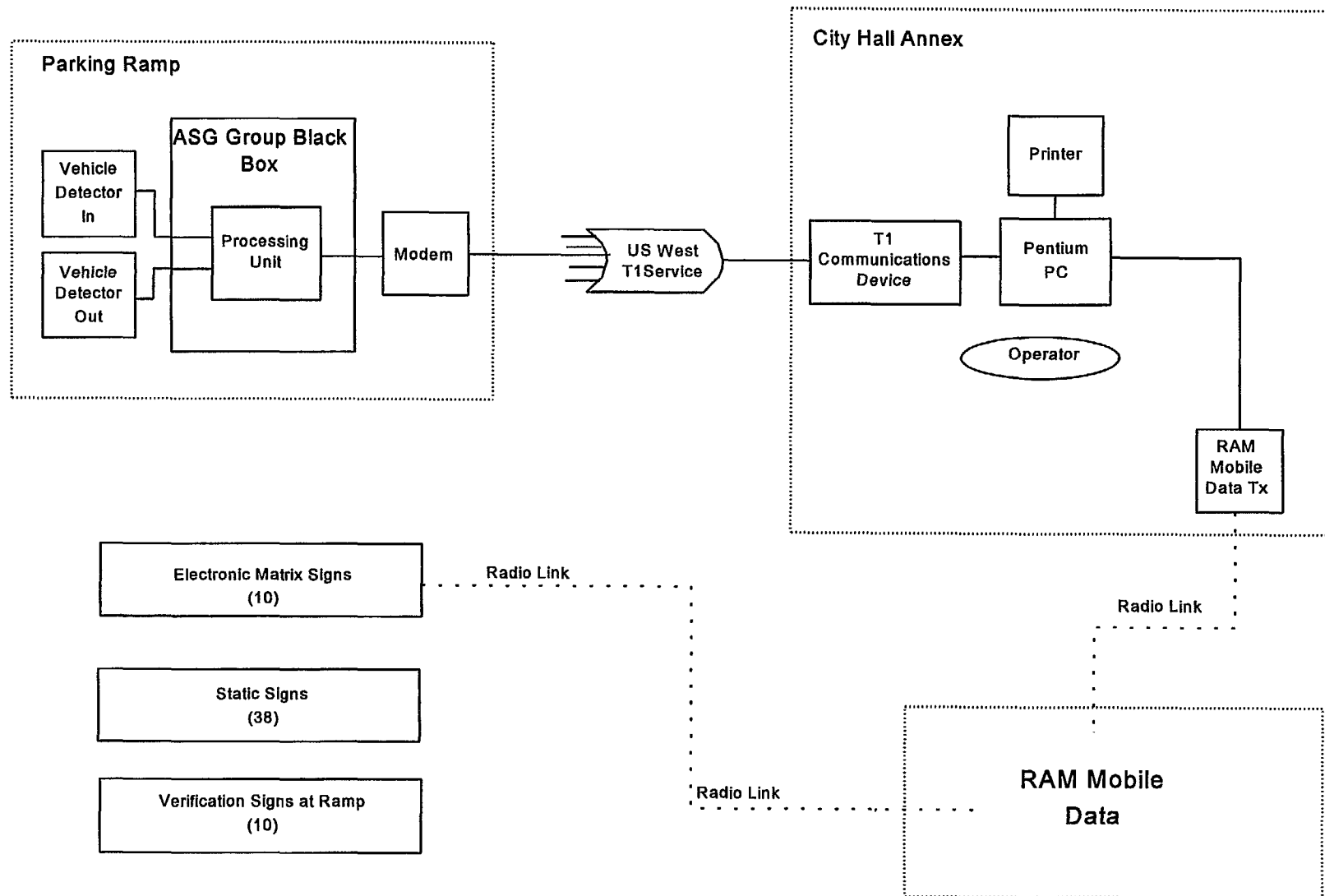
POLARIS As-Is Data Collection
DIVERT Incident Management System

4.15	INTERFACE	COMMERCIAL PAGING SERVICE PROVIDER
- Connects to . . .		DIVERT Pagers
- Interface Type		Data
- Interface Direction		Both
- Interface Component		Radio Pager transmission
- Information Type/Content		Messages/codes indicating incident detection status
- Information Direction		Both
- Information Frequency		As needed

4.16	INTERFACE	TMCLAN
- Connects to . . .		DIVERT PC
- Interface Type		Data
- Interface Direction		Both
- Interface Component		Ethernet
- Information Type/Content		Mn/DOT loop detector data for loops in the DIVERT corridor
- Information Direction		Both
- Information Frequency		Continuous

3.3.4 ADVANCED PARKING INFORMATION SYSTEM

**POLARIS As-Is Baseline Data Collection
Advanced Parking Information System**



AS-IS DATA COLLECTION TEMPLATE

1.0 AGENCY “CITY OF ST. PAUL - DEPARTMENT OF PUBLIC WORKS”

- Agency Type City of St. Paul, Department of Public Works
- Agency Functions Manage traffic operations and data, including:
 - 1 .Collect data through vehicle detection devices (i.e. loop detectors)
 2. Operate signal systems (installation, maintenance, Programming)
 - 3 Traffic management planning
- Agency Location(s) St. Paul City Hall Annex

2.0 SYSTEM “ADVANCED PARKING INFORMATION SYSTEM”

- Date of As-Is Data Collection 1/25/96
- Purpose Provide real-time parking availability information to motorists. This system uses dedicated hardware at each participating ramp to detect vehicle entries/exits and to contact a central PC with the number of spaces available at a given ramp. The PC then relays the information to RAM MobileData, which broadcasts the information to electronic matrix signs with special receivers. There are dedicated electronic matrix signs for each ramp and the signs will display the number of remaining spaces at the ramp.
- Hours of Operation During special events.
- Geographic Coverage Downtown St. Paul
- Contacts Paul Kurtz, City of St. Paul, Department of Public Works.
- status To be implemented 2/96 at ten (10) participating ramps.
- Issues This is an FHWA operational test; duration is one year
- Block Diagram See attached
- Typical Operational Scenario Will be activated and provide information to motorists during special events.

2.1 PERSONNEL “SYSTEM ADMINISTRATOR”

- Personnel Function As an operational test, details about staff responsibilities and workload were not available. However, the contact person for this system indicated that an administrative position and a staff position would be necessary for this system

2.2 PERSONNEL “STAFF”

- Personnel Function See personnel 2.1

3.1 HARDWARE “AGS GROUP BLACK BOX”

- Hardware Type Vehicle detection and space availability black box (AGS Group)
- Functions Monitors entries/exits from parking ramp and communicates data to computer at City Hall Annex
- Location At participating parking ramps
- Data Name/Contents Content is number of spaces available at ramp
- Data Type Data
- Status Being installed
- Contact AGS Group (European manufacturer)
- Other One unit with detectors at each of ten ramps

3.2 HARDWARE “VEHICLE LOOP DETECTOR”

- Hardware Type Magnetic induction-type vehicle detector
- Functions Indicates presence of vehicle
- Location At entrances and exits of parking structures
- Data Type Data (on/off pulse)
- status Existing

3.3 HARDWARE “AGS GROUP MODEM”

- Hardware Type Dial-up modem
- Functions Sends information from AGS Group black box to US West T1 service
- Location At each ramp
- Data Name/Contents Number of spaces available at ramp
- Data Type Data
- Status Existing
- Other This hardware is a physical component of the AGS Group blackbox.

3.4 HARDWARE “US WEST T1 SERVICE”

- Hardware Type T1 Service
- Functions Receives data from AGS Group Black Box modems at each ramp, sends data to City Hall Annex on a single T1 line.
- Data Name/Contents Number of spaces available at ramp
- Data Type Data
- Status Being installed

3.5 HARDWARE “TI COMMUNICATIONS DEVICE”

- Functions Receives data from US West TI service
- Location St. Paul City Hall Annex
- Data Name/Contents Number of spaces available at ramp
- Data Type Data
- status Being installed

3.6 HARDWARE “PENTIUM PC”

- Hardware Type Intel-based Personal Computer
- Functions Processes incoming space availability data and sends appropriate data to RAM Mobile Data for transmission to signs.
- Location St. Paul City Hall Annex
- Data Name/Contents Incoming data is ramp space availability; outgoing data is message sign display information
- Data Type Data
- Status Being installed

3.6.1 SOFTWARE “DOS’

- Software Type Operating System
- Software Standards MS-DOS

3.6.2 SOFTWARE “MICROSOFT WINDOWS”

- Software Type Operating System/GUI
- Software Standards Win16/Win32

3.6.3 SOFTWARE “ASG GROUP SYSTEM SOFTWARE”

- Software Type Integrated communications/sign management package
- Functions Communicate with ramp black boxes for space data, process data, communicate with electronic matrix signs
- status To be deployed 2/96

3.7 HARDWARE “PRINTER”

- Hardware Type Dot-Matrix printer
 - Functions Print hard copies of log messages
 - Location City Hall Annex
 - Data Name/Contents System operations data, error messages
 - Data Type Data
-

3.8 HARDWARE “RAM MOBILE DATA TRANSMITTER”

- Hardware Type Proprietary RF transmitter
- Functions Sends data to RAM Mobile Data transmitter facility in Woodbury.
- Location City Hall Annex
- Data Name/Contents Number of spaces at ramps for display on the electronic matrix signs.
- Data Type Data

3.9 HARDWARE “ELECTRONIC MATRIX SIGNS”

- Hardware Type Outdoor electronic changeable message sign
- Functions Display messages regarding parking space information to motorists
- Location Curbside in downtown St. Paul
- Data Name/Contents Number of available spaces at appropriate ramps/lots
- Data Type RAM MobilData Radio information
- Status Existing but inactive

3.10 HARDWARE “STATIC SIGNS”

- Hardware Type Steel outdoor signs
- Functions Direct motorists to ramps
- Location City of St. Paul CBD, various sites
- Data Name/Contents Ramp name, arrow showing direction
- Data Type Text

3.11 HARDWARE “VERIFICATION SIGNS AT RAMP”

- Hardware Type Steel outdoor signs
- Functions Confirm ramp location to motorists
- Location At participating ramps
- Data Name/Contents Ramp Name
- Data Type Text

4.1 INTERFACE

- AGS GROUP BLACK BOX MODEM
- Connects to . . . US West T1 Service
- Interface Type Data
- Interface Direction Both
- Interface Component US West Voice Grade Telephone Line
- Protocol/Standard Unknown/proprietary
- Information Type/Content Parking space availability data for ramp
- Information Direction output

4.2	INTERFACE	VEHICLE LOOP DETECTOR
- Connects to . . .		AGS Group black box
- Interface location		At parking ramps
- Interface Type		Data (on/off pulse)
- Interface Direction		output
- Interface Component		Wire lead
- Information Type/Content		Presence of vehicle
- Information Direction		output
4.3	INTERFACE	US WEST TI SERVICE
- Connects to . . .		T1 Communications device
- Interface Type		Data
- Interface Direction		Both
- Information Type/Content		Parking space availability data for each of the ten ramps
- Information Direction		output
4.3	INTERFACE	PENTIUM PC
- Connects to . . .		Printer
- Interface location		City Hall Annex
- Interface Type		Data
- Interface Direction		Both
- Interface Component		Parallel Cable
- Information Type/Content		Information to be printed
- Information Direction		output
4.4	INTERFACE	UNKNOWN CONNECTION FROM PC TO RAM MOBILE DATA TRANSMITTER
- Connects to . . .		RAM Mobile Data transmitter on rooftop
- Interface location		City Hall Annex
- Interface Type		Data
- Interface Direction		Both
- Information Type/Content		Parking space availability data for each ramp
- Information Direction		output
4.4	INTERFACE	RAM MOBILE DATA TRANSMITTER
- Connects to . . .		RAM Mobile Data service in Woodbury, MN
- Interface Type		Data
- Interface Direction		Both
- Information Type/Content		Parking space availability data for each ramp
- Information Direction		output

4.5 INTERFACE

- Connects to . . .
- Interface location
- Interface Type
- Information Type/Content
- Information Direction

RAM MOBILE DATA RADIO TRANSMITTER

Electronic Matrix Signs

RAM Transmitter: Woodbury, MN

Data

Parking space availability data for ramp

Both

APPENDIX A

As-Is Agency Reports Pre-Survey Candidate Systems List

PRE-SURVEY CANDIDATE SYSTEMS

Traffic Signal Control Systems

- City of St. Paul Computran traffic signal control system
- City of St. Paul traffic signal intersection hardware (field equipment)
- City of Minneapolis Fortran traffic signal control system
- Mn/DOT Metro Division/District traffic office closed loop traffic signal system(s)
- County closed loop traffic signal systems (Hennepin, Ramsey, etc.)
- City closed loop traffic signal systems
- Video detection/control of signal system (T.H. 65 & 53rd, Lyndale and Frankhn Ave)
- Pre-emption of traffic signals for emergency vehicles (EVP)
- Pre-emption of traffic signal at fire stations
- Pre-emption of traffic signals at railroad crossings (20 locations in Metro area)
- Minneapolis AUSCI operational test

Freeway Management System

- MnDOT TMC ramp meter system
- Mn/DOT TMC video surveillance system
- Mn/DOT TMC CMS control system
- KBEM radio broadcast system
- Mn/DOT TMC cable TV information system - (Triple Vision system)
- Mn/DOT Metro Division/District portable changeable message signs
- TMC traffic history database (volume and occupancy data)
- TMC incident log database
- U of M Autoscope incident detection system
- Genesis operational test
- Trilogy operational test
- Mn/DOT workzone traffic management system operational test

Transit Management Systems

- MCTO "Trapeze" scheduling/planning system (creates bus/driver schedules)
- MCTO "radio" system (computer assisted radio system, 7 channels)
- MCTO automatic passenger counters (on some buses)
- MCTO electronic fare collection boxes (on all buses)
- MCTO TIC BusLine system (voice responses system, customer service system)
- MCTO customer service system for route/schedule planning (live telephone operators)
- MCTO transportation section (provides construction information to MCTO)
- MCTO bus stop database (contains the attributes of each bus stop)
- MCTO Police crime/incident tracking system
- MCTO Opticom emitters (EVP on 80 buses)
- MCTO speed light system (ramp meter pre-emption on selected ramps)
- MCTO Route-0-Matic system - vectors around incidents and congestion
- Metropolitan Council Rideshare system (Mn dial-a-ride)
- MCTO funded paratransit systems
- Metropolitan Council Metro Mobility passenger registration system
- Metropolitan Council Metro Mobility passenger reservation system
- U of M transit management
- Southwest Transit
- Minnesota Valley Transit
- Plymouth Metrolink
- School bus dispatch systems

Incident Management Program

- Mn/DOT TMC Highway Helper program (including AVL system)
- Private tow contracts
- U of M police incident management
- St. Paul DIVERT operational test

Electronic Fare Payment Systems

- City of Minneapolis Parking fare collection (smart card)
- City of Minneapolis electronic parking meter maid system
- Smart Darts operational test

PRE-SURVEY CANDIDATE SYSTEMS (CONTINUED)

Electronic Toll Collection Systems

- Toll road proposals (5 proposals in MN)
- Congestion Pricing Study
- Mileage based tax study

Multi modal Traveler Information Systems

- Travlink operational test

Administrative Systems

- Mn/DOT Electrical Services maintenance management system
- Mn/DOT Electrical Service gopher state one-Cal I access system
- Mn/DOT TIS
- Mn/DOT automatic traffic recorder system
- Mn/DOT ISTE A management systems
- Mn/DOT CVO administrative systems
- DPS CVO administrative systems
- City of Minneapolis sign database

Other Information Systems

- Airline flight arrival/departure information - NW
- Airport rental car kiosk - Hertz
- MN Office of Tourism travel information center kiosks
- Mn/DOT TMC road weather information system access
- Mn/DOT Metro Division weather information access
- Mn/DOT Aeronautics weather information system
- Mn/DOT statewide road weather information telephone information
- Mn/DOT Pavement Condition and Weather Reporting System - future
- Internal distribution system Distribution of TMC loop data via the Internet
- RWIS - Mn/DOT future Road/Weather Information System

Emergency Response Systems

- Motorist call box system
- Mobile Data Terminals (MDT) in all State Patrol cars
- Laptop PC's in State Patrol cars to replace MDT's - pilot project in 1996
- Emergency 911 log system at State Patrol
- State patrol information desk State Patrol South St. Paul information desk
- State Patrol access to drivers license information. via 911 center
- Mn/DOT Mayday operational test
- Demand response dispatch systems - numerous standalone systems

Parking Management Systems

- Metropolitan airports commission parking management
- City of Minneapolis parking management systems
- U of M parking management
- St. Paul Advanced Parking Information System operational test

Miscellaneous

- Mn/DOT portable traffic management system
- City of Minneapolis police special event management
- City of St. Paul special event management
- U of M special event management
- Mn/DOT pilot differential PS broadcast base station
- Mn/DOT maintenance vehicle AVL
- Mn/DOT Metro Division/District maintenance dispatch
- Hennepin County Medical Center emergency vehicle dispatch
- MN Pollution Control Agency air quality monitoring sites
- Met. Council Forecasting models - uses data from Mn/DOT TIS database
- U of M traffic management system proposal

Interagency Systems

- ICTM - Integrated Corridor Traffic Management System operational test (includes Autoscope)
- ARCTIC - operational test in Virginia, MN

PRE-SURVEY CANDIDATE SYSTEMS (CONTINUED)

CVO Systems

- List of systems from MN Guidestar

- CVO call-in number

- State Patrol toll free Information number

Construction Information Notification Systems

- Gopher State One Call system for utility locations

- Mn/DOT construction information dissemination

- Counties' systems (Hennepin County)

- Counties' systems (Ramsey County)

- City system (Minneapolis)

- City system (St. Paul)

- Utilities' systems

Communications Systems

- Mn/DOT TMC Fiber optic data communications system

- Mn/DOT Microwave Communication System

- Mn/DOT T1 system

- Mn/DOT Wide Area Network

- MNET (STARS)

- Voice radio - State Patrol, Mn/DOT Maintenance, DNR

- 800 MHZ Trunked Radio system (Metro area)

- Internet Communications

- Traffic Signal Interconnect systems

- RBDS - Radio Broadcast Data Systems

- Mn/DOT Video Conferencing

APPENDIX B

As-Is Agency Reports
Data Collection. Guide



Minnesota Guidestar

**As-Is Transportation
Systems Inventory
Data Collection Guide**

LORAL
Federal Systems-Owego

POLARIS As-Is Transportation Systems Inventory Data Collection Guide

PURPOSE

The purpose of this document is to provide information about the Polaris As-Is Transportation Systems Inventory Template. Information provided by this guide is representative but not inclusive as to the amount or all the types of information that may be found during a Polaris survey.

ORGANIZATION

Organization of this document is based on the Polaris As-Is Transportation Systems Inventory Template. For each template page in the Polaris As-Is Transportation Systems Inventory Template, a section in this document, will list the types of information to be collected, a description of how the data will be collected, recommended answers for known entities, and miscellaneous note area for unstructured items. The following list contains this documents sections:

- 1.0 Systems
 - 1.1 Hardware Components
 - 1.2 Software Components
 - 1.3 Software Interfaces
 - 1.4 System Personnel
- 2.0 Agency
 - 2.1 Agency Interfaces
 - 2.2 Agency Systems

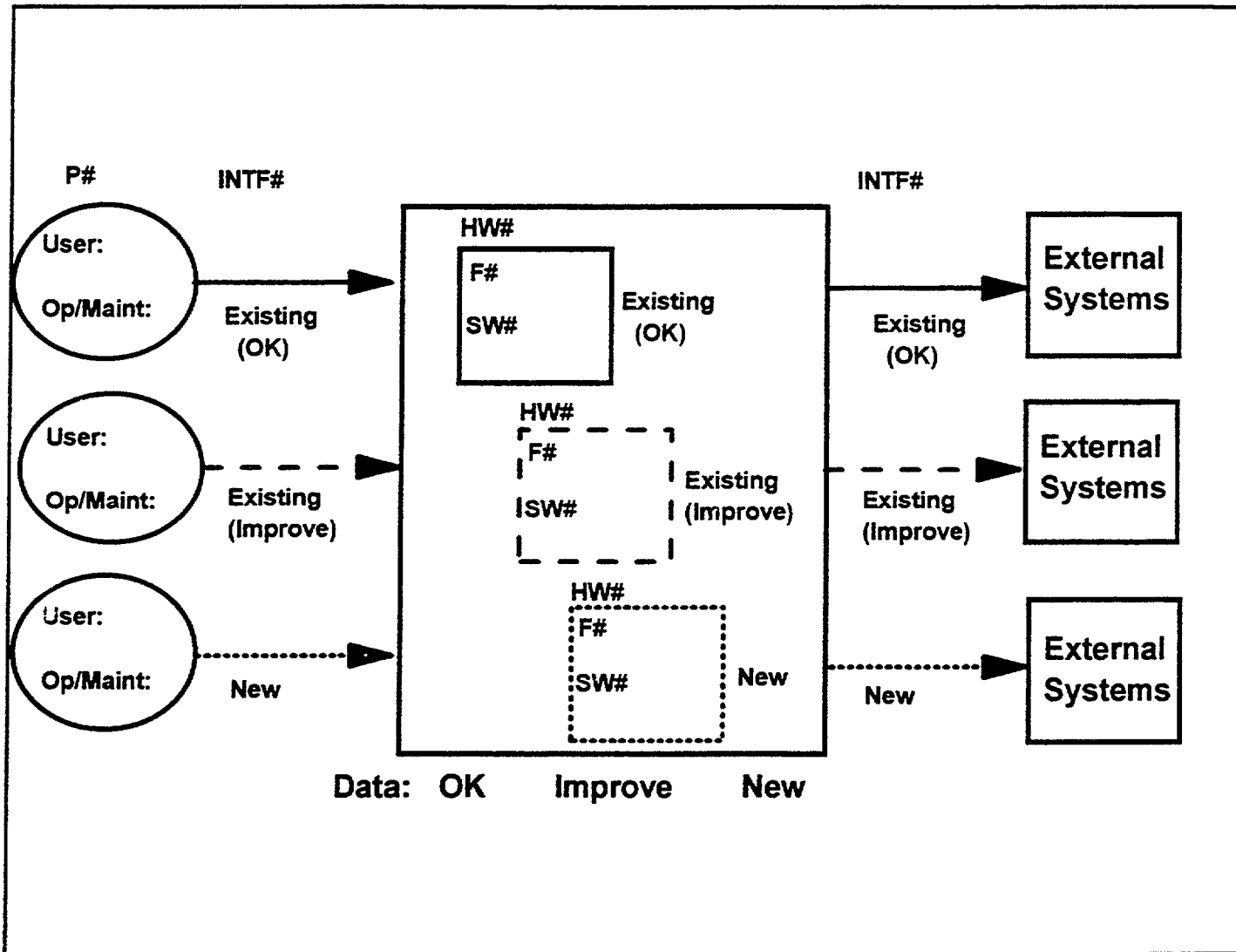
About the Template Document

The Polaris As-Is Transportation Systems Inventory Template is a document intended to assist the data collector in the field perform their task more expediently. The document is a collection of 8 sections that are identical to the sections in this document. Seven of sections are on one sheet of paper. One section expanded to two sheets of paper. The theory of the document structure was to duplicate each document section numerous until the entire system, or what ever thing you are collecting data on is captured on the templates.

POLARIS As-Is Transportation Systems Inventory Data Collection Guide

1.0 Systems

In order to understand the system being surveyed, the surveyor shall draw the system in block diagram format. The block format shall conform to the following example. Template Page #1 is where the system block diagram shall be drawn.



POLARIS As-Is Transportation Systems Inventory Data Collection Guide

1 .1 Hardware Components

The purpose of Hardware Components, Template Page #1 , is to list all the various hardware elements that are interconnected to form the bounds of the system to be described. For each hardware element, an identifier, HW#, shall be created and associated with hardware element graphic drawn in the System Block Diagram, Template Page #1.

Template Page #1 contains the following columns to be completed during the survey process. Definitions for each column is provided to assist in providing consistency in collecting data. Where possible, suggested recommendations for collecting data is provided.

HW#	Identifier for each component on the System Block Diagram (drawing). Each identifier used with the System Block drawing shall be unique for each System Block Diagram.
Hardware Name	A generic name for identification purposes within the user community. If no name is provided, then the Manufacturer and Model number is acceptable.
Hardware Type	Classifies the identifier, HW#, into a generic group. If the type of component is not known, then Make and Model will be required. Recommended choices for this column may be selected from the following list: <ol style="list-style-type: none">1. Computer Processors2. Workstations3. Telecommunication Devices<ol style="list-style-type: none">a. Hubsb. Routersc. Transmittersd. Receiverse. Modemsf. Decoders/Encoders4. Peripherals<ol style="list-style-type: none">a. Printersb. Displays

POLARIS As-Is Transportation Systems Inventory Data Collection Guide

- c. Barcode Readers
- d. Magnetic Stripe Readers
- e. Punch Cards
- f. Magnetic Tape
- g. Diskette
- h. CD ROM
- i. Cartridge Tape
5. Telephones
 - a. Wire Based
 - b. Wireless
6. Two way Radio Transmitters/ Receivers
7. Radio Receivers
8. Traffic Signals
9. Video Cameras
10. Loop Detectors
11. Message Signs
12. Temperature Sensors
13. Optical Transmitters / Receivers
14. Microwave

Functions - (F#)

Describes the major functions of the system. For each major function, a new entry lines shall be used for writing the description. For each function, the F# is associated to the respective HW# on the System Block Diagram, Template Page #1 The following list contains some recommended functions that may be used to describe a component.

1. Process
2. Control
3. Store
4. Communicate
5. Signal
6. Log
7. Record
8. Speak
9. Write
10. Print
11. Messaging
12. Locate
13. Search

Location

States where geographically the HW# is located.

POLARIS As-Is Transportation Systems Inventory

Data Collection Guide

Considerations should be given for : Multiple buildings within one community, multiple cities, multiple states, countries and other Agencies or private sector. Try to limit the information to Building Name and relevant geographic location versus room number or address. Detailed information is not required unless there is multi-jurisdictional or multi-organizations within one building.

Data Name / Content	<p>A brief description of the data or information is processed and stored by the HW#. Some examples are:</p> <ol style="list-style-type: none">1. Database of System Users2. Database of construction projects3. Collect incident information and reformat the data
Data Type	<p>Classifies the data into a generic group. Choices for this group are:</p> <ol style="list-style-type: none">1. Voice2. Data3. Video4. Paper5. Other (specify) _____
Status	<p>An indicator about the existence, transition, or non-existence of the HW#:</p> <p>E=Existing (Currently in place, No modifications planned) D=Deleted (An agency has plans to delete this element in the future, but at the time of survey the element existed.) I=Improve (Currently in place, but requires modification due to element not meeting user needs, or system needs) N=NEW (New system planned for future deployment, but at the time of survey is not currently deployed.)</p>
Policies	<p>List agency policies that are practiced with respect to the Hardware components. Listed below are a couple of examples of what would belong in this topic.</p> <ol style="list-style-type: none">1. Maintenance of the radio equipment2. Agency X requires all PC's to be hardware locked and anchored to a non-removable building structure.
Constraints / Restrictions	<p>List agency constrained and/or restrictions with respect to</p>

POLARIS As-Is Transportation Systems Inventory Data Collection Guide

Hardware Components

1. The hardware is outdated and can no longer be upgraded.
2. Hardware maintenance is not available for the equipment because it is too old.

Issues

List any issues that are related to this specific component. If the issue is global to the system, then it only needs to be stated once.

Recommended Improvements / Planned Changes

List any system or component recommended improvement that the contact person discusses. State whether the improvement is planned or a "wish" and explain why the system and component is being improved. If the improvement is global to the system, then it only needs to be stated once.

Contacts / Phone Numbers

List the contact person from which you received this information and their phone number.

Other

List anything else that may be relevant about the system, but does not fit in the above columns.

POLARIS As-Is Transportation Systems Inventory Data Collection Guide

1.2 Software Components

SW#	[Same description as HW# in Section 1 .1]
Software Name	[Same description as Hardware Name # in Section 1 .1]
Software Type	<p>Classifies the identifier, SW#, into generic groups</p> <ol style="list-style-type: none">1. Transportation Software Applications2.3 Operating Communication Systems Protocols4. Database6.5 Data User Interchange Interface7. System Management8.9 Office Controller Applications Programs10. Firmware
Software Standards	<p>Specify for each software type the associated product or standard. The following list is organized with the standards listed within software type.</p> <ol style="list-style-type: none">1. Transportation System Applications<ol style="list-style-type: none">a. Urban Traffic Control Software (UTCS)b. Sindney Control Adaptive Device Software (SCADS)c. SCOOTsd. 170 Software -WAPITIe. National Electrical Materials Association (NEMA) Softwaref. TRAPEZEg. AVL2. Operating System<ol style="list-style-type: none">a. DOSb. WINDOWSc. WINDOWS FOR WORKGROUPSd. WINDOWS95e. UNIX

POLARIS As-Is Transportation Systems Inventory

Data Collection Guide

- f. OS/2
 - g. WINDOWS NT
 - h. Macintosh / System 7
 - i. OS/400
 - j. MVS
 - k. VM
 - l. VSE
 - m. VMS/VSE
 - n. Other
3. Communication Protocols
- a. TCP/IP (UNIX, IBM, Microsoft, Beamon Whiteside, Exceed, FTP)
 - b. SNA (IBM)
 - c. IPX/SPX (Novell)
 - d. OSI
 - e. DECnet (Digital Equipment)
 - f. BISYNC
 - g. Frame Relay
 - h. x.25
 - i. FDDI
 - j. ATM
 - k. NetBios (IBM, Microsoft)
 - l. Other
4. Database
- a. Oracle
 - b. Sybase
 - c. Informix
 - d. Database 2
 - e. FoxPro
 - f. Microsoft Access
 - g. Other
5. Data Interchange
- a. GIS
 - b. Image
 - c. Vector
 - d. Vector Graphics
 - e. Images
 - f. Printing (PostScript, PCL, AFP)
 - g. Computer Aided Logistics (CALs)
 - h. Electronic Data Interchange (EDI)
 - i. Electronic Mail (Email)
 - j. Electronic Documents

POLARIS As-Is Transportation Systems Inventory

Data Collection Guide

- k. Traffic Messaging
- l. Weather Messaging
- m. Location Messaging
- n. Construction Messaging
- o. Other
- 6. User Interface
 - a. Windows (Microsoft)
 - b. Windows for WorkGroups (Microsoft)
 - c. X-windows (UNIX)
 - d. Presentation Manager (IBM OS/2)
 - e. Character Based
 - f. Other
- 7. System Management
 - a. Network
 - b. Computer Devices
 - c. Data
 - d. Other
- 8. Office Applications
 - a. Word Processors (WordPerfect, MS Word, DisplayWrite)
 - b. Spreadsheets (123, Excel, Quattro Pro)
 - c. Graphics (Corel Draw, MS PowerPoint, Freelance)
 - d. Multimedia (Video Conferencing)
 - e. Project Scheduling (Microsoft Project, Primavera)
 - f. Other

Function [Same description as Function in Section 1.1]

Application Language This field is only applicable for Software Types of Transportation Software Applications when there is a software application that has been custom designed and coded for a specific need or requirements. (ie. There is only one or few software applications in existence) Then the programming language of the software application should be determined. The following list provides some of programming languages that may have been used:

- 1. c++
- 2. Visual C++
- 3. c
- 4. Visual C
- 5. Basic
- 6. Visual Basic

POLARIS As-Is Transportation Systems Inventory

Data Collection Guide

7. Pascal
8. COBOL
9. FORTRAN
10. Assembler
11. Ada
12. Other

Status [Same description as Status in Section 1.1]

Policies List agency policies that are practiced with respect to Software Components. Listed below are a couple of examples of what would belong in this topic.

1. Agency X does not permit any non-business related software to be installed on PC's .
2. Agency X requires all PC's Operating Systems to have password protection to prevent unauthorized system access to the networks.

Constraints / Restrictions List agency constrained and/or restrictions with respect to Software Components

1. The software is outdated and can no longer be upgraded
2. Software maintenance is not available for the equipment because it is too old.

Issues List any issues that are related to this specific component. If the issue is global to the system, then it only needs to be stated once.

Recommended Improvements / Planned Changes

List any system or component recommended improvement that the contact person discusses. State whether the improvement is planned or a "wish" and explain why the system and component is being improved. If the improvement is global to the system, then it only needs to be stated once.

Contacts / Phone Numbers

List the contact person from which you received this information

POLARIS As-Is Transportation Systems Inventory Data Collection Guide

and their phone number.

Other

List anything else that may be relevant about the system, but does not fit in the above columns.

POLARIS As-Is Transportation Systems Inventory Data Collection Guide

1.3 System Interfaces

The purpose of System Interfaces, Template Pages #5-7, is to list all the various interfaces that connect the Hardware Components together and External Systems to the system being surveyed. For each Hardware Component, HW# listed, the interface, INTF#, between the two components shall be listed individually until all the interfaces between Hardware Components are covered. For Systems outside the boundary of the system being surveyed, their respective interfaces shall be listed.

INTF#	[Same description as HW# in Section 1.1]
External System Name	[Same description as Hardware Name in Section 1.1]
Interface Locations	States which locations the interfaces are located. If the interface is co-located in the same location, then only one location is required.
Interface Type	Classifies the interface into a generic group. Choices for this group are: 1. Audio 2. Data 3. Video 4. Paper 5. Other (specify) _____
Interface Direction	Three choices are available for this item. Circle the applicable item. Input Flow of information is coming in to the surveyed system or component being described output Flow of information is going towards another component or external system. Both Flow of information is going both directions.
Interface Component	A name of the physical entity in which the interface is established. The following list contains some more popular types of Interface Components:

POLARIS As-Is Transportation Systems Inventory Data Collection Guide

1. Wire Based
 - a. Token Ring
 - b. Ethernet
 - c. FDDI
 - d. SONET
 - e. Arcnet
 - f. Applenet
 - g. ATM
 - h. ISDN
 - i. RS-232
 - j. RS-422
 - k. SDLC
 - l. Modems (Bell 202, 212, 213, V.24, V.32 V.34)
 - m. Other _____
2. Wire Based Media (cabling), if there is an external network geographically located.

For wire based media (cabling), the wire/fiber count should be captured to

- a. Level 3 Unshielded Twisted Pair (UTP), (Telephone Voice / Data 2 MB)
 - b. Level 4 Unshielded Twisted Pair,(UTP) [Data 10 MB]
 - c. Level 5 Unshielded Twisted Pair,(UTP) [Data 100 MB]
 - d. Shielded Twisted Pair (STP) [Data rate at 10 MB]
Shielded Twisted Pair (STP) [Data rate at 100 MB]
 - f. Multimode Fiber
 - g. Single Mode Fiber
 - h. Service Provider (ie. US West)
 - i. Other _____
3. Wireless Based
 - a. FM (ie. Two way / Broadcast)
 - b. AM (ie. Broadcast)
 - c. CDPD (ie. Digital Cellular Data Network)
 - d. Ardis (ie. Digital Cellular, Two way paging)
 - e. AMP (ie. Cellular Telephone)
 - f. Microwave
 - g. Other

Protocol / Standard

The interface should have a protocol or other standard

POLARIS As-Is Transportation Systems Inventory

Data Collection Guide

associated with how it operates. In some instances there will be multiple protocols and standards associated with the interface. All protocols and standards shall be listed. The following list identifies some of the protocols / standards that may be found.

- a. TCP/IP (UNIX, IBM, Microsoft, Beamon Whiteside, Exceed)
- b. SNA (IBM)
- c. IPX/SPX (Novell)
- d. OSI
- e. DECnet (Digital Equipment)
- f. BISYNC
- g. Frame Relay
- h. X.25
- i. FDDI
- j. ATM
- k. NetBios (IBM, Microsoft)
- l. Video (ie. Manchester Code Based)
- m. Other

Information Type / Content A description of the information that is being passed through the interface. (ie. road conditions, Traffic congestion, road construction information)

Information Direction Three choices are available for this item. Circle the applicable item.

Input Flow of information is coming in to the surveyed system or component being described

output Flow of information is going towards another component or external system.

Both Flow of information is going both directions.

Information Frequency Specify what rate the data is exchanged between components

POLARIS As-Is Transportation Systems Inventory Data Collection Guide

- Information Standards List any standards that are identified with the information being processed. Some areas where standards may be present presented listed in the following list:
1. If location information is provided, what is the units or other location attributes provided?
 - a. Street Names of the nearest intersections
 - b. Mile Markers
 - c. Latitude / Longitude
 - d. Addresses
 - e. Internal Travel Interchange Standard
 - f. State / Plane Coordinate
 - g. Links / Nodes
 - h. Other
 2. Traffic Messaging
 3. Weather Messaging
 4. Location Messaging
 5. Construction Messaging
 6. Mapping Standards (GIS)
 - a. Image
 - b. Vector
 7. Electronic Mail (Email)
 8. Electronic Data Interchange (EDI)
 9. Computer Aided Logistics (CALIS)
- Policies List agency policies that are practiced with respect to System Interfaces. Listed below are a couple of examples of what would belong in this topic.
1. Agency X only operates the interface with System A Monday - Friday, 8AM - 5PM.
 2. Agency Y requires authorization to use Agency X interfaces to their systems.
- Constraints / Restrictions List agency constraints and/or restrictions with respect to System Interfaces:
1. The interface hardware is outdated and can no longer be upgraded.
 2. The maintenance of the interface is only supported by a vendor specializing in RF transmitters.
- Issues List any issues that are related to this specific component If

POLARIS As-Is Transportation Systems Inventory

Data Collection Guide

the issue is global to the system, then is only needs to be stated once.

Recommended Improvements / Planned Changes

List any system or component recommended improvement that the contact person discusses. State whether the improvement is planned or a “wish” and explain why they system and component is being improved. If the improvement is global to the system, then is only needs to be stated once.

Contacts / Phone Numbers

List the contact person from which you recieved this information and their phone number.

Other

List anything else that may be relevant about the system, but does not fit in the above columns.

POLARIS As-Is Transportation Systems Inventory

Data Collection Guide

1.4 System Personnel

The purpose of System Personnel, Template Page #9, is to capture the interaction a human being with the system being surveyed. For each type of personnel using the system, a P# shall be created on the System Block Diagram to identify the personnel and where they interface with the system.

P#	[Same description as HW# in Section 1.1]								
Personnel Role	A description of the personnel interfacing with the system. Some examples of a role are: <ol style="list-style-type: none">1. System Maintainer2. Data Input3. Data Analysis4. Data Collector5. User6. Other								
Quantity	Approximate quantity of personnel who perform this particular role. A individual may have more that one personnel role in working with the system, therefore may be counted more that once.								
Location	[Same description as HW# in Section 1.1]								
Workload	Approximate amount of time per week the personnel spends interfacing with the system. The amount should be estimated on the total quantity of personnel for each role. Circle the appropriate designator on the template. Each designator is described in the following list. <table><tr><td>E</td><td>Extensive Use = 90-100% Utilization</td></tr><tr><td>H</td><td>High - average hours are >70 - 120 per week</td></tr><tr><td>M</td><td>Medium - average hours are 30 -60 per week</td></tr><tr><td>L</td><td>Low - average hours are <20 per week</td></tr></table>	E	Extensive Use = 90-100% Utilization	H	High - average hours are >70 - 120 per week	M	Medium - average hours are 30 -60 per week	L	Low - average hours are <20 per week
E	Extensive Use = 90-100% Utilization								
H	High - average hours are >70 - 120 per week								
M	Medium - average hours are 30 -60 per week								
L	Low - average hours are <20 per week								
Status	[Same description as Status in Section 1.1]								
Policies	List agency policies that are practiced with respect to System								

POLARIS As-Is Transportation Systems Inventory

Data Collection Guide

Personnel. Listed below are a couple of examples that may be found in this topic.

1. Agency X only operates the System A with the System Administrator, Monday - Friday, 8AM - 5PM.
2. Educational requirements to operate System B is experience with UNIX.

Constraints / Restrictions List agency constraints and/or restrictions with respect to Systems Personnel.

1. The personnel do not have the skills to maintain the system.

Issues List any issues that are related to this specific component. If the issue is global to the system, then it only needs to be stated once.

Recommended Improvements / Planned Changes

List any system or component recommended improvement that the contact person discusses. State whether the improvement is planned or a "wish" and explain why the system and component is being improved. If the improvement is global to the system, then it only needs to be stated once.

Contacts / Phone Numbers

List the contact person from which you received this information and their phone number.

Other

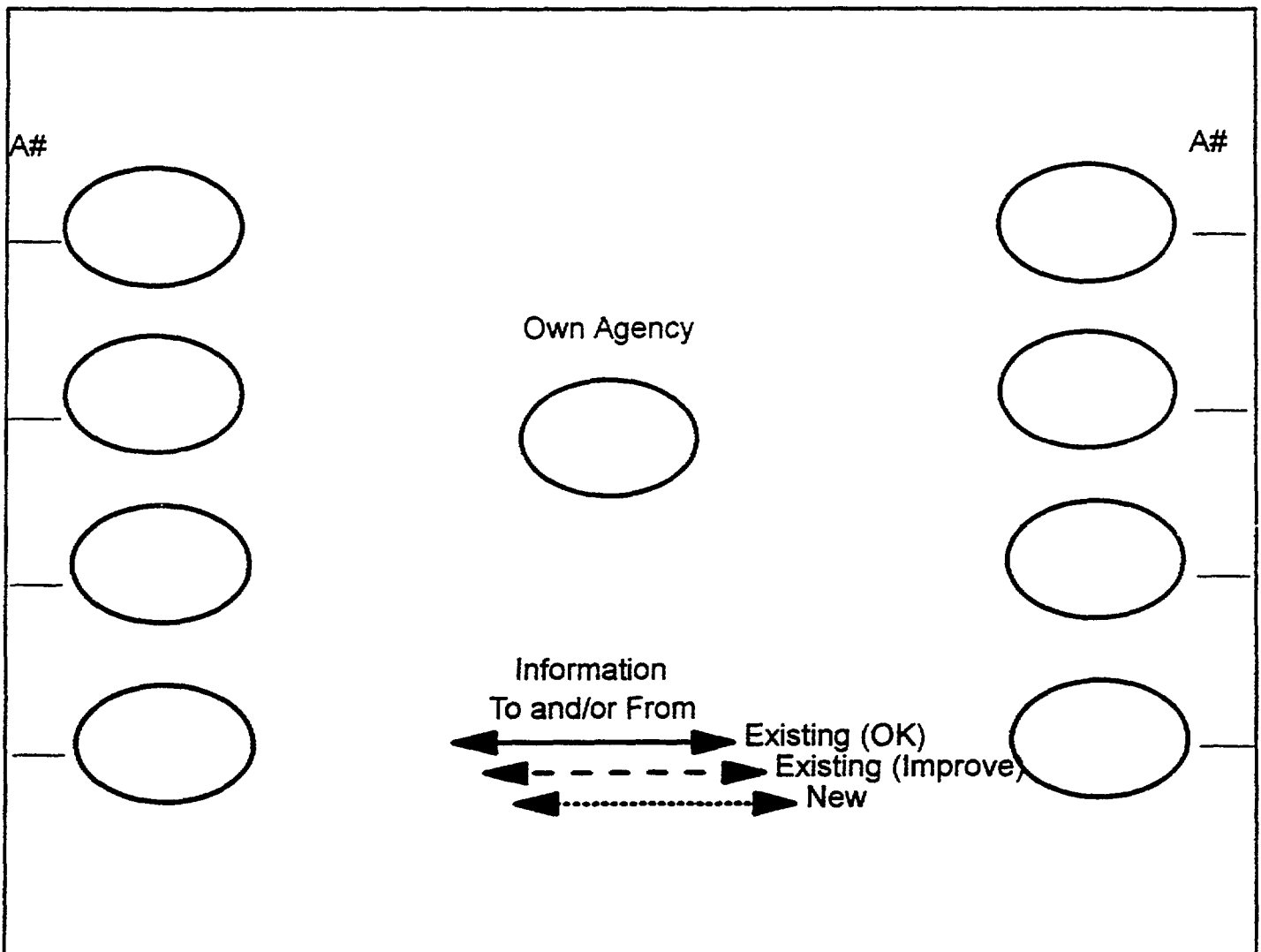
List anything else that may be relevant about the system, but does not fit in the above columns.

POLARIS As-Is Transportation Systems Inventory Data Collection Guide

2.0 Agency

Information about the organization which contains the system being surveyed is collected in this section. The purpose of this section is to identify any other systems or interfaces that an agency has an established method for communicating.

Template Page #9 is a graphical view of who agencies have relationships with other agencies. For each agency surveyed, identify the external agencies by assigning an A# identifier, and placing the name of the external agency inside the oval. Indicate the type of interface between the agencies, by the legend in Template Page #7.



POLARIS As-Is Transportation Systems Inventory Data Collection Guide

2.1 Agency Interfaces (Internal / External)

The purpose of Agency Interface, Template Page #I I, is to further understand the type of relationship that is established with an external organization.

A#	[Same description as HW# in Section 1 .1]
Location	[Same description as Location in Section 1 .1]
Information Content	This column is a summary of the information exchanged between the agencies. An few examples of the how to complete this item would be: Road Weather Information, Road Construction, and Incident Reporting
Interface Method	How is the information being exchanged today? Some recommended methods are presented in the following list: <ol style="list-style-type: none">1. Telephone2. Fax3. Mail4. Computer Information Network<ol style="list-style-type: none">a. Internetb. America Onlinec. CompuServed. Prodigye. Bulletin Board Servicef. Otherg. Two Way Radioh. Television5. Radio Broadcast6. Visual7. Newspaper8. Hardcopy Handouts (ie. Flyers, pamphlets)
Frequency	The frequency of information exchange shall be expressed in some type of units over a time period. <ol style="list-style-type: none">1. One time / minute2. One time / hour3. One time / day

POLARIS As-Is Transportation Systems Inventory Data Collection Guide

4. One time /week
5. One time / month
6. One time / year
7. As needed
8. Post unplanned event (ie. traffic accident)
9. Other

Status [Same description as Status in Section 1.1]

Policies List agency policies that are practiced with respect to the environment. Listed below are a couple of examples that may be found in this topic.

1. Agency X only operates the System A with the System Administrator, Monday - Friday, 8AM - 5PM.
2. Educational requirements to operate System B is experience with UNIX.

Constraints / Restrictions List agency constraints and/or restrictions with respect to Systems Personnel.

1. The personnel do not have the skills to maintain the system.

issues List any issues that are related to this specific component. If the issue is global to the system, then is only needs to be stated once.

Recommended Improvements / Planned Changes

List any system or component recommended improvement that the contact person discusses. State whether the improvement is planned or a "wish" and explain why they system and component is being improved. If the improvement is global to the system, then is only needs to be stated once.

Contacts / Phone Numbers

List the contact person from which you recieved this information and their phone number.

Other

List anything else that may be relevant about the system, but does not fit in the above columns.

POLARIS As-Is Transportation Systems Inventory Data Collection Guide

POLARIS As-Is Transportation Systems Inventory Data Collection Guide

2.2 Agency Systems and Programs

Template Page #13 is collecting all the systems that an agency being surveyed is using. It is intended that for each system listed, a set of templates in Section 1 is completed.